

Lancaster Public Library  
Board of Trustees  
Meeting Minutes  
January 13,2022

Meeting via Zoom  
ID #613 774 4639

- I. Roll Call - B. Tamol, S. Jacobs, K. Graber, J. Yarborough, D. Stempniak( Friends liaison), K. Stock ( Library Director)
- II. Meeting called to order at 4:03 p.m.
- III. The agenda was approved as amended.MSP - K. Graber, J. Yarborough. Vote - unanimous
- IV. Meeting minutes of December 9,2021 approved. MSP - J. Yarborough, K. Graber. Vote - unanimous.
- V. Kara informed the board that N95 masks were received and distributed. Seventy seven guests attended the 200th Birthday Gala. The winners of the Winter Reading Logs were announced and given their prizes. Forty two commemorative ornaments have been sold to date.
- VI. Public Comment - D. Stempniak informed the board that the Friends held their annual meeting and are making plans for upcoming fundraisers.
- VII. Financial Reports -
  - A. The December financial report was approved. MSP - B. Tamol, J. Yarborough. Vote - unanimous
  - B. Motion made to allow J. Yarborough to combine CD#41 and CD#45 and if necessary round up to \$30,000 for reinvestment at best interest rate.MSP - S. Jacobs, K. Graber. Vote - unanimous
  - C. Motion to add \$150 to petty cash account. MSP - S. Jacobs, B. Tamol. Vote - unanimous
  - D. Anniversary Gala Accounting Update - The board had budgeted \$6000, total spent, \$4912.64. Revenue received \$2775.
- VIII. Old Business -
  - A. Kara will contact Michelle at the Town to do a walk through for Staff Room Renovations.
  - B. The 200th Anniversary Year was a success! Thank you to Staff!
  - C. Slate of Officers  
President - S. Jacobs  
Vice - President - K. Graber  
Treasurer - J Yarborough  
Secretary - B. Tamol  
The slate of officers was approved. MSP - B. Tamol, K. Graber. Vote - Unanimous.
  - D. Little Libraries Project - The board will follow up with B. Leary and the

Rotary Club.

- E. Volunteer Gifts - Motion approved to cover increased cost of \$12.00.  
MSP - B. Tamol, J. Yarborough. Vote - unanimous

IX. New Business -

- A. Ideas will be gathered from patrons and staff about items for a time capsule.
  - B. Copy of the Contract Extension provided to board members.
  - C. Motion to approve Resolution #2022 -1 as amended. MSP - B. Tamol, K. Graber. Vote - unanimous
  - D. Copy of the Schedule of Policy Reviews for 2022 provided to the board.
  - E. There were 57 participants in the Library survey.
  - F. Motion approved to allot \$2000 for 2022 craft supplies. MSP - S. Jacobs K. Graber. Vote - unanimous.
  - G. Motion to expend \$360.54 for LEGO Wall frame. MSP - B. Tamol, J. Yarborough. Vote - unanimous
  - H. Motion to expend \$378.28 for the Children's Literacy Area. MSP - J. Yarborough, S. Jacobs. Vote - unanimous
  - I. Motion to remit payment of \$4241.79 to B&ECPL ( for 15 Sundays in 2021). MSP - K. Graber, J. Yarborough. Vote - unanimous
  - J. Motion approved to pay \$14.99 monthly fee for Zoom. MSP - B. Tamol, K. Graber. Vote - unanimous
  - K. B. Tamol will make sure to get out Meeting Notice letters to the Buffalo News and The Lancaster Bee.
  - L. Board members were reminded to please come in and sign the Conflict of Interest Forms.
  - M. Director's Evaluation - Committee will meet at 3pm on February 10th.
- X. Meeting adjourned at 5:04 p.m. MSP - J. Yarborough, K. Graber. Vote - unanimous

Respectfully submitted,  
Barbara Tamol