

**Lancaster Public Library  
Board of Trustees  
Proposed Meeting Agenda  
Thursday, October 13, 2022  
4:00PM**

- I. Roll Call
- II. Call to Order
- III. Approval of and/or changes to the agenda
- IV. Review and approval of the meeting minutes of September 8, 2022
- V. Report of the Director
- VI. Public Comment
- VII. Monthly Financial Report
  - A. September Report
  - B. CDs #1283, #7632
  - C. Petty Cash Replenishment - \$150
  - D. System Paid Budget Analysis
  - E. Renewal of Amazon Prime Membership - \$139
  - F. Craft Budget – Quarterly Update
- VIII. Old Business
  - Building Maintenance Update
    - 1. Staff Room Renovation
    - 2. Elevator
    - 3. Air conditioning/furnace – Community Room
    - 4. Parking Lot and Sidewalk
- IX. New Business
  - A. ACT – Donation to Grand Island Library in memory of Richard Earne
  - B. Claim Audit Policy
  - C. Trustee Education Policy
  - D. Webinar on Parliamentary Procedure
  - E. Narcan Use
  - F. 2023 Calendar – Holiday Schedule
  - G. Sustainable Libraries Initiative \$350 for certification
  - H. Wire easels - \$704.07 for 14 12-packs
  - I. Volunteer Holiday Gifts - \$83.89
  - J. Amazon order (dot stickers, magnets, calendar, light filters) - \$68.96
  - K. Private Library Materials Invoice - \$2,489.38
- X. Adjournment

**Next Meeting: THURSDAY, NOVEMBER 10, 2022 – 4:00PM**