Lancaster Public Library Board of Trustees Proposed Meeting Agenda Thursday, September 8, 2022 4:00PM

- I. Roll Call
- II. Call to Order
- III. Approval of and/or changes to the agenda
- IV. Review and approval of the meeting minutes of August 11, 2022
- V. Report of the Director
- VI. Public Comment
- VII. Monthly Financial Report
 - A. August Report
 - B. CD #1283 matures 9/30/22; #7632 matures 10/9/22
 - C. Town Quarterly Budget
 - D. Mileage Reimbursements
 - E. Bequest from estate of Beverly Panten

VIII. Old Business

Building Maintenance Update

- 1. Staff Room Renovation; report from Ed Schiller
- 2. Elevator
- 3. Air conditioning/furnace Community Room
- IX. New Business
 - A. Display Case \$127.85
 - B. Pumpkin Decorating Prizes \$132.25
 - C. Halloween Party Materials \$301.32
 - D. Door Counter \$167.94
- X. Adjournment

Next Meeting: THURSDAY, OCTOBER 13, 2022 – 4:00PM

Lancaster Public Library Board of Trustees Meeting Minutes August 11, 2022

- I. Roll Call S. Jacobs, J. Yarborough, K. Wind, K. Graber, B. Tamol, K. Stock(Library Director)
- II. The meeting was called to order at 4:04 p.m.
- III. The agenda was amended and approved. MSP J. Yarborough, K. Graber. Vote unanimous
- IV. The minutes from July 14,2022 were reviewed and approved. MSP B. Tamol, K. Graber. Vote unanimous.
- V. K. Stock reported that The Lancaster Teams for Battle of the Books placed 1st and 4th.Lancaster Library is still offering curbside pickup and computer services continue to be brisk. As of today there are 59 entrants for the scavenger hunt, 107 new library cards were given out in July and craft kits are still extremely popular.
- VI. There were no public comments.
- VII. Financial Reports -
 - A. July Report was reviewed and approved. MSP- J. Yarborough, K. Wind. Vote unanimous.
 - B. CD#178 was rolled over.
 - C. K. Stock provided the board with the Program projections quarterly update.

VIII. Old Business -

- A. Building Maintenance -
 - 1. A motion to spend up to \$56,000 towards the staff room renovation was made.MSP -J. Yarborough, S. Jacobs. Vote unanimous
 - 2. A motion to recommend that the Lancaster Town Board accept the bid from MGR for the renovations was made. MSP S.Jacobs, J. Yarborough. Vote unanimous.
 - 3. Work on the elevator will be starting around Labor Day.
 - 4. Issues with the air conditioning are being looked at.
- B. Little Free Libraries seem to be doing fine.

IX. New Business -

- A. The petty cash policy was amended to read local funds instead of private funds and #9 was eliminated. Approved as amended, MSP - K. Graber, B. Tamol. Vote - unanimous.
- B. \$120.00 for the purchase of headphones was approved. MSP J. Yarborough, K. Wind. Vote unanimous
- C. Approval to spend \$116.84 for butterfly and gardening kits. MSP K. Wind, S. Jacobs. Vote unanimous
- D. Approval of spending \$36.99 for purchase of a door counter. MSP J. Yarborough, K. Graber. Vote unanimous.

- E. The library received the donation of a relic from Dr. Norbert Myslinski, pertaining to the history of the St. Augustine Church grotto.
- X. The meeting was adjourned at 4:52 p.m. MSP- K. Graber, J. Yarborough. Vote Unanimous.

Respectfully submitted by, Barbara Tamol Secretary

Lancaster Public Library Director's Report - August 2022

SUMMER HIGHLIGHTS



Battle of the Books – Our teams came in first and fourth place. Led by part-time Librarian Michael Green, this was the third time in a row our library won the trophy!

Summer Reading Bingo - This program for teens and adults ran until August 31st with **31** entries received. The two winners were: Heidi S. (teen) and Patricia S. (adult) and they each won a fitbit.

Summer Reading Logs - Our color by number reading log ran through August 31st. **180** children handed in a log for each ten books read and received a small prize.

Summer Reading Raffle - Our summer reading raffle for children ended on August 13th with **1,484** entries received. Dominic, Gianna, Arianna, and Andrea were the lucky winners.







Village Scavenger Hunt - We partnered with 18 village locations to offer our first ever scavenger hunt for all ages. Participants looked for sea creatures in their windows and stopped in to get a sticker. **84** completed entries were returned to the library. Clara F. won an outdoor-themed prize package. The prize package included several donated items from local businesses.



OUTREACH

St. Mary's Elementary Summer Program - Youth Services Librarian Meagan Carr visited this school on Tuesday, August 2nd. She read *Pete the Cat: I Love My White Shoes* by James Dean to the **39** students and then they decorated their own bookmark.

PARTNERSHIPS

Erie County Botanical Gardens – 27 children made their own terrarium and learned how to care for it on Monday, August 1st.

Village of Lancaster Mayor – Mayor Lynne Ruda discussed what a mayor does for **12** children and **6** adults on Monday, August 8th.

PROGRAMMING

Comic Book Club – Meagan held this program for **10** children on Tuesday, August 9th. They discussed their favorite comics, made origami bookmarks and super hero masks, and created their own comic strips.

Computer Coach – Library Assistant John Benzee held **3** one-on-one technology appointments, assisting patrons with Kindle Fires, Microsoft Word and Excel, and Google Drive.

Craft Kits - We gave out a variety of free kits this month:

- Craft & Carry 97 children picked up a summer-themed craft kit.
- STEM Kits: Straw Rockets 27 children picked up this kit and performed their experiment at home.
- **Take & Make -** These weekly kits had children's book themes and **168** were picked up.

Crafternoons - Each Wednesday in August, Meagan held a craft program for school-age children with a total attendance of 50. Craft themes were: mermaids, boats, pirates, and dolphins.





Drop-in LEGO – Meagan held this program twice in August with a total attendance of **13**.

Kidding Around Yoga – 7 preschool age children, each accompanied by an adult, enjoyed yoga poses, fun music, storytelling, yoga games, and a special guided relaxation time on Monday, August 22nd.

LEGO® Club - Meagan held **2** LEGO® Clubs for a total of **13** children on Saturday, August 13th. They made fairy tales to display in the library.

Mahjong Club - Our Mahjong Club continued to meet every Wednesday morning.

Maker Space – John and Senior Page Paige Ciezki held 2 hands-on STEM programs on Thursday, August 4th & Thursday, August 18th with a total attendance of **31**. Participants played coding games, engineered a marble maze, programmed robots, and viewed microscope slides.

Storytimes - Meagan conducted multiple sessions for each age group for a total of **10** sessions: **6** children attended Lapsit, **26** children attended Toddler Time, **28** children attended Preschool Time and **22** children attended Family Storytime.

Thursday Performers – We hosted three different performers in August with a total attendance of **283**: In Jest, Hawk Creek Wildlife Center, and Nan Hoffman.

MEETINGS

August 18 - Kara, Meagan, and John met to finalize fall programming.

SOCIAL MEDIA





Lancaster Public Library wins teen reading competition

August 11, 2022

Youth readers from the Lancaster Public Library won the 2022 Battle of the Books, the Buffalo & Erie County Public Library System's exciting annual summer reading trivia competition. For the second year, the final battle rounds were held virtually.

The winning team from Lancaster included students ages 11 to 14: Stephanie C., Emma D., Lily D., Carrie K. and Carson S. They were coached by Michael Green.

