

Board of Trustees Meeting 2/10/22 Transcript

Kara, Yeah, okay, so no Gary no Kristyn right now. Got it. All right, So we can call the meeting to order? I've got 404 pm. Okay. Okay. I know there are a couple of additions to the the agenda. Kara ah yes um I guess n would be masks. Okay. Okay, is that it? Yep, yep, yep. Okay. Alright, anybody else have anything to add to the agenda? If not, can I have a moved a motion to approve the agenda as amended? So prue move, ken. Alright, 12th second chance. Okay, all in favor I 1234 of us. Okay Um the minutes from January 13 um anybody have anything to correct or add to that? If not, can I have a motion to accept the minutes from January 13th. I will move can I have a second a second Jan All in favor. All right. I'm sorry who made them, Who made the motion? I did. Okay thank you. All right. Uh Kara. Okay. Thank you. Well, we are starting to return to some sort of normal here at the library. We have the youth bureau returning this month to do their monthly craft program for kids. And the grant that Camille got us through the Elk's foundation funds, the craft supplies for those programs. We also have the best for our teacher at Como Park returning to do her family literacy programs. Great news. I'm so glad to hear about that. Yes. So she's returning this month as well. Um, in January we had Donna Baia returned. She is our kidding around yoga teacher. And this month we have Melissa Sacco returning She she used to be, gosh, what was it? I can't remember the old name but her new name is sprouts music with mar yes, that's a thing. Um, so she does sort of a singing and dancing program with real little ones. So she is back. And then in addition to all of that we continue to hand out lots of craft free craft kits which are very popular. The stomach it in January was create create your own fake snow. And we handed out 58 of those, wow. I also held a program in January on how to make your own body scrub and bath salts. And we had 11 adults come to that. We continue our lego club, read to a dog, our story times, our young adult book club that is run by our part time librarian Michael and then the next one is actually the same name And we have our winter reading log going on right now through March 19th. I'll show you what probably get look backwards, but you can kind of see a color and intermittent for each book read. and once they do 10 mittens, they hand this in and are entered to win a prize. And then they're also encouraged to color the mitten on this side and then we're displaying them at our front desk. So we've got lots of nice mittens that are front class right now. And if you look at our statistics for the month, you'll see that they are up up up and that is, I'd like to take all the credit for that. But the reason is that we were doing curbside For most of January 2021. So that's why we have such large increases for this month compared to last year. Also we had a few, I had a few meetings this month that I wanted to point out, I'll talk about it more later. But I did meet with Mayor Lynn Rueda to talk about some future collaborations. Um, Sue and I and Josh met with Michelle and Carbon from the town to look at the staff break room and talk about the renovation and I continue to have monthly meetings with Megan and Jon to plan our goals for the year and that is my report. Very good. Thank you. Lots of good news. Um, public comment Donna, the friends had a meeting today and we're continuing with our plans for this year. Um, our next fun activity is going to be handing out bags for the Children's gardens and it'll contain seeds parts, the kids plant the seeds in one, in both parts, they keep one for themselves and they will be returning it to the one to the library to be planted on May 21st. Uh, they're out a little bit earlier this year. Last year we gave out 80 so we're making a tea bags and Vicki and Trish are in charge and they're doing a super job. They're all excited about getting these bags out and Cara's excited because all she has to do is hand out the bags and doesn't have to worry about organizing everything, which is really nice. And then we can put their Children's garden, we can enter the Children's garden again into the Lancaster garden walk, which we, that's what our plan is and it'll be the second year. So hopefully, you know, we'll have some more plants last year. We started out a little late and I don't think the seeds germinated as well. And um, and I bought the seeds and I'm not a gardener. So I have no idea and I just bought seeds that were available. So this time we have two gardeners or two experienced gardeners who hopefully will be able to establish the garden for us. And I'm really excited about that. Um We are

