

Lancaster Public Library
Board of Trustees
Meeting Minutes
April 10, 2025

I. Roll Call - G. Howell, S. Jacobs, B. Tamol, D. Stempniak (Friends liaison), and K. Stock (Library Director).

II. The meeting was called to order at 4:05 p.m.

III. The agenda was reviewed and approved as amended. MSP - Jacobs, Tamol. Vote - unanimous

IV. The review and approval of the March minutes was tabled until the May meeting.

V. Kara handed out flyers for the upcoming adult programs. Meagan held 18 storytimes in March. Legislator Todaro recognized Meagan with a proclamation on National Librarian Day. Meagan and Kara did several outreach programs at local elementary schools. DJ Branden, a local author came and shared his work with the Comic Book Club.

VI. Donna informed the Board that the annual book sale made a profit of almost \$6000. The Friends will be holding a Chicken BBQ on May 18th. Jewelry is now being collected for the Baubles and Bling Sale. The Friends have ordered and will replenish the canvas tote bags for sale in the Library.

VII. Financial Reports

- A. The monthly financial report was reviewed and approved. MSP - Jacobs, Howell. Vote - unanimous.
- B. B. Tamol stated that the monthly audits are correct and up to date.
- C. K. Stock provided the board with the Craft Budget quarterly report.

VIII. Old Business

- A. The Staff Room has been COMPLETED!
- B. Building Maintenance & Improvements - A lighting solution for the desk area is being explored.
- C. The Board was presented with the Town Supervisor's request for a possible lease with the Town.
- D. The request for a Book Bike was declined due to cost.

IX. New Business

- A. The board accepted the resolution of the 2024 State Report. MSP - Tamol, Howell. Vote - unanimous.
- B. The reimbursement for mileage in the amount of \$56.16 was approved. MSP - Jacobs, Tamol. Vote - unanimous.
- C. The board approved the expenditure of \$771 for Summer Reading Log prizes. MSP - Tamol, Jacobs. Vote - unanimous.
- D. \$600 for Summer Raffle prizes was approved. MSP - Tamol, Howell. Vote - unanimous.
- E. A door counter in the amount of \$185.99 was approved. MSP - Howell, Jacobs. Vote - unanimous.

- F. A request for \$239.76 for Battle Books was approved. MSP- Tamol, Howell. Vote - unanimous.
- G. Replacement air filters in the amount of \$109.98 was approved. MSP - Jacobs, Tamol. Vote - unanimous.
- H. Dr. Suess Kit and kit replacement items at a cost of \$426.33 was approved. MSP -Tamol, Howell. Vote - unanimous.
- I. We welcome a new staff member, Beth Ernst, as a PT page.
- J. Increase in cost of \$7.00 for a staff room chair was approved. MSP - Howell, Jacobs. Vote - unanimous.
- X. The meeting was adjourned at 4:47 p.m. MSP - Howell, Jacobs. Vote - unanimous.

Respectfully submitted by,
Barbara Tamol
Secretary