The runner-up team from the Town of Tonawanda's Kenmore Branch Library were Jade M., Evey S., Josie C., Simon R. and Joe R. Coached by Jill Jablonski, team members were ages 11 to 13. Participating library teams were from:

Boston Free Library

Downtown Central Library

Elma Public Library

Grand Island Memorial Library

Lancaster Public Library

Newstead Public Library

Orchard Park Public Library

Town of Tonawanda Public Library – Kenmore Branch

Battle of the Books features dedicated teams students entering the sixth through ninth grades. They all read the same pre-selected books and spend many weeks practicing challenging trivia questions pertaining to each book

before the big battle begins. This year's selected titles were "Small Spaces," by Katherine Arden; "A Face Like Glass," by Frances Hardinge, and "Front Desk," by Kelly Yang.

This year's competition also featured an art contest based on the book Miss Peregrine's Home for Peculiar Children by Ransom Riggs. Isis (Cat) W. from Newstead was the Drawing winner, while Elizabeth W. from the Central Library was runner-up. Joe R. from Kenmore won the Photography category. Kenmore's Marcus M. was runner-up. Final scores can be found on the Central Library Facebook page here: fb.watch/eMLbgSrQVQ/

Battle of the Books is part of the New York State Summer Reading initiative Oceans of Possibilities. For more information on children's and teen programs, call 716-858-8900, or visit the library website, here: www .BuffaloLib.org

Related Stories by Lancaster Depew Bee



WNY Softball Hall to induct 44th class

The Western New York Softball Hall of Fame has plans for its 44th class induction ceremony in the works. The...



What does a mayor do?

Go To The Local Section



Library News

The Lancaster Public Library is open from 10 a.m. to 6 p.m. Monday; 10 a.m. to 9 p.m. Tuesday through...

Load More





What does a mayor do?

August 11, 2022



Lancaster Village Mayor Lynne Ruda stands with local youth for a photo during a visit to the library. Ruda met with the group on Aug. 8, aiming to educate on what it is a mayor does.



Mayor Lynne Ruda discusses the role of a mayor in local politics during an educational event at the Lancaster Public Library on Monday.

August Program Statistics

Program Date	Title	Number of programs	Total Attendance
8/1/2022	Terrariums	1	38
8/2/2022	Storytime	1	21
	Storytime	1	16
	Mahjong Club	1	5
	Mermaid Craft	1	16
	MakerSpace	1	18
8/4/2022	In Jest	1	110
8/5/2022	Storytime	1	7
8/5/2022	Storytime	1	23
8/5/2022	Drop-In Lego	1	20
8/8/2022	What Does a Mayor Do?	1	18
8/9/2022	Storytime	1	18
	Storytime	1	20
8/9/2022	Read to Lucy the Dog	1	8
8/9/2022	Comic Book Club	1	10
8/9/2022	Book Club	1	8
8/10/2022	Mahjong Club	1	5
8/10/2022	Boat Craft	1	22
8/11/2022	Hawk Creek	1	130
8/11/2022	Battle of the Books	1	8
8/12/2022	Storytime	1	4
8/12/2022	Storytime	1	18
8/12/2022	Drop-In Lego	1	7
8/13/2022	LEGO Club	1	11
8/13/2022		1	8
8/16/2022	Storytime	1	20
8/16/2022		1	16
8/17/2022	Pirate Craft	1	15
8/17/2022	Mahjong Club	1	5
8/17/2022	Youth Bureau Craft	1	2
8/18/2022	MakerSpace	1	15
8/18/2022	Nan Hoffman	1	43
8/18/2022	YA Book Club	1	2
8/18/2022	Summer Reading Raffle	1	1484
8/22/2022	Kidding Around Yoga	1	14
8/24/2022	Mahjong Club	1	5
8/24/2022	Dolphin Craft	1	17
8/31/2022	Mahjong Club	1	7
8/31/2022	Book a Tech Trainer	9	9
8/31/2022	Ticket to Read	1	9
8/31/2022	Take & Make Craft	168	168
8/31/2022	Craft & Carry	97	97
8/31/2022	STEM Kits	27	27
8/31/2022	Library Card Kits	3	3

8/31/2022 Summer Reading Log	1	180
8/31/2022 Seed Library	57	57
8/31/2022 Summer BINGO	1	31
8/31/2022 Scavenger Hunt	1	84
8/31/2022 Tutoring	10	10
8/31/2022 Tutoring	12	12
8/31/2022 Tutoring	5	5

LANCASTER PUBLIC LIBRARY 2022 STATISTICS

	CIRCULATION								
MONTH	CURRENT	%Change							
·	MONTH	YR/MONTH							
JAN	8,583	3,832	124.0%						
FEB	9,681	8,640	12.0%						
MAR	11,175	9,752	14.6%						
APR	15,609	8,582	81.9%						
MAY	17,971	7,941	126%						
JUN	18,973	9,924	91.2%						
JUL	22,830	13,422	70.1%						
AUG	24,206	11,479	110.9%						
SEP		·	"						
OCT		·	=						
NOV			"						
DEC		·	"						
YR/DATE	129,028	73,572	75.4%						

PUBLIC	PUBLIC ACCESS COMPUTER SESSIONS									
MONTH	CURRENT	%Change								
	MONTH	YR/MONTH								
JAN	584	78	648.7%							
FEB	574	510	12.5%							
MAR	753	862	-12.6%							
APR	613	673	-8.9%							
MAY	693	661	4.8%							
JUN	644	594	8.4%							
JUL	631	738	-14.5%							
AUG	717	698	2.7%							
SEP			"							
OCT			"							
NOV			"							
DEC			"							
YR/DATE	5,209	4,814	8.2%							

	STAFF
Librarian	Kara Stock
	Meagan Carr
	Genevieve Maynard, Michael Green
Lib. Asst.	John Benzee
Clerical	Lisa Watt
	Mary Pryzbyla
Sr. Page	Paige Ciezki, Eric Stiller
	Alexis Bartkowiak, Paula Nelson
Page	Lynn Hoy, Lisa Friol
	Yurie Calo
Caretaker	Joshua Strell

	LIBRARY VISITS								
MONTH	CURRENT	%Change							
	MONTH	YR/MONTH							
JAN	4,512	1,129	299.6%						
FEB	5,318	3,544	50.1%						
MAR	6,449	4,433	45.5%						
APR	6,472	4,322	49.7%						
MAY	5,648	3,824	47.7%						
JUN	6,502	5,648	15.1%						
JUL	7,816	6,169	26.7%						
AUG	7,744	5,509	40.6%						
SEP			"						
OCT			"						
NOV			"						
DEC			"						
YR/DATE	50,461	34,578	45.9%						

	WIFI								
MONTH	CURRENT	%Change							
	MONTH	YR/MONTH							
JAN	1,189	736	61.5%						
FEB	1,356	1,079	25.7%						
MAR	1,680	1,418	18.5%						
APR	1,469	1,299	13.1%						
MAY	1,704	1,403	21.5%						
JUN	1,710	1,559	9.7%						
JUL	1,736	1,714	1.3%						
AUG	1,659	1,221	35.9%						
SEP			"						
OCT			II						
NOV			II .						
DEC			"						
YR/DATE	12,503	10,429	19.9%						

BRANCH HOURS						
Mon.	10:00 a.m 6:00 p.m.					
Tues.	10:00 a.m 9:00 p.m.					
Wed.	10:00 a.m 9:00 p.m.					
Thurs.	10:00 a.m 9:00 p.m.					
Fri.	10:00 a.m 5:00 p.m.					
Sat.	10:00 a.m 5:00 p.m.					
Sun.	CLOSED					