also planning a book sale and mini book sale very similar to the one we had in the fall on april 2nd and third. And um it will be held in the community room and then a couple of tables out near the fireplace but we're not taking over the entire library. And this um spring um mini ebook sales will be sponsored by the friends. And there's one plan for the fall that will be sponsored by the Women's Civic Club. And again, the women's Civic club enjoyed the baked goods that we provided for them to sell. They made over \$400 and they were thrilled beyond belief. So I think we're gonna be doing the same thing again and making the cookies by going to restaurant depot and putting them on a tray and then putting flour on our faces. So it looks as though we toiled all day long is wonderful And the women enjoy, they really were appreciative of what we did. We are planning to chicken barbecues this year instead of 31 will be May 22nd and the second one will be on sunday july 17th and these are hopefully coinciding with activities that will be held in the village. The one in May hopefully will coincide with the village wide uh grab sale. I'm going to verify that at the end of the month. They said they should have all their activities planned by the end of the month and then the garden walk. If it's the same weekend as it always has been, we're going to be holding the chicken barbecue on the 17th of july again. Hopefully the aroma of the chicken's cooking outside will bring people to our yard and, and by the chickens, the chicken has gone up in price. So we're increasing our price by a dollar. So it'll be instead of \$12 a dinner. It'll be \$13 and we don't believe we're pricing ourselves out of the market because, um, if, if it's indicative that we are being increased in our chicken and our original chicken price, I'm sure every other organization also is going to be taking a hit. Uh huh. The next meeting. Excuse me in March will be a busy one for us. We're going to be sending out our renewal letters to the friends. We'll be putting in a flyer for the book sale for the chicken barbecues and our friends renewal letter and bob. I have you on the list. So this time you'll be getting your friends renewal letter. Okay. Okay. Okay. Yeah. Okay. Thanks Donna. And the only one I don't have really is I don't have Christie's address. So if I have Christie's address, we can put her on the list and she will also receive my friends renewal letter because I'm sure she'll want to join. Yeah. We have that in the office. Yeah. Okay. I'll make a note to some that to you. Okay. Thanks. So we'll be sending out approximately a little fewer than 90 renewal letters. And and this year again for the book sale there will be no special if you're if you're a friend's member. So um hopefully will appeal to the goodness of people's hearts to to renew their membership because they're really not going to get you know, a perk for it other than knowing that they've helped the library fund, Sundays and programs. Mhm. Okay. Thank you. Donna anybody have any questions? Okay. Um Okay. Moving on to the financial report. Um The january report you saw? Um We are I don't know if anybody has any questions about the deposits and disbursements. Um But if not we'll look at the at the C. D. S. Jan. You took care of two of them combined them? I did for a total of \$28,152.7. Okay. Can you say that amount? One more time? 28,000 152. Okay. 11 cents. Seven 11 07. Okay. Got it. That's not what's on the. Oh yeah. Yeah it is. Never never mind. Um Okay. And the next the next one we have do is next month Um March 22. And you know, we'll have a meeting before that. But and you'll just investigate the the rates jan for that And we wanted to mention that one is due March 22 and the next one is due April six. Do we have any desire to combine those two? We could. I wish there were an advantage to doing it. Um Great life. But um can I ask a question? I I think the increase in interest as minimal as it may be Is if it's a substantial amount, maybe 50,000 or something, I'm not sure what the exact amount is. So we're still doing it in the twenties or thirties, it may not make any difference then the issue is, do you want to keep it These amounts in the 20s for liquidity or something? In other words at the time it expires we might have a need for that amount. I don't I assumed I was thinking when this was created right, having having cash available on a regular basis, if you, you know, if you needed it. Well excuse me and Buffalo told me that there was no increase in interest no matter how much you invested with a while ago, they always used to advertise the differences. Now maybe it's obviously changed. I I don't know. So we might as well keep it the way it is. I mean, other than another record keeping problems. Mhm. Yeah. Okay. Alright. Yeah Jan if you want to just you know, work on the one from March and and uh um you know, be ready to let us know. Uh, I

mean, we're not, it's not like we're shopping around, um, because that's not really advantageous either. But okay. I'm so real quick. Can I have a motion to accept the January financial report? Yes. Yes. Thank you. Would someone like to move move to accept the report all second all in favor. Okay. Um, the payroll report, Did everybody get a copy of of that from downtown? Um, Kara, do you, I don't know if you wanted to speak to that? Um, sure. We have the, we have the payroll report and then I also included the system paid budget analysis which just came yesterday. Um, that one gives the bigger picture because it includes the salaries as well as what we paid for gas and electricity retirement. Um, so as of the end of 2021, We have \$41,000 left in our budget from downtown. But the reason for that is I'm sure you all remember is that it's mainly the part time staffing that we didn't have for the first half of the year. So that's why we, he doesn't spend at all. Mm hmm. Mm hmm. And Carol was reminding me that when that happened the year before. Um, hence stone kind of turned that around into the furnishings furnishings grant that he gave the libraries, but we don't know if that's gonna happen