Lancaster Public Library

Board of Trustees

Meeting Minutes

March 12, 2020

I. Roll Call – G. Howell, S. Jacobs, J. Yarborough, K. Wind, K. Graber, B. Tamol, K. Stock (Director), D. Stempniak (Friends Liaison), B. Leary (Town Liaison), A. Martin

II. Call to Order – 4:04 pm


V. Report from the Director – K. Stock informed the board that there were 230 participants in the snow tube raffle with 2 winners. Media coverage from the Lancaster Sun and Bee has been positive and regular.

VI. Financial Reports –
   B. Petty Cash – Approval of $150 to replenish, MSP - J. Yarborough, K. Wind. Vote – unanimous
   C. Return to System Report and payment of $19,165.20 approved. MSP - S, Jacobs, J. Yarborough. Vote – unanimous

VII. Public Comments – D. Stempniak reported that the Friends have postponed the annual book sale until the fall. A chicken BBQ will be held the Sunday of the Garden Walk. They will possibly hold a Craft Show on Oct. 4th. Plans to get out renewal flyers this month.

VIII. Old Business
   A. Generator Update - Penn Power Systems quoted an approximate cost of $92,000
   C. Copies of the Director’s Evaluation were provided to the Board.
   D. Motion to allow K. Stock $175 to purchase Anti – fatigue mats, microwave oven, new keys for Public Restroom approved. MSP – J. Yarborough, K. Wind. Vote – unanimous
   E. Conversion to electronic documents will hopefully be in place by 4/09/2020.
   F. Meeting with Sen. Gallivan – K. Stock and K. Graber met with and discussed the Census effects on libraries and funding.
   G. Restroom Update – Met with contractor to go over specs.

IX. New Business
   B. Approval of $59.43 for Volunteer gifts. MSP – B. Tamol, K. Wind. Vote – unanimous
   C. Approval of $150 for the purchase of firewood. MSP – B. Tamol, J. Yarborough. Vote – unanimous
   D. Approval of $360.52 payment for NYS Sales Tax. MSP – G. Howell, B. Tamol. Vote – unanimous
F. Motion to allot $5000.00 from the Monica Wallace Grant towards improvements in Children’s area of the library. MSP – G. Howell, B. Tamol. Vote – unanimous


H. Investment Policy to be reviewed for next month’s meeting.

I. Parking Lot Fence – Checking with Town.

J. ACT Meeting scheduled for March 14, 2020 has been cancelled.

K. Covid – 19, The Lancaster Library will follow the BECPL guidelines.