DAYS OPEN AND CLOSED

Days Open: 27 Days Closed: 4

Lancaster Public Library 2022 Statistics and Proceeds

			New L	ibrary	orary					
	То	urs	Ca	rds	Ref Q	Headphone	Copier	Vending	Book Sale	Donations
	No.	ATT	Child	Adult	No.	Proceeds	Proceeds	Proceeds	Proceeds	to Library
JAN	0	0	17	30	579	\$0.00	\$69.00	\$12.00	\$155.00	\$0.00
FEB	0	0	18	18	561	\$6.00	\$104.00	\$0.00	\$165.00	\$976.80
MAR	0	0	23	41	552	\$6.00	\$130.00	\$12.00	\$188.00	\$332.80
APR	0	0	19	36	514	\$9.00	\$56.00	\$0.00	\$151.00	\$0.00
MAY	0	0	20	31	507	\$9.00	\$61.00	\$20.00	\$187.00	\$201.00
JUN	1	23	37	35	654	\$12.00	\$72.00	\$0.00	\$183.00	\$320.00
JUL	0	0	61	46	745	\$18.00	\$92.00	\$12.00	\$200.00	\$0.00
AUG	0	0	24	33	709	\$3.00	\$62.00	\$20.00	\$215.50	\$100.00
SEP										
OCT										
NOV										
DEC										
TOTAL	1	23	219	270	4,821	\$63.00	\$646.00	\$76.00	\$1,444.50	\$1,930.60

Total Proceeds \$4,160.10

	Facebook	Instagram
	Followers	Followers
JAN	2,281	134
FEB	2,286	181
MAR	2,304	226
APR	2,412	249
MAY	2,418	261
JUN	2,438	282
JUL	2,490	311
AUG	2,523	326
SEP		
OCT		
NOV		
DEC		