again. Um, it could, because that's a, you know, that's a substantial amount that um we saved in the year. So I was doing air quotes on that barbecue. Shouldn't see that. I'm saved. Okay. All right. Okay. Any questions on either one of those documents and then Yeah. Okay. Alright. Um Kara also put in the projected program budget for 2022. Um You want to take a look at that uh if you want to speak to that care of the Sure. I didn't want to mention item d the return to system report. Oh, that's okay. We did not receive it in time for this meeting. We were scheduled to receive it last Friday, but I think they must be backed up downtown. So I should have it by the March meeting and that would be our fine and print revenue return Central life. It always amazes me how much that, how much that turns out to be at the end of the year. It's just it's a lot lower now though, since there are no hold views. Well, that's true too. Yeah. That will cut into it. Right. Right. Okay. We're programmed projections. I just wanted to show you this to show you how we're spending the program budget that the board approved for us as well as some of the elks money and some central money. Um My plan is to bring this before you quarterly. Just so you can see how we're spending that money. Um So, so far this just goes through March, but the list will be longer next time you see it continue to point out. Okay. And um why is uh why is Kim's already time? Not in. Yes, good question. Um So everything in blue is coming out of the elks money and then the already time is coming out of the board money. That's how I keep talking about. Thanks. Okay. Any questions about that? Alright. We've got um act dues to vote on. Um I would move that. We Um expend \$20 for a 2022 dues to the act organization. Okay, well, second. Arab 2nd. All in favour. Good, good. All right. Under old business, the staff staff room renovations, there's been a little action on that care if you want to. Uh You mentioned that we met with the town and um Michelle and Carmen were really very enthusiastic about doing this project or about us doing, you know, and giving us giving us the guidance um you know, to proceed with it. So um you want to address that? Sure. So we did meet with them. Michelle's suggestion was to contact Greg from MGR which we did so that he could come and take a look and give us some some specs and we're just waiting for those right now, but he did come and take a look at both the break room and the restroom and that little entryway um something I had forgotten, but Greg remembered is that we didn't have leftover tile from the restrooms that he did out front. Um So we can actually we have enough to use that in redoing the staff restroom. So that would be nice. We do plan to move the refrigerator. If you've been in the break room you'll know that it's sort of in a corner and it's it's a standard size refrigerator. Um But we're going to move it um where the sink is like closer over that way. And Greg mentioned that it will have to be a smaller size, more of like a size that you would get for an RV. But I did look at Josh showed me an example of one and I think it will be fine because honestly the fridge we have now I think is two big unless we have another um anniversary celebration coming up most days, it's you know a quarter of it is used. So a smaller one will be absolutely fine. And that area, that area that's kind of used for storage, that shelving. Um when new cabinetry is put in there uh that will provide space that we don't have now in that sink area for um for things to be stored right? Yeah. Mhm. It should be a clean looking place by the time they get finished

with it. Yeah no more 1970s. No they'll do they'll do a drop ceiling. So the lighting lighting will be definitely improved. Um Eight why are they doing a drop ceiling. Well, this, the ceiling right now is, uh, is those, you know, acoustical tiles, they look like acoustical tiles, you know, and um, so they'll, they'll replace it with, with just a ceiling that's dropped like the foyer, like they did in the foyer and it will just have a nicer, nicer look. And I assume somebody checked those for asbestos. Well, they were they already did that in the, when they were doing the foyer. Whether they, they will do it again. I don't know. But it is, it's exactly, it's exactly the same as it was in the employer previously. Mm hmm. What was it in the foyer? Wasn't asbestos or No, No, it, it was a negative test. Okay. Yeah. So it sounds, I don't know what the next move is. Um, where are we with that Kara? We are waiting for Greg to show us the specs. Um, he was asked to break it up into sections and then, um, I'm assuming we'll have to go out to bed. Yeah. Okay. All right. Moving along. That's good. Um, how about the little libraries project Bob or Kara. Do either of you have something to report on that? We we talked about it, ken. And I at the rotary club meeting that was held this morning and it's going to be the springtime for the three that the rotary club was going to be involved in. Um, and then the rest of the ones, I guess they're going to be done by the library. Um, so we're looking for the springtime and uh, I think we had ken, what were the locations again, kenya, are you on mute? Yeah, my dog started to bark. That's why I went okay. Yeah. The one would be at the rotary park which is on central across from school and I think the second one, we're talking about