

Lackawanna Public Library
Board of Trustees Meeting Minutes
Wednesday, January 12th, 2022

- In Attendance: Dean Otoka, Andrea Haxton, Lynn Dziak, Gregory Stachowski, and Meghan Soderholm. Also Present: Sandra Falsoni, Karl Anderson, Chris Sterling, Sal Bordonaro, Kim Herman
- Call to order 5:35 pm. The Board meeting was held at the library. Board meetings are open to the public. Five members of the public were present.
- The minutes from the previous board meeting were reviewed and accepted. Minutes are posted on library website, bulletin boards and copies are made available to the public. Statistics and Financials from December were reviewed and accepted.
- There have been many updates in regards to Open Meetings Law. Library Board Meetings continue to be open to the public. The meeting agenda, statistics, and any supporting documentation for the meetings will be posted on the library website at least 24 hours in advance. The Board Meeting Minutes must be posted to the website and available for public access no later than two weeks after the board meeting. Hard copies of everything will be in a binder which will be kept in the media room across from the new material.
- Chris Sterling was present at the meeting to discuss the future of the Negatives. Chris and his sister Karen are more than willing to partner with the library and see if we can get the negatives digitized. Meg will look into the parameters of the RDBD Grant and move forward with the process if there is money left and the negatives qualify for the grant. Chris also accepts full responsibility for the negatives. Chris also specified that the negatives are organized by date and Meg showed him the location of the negatives and he was happy to see how well they are in order.
- Karl Anderson was also present at the meeting to discuss the City taking over the snow blowing and grass cutting of the library

property. The library is continuing to search for a second caretaker position and our current caretaker Michael continues to do a stellar job. There was also discussion on the boiler since it has been malfunctioning and Karl plans to talk with the City on finishing the windows in the Children's Room and fixing the radiators that are not working. The gas inserts for the fireplaces will be installed on January 25, 26, 27th.

- Plans were discussed in regards to the Friends of the Library. Meg has drafted a brochure with the membership application. The brochure will be sent to Andrea and Dean for changes and approval. Once complete, Meg will contact the graphics department at central to help print out. We continue to recruit across the community.
- Lynn plans to do some new local history displays for historical artifacts that were recently donated to the Historical Association. Displays will take some shelving installation with specific requirements. Meg will reach out to Mark Cross at Central for assistance and for installation.
- Since it is the start of a new calendar year, Dean brought up Board Officer Elections. Due to COVID-19, The Board voted to keep the officers the same until next year. Some members of the Board have terms expiring or have expired. Meg will check the dates and send letters to the Mayor to reappoint those terms that have expired and give a notice to those that will expire within the year. State regulations will be followed.
- A centennial gala committee was formed and have met a half hour before board meetings. Committee was in discussion of events leading up to the Gala which will include Meg's Special Event Cooking Demo with dishes that were popular back in 1922. There will be library merchandise for sale as well as marketing and promotions leading up to event. Centennial Gala Committee will be meeting on February 9th @ 5:00 PM.
- The next meeting of the Board of Trustees of the Lackawanna Library will be held on February 9th @ 5:30 pm.