

**Lancaster Public Library**  
**Board of Trustees**  
**Meeting Minutes**  
**Thursday, April 9, 2026**  
**4:00PM**

- I. Roll Call: Melissa Heath, Suzanne Jacobs, Cathy Pudlewski, Jan Yarborough, Trustees; Kara Stock, Director; Melissa Studley, Town Liaison, Donna Stempniak, Friends President
- II. Call to Order: President Suzanne Jacobs called the meeting to order at 4:00PM.
- III. Approval of and/or changes to the Agenda: Add under Finances F. CD #6749. The agenda was approved as amended. MSP Heath, Yarborough – Vote unanimous
- IV. Review and Approval of the March 12 Meeting Minutes: Tabled
- V. Report of the Director: Kara distributed stickers designed by library assistant John Benzee. Participation at programs was robust: Peep Show (23); outreach at Como Park Elementary (91); Depew Community Center (12); Hillview Elementary (44); Homeschool board games (15); Macramé (13); 1-1 Tech (9); Seed Library (211); What Your Survivors Should Know (28). Harry Potter won Library March Madness!
- VI. Public Comment: Donna reported that the Book Sale is April 24-26 and that the collection for the jewelry sale is June 1-August 31.
- VII. Monthly Finance Report
- A. The monthly finance report was approved. MSP Heath, Pudlewski-Vote Unanimous
  - B. Audit Report – Tabled
  - C. LPL CD Due March 23, 2026: Ryan will renew
  - D. NYS Legislature Grant-in-Aid: We can expect the \$20,000 from Assemblyman Chludzinski to be forwarded from the Erie County Comptroller.
  - E. Craft Budget Quarterly Report: Of the \$5,000 allotted, \$1,095.36 has been spent.
  - F. CD #6749 at NBT: Motion to allow Ryan to re-invest at NBT at best rate. MSP Pudlewski, Yarborough. Vote Unanimous
- VIII. Old Business
- A. Building Maintenance Update: Melissa Studley reported that the community room and workspace are on the town's list, but no update.
  - B. Review of ACT Meeting: Sue, Jan and Cathy attended and reported that most impressive was the presentation about the new "green" roof at Central Library.

C. Space Audit: Architects from Flynn-Battaglia met with Kara and Sue on March 31 to discuss a space audit in order to accommodate glass study spaces. They will forward a quote shortly.

IX. New Business

A. Claims Audit Policy Review: Motion to approve. MSP Heath, Pudlewski, Vote Unanimous

B. Summer Reading Request: \$622.44 – MSP Yarborough, Pudlewski, Vote Unanimous

C. Summer Raffle Prizes: \$600 for four prizes. MSP Yarborough, Pudlewski, Vote Unanimous

D. Tiny Art Show Prize: \$29.99 for Art Set. MSP Heath, Pudlewski, Vote Unanimous

E. Demco Order: \$454.63 for frames, easels, stickers. MSP Yarborough, Pudlewski, Vote Unanimous

F. Teen Book Boxes: \$166.18. MSP Pudlewski, Heath, Vote Unanimous

G. External DVD/Blu-ray Drives: \$79.98/\$159.98. MSP Yarborough, Pudlewski, Vote Unanimous

H. Volunteer Gift Overage: \$10.00. MSP Yarborough, Heath, Vote Unanimous

I. ACT Invoice: \$20. MSP Yarborough, Heath, Vote Unanimous

J. Transfer from savings to checking: \$20,000. MSP Yarborough, Pudlewski, Vote Unanimous

X. Adjournment: The meeting was adjourned at 4:50PM. MSP Jacobs, Pudlewski, Vote Unanimous

**Next Meeting – Thursday, May 14 2026 at 4:00PM**

Respectfully submitted,  
Suzanne Jacobs for Barbara Tamol, Secretary