

Lancaster Public Library

Board of Trustees

Meeting Minutes

March 12,2020

- I. Roll Call – G. Howell, S. Jacobs, J. Yarborough, K. Wind, K. Graber, B. Tamol, K. Stock (Director), D. Stempniak (Friends Liaison), B. Leary (Town Liaison), A. Martin
- II. Call to Order – 4:04 pm
- III. Agenda – Approved as amended. MSP – G. Howell, J. Yarborough. Vote – unanimous
- IV. February Meeting Minutes approved. MSP – J. Yarborough, G. Howell. Vote – unanimous
- V. Report from the Director – K. Stock informed the board that there were 230 participants in the snow tube raffle with 2 winners. Media coverage from the Lancaster Sun and Bee has been positive and regular.
- VI. Financial Reports –
 - A. Financial Reports approved. MSP – B. Tamol, K. Wind. Vote – unanimous
 - B. Petty Cash – Approval of \$150 to replenish, MSP - J. Yarborough, K. Wind. Vote – unanimous
 - C. Return to System Report and payment of \$19,165.20 approved. MSP -S, Jacobs, J. Yarborough. Vote – unanimous
- VII. Public Comments – D. Stempniak reported that the Friends have postponed the annual book sale until the fall. A chicken BBQ will be held the Sunday of the Garden Walk. They will possibly hold a Craft Show on Oct. 4th. Plans to get out renewal flyers this month.
- VIII. Old Business
 - A. Generator Update - Penn Power Systems quoted an approximate cost of \$92,000
 - B. By – Laws, approved as amended. MSP- G. Howell, B. Tamol. Vote – unanimous
 - C. Copies of the Director’s Evaluation were provided to the Board.
 - D. Motion to allow K. Stock \$175 to purchase Anti – fatigue mats, microwave oven, new keys for Public Restroom approved. MSP – J. Yarborough, K. Wind. Vote – unanimous
 - E. Conversion to electronic documents will hopefully be in place by 4/09/2020.
 - F. Meeting with Sen. Gallivan – K. Stock and K. Graber met with and discussed the Census effects on libraries and funding.
 - G. Restroom Update – Met with contractor to go over specs.
- IX. New Business
 - A. Donation off \$100 made to Lancaster Youth Foundation Trivia Night. MSP – K. Graber, S. Jacobs. Vote – unanimous
 - B. Approval of \$59.43 for Volunteer gifts. MSP – B. Tamol, K. Wind. Vote – unanimous
 - C. Approval of \$150 for the purchase of firewood. MSP – B. Tamol, J. Yarborough. Vote – unanimous
 - D. Approval of \$360.52 payment for NYS Sales Tax. MSP – G. Howell, B. Tamol. Vote – unanimous
 - E. Approval of \$81.31 for reimbursement of mileage. MSP – S. Jacobs, J. Yarborough. Vote – unanimous.

- F. Motion to allot \$5000.00 from the Monica Wallace Grant towards improvements in Children's area of the library. MSP – G. Howell, B. Tamol. Vote – unanimous
- G. Approval of \$90 for the purchase of spine labels. MSP – J. Yarborough, G. Howell. Vote – unanimous.
- H. Investment Policy to be reviewed for next month's meeting.
- I. Parking Lot Fence – Checking with Town.
- J. ACT Meeting scheduled for March 14,2020 has been cancelled.
- K. Covid – 19, The Lancaster Library will follow the BECPL guidelines.
- X. Adjournment – 5:24 pm MSP – K. Wind, J. Yarborough. Vote - unanimous