Color	Circulation								
Alicenter Process Pr									
Control Cont	Buffalo & Eric County Public								
Commons	CLIBRARI			% of			% of		
Audubon	Library		l	Change			Change	Footnotes	
Audubon 41,121 22,493 83,2% 225,818 155,716 45,0% Clearing 38,158 19,009 97,0% 204,559 135,634 50,186 50,0% Eggertsville-Snyder 17,588 9,440 86,3% 95,616 68,628 43,1% Clearing 17,567 22,673 183,175 33,950 16,258 75,273 183,175 Clearing 17,567 22,673 183,175 33,950 14,496 40,7% August 40,011 1,967 100,4% 20,300 14,496 40,7% August 40,011 1,967 100,4% 20,300 16,616 22,358 August 22,400 14,400 40,7% August 22,400 16,616 22,358 August 22,400 14,724 77,87 155,570 16,616 22,358 August 22,400 August 22,4	Alden (Ewell Free)	2,379	1,639	45.1%	13,735	11,482	19.6%		
Clearfield 38,168 19,309 97,6% 204,566 136,563 50,8% Eggertaville-Stropte 17,586 9,400 86,39 95,616 66,828 43,52% 75,2% 76,000 77,0							1= 22/		
Eggerfaville-Snyder			,						
Angola Angola A,001 A,								Libraries are operating consistent with	
Angola 4,001 1,997 100.4% 20,396 14,496 40,7% Boston 16,606 7,709 115.4% 88,101 55,213 56,96% Boston 3,624 2,101 72.5% 20,570 16,816 22.3% Concentrowaya Concent			,						
Boston 3,624 2,101 72.5% 20,570 16,816 22.3%				100.4%		14,496	40.7%		
Cheektowage									
Authors		3,624	2,101	72.5%	20,570	16,816	22.3%	emphasizing safety for patrons and staff.	
Reinstein Memorial 9,819		26 310	14 724	78 7%	156 570	103 756	50.9%	System_wide - Fine free with	
Clarence									
Collins								44101011410 1111p10111011104 11,20221	
Elem	Collins	4,907	2,368	107.2%	27,782	17,550	58.3%		
Elma									
Grand Island Memorial 13,396 6,825 65,3% 72,399 50,770 42,6% Aldon. = 8/6/2022 - Closed 4 1/4 hours hamburg 13,340 11,627 11,68% 125,126 78,260 59,9% 14,64% 14,								implemented 6/1/2022.	
Hamburg								Alden - 8/6/2022 - Closed 4 1/4 hours	
Hamburg		13,390	0,023	90.570	12,399	30,770	42.0 /0		
Lake Shore 7,513 3,726 101,6% 41,444 25,972 59,6% City of Tonawanda - Closed 8/24/2022 - Lancaster 24,206 11,479 110,9% 129,028 73,572 75,4% Marilla 24,206 11,479 110,9% 129,028 73,572 75,4% Newstead 6,472 2,915 122,0% 34,977 22,662 54,3% Newstead 6,472 2,915 122,0% 34,977 22,662 54,3% Newstead 1,866 894 90,7% 100,958 7,906 38,6% City of Tonawanda 10,385 5,311 95,5% 160,593 103,739 34,688 24,600 City of Tonawanda 10,385 5,311 95,5% 161,579 39,698 55,1% Correctional Facility - Numbers not received. Staff returned to Holding Center 8/20/22 - Marilla 10,385 5,311 95,5% 161,579 39,698 55,1% Correctional Facility - Numbers not received. Staff returned to Holding Center 8/20/22 - Marilla 10,385 5,311 95,5% 161,579 39,698 55,1% Correctional Facility - Numbers not received. Staff returned to Holding Center 8/20/22 - Marilla 10,385 5,311 95,5% 161,579 39,698 55,1% Correctional Facility - Numbers not received. Staff returned to Holding Center 8/20/22 - Marilla 10,385 5,311 95,5% 161,579 39,698 55,1% Correctional Facility - Numbers not received. Staff returned to Holding Center 8/20/22 - Marilla 10,385 5,311 95,5% 161,579 39,698 55,1% Correctional Facility - Numbers not received. Staff returned to Holding Center 8/20/22 - Marilla 10,385 5,311 95,5% 161,579 39,698 55,1% 182,100,69% 134,210 91,300 47,0% Library,2Go - Added to statistical reports 2/20/22 - Marilla 10,385 5,341 162,385 263,386 50,730 17,412 85,1% Correctional Facility - Numbers not received. Staff returned to Holding Center 8/20/22 - Marilla 10,385 5,385 18,385 263,386 50,730 17,412 85,1% Correctional Facility - Numbers not received. Staff returned to Holding Center 8/20/22 - Marilla 10,385 5,385 18,38		23,460	11,627	101.8%	125,126	78,260	59.9%		
Lancaster									
Marilla	Lackawanna		,					City of Tonawanda - Closed 8/24/2022 -	
Newstead 6,472 2,915 122.0% 34,977 22,682 54.3% North Collins 1,896 994 90.7% 10,958 7.906 33.6 ft 7.906 33.6 ft 7.906 7.9		,						sewer line repair.	
North Collins		,						0 0 15 33 11 1	
Orchard Park 28,884 14,622 97.5% 160,593 1103,739 54.8% Center 8/2022. Center 8/2022. Consequence Consequence Center 8/2022. Center 8/2022. Center 8/2022. Center 8/2022. Consequence Center 8/2022. Center 9/30 Senter 8/2022. Center 9/30 Senter 8/2022. Center 9/30 Senter 8/30 Senter 8/30 44.4% Center 8/2022.									
City of Tonawanda									
Town of Tonawanda Care C								Gerrier Gredez.	
Mest Seneca 24,940 12,432 100.6% 134,210 91,300 47.0%		,	-,-		- ,	,		Crane - Closed starting 8/15/2022 -	
West Seneca 24,940 12,432 100.6% 134,210 91,300 47.0% 27.0%								Phase 2 construction.	
Suffalo									
Coles		24,940	12,432	100.6%	134,210	91,300	47.0%		
Crane 6,742 1,853 263.8% 50.730 27,412 85.1%		2 303	1 521	57 3%	9 790	8 697	12.6%	2/2022.	
Dudley								Merriweather - Open during 7-week	
Conzález-Soto 4,559 2,830 61.1% 24,776 16,004 54.8% Merriweather 4,277 2,359 81.3% 23,763 17,693 34.3% 3									
Merriweather	East Clinton		1,070					, ,	
North Park					24,776	16,004			
Central 32,709 1,279 92.3% 12,123 10,034 20.8% BookmobileServices 0 15,119 116.3% 185,100 113,626 62.9% BookmobileServices 0 0 0 0 0 Library on Wheels 2,766 1,621 70.6% 15,410 8,020 92.1% Library2Go 889 See note. See note. See note. See note. Institutions 0 0 #DIV/0! 0 0 #DIV/0! Holding Center 3,587 0 #DIV/0! 0 #DIV/0! #DIV/0! System 0 0 #DIV/0! 3,587 0 #DIV/0! #DIV/0! System 0 0 #DIV/0! 3,587 0 #DIV/0! #DIV/0! #DIV/0! \$1,113 1,139 -2.3% 8,927 8,281 7.8% \$2,66% \$1,114 1,139 -2.3% 8,927 8,281 7.6% \$2,533 \$3,504 \$2,533								· ·	
Central 32,709 15,119 116.3% 185,100 113,626 62.9% BookmobileServices 0 0 0 0 Library on Wheels 2,766 1,621 70.6% 15,410 8,020 92.1% Library2Go 889 See note. See note. See note. See note. Institutions Correctional Facility 0 0 #DIV/0! 0 #DIV/0! Holding Center 3,587 0 #DIV/0! 3,587 0 #DIV/0! System 0 0nline Renewals 719 86,096 -99.2% 250,409 619,249 -59.6% Interlibrary Loans 1,113 1,139 -2.3% 8,927 8,281 7.8% eAudiobooks 50,723 41,545 22.1% 363,365 308,912 17.6% eBooks 80,373 78,308 2.6% 610,445 624,729 -2.3% eBooks 80,373 78,308 2.6% 610,445 624,729 -2								applications.	
Bookmobile Services Clibrary on Wheels 2,766 1,621 70.6% 15,410 8,020 92.1%									
Library2Go 889 See note. See note. 3,497 See note. See note. Institutions Correctional Facility 0 0 #DIV/0! 0 0 #DIV/0! Holding Center 3,587 0 #DIV/0! 3,587 0 #DIV/0! System Online Renewals 719 86,096 -99.2% 250,409 619,249 -59.6% Interlibrary Loans 1,113 1,139 -2.3% 8,927 8,281 7.8% eAudiobooks 50,723 41,545 22.1% 363,365 308,912 17.6% eVideos 878 133 560.2% 2,957 837 253.3% eBooks 80,373 78,308 2.6% 610,445 624,729 -2.3% eMusic 305 24,553 -98.8% 1,043 197,478 -99.5% eMagazines 7,371 See note. See note. See note. See note. B&ECPL Totals 629,584 475,630 32.4% 3,904,766 <td< td=""><td></td><td>02,: 00</td><td>.0,0</td><td>1101070</td><td>.00,.00</td><td></td><td></td><td></td></td<>		02,: 00	.0,0	1101070	.00,.00				
Correctional Facility		2,766	1,621	70.6%			92.1%		
Correctional Facility		889	See note.	See note.	3,497	See note.	See note.		
Holding Center 3,587 0 #DIV/0! 3,587 0 #DIV/0!									
System Conline Renewals 719 86,096 -99.2% 250,409 619,249 -59.6% Interlibrary Loans 1,113 1,139 -2.3% 8,927 8,281 7.8% eAudiobooks 50,723 41,545 22.1% 363,365 308,912 17.6% eVideos 878 133 560.2% 2,957 837 253.3% eBooks 80,373 78,308 2.6% 610,445 624,729 -2.3% eMusic 305 24,553 -98.8% 1,043 197,478 -99.5% eMagazines 7,371 See note. See note. See note. See note. B&ECPL Totals 629,584 475,630 32.4% 3,904,766 3,501,802 11.5% Member Libraries 409,757 208,835 96.2% 2,219,302 1,479,805 50.0% Buffalo Branches 38,394 18,281 110.0% 219,799 140,865 56.0% Central Library 32,709 15,119 116.3%		-							
Online Renewals 719 86,096 -99.2% 250,409 619,249 -59.6% Interlibrary Loans 1,113 1,139 -2.3% 8,927 8,281 7.8% eAudiobooks 50,723 41,545 22.1% 363,365 308,912 17.6% eVideos 878 133 560.2% 2,957 837 253.3% eBooks 80,373 78,308 2.6% 610,445 624,729 -2.3% eMusic 305 24,553 -98.8% 1,043 197,478 -99.5% eMagazines 7,371 See note. See note. See note. See note. B&ECPL Totals 629,584 475,630 32.4% 3,904,766 3,501,802 11.5% Member Libraries 409,757 208,835 96.2% 2,219,302 1,479,805 50.0% Buffalo Branches 38,394 18,281 110.0% 219,799 140,865 56.0% Central Library 32,709 15,119 116.3% 185,100		3,587	0	#DIV/0!	3,587	0	#DIV/0!		
Interlibrary Loans		719	86 096	-99 2%	250 409	619 249	-59 6%		
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eMusic 305 24,553 -98.8% 1,043 197,478 -99.5% eMagazines 7,371 See note. See note. 20,925 See note. See note. B&ECPL Totals 629,584 475,630 32.4% 3,904,766 3,501,802 11.5% Member Libraries 409,757 208,835 96.2% 2,219,302 1,479,805 50.0% Buffalo Branches 38,394 18,281 110.0% 219,799 140,865 56.0% Central Library 32,709 15,119 116.3% 185,100 113,626 62.9% Bookmobile Services 3,655 1,621 125.5% 18,907 8,020 135.7% Institutions 3,587 0 #DIV/0! 3,587 0 #DIV/0!									
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		3,587	0		3,587	0			
5)5(6)11 171,702 201,117 -00.070 1,200,011 1,100,700 -20.070	System	141,482	231,774	-39.0%	1,258,071	1,759,486	-28.5%		

