

Lackawanna Public Library  
Board of Trustees Meeting Minutes  
Wednesday, January 27<sup>th</sup>, 2021

- In Attendance: Michelle Saniewski, Michael Sobaszek, Dean Otoka, Joe Geyer, Greg Stachowski, Andrea Haxton, Meg Soderholm and Jennifer Johnston.
- Call to order 5:30 pm.
- Due to concerns regarding the Coronavirus and the importance of social distancing, the board met virtually via Zoom. This meeting was open to the public.
- The minutes from the meeting on January 4, 2021 were reviewed and accepted.
- January financials were reviewed and accepted.
- We welcomed a new library trustee, Mr. Joseph Geyer, to the board. We are all looking forward to working with Joe.
- Governor Cuomo removed both orange and yellow Micro Cluster Zone designations in Erie County. The library opened back up to the public with restrictions on Tuesday, January 26<sup>th</sup>. We are also providing curbside service to patrons that do not feel comfortable coming into the building.
- The library will continue to follow all safety protocols and our COVID-19 Reopening Safety Plan. The library meets the New York State minimum standard number of open hours which is 40 for a community of our size. We are currently open 40 hours a week. Pre-COVID we were open 42.

- Our caretakers do a thorough cleaning and disinfecting of the library each morning. The staff will continue to clean and disinfect computers, restrooms, surfaces, etc. throughout the day.
- We will continue to quarantine books for 96 hours. All meeting rooms are closed to the public. One on one tutoring sessions are allowed at our tables. We are continuing with our virtual programs.
- The board voted unanimously to allow two members of the Lackawanna Historical Association to perform research in our local history museum. The members will clean and sanitize the space when they are finished.
- The board discussed hosting a gala next year to celebrate our centennial anniversary. We are unsure at this time if there will be social distancing restrictions in place next year. We will continue to brainstorm fundraising ideas and thinking about the possibility of hosting a gala.
- The board has decided to meet on the last Thursday of each month. Our next meeting is Thursday, February 25<sup>th</sup>. We are planning on meeting at the library and practicing social distancing. The public and the staff are invited to join.