

Lancaster Public Library
Board of Trustees
Meeting Minutes
March 10,2022

- I. Roll Call - B.Tamol, S. Jacobs, J. Yarborough, K. Wind, K. Graber, G. Howell, K. Stock(Library Director), D. Stempniak (Friends liaison), B. Leary (Town liaison)
- II. The meeting was called to order at 4:04 p.m.
- III. The meeting agenda was approved.MSP - G. Howell, K. Graber. Vote - unanimous
- IV. The February meeting minutes were reviewed and approved, MSP- K. Graber, J. Yarborough. Vote - unanimous
- V. Director's Report - Kara reported that the Library was very busy during the recent Winter Break. The new LEGO wall and READ posters have been put up. PT librarian, Michael Green, organized the Local History section and Beth Farrar has started the Family Literacy Program up again. As of April, John Benzee will become the new computer coach. Kara, Meghan and John have been working on the seed library which will debut in April and on the Village wide Scavenger Hunt.
- VI. Public Comment - D. Stempniak informed the Board that the Friends mini book sale will be April 2nd and 3rd with the Civic Club Bake Sale on April 2nd. Children's garden kits will start to be distributed on March 14th and need to be returned by May 21st for planting in the Children's Garden.
- VII. Financial -
 - A. The February financial report was reviewed and approved. MSP - G. Howell, K. Graber. Vote - unanimous
 - B. CD#2404 and CD #042 in the total amount of \$32,736 will be cashed in and deposited in the checking account. MSP- K. Graber, J. Yarborough. Vote - unanimous. The Board will retain Ed Schiller to monitor the bidding process. MSP - J. Yarborough, B. Tamol. Vote - unanimous
 - C. Approval of payment in the amount of \$8451.13, Return to System, MSP - B. Tamol, G. Howell. Vote - unanimous
 - D. The full 2021 Town Budget Report was provided to the Board.
 - E. \$20,000 from the Monica Wallace Grant was received.
 - F. Annual Sales Tax Payment of \$246.55 was approved. MSP - B. Tamol, K. Graber. Vote - unanimous
- VIII. Old Business
 - A. Staff Room renovation will be done all at one time. Reducing inconvenience for staff and patrons.
 - B. The Lancaster Rotary Club will purchase two Little Library Stands.
 - C. The Time capsule will be placed in a metal container inside of a wooden box. Purchase of a metal container for \$59.99 approved. MSP - B. Tamol, J. Yarborough. Vote - unanimous
 - D. Both Sen Gallivan and Assemblywoman Wallace participated in Library Advocacy Day, March 2,2022.
 - E. As COVID - 19 numbers continue to decline, masks are now optional

for staff and patrons.

IX. New Business

A. The Annual Report was provided to the board for approval. MSP - S. Jacobs, G.Howell. Vote - unanimous

B. Approval to spend \$50.39 for Volunteer Gifts. MSP - J. Yarborough, K. Wind. Vote - unanimous

C. Approval to spend \$37.15 for tote bags to be used for Literacy Kits. MSP- K. Graber, K. Wind. Vote - unanimous

D. Approval to spend \$97.35 for Stampers. MSP - S, Jacobs, B. Tamol. Vote - unanimous

E. Approval to purchase Yard Games in the amount of \$298.40. MSP - J. Yarborough, K. Wind. Vote - unanimous

X. Meeting was adjourned at 5:25 p.m. MSP - K. Graber, G. Howell. Vote - unanimous

Respectfully submitted by,
Barbara Tamol
Secretary