where the old library was. There's a church there now in Colombia. One of our members is the pastor there and he's gonna, I believe they owned land. So he, you know, he's all gung ho, so he's going to talk to them. Just make sure there's no problem. I don't know if we have a third. Uh, I think the library was looking at three and the rotor was looking at two if I remember correctly, but Oh yeah. And the only, no, you go ahead then. The only other thing was somebody questioned about putting stickers or I. D. Or something on these things and I think maybe we discussed this earlier, all five would have something from rotary in the library. Mhm. Yeah, I think that makes sense. Yeah, I thought the last time we talked about this, I think two months ago, I thought that we were just doing too, um, that the rotary was going to purchase them and we were going to be in charge of supplying the books. That's what I recall also, I I'm sorry, I may have misspoke when I said three. Um and then the other ones, I wasn't aware of that the library was going to do themselves. Is that true or not? True? Not not since we last both. Okay. I just spoke to him too. Because I I thought there was like four or 5 in total. And and the rotary was doing a couple in the library was doing a couple. But you know, if you recollect, you know, your recollection must be better than mine. I'm not questioning it. I think initially can we had we had discussed that. Um But then maybe I think the discussion went that if the rotary purchased the things in the library supplied the books and we worked together as a team and then it's down the road, another one was needed. We could look into that. Alright. And that's fine. That's fine. That's fine. I just I thought that the library was going to do a couple also, but I must have been, you know um mistaken. I mean my my preference would be to start with to just to see how much work it is supplying them. And then if, you know, we can definitely explore purchasing more for the library purchasing some. Yeah, I was just thinking that, you know, if the rotary decides on a whatever the whatever the style of the the structure itself is going to be that if the library uh if the library does the same thing, you know, and they're in their uniform. Yeah, I think we looked at the ones that kind of look like uh box, newspaper, box type thing, Those acceptable. Mhm. How did you get those? Um where would you order that from bob or is there a are you constructing them yourselves or? Oh no, you get them online. It's all there for you. Get everything online. Yeah. Okay. I could make stuff but it's easier to buy. I didn't think that would be a fun team project to make them yourself. Now we're going to be too busy painting your burns. So we want I didn't I didn't hear I didn't hear that. Okay. Um The time capsule project boy, you've got a lot of neat ideas here. Huh? Or um uh I don't know if we're going to bury it or what the right the idea would be. Oh, sorry, sorry. Um So what do you think the next, the next step should be with this? Um Well, we have to decide. Um I don't know a lot about time Cat, what kind of container we want to use. I don't know, john

did your son have suggestions or? He didn't, but I'm sure I asked him he could look into it for us. Okay, that's a good idea. It was his. Yeah. So let him follow up, do we want to trim this list down? I don't know that all of this stuff will fit in there. I do. However, think, you know, I don't know that we need hand sanitizer, but max would be a cool idea to put in there, put a mask in and, but I think it should for the most part the library related as opposed to a grocery receipt or you know, right. I agree. Yeah. And in fact, Michael are part time library and he has a background in archives and he was concerned about putting hand sanitizer in there because liquids can get unstable over time. I think that point was, you know, recollection of the times we're in, which there's other things to do it, you know? Right, Okay. Well jan see what john thinks about what kind of a capsule this should be. Okay. I will. Can you guys see that on the computer screen? That's different types of capsules that they have for time capsules. Okay. So there's all different types and then we'd have to figure out what, what, how to, what to do with it. Like somebody, did you say care of something about not burying it, but making some kind of a structure for it. That I wasn't the one you mentioned that, but I think if we were going to bury it, we'd obviously have to work with the town because it's their property and gas line. I thought we had discussed putting it in a display cabinet. I like that idea inside the library. Yeah. So it doesn't get forgetting which I love. I love your valentine's. Oh yes, that is Megan's creation. Excuse me. Um um um um um I can certainly whittle down the list to what I think are the Well that's that would be good. That would could be corrupted. Absolutely. Yeah. Did we decide how many years we're gonna wait? I think we said 50. That's what I thought we said. I think 50 is a good number that way. I'll be 97 when they open it. Well, you can be the one to open. It will definitely be alive. Yeah. Absolute. What are you talking about, Ken We'll all be here. Okay. I like that idea too of displaying it in the library that that you know, where is another where and in what is another conversation. Okay, so we've got a little bit of movement