

Lancaster Public Library  
Board of Trustees  
Meeting Minutes  
February 12, 2026

- I. Roll Call - S. Jacobs, J. Yarborough, B Tamol, R Taughrin, M. Heath, C. Pudlewski, K. Stock ( Library Director), M. Studley ( Town liaison)
- II. The meeting was called to order at 4:02 p.m.
- III. Motion to accept the agenda as amended. MSP \_ Yarborough, Heath. Vote - unanimous
- IV. Review and approval of January meeting minutes. MSP - Taughrin, Heath. Vote - unanimous
- V. The director's report was tabled until the March meeting. Due to Kara's laryngitis.
- VI. Public Comment - The Friends will be collecting jewelry from June 1st - August 1st.
- VII. Financial Reports
  - A. The monthly financial report was reviewed and approved. MSP - Tamol, Yarborough. Vote - unanimous
  - B. B. Tamol reported that the monthly audit report was completed.
  - C. The proposed Board Budget was reviewed and approved. MSP - Taughrin, Yarborough, Vote - unanimous
  - D. The board received a copy of the System Paid Analysis.
  - E. The board received a copy of the Lancaster Town Budget,
  - F. K. Stock provided the board with the YTD Program Budget
  - G. The addition of \$150 to petty cash was approved. MSP - Yarborough, Jacobs. Vote - unanimous
- VIII. Old Business
  - A. Building Maintenance Updates
    - I. Lighting has not yet been completed.
    - ii. The new drinking fountain has been installed.
    - lii. The town will be starting the ceiling work in the Community Room soon and will schedule the carpet cleaning upon completion.
    - iv. The HVAC computer system was upgraded.
  - B., The Board received and reviewed the Director's Performance Evaluation.
  - C. Trustee information was updated and shared.
- IX. New Business -
  - A. The new Trustee election schedule was presented .
  - B. The 2026 Contract Extension was provided to the board.
  - C. Policy Review - The "Exhibits and Display Policy" and application was proposed to replace the former "Display Case Policy". Vote was tabled until the March meeting.
  - D. The board received a preliminary wish list/Bullet Aid suggestions
  - E. Expenditure of \$809.42 for the Summer Prize order was approved. MSP \_ Yarborough, Heath. Vote - unanimous
  - F. The purchase of "Peep " show prizes in the amount of \$149.93 was approved. MSP - Tamol, Taughrin. Vote - unanimous

- G. Approval of Outreach stickers for \$201.50. MSP Tamol, Yarborough. Vote - unanimous
- H. Approval of Outreach wristbands for \$275.98. MSP - Yarborough, Taughrin. Vote - unanimous
- I. Expenditure of \$96.98 for mobile whiteboard markers approved. MSP - Taughrin, Yarborough. Vote - unanimous
- J. Purchase of a battery box for \$131.95 was approved. MSP - Tamol, Pudlewski. Vote - unanimous
- K. K. Stock received an estimate of \$8500 for space audit, she will seek further estimates to present to the board.
- L. The board members are sponsoring a team at Trivia Night, March 26, 2026 , 7p.m. at St. Mary's High School.
- X. The meeting was adjourned at 4:48 p.m. MSP - Tamol, Yarborough. Vote - unanimous