Library Visits								
- P.C. P.C NV		August			to Date Tot	ale		
Buffalo & Eric County Public LIBRARY	2022	2021	% of	2022	2021	% of		
	Total	Total	70 01	Total	Total	/0 01		
Library	Sessions	Sessions	Change	Sessions	Sessions	Change	Footnotes	
Alden (Ewell Free)	962	833	15.5%	6,918	6,641	4.2%		
Amherst		555	10.070	0,010	0,011	1.270		
Audubon	11,414	11,120	2.6%	71,081	64,877	9.6%		
Clearfield	13,021	10,332	26.0%	78,410	65,845	19.1%		
Eggertsville-Snyder	5,685	5,098	11.5%	35,045	31,674	10.6%	Libraries are operating consistent with	
Williamsville	3,091	2,070	49.3%	14,923	10,893	37.0%	guidance from the Erie County	
Angola	2,997	2,553	17.4%	26,133	26,275	-0.5%	Department of Health (ECDOH) and Centers for Disease Control,	
Aurora	5,182	4,273	21.3%	37,774		35.4%	emphasizing safety for patrons and staff.	
Boston	1,428	1,505	-5.1%	9,237	8,943	3.3%	emphasizing salety for patrons and stant.	
Cheektowaga							Alden - 8/6/2022 - Closed 4 1/4 hours	
Julia Boyer Reinstein	8,557	7,560	13.2%	61,162	50,067	22.2%	early (open 9-9:45am) due to power	
Reinstein Memorial	4,019	2,537	58.4%	24,767	17,282	43.3%	outage.	
Clarence	7,279	6,729	8.2%	42,113	42,630	-1.2%	City of Tonawanda - Closed 8/24/2022 -	
Collins	1,483	1,201	23.5%	9,351	7,783	20.1%	sewer line repair.	
Concord	2,638	2,159	22.2%	20,270	16,100	25.9%	sewer inte repair.	
Eden	1,569	1,268	23.7%	10,682	9,512	12.3%	Crane - Closed starting 8/15/2022 -	
Elma	3,959 4,840	3,136 4,004	26.2%	25,430	20,267 24,087	25.5%	Phase 2 construction.	
Grand Island Memorial	4,640	4,004	20.9%	30,332	24,067	25.9%		
Hamburg Hamburg	7,830	6,733	16.3%	51,103	39,294	30.1%	Library2Go - Added to statistical reports	
Lake Shore	3,274	2,439	34.2%	22,640	17,195	31.7%	2/2022.	
Lackawanna	3,080	2,439	16.5%	23,385	15,102	54.8%	Merriweather - Open during 7-week	
Lancaster	7,744	5,509	40.6%	50,461	33,430	50.9%	renovation project starting 7/25/2022.	
Marilla	1,171	1,217	-3.8%	7,195	7,702	-6.6%	, ,	
Newstead	2,704	2,084	29.8%	19,338	16,852	14.8%	Merriweather - Community assistance	
North Collins	1,312	963	36.2%	7,868	6,890	14.2%	with NYS East Side Assistance grant	
Orchard Park	11,827	9,512	24.3%	79,536	58,402	36.2%	applications.	
City of Tonawanda	4,321	4,193	3.1%	29,132	25,282	15.2%		
Town of Tonawanda		·						
Kenilworth	3,068	2,872	6.8%	21,973	22,431	-2.0%		
Kenmore	9,145	7,590	20.5%	62,686	49,447	26.8%		
West Seneca	9,650	6,146	57.0%	62,305	52,444	18.8%		
Buffalo								
Coles	3,357	3,304	1.6%	15,863				
Crane	1,606	1,215	32.2%	21,250		0.9%		
Dudley	2,857	3,102	-7.9%	20,481	18,226	12.4%		
East Clinton	1,639	1,047	56.5%	9,783	6,486	50.8%		
González-Soto	3,205	3,091	3.7%	21,887	17,917	22.2%		
Merriweather	8,429	4,829	74.5%	53,758	29,998	79.2%		
North Park	5,361	5,061	5.9%	35,139	29,986	17.2%		
Panty	3,603	2,243	60.6%	15,097	14,831	1.8%		
Central Real/mahila Sandasa	16,354	10,372	57.7%	123,169	73,704	67.1%		
Bookmobile Services Library on Wheels	1,375	1,442	-4.6%	9,502	4,186	127.0%		
Library2Go		See note.	See note.			See note.		
Institutions	194	OGG HULG.	JEE HULE.	1,814	JEE HULE.	JEE HULE.		
Correctional Facility	695	665	4.5%	4,760	6,725	-29.2%		
Holding Center	594	291	104.1%	2,695	2,333	15.5%		
System	192,519	154,942	24.3%	1,276,608		25.1%		
Member Libraries	143,250	118,280	21.1%	941,250	775,241	21.4%		
Buffalo Branches	30,057	23,892	25.8%	193,258	158,124	22.2%		
Central Library	16,354	10,372	57.7%	123,169	73,704	67.1%		
Bookmobile	1,569	1,442	8.8%	11,476		174.2%		
Institutions	1,289	956	34.8%	7,455	9,058	-17.7%		

Registered Public Access Computer Sessions							
			Session	Counts Pe	r Outlet		
Buffalo & Erie County Public		August		Year	to Date Tot	tals	
Buffalo & Eric County Public LIBRARY	2022	2021	% of	2022	2021 % of		
Library	Total Sessions	Total Sessions	Change	Total Sessions	Total Sessions	Change	Footnotes
Library							Footholes
Alden (Ewell Free)	74	73	1.4%	485	495	-2.0%	
Amherst							
Audubon	1,084	1,231	-11.9%	7,492	7,697	-2.7%	
Clearfield	876	654	33.9%	5,689	4,511	26.1%	
Eggertsville-Snyder	577	526	9.7%	3,562	3,401	4.7%	Libraries are operating consistent with
Williamsville	260	109	138.5%	1,195	863	38.5%	guidance from the Erie County
Angola	210	151	39.1%	1,387	1,054	31.6%	Department of Health (ECDOH) and Centers for Disease Control.
Aurora	428	320	33.8%	2,627	1,923	36.6%	emphasizing safety for patrons and staff.
Boston	68	75	-9.3%	550	559	-1.6%	emphasizing salety for patrons and stan.
Cheektowaga							Alden - 8/6/2022 - Closed 4 1/4 hours
Julia Boyer Reinstein	1,464	1,240	18.1%	10,412	7,948	31.0%	early (open 9-9:45am) due to power
Reinstein Memorial	885	507	74.6%	5,689	3,693	54.0%	outage.
Clarence	553	505	9.5%	3,189	3,425	-6.9%	
Collins	114	124	-8.1%	741	887	-16.5%	City of Tonawanda - Closed 8/24/2022 -
Concord	222	232	-4.3%	1,534	1,537	-0.2%	sewer line repair.
Eden	137	80	71.3%	819	795	3.0%	Current Classed starting 0/45/2022
Elma	191	172	11.0%	1,477	1,285	14.9%	Crane - Closed starting 8/15/2022 - Phase 2 construction.
Grand Island Memorial	305	241	26.6%	2,010	1,514	32.8%	Friase 2 construction.
Hamburg							Library2Go - Added to statistical reports
Hamburg	1,004	868	15.7%	6,871	5,548	23.8%	2/2022.
Lake Shore	273	195	40.0%	1,811	1,308	38.5%	
Lackawanna	620	421	47.3%	3,446	2,723	26.6%	Merriweather - Open during 7-week
Lancaster	717	698	2.7%	5,209	4,814	8.2%	renovation project starting 7/25/2022.
Marilla	48	51	-5.9%	256	357	-28.3%	
Newstead	258	189	36.5%	1,248	1,273	-2.0%	Merriweather - Community assistance
North Collins	162	107	51.4%	838	982	-14.7%	with NYS East Side Assistance grant
Orchard Park	630	605	4.1%	4,494	3,531	27.3%	applications.
City of Tonawanda	703	607	15.8%	4,584	3,344	37.1%	
Town of Tonawanda	7.00		10.070	1,001	0,011	07.170	
Kenilworth	468	404	15.8%	3,149	2,634	19.6%	
Kenmore	1,494	1,098	36.1%	10,541	7,344	43.5%	
West Seneca	1,268	1,060	19.6%	8,218	7,514	9.4%	
Buffalo	1,200	1,000	10.070	0,210	7,014	0.470	
Coles	1,036	931	11.3%	5,059	6,278	-19.4%	
Crane	267	179	49.2%	3,273	2,700	21.2%	
Dudley	554	604	-8.3%	4,380	3,620	21.0%	
East Clinton	391	253	54.5%	2,277	1,543	47.6%	
González-Soto	729	805	-9.4%	4,671	4,936	-5.4%	
Merriweather	1,351	1,316	2.7%	10,583	8,749	21.0%	
North Park	1,218	1,027	18.6%	7,324	6,578	11.3%	
	639	453			2,788		
Central Panty	6,511	4,205		2,944 44,542	29,697	50.0%	
BookmobileServices	0,511	4,205	34.6%	44,542	29,097	30.0%	
			#DIV//01		^	#DIV//01	
Library on Wheels	0	See note		0	O See note		
Library2Go		See note.	See note.		See note.	See note.	
System	27,789	22,316	24.5%	184,576	149,848	23.2%	
Member Libraries	15,093	12,543	20.3%	99,523	82,959	20.0%	
Buffalo Branches	6,185	5,568	11.1%	40,511	37,192	8.9%	
Central Library	6,511	4,205		44,542	29,697	50.0%	
Bookmobile Services	0	0		0	0		