there. Okay. Um uh those of you who are, who are on the board should have gotten a collection of pages of um Sarah's evaluation. Um Did everybody get pages one through 5 and Karen, I will get you a copy with the signatures on it. Um is fine. All right, Okay. Uh huh Jan and Kennedy worked on it. Um uh I'm trying to remember if we vote on this and let's vote for approval. I don't know, but I do have one correction On page four. Under objective number four. It says the 20th anniversary. Oh, I should say 200. Okay. That's easy enough to amend. Okay. Alright, anybody have anything else? It was a very easy thing to do. It always is the easiest job of the trustees every year with Kara. Part is coming up with enough words to express how grateful we are for all you. Do you know, I feel the same way about all of you. So thank you. If I can also add the problem with this process, there's not enough room on it document to put everything down. And I think we like to say, I think that's a good way of summing it up, not having seen it. Can I assume she got re upped for another year? Yeah. Go ahead and assume. Okay. All right. Sounds good. You can be re up for the next, you know, the rest of her career is fine. Yeah. Okay. So, can I have a motion to approve the evaluation of the director? 3rd 2nd, Jan Jan. Why? Okay. Great. Okay. Um, and thank you Kara again, Honestly, thank thank you. I know I said this to Sue and ken in our meeting, but um, this really truly is a very supportive and involved board and, you know, with bob from the town and Donna from the friends. So, it's a real pleasure to work with all of you and I know we're all enthusiastic about the library. So it makes it a fun job. Yeah. Well, you're doing a great job. Um And finally, under old business there's a, the cost increase of the lego frame. Um Yeah, it went up. You want to address that, Kara? Sure. It between the time that I brought the price to you last month and I think it was the very next day when we went to order it, The price went up \$21.90. So I had contacted Sue and she said, go ahead and order it. But I just need formal approval of the price increase. I move that we approve the price increase all in favor. Okay, great. Okay. Under new business, uh at the Galvin and and Wallace meetings um I totally forgot about the Wallace meeting on Tuesday, but if you want to summarize Kara Sure, so I was there, Megan was there, ken and Gary were also there. So we have very good representation from our library. Um Assembly member Wallace covers Cheektowaga and Lancaster and I was kind of surprised there was not one representative from the two Cheektowaga libraries whereas we had four. So I was, I was very proud

that we had such a good representation. Was there a director there? No. Oh, okay. The other three people were from the organization to put this on right. Yes, many large western New York library resources Council. Um so these meetings happen annually and it's just a reminder to the New York state budget makers that, you know, keep libraries in mind, support us, support the construction fund as you know, we've taken advantage of it with the parking lots and restrooms. The governor is proposing a \$20 million dollar cuts to that this year. So we're trying to encourage the assembly member and senator to put that money back in the budget and just encouraging them to keep supporting libraries. Yes, she does. Did you look at the new redistricting that they're doing for the state of new York and does anybody know one that takes effect? Because I'm not sure. I mean, it's almost like the 59th history, but Galvin gets dissolved into 61 seems to be covering our areas, so I'm not sure how that works. And I was I don't know what the plan is, but it would be effective for this year's election. Okay. That's assuming it's assuming a court doesn't stop it. Okay. Yeah. Because I'm not even sure he's gonna, if that goes through 59 tends to move over to the east And then they would have to be something done for 61 to uh cover us. That would be effective to January one anyway. I mean, okay. Yeah, in 2022, he's still here. She's still here. I mean nothing. Yeah. And anyway, the new district for Monica would cover the library because it ends her district would end at the village line. Exactly, yeah. Still cover the library. Library. Yes. And I think I made a point to thank her for coming to recognize our battle of the books team winners because I know Barb you had told me your grandson was really touched by that and I had some other parents and we shared that picture with everybody. We could think of him with Monica Wallace. And he told everybody about the nice lady that came that used to go to that library. Yeah. I heard from several parents that it really meant a lot to their Children to get that kind of recognition. So I might get I made a point to thank her for that. That's good. And the Gallivan meeting is um canceled hot off the press. Really? Yes. But there will be uh Nyla the new york library association um their advocacy day is Wednesday March 2nd. And there will be a meeting with him that day. I believe it's 10 30. I'll email you the information when it's finalized and she's on two at two o'clock. Right. Right, Okay. When was that supposed to be the the Gallivan thing was supposed to be tomorrow at 11 and uh or something. I just did I after the friends meeting ended, I checked my email and it was in there saying that it was