

Lackawanna Public Library

Board of Trustees Meeting

January 22, 2020

- 5:30 P.M – Call to order
- In Attendance: Board Members: Andrea, Michelle, Bill and Dean: Library Staff: Jenn and Meghan
- Agenda reviewed and approved
- Minutes from November 2019 meeting reviewed and unanimously accepted
- Brief discussion on Board reset terms and additions to the board.
- Re-election or changes in Board positions deferred till February meeting.
- Policy for Tower Garden for releasing library from any liability to be created
- Financials from November and December reviewed: Addition to financials stating that the Friends of the library paid for copier machine and warranty
- Formation of creating various committees to achieve goals briefly discussed
- Microfilm Reader Bill: Board approved ½ payment of the bill from the library and the remaining ½ to be paid by the Historical Society
- Flooding Video-John was given the video to discuss with city council....there has been no word or actions taken. Bill to discuss with the Mayor.
- Photo of ice/water potential hazards around building given to Bill to discuss with the Mayor to have repairs made.
- Company coming to fix/adjust windows
- The following polices have been updated:
  1. Bulletin Board
  2. Rules of Conduct
  3. Gift & Donor
  4. Cooperation with Organizations
  5. Procurement
  6. Freedom of Information Law

These policies were reviewed and approved to accept by the board with the stipulation that amendments can be made at a later date. Motion to

accept: Andrea 1<sup>st</sup>: Dean 2<sup>nd</sup> Michelle Unanimously accepted as per above.

- Brief discussion on thinking of and formulated a 5 year plan; wants, needs and goals for the library, staff, board and future endeavors.
- Meeting adjourned 7:00 pm
- Next scheduled board meeting: February 26, 2020