WiFi								
				Total Logi	ns			
Boffalo & Frie County Public		August			to Date Tot	tals		
Fluffalo & Eric County Public LIBRARY	2022	2021	% of	2022	2021	% of		
	Total	Total	70 01	Total	Total	70 01		
Library	Sessions	Sessions	Change	Sessions	Sessions	Change	Footnotes	
Alden (Ewell Free)	431	340	26.8%	3,416	2,786	22.6%		
Amherst								
Audubon	2,411	2,683	-10.1%	16,259	16,421	-1.0%		
Clearfield	2,795	2,182	28.1%	17,304	14,377	20.4%		
Eggertsville-Snyder	1,032	1,082	-4.6%	8,087	7,130	13.4%	Libraries are operating consistent with	
Williamsville	1,457	1,341	8.7%	10,704	10,946	-2.2%	guidance from the Erie County	
Angola	205	200	2.5%	1,657	1,290	28.4%	Department of Health (ECDOH) and	
Aurora	2,178	1,711	27.3%	16,495	12,225	34.9%	Centers for Disease Control, emphasizing safety for patrons and staff.	
Boston	228	196	16.3%	1,371	1,154	18.8%	emphasizing salety for pations and stail.	
Cheektowaga							Alden - 8/6/2022 - Closed 4 1/4 hours	
Julia Boyer Reinstein	1,089	922	18.1%	8,991	5,974	50.5%	early (open 9-9:45am) due to power	
Reinstein Memorial	754	816	-7.6%	5,240	4,951	5.8%	outage.	
Clarence	1,229	1,150	6.9%	8,481	8,347	1.6%	O11 (T	
Collins	238	195	22.1%	1,806	1,644	9.9%	City of Tonawanda - Closed 8/24/2022 -	
Concord	570	477	19.5%	4,248	3,600	18.0%	sewer line repair.	
Eden	233	170	37.1%	1,736	1,414	22.8%	Crane - Closed starting 8/15/2022 -	
Elma	369	264	39.8%	2,540	2,083	21.9%	Phase 2 construction.	
Grand Island Memorial	804	877	-8.3%	5,386	6,119	-12.0%		
Hamburg							Library2Go - Added to statistical reports	
Hamburg	1,793	1,675	7.0%	13,604	12,206	11.5%	2/2022.	
Lake Shore	428	434	-1.4%	3,218	3,068	4.9%	Manning of the control of the contro	
Lackawanna	486	393	23.7%	3,278	2,223	47.5%	Merriweather - Open during 7-week renovation project starting 7/25/2022.	
Lancaster	1,659	1,221	35.9%	12,503	10,429	19.9%	renovation project starting 1/23/2022.	
Marilla	86	89	-3.4%	714	777	-8.1%	Merriweather - Community assistance	
Newstead	432	424	1.9%	3,088	4,301	-28.2%	with NYS East Side Assistance grant	
North Collins	331	235	40.9%	2,802	2,151	30.3%	applications.	
Orchard Park	1,753	1,349	29.9%	12,541	8,209	52.8%		
City of Tonawanda	646	812	-20.4%	4,636	5,165	-10.2%		
Town of Tonawanda	505	074	40.00/	2.402	2.500	24.40/		
Kenilworth Kenmore	535 2,092	374 1,535	43.0% 36.3%	3,493	2,599 11,330	34.4% 36.5%		
			21.9%	15,462 14,341		16.1%		
West Seneca	2,034	1,669	21.9%	14,341	12,347	10.1%		
Buffalo Coles	970	773	25.5%	5,925	4,635	27.8%		
Crane	334	212	57.5%	3,332	3,485	-4.4%		
Dudley	1,380	1,982	-30.4%	10,573	12,750	-17.1%		
East Clinton	858	399	115.0%	5,387	3,176	69.6%		
González-Soto	2,266	1,850	22.5%	16,245	11,938	36.1%		
Merriweather	1,103	811	36.0%	8,681	5,437	59.7%		
North Park	1,126	855	31.7%	7,976	6,155	29.6%		
Panty	1,319	1,123	17.5%	8,926	7,409	20.5%		
Central	15,021	11,027	36.2%	108,214	71,330	51.7%		
BookmobileServices	. 0,0=1	,527	20.270		,556	2 /0		
Library on Wheels	92	128	-28.1%	485	386	25.6%		
Library2Go		See note.	See note.			See note.		
System	52,767	43,976	20.0%	379,145	301,967	25.6%		
Member Libraries	28,298	24,816	14.0%	203,401	175,266	16.1%		
Buffalo Branches	9,356	8,005	16.9%	67,045	54,985	21.9%		
Central Library	15,021	11,027	36.2%	108,214	71,330	51.7%		
Bookmobile Services	92	128	-28.1%	485	386	25.6%		
	<u> </u>		_570	.50	550	_5.5,0		