canceled. So I just I just sent it. Okay. All right. Um the telecommuting policy which is not a library policy but a personnel policy you had in your packets and we're going to we're going to just approve that because it's been adapted for our library. Okay. Yes. It's in the personnel policy and the annual, so it does apply to us. But then when I looked closely at it, it says it just applies to the personnel at central and city. Um, so we were advised to basically just and certainly caster library and here. Well, it makes sense. Um, anybody have any questions about that? Okay. Do we need, excuse me. We need a vote to approve that. Alright. Second tela que not telecommunication. Okay. In a second. I will second all in favor. Okay. And then there's beautiful promotional brochure that Kara put together. It's really, it's really lovely. It's so colorful and uh, you know, the information is so uh, easy too easy to read. It's good. Yes. My my goal with this is really, you know, to get this out into the community for people who haven't visited us visited our location or it's been a while since they've come to see us. And if you don't know about all the changes and you know, use it as an outreach tool as well. But I didn't want it to be too wordy. I wanted it to be nice and succinct and just hit but I think are the important points. But you know, please let me know if you have any suggestions. Where will we be distributing these. Well, what I was thinking is I would like to get them in the schools in the town hall. Hopefully the village Municipal building, the Youth Bureau, the Senior center real estate offices and some of the local businesses in the area. Sounds good. Can anybody think of any other places that, uh, you should be putting them? Do you think of any let us know? Let Karen know. Okay. Banks. Yeah, it's really great. It's really owe the Banks. Yeah, that's a good one. Oh, yes. Okay. Yeah. Yeah. Okay. You need to prove now, do we need you to print these up? Yes, I can have downtown print them. They'll, they'll only do 100 at a time. So I'll just keep periodically sending requests down there. Yeah, that's good. Okay. Do you, do you want any kind of a vote of

approval? I don't think that's necessary. Um, but I didn't, I just wanted your feedback. Right. Right, Okay. Tell us about your meeting with Lynn Rueda. Yes. Okay. So, um, the mayor and I met to discuss how we can collaborate more and I think we came up with some great ideas. Um, she said that they're in the process now of planning, um, their focus is on having quarterly events in the village And the first one will be Saturday May 21 the same day as our children's garden. Um, but in the afternoon and I mentioned that, you know, we're always more than happy to come and staff a table at the event and bring crafts for kids to do. And she was very excited about that because she said at their last event, she paid exploring more to come and she wasn't even that impressed with their crap. So, so we are planning on that. No, then um she would also like to do um a kind of like a village updates program at the library at least twice a year um where people can come and you know, ask her questions about, you know, the construction projects and things like that. So I think that'll be a great way to bring people in the building. And she also had the idea of um you know, they get a lot of questions about the construction projects and she would like a place to refer people to come and look at the display, it's kind of like display panels of what's going to, what the project is going to look like and she was wondering if, you know, we could be that location and I thought that was a great idea too because it could bring people in that might not normally visit us and take a look at those projects. Um Also I told her about, we're in the infancy stages of planning a scavenger hunt in the village and she was very excited about that and she gave me some names of people to talk to um once we have more of the details flushed out and definitely wants the municipal building fire hall involved in that. Um and bob of course, I'll talk to the town as well. And then also she's interested in the summer doing a program for kids calling meet the mayor. What does a mayor do? Which I thought was a funny year. Well, it is a cute idea. That's great. That's great. I like her enthusiasm for collaborating with the, with the library. It'll be good. It'll be good. Um okay now we have some requests starting starting with the air purifiers for different parts of the, of the building care you want to? Um Yes. Um we would like to purchase an air purifier for the community room. Especially, you know, for when Megan's in there with the little ones and for that size room, you know, I talked to some of the other libraries that have purchased fires like West Seneca and Clarence. And I know there are many others. A lot of them have worked with Clark air systems out in East Aurora. So I did contact them and they recommended the Austin Air Health Meat which is in your packet there and that's what the other libraries did purchase for their locations. Um, it says \$600 on there, but it's actually 650. Um but it does include free delivery and it can be here as soon as next week. So that would, even with the pandemic winding down. Um I still think it's a good idea because Covid is not going away completely. Not to mention just cold and flu season and things like that. Just a