

Lancaster Public Library
Board of Trustees
Meeting Minutes
March 11,2021

Meeting via zoom

Meeting ID# 613 774 4639

- I. Roll Call - S. Jacobs,G. Howell, J. Yarborough, K. Graber, K. Wind, B. Tamol, D. Stempniak (Friends liaison), B. Leary (Town liaison), K. Stock (Library Director)
- II. Call to Order - Meeting called to Order at 4:06 p.m.
- III. Agenda approved as amended. MSP - Yarborough, Howell. Vote - unanimous
- IV. Reviewed and approved February meeting minutes. MSP - Graber, Howell. Vote unanimous
- V. Report of the Director - Kara informed the board that evening hours were reinstated as of February 8th,2021. Lancaster Public Library is now meeting the State minimum hours of operation at 55 hours per week. The part time librarian, Genevieve is back on a limited basis as of March 10,2021. The library will be included in the Lancaster Village Easter Scavenger Hunt on April 3,2021.
- VI. Public Comment - Donna informed us that the Friends annual meeting will be on April 8,2021. They will be having three (3) chicken BBQ's as fundraisers on 5/23/2021,7/18/2021 and 9/19/2021. They will be drive thru only, first come, first served, at a cost of \$12.00 per dinner. A Children's Garden is in the works for the Garden Walk.A discussion of possibly selling masks with the library name on them as a fundraiser.
- VII. Financial Reports -
 - A. January Financial Report approved. MSP - Yarborough, Tamol. Vote - unanimous
 - B. CD 1598 and CD 042 - Motion to allow J. Yarborough to renew these CD's for 12 months. MSP - Graber, Wind. Vote - unanimous
- VIII. Old Business -
 - A. General Election Update - Both Sue and Barb have received the endorsements of both the Democratic and Republican Parties.
 - B. Director's Evaluation - THANK YOU Kara!
 - C. 200th Anniversary Update - There will be a committee meeting on March 25,2021 at 6:30 p.m. Motion to expend \$3000 for activities and events celebrating the 200th anniversary. MSP - Tamol, Yarborough. Vote - unanimous.
 - D. Building maintenance update - B. Leary let us know that the outside lights have been fixed, the sidewalks will be repaired and the roof will be looked at next week.
 - E. New Fencing update - B. Leary informed the board that the fence in question does not belong to the Town, the owner has been cited and is responsible for repairs.

- F. Approval of payment to Central for the Return to System Invoice in the amount of \$8,039.91. MSP - Howell, Tamol. Vote - unanimous
 - G. The Public Health Emergency Plan was approved. MSP - Jacobs, Yarborough. Vote - unanimous.
 - H. Central Library 5 year plan and survey - The five year plan is near completion. Trustees will be receiving a survey to participate in.
- IX. New Business -
- A. Approval of Sales Tax payment in the amount of \$82.13. MSP - Howell, Graber. Vote - unanimous
 - B. The Lancaster Public Library Mission Statement was amended. It now reads, To Provide an opportunity to access information for learning, recreation, personal growth, and more to residents of the Town of Lancaster and Erie County. MSP - Tamol, Yarborough. Vote - unanimous.
 - C. Approval to purchase a first aid kit for \$18.99. MSP - Howell, Jacobs. Vote - unanimous.
 - D. Approval to purchase STEM kit supplies in the amount of \$134.44. MSP - Jacobs, Wind. Vote - unanimous
 - E. Approval to spend \$11.99 on the purchase of childrens masks. MSP - Yarborough, Wind. Vote - unanimous
 - F. \$100 donation from Elks for craft materials. \$96.08 in purchases approved. MSP - Tamol, Jacobs. Vote - unanimous
 - G. Approval of the expenditure of \$3400 from the Elks towards programming. MSP - Jacobs, Howell. Vote - unanimous
- X. Adjournment - Meeting adjourned at 4:54 p.m. MSP - Graber, Howell. Vote - unanimous.

Respectfully submitted,
Barbara Tamol
Secretary