Lancaster Financial Monthly Report 2022

August

Account	Deposits	Disbursements	Interest	Sub-Total	Balance
M & T Checking	Deposits	Disbursements	interest	Sub Total	Balance
Beginning Balance					\$5,012.90
Fine/ print revenue	¢261.74				75,012.50
ECWA: Water bill (#24985)	\$361.74	ć70.71			
ECWA: Water bill (#24985)		-\$79.71			
Ending Balance	\$361.74	-\$79.71		\$282.03	\$5,294.93
Bank on Buffalo	\$301.74	-7/3./1		\$202.03	\$3,234.33
					¢50.255.42
Beginning Balance					\$59,355.13
Battle of the Books party	ć100.00				
donation Amazon return for door	\$100.00				
counter	\$39.99				
Copier	\$62.00				
Headphones (1 @ \$3)	\$3.00				
Vending	\$20.00				
Book sale	\$215.50				
	\$215.50				
Wegmans: Cake for BOTB		ć3F 00			
party (Debit) Dollar General: BOTB party		-\$35.00			
supplies (Debit)		ćaa or			
Picasso's Pizza: Pizza for		-\$23.05			
		ć20 F7			
BOTB party (Debit)		-\$39.57			
Amazon: Gift card for BOTB		ć=0.00			
coach (Debit) Nan Hoffman: 8/11		-\$50.00			
·		¢200.00			
program (#480)		-\$300.00			
Donna Baia: 8/22 Kidding Around Yoga (#481)		ć50.00			
Dollar Tree: Headphones		-\$50.00			
·		ć120.00			
for resale (Debit)		-\$120.00			
Amazon: Learning kits'		ć104.72			
items (Debit)		-\$104.73			
Amazon: Door counter		620.00			
(Debit) Fun Express: Halloween		-\$39.99			
crafts (Debit)		-\$460.46			
Ending Balance	\$440.49	-\$1,222.80		-\$782.31	\$58,572.82
Bank on Buffalo CDs	Amount	Maturity	Interest Rate	Interest	\$38,372.82 Total
Bank on Buffalo CD 040	\$21,535.19	12M 6/28/23	0.11%	\$0.00	\$21,535.19
Bank on Buffalo CD 040	\$12,020.49	36M 7/27/23	0.11%	\$0.00	\$21,535.19
Bank on Buffalo CD 045	\$12,020.49	12M 1/24/23	0.61%	\$0.00	\$12,020.49
Bank on Buffalo CD 045	\$28,167.34	12M 1/24/23 12M 5/24/23	0.11%	\$6.90	\$28,167.34
Bank on Buffalo CD 048	\$24,633.55	36M 10/27/24	0.11%	\$0.00	\$24,640.43
Bank on Buffalo CD 178	\$20,615.59	12M 8/03/23	0.19%	\$14.39	\$20,629.98
Bank on Buffalo CD 1283	\$10,573.93	12M 9/30/22	0.11%	\$0.00	\$20,629.96
Bank on Buffalo CD 2355	\$22,017.00	36M 5/29/23	0.11%	\$6.17	\$22,023.17
Bank on Buffalo CD 7632	\$22,017.00	12M 10/9/22	0.11%	\$0.00	\$22,023.17
CD Balance	\$20,072.0Z	12101 10/3/22	U.1170	\$27.46	\$20,072.62
Total Balance				.γ∠7.4U	\$235,252.79

Petty Cash August 2022

Date	ltem	Deposit	Withdrawl	Total
		<u> </u>		
				\$152.53
	John- Barnes & Noble- magazine for seed			·
29-Aug	library resources		-\$15.99	\$136.54
	·			
31-Aug	Josh- Tops- 5 gal bottle water exchange		-\$6.99	\$129.55
		-	-	
		40.00	400.00	4420
		\$0.00	-\$22.98	\$129.55

Town of Lancaster



ACCOUNT TRIAL BALANCE FOR FY22/MAY TO JUL

FUND 001

ACCOUNT ACCOUNT NAME PER JNL SRC EFF DATE RE	ORG	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
001-70-7410-000-260	EFERENCE					
OTHER CAPITAL OUTLAY	17410	.00				
5 241 API 05/14/22 00		SYNCB/AMAZON	429.98	.00	429.98	
5 242 API 05/14/22 00	02126 4454	SYNCB/AMAZON	299.99	.00	729.97	
5 243 API 05/14/22 00	02126 4455	SYNCB/AMAZON	458.98	.00	1,188.95	
17410-260		.00	1,188.95	.00	1,188.95	1,188.95
001-70-7410-000-411	17410	112 50				
CONTRACTUAL SERVICES	17410	113.50	00	00	00	112 50
17410-411 001-70-7410-000-422		113.50	.00	.00	.00	113.50
BUILDINGS	17410	469.45				
5 282 API 05/14/22 00		HOME DEPOT	24.97	.00	24.97	
7 223 API 07/06/22 00		HOME DEPOT	25.68	.00	50.65	
7 229 API 07/06/22 00		CLARK AIR SYSTE	281.62	.00	332.27	
7 431 API 07/15/22 00	01371 5539	ERIE CO. COMPTR	8.15	.00	340.42	
17410-422		469.45	340.42	.00	340.42	809.87
001-70-7410-000-426	17410	22 057 45				
REPAIRS & MAINTENANCE 5 583 GCR 05/10/22		22,057.45 ary M Wallace grant	.00	20,000.00	-20,000.00	
17410-426	Lanc Libi	22,057.45	.00	20,000.00	-20,000.00	2,057.45
001-70-7410-000-434		22,037.43	.00	20,000.00	-20,000.00	2,037.43
LANDSCAPING MATERIALS	17410	.00				
5 300 API 05/14/22 00	01019 4465	ADAMS NURSERY &	64.92	.00	64.92	
17410-434		.00	64.92	.00	64.92	64.92
001-70-7410-000-460						
INTERNET ACCESS	17410	411.57	100.00	00	100.00	
5 446 API 05/31/22 00 6 542 API 06/28/22 00		SPECTRUM SPECTRUM	109.98 109.98	.00	109.98 219.96	
6 542 API 06/28/22 00 7 530 API 07/29/22 00		SPECTRUM	109.98	.00	329.94	
17410-460	J2030 3002	411.57	329.94	.00	329.94	741.51
TOTALS FOR FUND 001			<u> </u>	.00	J23.3 1	771.31
General Fund		23,051.97	1,924.23	20,000.00	-18,075.77	4,976.20
REPORT T	TOTALS	23,051.97	1.924.23	20,000.00	-18.075.77	4.976.20
			2,52,125	20,000.00		1,510120

^{**} END OF REPORT - Generated by Annette Wojtowicz **

A.F.S.C.M.E. C.S.E.A. Librarians Assn. Administrators 2022 CLAIM FOR MILEAGE FORM Non-Bargaining CMU For use of privately owned vehicle. To be used for travel within Erie County. Employee must complete and submit to the CFO's Office with supporting documentation on or before the 10th of the month following date(s) of travel Name Department Kara Stock Lancaster Library Address **Employee ID** Date Miles Mileage Tolls From To Day Daily Parking Driven Total Total \$ 0.00 6/21/22 Lancaster Library 321 Columbia Ave, Depew \$4.00 7/13/22 Central Library 12.5 \$ 0.00 Lancaster Library \$ 7.81 \$ 0.00 TOTAL \$ 4.00 \$ 0.00 12.5 \$ 7.81 1.0 \$ 0.00 Amount in Miles \$ 7.81 Reimbursement rate is dependent upon the Amount for days @ \$ \$4.00 current rate negotiated in the Collective Bargaining Agreement. Minimum Amount for tolls \$ 0.00 reimbursement for mileage per day is actual Amount for parking \$ 0.00 miles times rate or \$____, whichever is greater. Total to be paid \$11.81 79FH: =75HCB 6M7@5=A 5BH9A D@CM99 I, the undersigned, hereby certify that the mileage indicated with this claim has actually been traveled by me on behalf of the B&ECPL. Further, that the amount indicated is accurate and that payment of this claim has not been previously received. **Employee Signature:** Date: 79FH; =75H:CB C: GLD9FJ=GCF CF 89D5FHA 9BH< 958 I, the undersigned, hereby certify that the mileage claimed in the above account was actually and necessarily traveled by the claimant in the performance of his/her duties and that the best interests of the B&ECPL were serviced by using an automobile in lieu of other means of transportation. Signature: Date: Supervisor or Department Head : =B5B79°C: : =791 G9°CB@M Signature: Date: Deputy Director, CFO

Buffalo & Erie County Public Library

Buffalo & Erie County Public Library

A.F.S.C.M.E. C.S.E.A.

2022 CLAIM FOR MILEAGE FORM

Administrators Librarians Assn.

Non-Bargaining CMU

For use of privately owned vehicle. To be used for travel within Erie County.