way to add a safety measure into that room. Do we have to get quotes and things like that or can we just go with With our procurement policy? Um as long as it's below 2500 we can go ahead and purchase. I I think it's a great idea and you did a lot of work on it. I'm not questioning. I just don't remember. Remember. This must have come up before I forgot. No that's fine. Um And then I, you know I've been thinking about staff And also in the packet are two smaller air purifiers for smaller spaces. Um And that would be one for the staff work room when they're on their lunch break and one for the staff. I'm sorry the staff break room when they're on their lunch break and one for the staff workroom where the dusts are from Megan and John Lisa and Mary. So I have two of the smaller ones for those smaller spaces and filters. So the total for all three that we are requesting would be \$996.98. I'll make a motion to approve. Should I say \$1,000. I'll second that motion ken. Okay. uh yeah I think the 1000 is fine. Although we have the specific uh I'm out there. Um Okay. Uh Any other discussion all in favor? Hi with approval. Yeah right. This is feeding feeding time for the deer in the backyard. Okay. And I'm gonna, I'll mute myself whenever I can hear. Um Okay. The private materials invoice from central for 20 594 41. Um Go ahead. Character. Yes. These are items that Megan and I purchased for the collection last year. Things like um, let's see. Travel books, health books, romance books, The box books, Children's nonfiction. Mm Hmm. So they were purchased through central and now we're reimbursing them for those. Okay. I would move that. We spend \$2,594

on the materials that were ordered from central all in favor. Okay. Uh, the literacy kit on numbers that Meagan is going to be putting together? She does um, she does have other kits, letter shapes, dumb fairy tales, very hungry caterpillar. And they're all doing very, very well. So she would like to keep working on expanding the collection since it is so popular with parents. Um, so this numbers kits, the total price would be \$154.63. I move that. We Then 1 54 63 for the literacy kits. I'll second that Okay, I'll give it to you. Okay. Um, the story works for 17.44 Gift for March and April two books. Okay. Uh, can I have a motion to spend 1743rd 2nd. I'll second all in favor. Okay. Ah this is a big one, the collection development but this is what we're all about. So uh Go ahead Karen. Sure. So this is a request for for the full year Meghan and I continued to work on the collection and responding to um things that the community are asking for our noticing. Like all this author is really leaving the shells a lot. I better get her back a lot of books. Um so I would like to work on actually are classic DVD section. Um It's something we created last year and it's doing well but it has a lot of holes in the collection. So I'd like to, to work on building that continue working on building that romance fiction collection. And Megan would like to continue um ordering more vox books because those are so popular and there's another type of book called wonder book. Um they're like the box book and that they have a read along component. But they're more the box are picture books. The wonder books are more like readers. So for a different age groups. Okay. Does anybody have any questions? I'll make a motion to spend \$5,000 for the collection development a second. That ken all in favor. Hi. Hi. Okay. Okay, now we've got a couple of promotional ideas. Yeah. So these were both john's ideas and I thought they were really exciting. Um They're both items that we can use for outreach and the magnets you can see, we've got two different designs there, ones like a darker green and one is more of a lime green and What we'd like to do is purchase 1000 of them 30\18 each And then there's just a \$10 set up charge and the shipping charge. So the total would be \$201.70 for 1000 magnets that we could use an outreach events to help get our name out there. How big are the magnets? Um It says that the size is two inches by 3.5 inches. So it's a decent size. A business like a business card. Right, right, okay. You want something slightly bigger with the times in the library or I'm not worried about that. I think, I mean that was more the goal of the brochure I think for these just letting people know, hey we're here, this is our phone number, this is our address, Don't forget about us. You know, stop by. Mhm. As long as the phone number is there, you can always call the library and there the the hours are on, you know, on the tape line. Yeah. And the the online uh is there too. So. Okay and a lot of people do I get reports from google from our google page of how many people visit it and then call us and we do get a lot of traffic that way. Mhm. Good, good. I will motion that we expend 201 70 for the purchase of magnets. Our second gym. Okay. All in favor. Okay and the pens 10 same thing just used for outreach. Um It would have our library name, our address and our phone number on them. And these are a little bit pricier for 500. Um It would be 3 46 95 plus shipping, so the total would be 3 87 90. Okay that would be assorted colors. It would be what assorted colors so um a couple of different problems. Blue, green and red. Okay. Okay. Can I have a motion to expend 387 90 on pens? Great. Great. Got it in favor. I well the next on the left, the next one is the speed