

Lackawanna Public Library  
Board of Trustees Meeting Minutes  
Wednesday July 24, 2019

- Call to order 5:40 p.m.
- Board Members: Michael Sobaszek, Bill Tojek, Michelle Saniewski, Andrea Haxton, and Dean Otoka.  
Library Staff: Jennifer Johnston and Lisa Fitzpatrick.
- Motion to accept previous months minutes: Mike S. 1<sup>st</sup>. Andrea H. 2<sup>nd</sup> Unanimously accepted.
- Review of June financials: Motion to accept: Mike S. Michelle S. Unanimously accepted.
- Review and acceptance of 2020 proposed budget. Motion to accept: Mike S. Dean O. Unanimously accepted.
- Discussion regarding reset terms. Bill had a conversation with Mayor Geoff Szymanski and Council President Annette Iaffallo. Mary Jean Jakubowski to compose a letter and an informational packet explaining the board terms reset and hold over law in New York State. All board members are still required to be sworn in.
- Window project complete. Jenn has closing statement. Waiting on bills that yet need to be paid out of the grant. The board is requesting a statement/letter from appropriate personnel that the windows have been inspected and installation has been done correctly. Copy of warranty requested by board members.
- Bill received permission from the Mayor to use the grant writer for another construction grant for the library. RE: remaining windows, exterior doors, fireplace inserts etc. Discussion of needs to be reviewed at next board meeting.

- Sterling negatives; Board motioned to give the Sterlings a date to either relinquish ownership of the negatives to the library or remove negatives by September 30<sup>th</sup> 2019. Jennifer to compose letter of intent. Mike S. Dean O. Unanimously accepted.
- Typewriter purchased, Jenn still looking into phone system.
- Summer picnic discussed. 8/8/19 Thursday –Noon Details went over ---purchases needed....
- Gala –Board members agreed to postpone gala celebration at a later date.
- Discussion to revitalize Friends of the Library.
- Parking lot discussed---to fill in cracks of the parking lot Dean to talk to Annette Iaffalo.
- Flagpole---ladder trucks out for service-to be done ASAP.
- Next meeting; August 28, 5:30 P.M.