Employee must complete and submit to the CFO's Office with supporting documentation on or before the 10th of the month following date(s) of travel

Name	Name				Department					
Address				Employee ID						
Date	From	То		Miles Driven	Mileage Total	Day	Daily Total	Tolls	Parking	
				Dilveit	Total		Total			
			TOTAL Amount i	n Milos						
Reimburse	ment rate is dependent up	oon the			4					
	e negotiated in the Collect	ive	Amount f	for days @ \$_	<u>-</u>					
	; Agreement. Minimum ment for mileage per day i	s actual								
	s rate or \$_4_, whichever			for parking						
			Total to b							
	79	ÆH: =751	+CB 6M	7@5≠A 5B	H9A D@C	M 9 9				
on behalf	ersigned, hereby certify of the B&ECPL. Furthe iously received.									
Employe	e Signature:			Date:						
	79FH: =7	5НСВ С:	GI D9FJ	=GCF CF	89D5FH	A 9BH<	958			
traveled b	ersigned, hereby certify by the claimant in the po by using an automobile	erformance	of his/her	r duties and	d that the be		-		-	
Signature: Date:										
Supervis	or or Department H	ead								
		:=B5I	379°C::	=791 G9	свем					
Signatur	e:					Date:				
Ü	Director, CFO									

August 12, 2022

Mollenberg-Betz 300 Scott Street Buffalo, New York 14204

Gentleman:

Enclosed is a copy of a resolution adopted by the Town Board of the Town of Lancaster on August 8, 2022.

This resolution accepts and authorizes the Supervisor to execute the proposal to supply and install 3.5 ton (42,000 btu/hr) Air Conditioning System within the Town of Lancaster's Library, located at 5466 Broadway in accordance with the quote for an amount not to exceed \$11,035.00.

Sincerely yours,

OFFICE OF THE TOWN CLERK

Diane M. Terranova,

Town Clerk

DMT/dm

Encl.

T. Fowler, Town Attorney

M. Barbaro, Deputy Highway Superintendent

M. Lecanova

K. Stock, Lancaster Library

COPY

COPY

WHEREAS, Michelle Barbaro, Deputy Highway Superintendent has requested to install a 3.5-ton (42,000 btu/hr) Air Conditioning System to be located within the Town of Lancaster Library located at 5466 Broadway in the Town of Lancaster, and

WHEREAS, the Deputy Highway Superintendent, solicited written requests for proposals from three (3) vendors to provide and install the 3.5-ton Air Conditioning System in accordance with the Town of Lancaster's Procurement Policy, and

WHEREAS, by letter dated August 2, 2022, Michelle Barbaro, has recommended that the Town of Lancaster award the project to Mollenberg-Betz, Inc., to provide and install a 3.5-ton (42,000 btu/hr) Air Conditioning System within the Town of Lancaster Library at a cost of \$11,035.00 per their quote included with her request, and

WHEREAS, funding for the project is available from the Town's 2022 Library Equipment and Buildings' Equipment, Other Capital Outlay Budgets.

NOW, THEREFORE,

BE IT RESOLVED, that the Town Board of the Town of Lancaster hereby accepts and authorizes the Supervisor to execute the proposal to supply and install 3.5-ton (42,000 btu/hr) Air Conditioning System within the Town of Lancaster's Library, located at 5466 Broadway, from Mollenberg-Betz, 300 Scott Street, Buffalo, New York 14204, as proposed by Deputy Highway Superintendent, Michelle Barbaro, in accordance with the quote included with her request, for an amount not to exceed \$11,035.00 and which will be paid for with funds available in the Town's 2022 Library Equipment and Buildings' Equipment, Other Capital Outlay Budgets.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER BURKARD	VOTED
COUNCIL MEMBER DICKMAN	VOTED
COUNCIL MEMBER LEARY	VOTED
COUNCIL MEMBER MAZUR	VOTED
SUPERVISOR RUFFINO	VOTED

August 8, 2022

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Last Name:
Expiration Date:
<select one=""> ✓ / <select one=""></select></select>

ORDER SUMMARY \$11.39 Shipping: Ground \$0.00 Sales Tax \$127.85 TOTAL Acrylic 5-Sided Box w/ Cam \$116.46 Lock Lid Code: 10852 Quantity: 1 Select Size: 12x12x12 Item ships in 5-7 business days.

Complete Order

BILL TO SHIP TO Kara Stock Kara Stock Lancaster Public Library Lancaster Public Library 5466 BROADWAY ST 5466 BROADWAY ST LANCASTER, NY 14086-2133 LANCASTER, NY 14086-2133 (Edit) (Edit)



Acrylic 5-Sided Box w/ Hasp Lock Lid

Item ships in 3-5 business days.



<u>Additional Product Options</u> **→**

Featured Reviews

View All 🕶

Alexis L

Pumpkin Contest Prizes

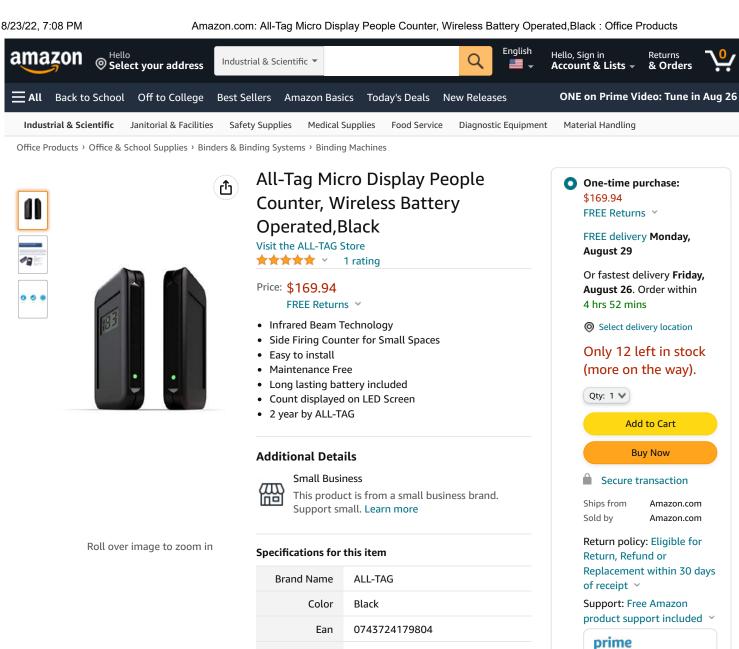
QTY.	Description	Website	Price
1	Mini Popcorn Maker	https://amzn.to/3A9SpGe_	\$49.99
1	Popcorn, 8 lb.	https://amzn.to/3e6cbev	\$13.28
1	Electric Ice Cream Maker	https://amzn.to/3cafEYX	\$44.99
1	Ice Cream Mix	https://amzn.to/3dYzczL	\$23.99

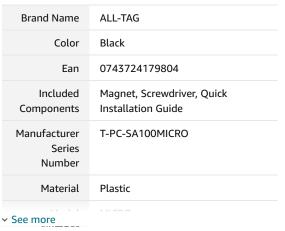
\$132.25

Halloween Party Request

QTY.	Description	Website	Price per each	Total Price
4	Mini Pumpkin Stress Toys - 24 pc	https://bit.ly/3AYoxhz	\$19.99	\$79.96
5	Trick-or-Treating Rubbers Duckies - 12 pc	https://bit.ly/3CMfmCe	\$8.29	\$41.45
5	Halloween Kawaii Plush Characters - 12 pc	https://bit.ly/3ArJvUw	\$19.99	\$99.95
4	Spider Bendables - 24 pc	https://bit.ly/3Q11yGY	\$19.99	\$79.96

\$301.32





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