library. That's a neat idea. Yes. I I don't know if I've I've mentioned this to the rest of you yet but one of the goals were working on this year is to create a seed library and we plan to bring up the old card catalog that's down in the basement and reuse it. The doors will be filled with seed packets that people can take for free. We plan to get a variety of seeds, vegetable flower, possibly fruit herbs. Um And what c library. Um Right now the central library has won. The Hamburg library has one in the Audubon. One has one and it's something I've been thinking about for a while and I have had some patrons ask about it. Um Also just thinking about that Children's garden and any other gardening programs that we've done have all been very popular. Um People in Lancaster loved to garden, it's great, so we wanna we wanna use that and so this would you know allow our community members to get seats for free and so what we're requesting? Well actually I put in there, john designed a logo. Don't you can see it in your packet there looks like this guy which yeah backwards but he did a very nice job with that. And then But we will need are the

packets which I have from Amazon, they're 1499 for 200. We'll need about 400. So that would be 29 98. And then also um John is reaching out to different seed companies to see if they will donate seeds. Um But he found this one here from high mowing organic seeds where they do a donation seed, you just have to pay a minimal price. It's \$3 for two bundles. So we were hoping to get four of those for \$12 plus \$6 shipping. Um so the total of the \$18 and that should give us plenty of seeds to fill our old card catalog. I love that you're using the uh So what's the total care? The total is \$47.98. Um I'll move that. We spend 47 98 on materials for the seed library have a second. Our second gym all in favor. Hi. And then you need to know the dollar tree is selling four packets of seeds for a dollar 25. Okay. Let's go take a look at this. Okay. Yeah, they're out early there. They're out now if you wait any longer and wait a lot longer than they're gonna be gone. Okay. Alright, ken I'm conscious of the fact that you want to leave. So the next the scavenger hunt if if you need to leave, go ahead. That's all right. I got I got five man's grace really fast. Okay. We'd like to do a leprechaun scavenger hunt next month in the Children's area Where we will give away a \$10 gift certificate to the early bird bakery. Each Friday. Um so we're requesting \$40 to purchase those gifts too difficult. Okay. So moved second all in favor and you wanted to just discuss the masks. Yes. Um As you saw in the news yesterday, the mask mandate has been lifted. Um Janine Doyle, our interim director um feels that it is left to each library to decide how they want to proceed. Um As I mentioned in the friends meeting, the floodgates have opened bob. I didn't want to ask real quick is the town lifting the mask mandate of the town buildings, do you know? Yes, it's lifted. Okay. So my recommendation, which I said to the board members and an email is that we also lifted. Um, but for Children's programs, we follow the school guidelines, which is that anything in our meeting room evolving Children mass still be required. So that we're aligned with with the schools on that and also taking into consideration Megan's comfort level at this time. And she is not comfortable doing her Children's programs unless they are masked. Um, Also, I would like to keep staff and volunteers masked at least for another few weeks until the numbers go down a little bit lower. Um, they are falling rapidly, but there's still a little high in Lancaster. Mhm. Okay. I just wanted your feedback on that before we proceed. Well, I think that the fact that you're lifting it in the general, you know, uh, part of the library is probably good because you don't need any more harassment and uh, a lot of people will be happy about that. So. Yeah. Okay. And I agree with the Children. I think as long as we can. I I was hoping that that the governor would say something about not taking letting kids go unmasked until there was a, You know, 13% of kids vaccinated, hoping that that would get people to get their kids vaccinated. I don't think we heard that. Okay. Anything else for the good of the order. Um, I just wanted really quick to let everybody know. I got that letter out to the Buffalo news in the Lancaster bee have a template that we can continue to use. Um I saved it to my computer and I printed one out for Kara for a file. Okay. And and one other thing, the Lancaster Depew Rotary Club is celebrating its centennial on February 24 At the Brussels. It's \$40 per person includes two hours open bar, beer and wine, premium liquors and one hour of orders. So we're celebrating 100 years at the thank you is to be a rotary club and if anybody's interested, let me know. You can actually sign up online at there at the site. Sounds nice. That's very nice. Yeah. At Russell's, that's a classic place. Okay. What what time? 5- 7. 5- seven. Thanks bob. Okay, sure. Anything else? What is? Okay. Alright, enjoy the concert, ken it's 502. You did an incredible job. Thank you everyone everybody. Thank you. Happy Valentine's Day. All right. So who motioned to close the meeting? Okay, I will need a second. Bye bye. Thank you. Alright. Alright, we're all set. Okay. Alright. Thanks everybody have a good evening to you too. Thank you.