

Lancaster Public Library
Board of Trustees
Meeting Minutes
June 9, 2022

- I. Roll Call - S. Jacobs, J. Yarborough, K. Wind, B. Tamol, K. Graber, K. Stock (Library Director), B. Leary (Town liaison) and A. Martin (trustee emeritus)
- II. The meeting was called to order at 4:01 p.m.
- III. The agenda was reviewed and approved. MSP - J. Yarborough, K. Graber. Vote - unanimous
- IV. The meeting minutes of May 12, 2022 were reviewed and approved. MSP - K. Graber, K. Wind. Vote - unanimous
- V. Kara informed the board that the Summer flyers are out and programming is filling up fast. She will be attending the Village Businesses Meeting about Library participation in the village scavenger hunt. Following the mass shooting in Buffalo, safety procedures were reviewed and a collection was taken in support of the victims. The library has a new partnership with NYSDEC, which provided fishing gear to be lent out. Battle of the Books has 12 students participating which allows for 2 teams.
- VI. No Public Comment
- VII. Monthly Financials
 - A. The May Report was reviewed and approved. MSP - J. Yarborough, S. Jacobs. Vote - unanimous
 - B. CD's #046 and #2355 will be combined and invested for 12 months. CD #40 which matures on June 28th will be rolled over for an additional 12 months. MSP - K. Wind, K. Graber. Vote - unanimous
 - C. System Paid Analysis quarterly report was reviewed.
 - D. Amended System Budget - Fine free means less pt hours.
 - E. Petty cash was replenished with \$150. MSP S. Jacobs, J. Yarborough. Vote - unanimous
 - F. The Town Budget quarterly report was received.
- VIII. Old Business
 - A. Update on Staff Room Reno - The bids have gone out and B. Leary will keep the board updated.
- IX. New Business
 - A. The Procurement Policy was reviewed and reaffirmed. MSP - J. Yarborough, K. Graber. Vote - unanimous
 - B. Juneteenth Holiday 6/20/2022, as programming was already scheduled The Library will remain open this year. MSP - S. Jacobs, B. Tamol. Vote - unanimous
 - C. Mileage reimbursement of \$11.88 to K. Stock. MSP - B. Tamol, K. Wind.

Vote - unanimous

- D. Approval to spend \$178.19 for an event tablecloth. MSP- K. Graber
J. Yarborough. Vote - unanimous
- E. Approval of \$20.58 expenditure for a new American flag.
MSP - J. Yarborough, K. Graber. Vote - unanimous
- F. Approval of the purchase of 2 laptop stands for the amount of \$37.98.
MSP - B. Tamol, K. Graber. Vote - unanimous
- G. Approval to purchase five (5) fishing pole bags in the amount of \$109.95
MSP - s. Jacobs, J. Yarborough. Vote - unanimous
- X. The meeting was adjourned at 4:35 p.m. MSP - J. Yarborough, K. Wind.
Vote - unanimous

Respectfully submitted by,
Barbara Tamol
Board Secretary