

Lancaster Public Library  
Board of Trustees  
Proposed Meeting Agenda  
Thursday, January 8, 2026, 4:00 p.m.

- I. Roll Call
- II. Call to Order
- III. Approval of and/or changes to the agenda
- IV. Review and approval of the meeting minutes of December 11, 2025
- V. Report of the Director
- VI. Public Comment
  
- VII. Monthly Financial Report
  - A. Monthly Financial Report
  - B. Monthly Audit Report
  - C. M&T CD
  - D. 2025 Craft Budget Report
  
- VIII. Old Business
  - A. Building Maintenance and Improvements
    - i. Lighting
    - ii. Drinking Fountain
  - B. Slate of Officers – Vote
  - C. Trustee Appointment
  - D. 2026 Board Budget
  - E. Update Trustee Contacts
  
- IX. New Business
  - A. Disclosure Statements
  - B. 2026 Policy Review Schedule
  - C. 2026 Materials Budget Request
  - D. Notify Media of 2026 Meeting Dates
  - E. Bookworm Cart for Board Books - \$2,448.63
  
- X. Adjournment

Next Meeting – Thursday, February 12, 2026 at 4:00 p.m.

Lancaster Public Library  
Board of Trustees  
December 11,2025  
Meeting Minutes

- I. Roll Call - S. Jacobs, J. Yarborough, K. Wind, K. Graber, B. Tamol, K. Stock ( library director), D. Stempniak ( Friends liaison), M. Studley ( Town liaison), Guest - Trustee elect - Ryan Taughrin
- II. The meeting was called to order at 4:00 p.m.
- III. Motion to approve the agenda as amended. MSP - Tamol, Wind. Vote - unanimous
- IV. Motion to approve the November meeting minutes as amended. MSP - Jacobs, Graber. Vote - unanimous
- V. K. Stock informed the board that the Lancaster Public Library is now on the Heritage Digital Collection website. The Comic Book Club partnered with WSS for the publishing of teen authored comics. All staff members have completed the annual compliance requirements.
- VI. D.Stempniak informed the board that the annual Friends meeting will be January 15,2026 at 7 p.m. The annual book sale will be held on April 24th,25th and 26th. The chicken BBQs have been set for May 17, 2026 and July 19, 2026. Baubles and Bling Sale will be held on November 5th, 6th and 7th,2026.
- VII. Monthly Financial Reports
  - A. Motion to approve the monthly financial report. MSP - Tamol, Jacobs. Vote - unanimous
  - B. Monthly Audit Report was completed by B. Tamol
  - C. M&T CD expires 12/21/25. Motion to authorize K. Graber to renew it at his discretion. MSP - Wind, Jacobs. Vote - unanimous
  - D. Motion to transfer \$10,000 from the savings account to the checking account. MSP - Graber, Tamol. Vote - unanimous
- VIII. Old Business -
  - A. Building Maintenance and Improvements
    - i. Lighting - the perimeter of the library has been completed
    - ii. The existing water fountain will be replaced.
  - B. The lease with the Town of Lancaster will be updated to name J. Yarborough as acting president.
  - C. Nominations for the slate of officers was tabled until the January meeting.
  - D. Plans for the farewell party to honor Gary Howell, Ken Graber and Kristen Wind are continuing.
- IX. New Business -

- A, Trustee and Board President Gary Howell has tendered his resignation for personal reasons.
- B. Trustee appointment tabled until January meeting.
- C. Just a reminder to all trustees to meet the education requirement for this Year.
- D. Motion to approve mileage payments in the amount of \$80.67. MSP \_ Graber, Wind. Vote - unanimous
- E. Approval of the expenditure of \$31.96 for name badges. MSP - Tamol, Jacobs. Vote - unanimous
- F. The board approved the expenditure of \$72.00 for the Empire Pass. MSP - Wind, Jacobs. Vote - unanimous
- G. Approval of \$159.90 for a Door Counter. MSP - Jacobs, Wind. Vote - unanimous.
- H. 2026 Board Budget will be reviewed.
- I. 2026 Seed Library Budget of \$500.00 was approved. MSP - Tamol, Graber. Vote - unanimous
- J. The board approved spending \$34.55 for the current seed library. MSP - Wind, Jacobs. Vote - unanimous
- K. 2026 Reading Challenge prizes - 4 adult winners, \$50 each, 4 teen winners \$50 each. Total \$400.00 approved. MSP = Graber, Wind . Vote - unanimous.
- L. Approval to spend \$100 for Lancaster Chamber of Commerce Membership. MSP - Tamol, Wind. Vote - unanimous
- M. Updating list of Trustees phone numbers, addresses and emails to be done at the January meeting.
- N. Approval of expenditure of \$129.00 for a tool set. MSP - Jacobs, Wind. Vote - unanimous
  
- X. The meeting was adjourned at 4:47 p.m. MSP - Graber, Jacobs. Vote - Unanimous.

Respectfully submitted by,  
Barbara Tamol  
Board Secretary

**Lancaster Public Library  
Director's Report December 2025**

**2025 READING CHALLENGES**

Brielle was the randomly drawn winner of our first annual teen reading challenge and Richard was the winner of our second annual adult reading challenge. **33** entries were received and each participant had to read a book in twelve different categories. Examples of categories were: "a book that takes place during your favorite season" and "a 2025 debut novel."



**PARTNERSHIPS**

**Lancaster Central Schools:**

- Certified Literacy Specialist and Lancaster Educator Beth Farrar taught two back to back Family Literacy Workshops for **26 & 19** attendees respectively on Thursday, December 18<sup>th</sup>.
- Work study students from the high school maintained a free clothing closet for children in our front foyer. The students also help straighten up our book shelves during their weekly visits.

**Lancaster Youth Bureau** - The Youth Bureau held a hands-on Christmas-themed craft program on Wednesday, December 10<sup>th</sup> for **12** children.

**Math Tutor** - NYS certified math teacher Catherine Thielmann offered tutoring for grades 3-9 each Tuesday evening.

**Toys for Tots** - The library collected toys for this organization that distributes Christmas gifts to needy children in the community.

**Trinity Food Pantry** - The library collected non-perishable food for this organization.

**PROGRAMMING - CHILDREN & TEENS**

**Craft Kits** - We gave out a variety of free kits this month:

- **STEM Kit: 3D Sierpinski Triangle Tree** - **75** children picked up this kit.
- **Take & Make** - These weekly kits had book themes and **191** were picked up.

**Elf on the Shelf** – An elf from Emmalee’s Memories led a fun sing along party for **35** children on Friday, December 5<sup>th</sup>.



**Family Yoga** – **13** participants enjoyed music, yoga poses, mindful activities, and a guided relaxation time with certified instructor Donna Baia on Sunday, December 21<sup>st</sup>.

**Feelings Rock** – A total of **15** preschool age children attended this program on Saturday, December 20<sup>th</sup>. They enjoyed a fun music and movement class that encourages families to move, learn, and grow together.

**Graham Cracker House** – Meagan ran two workshops on Saturday, December 13<sup>th</sup> helping a total of **40** children make their own delicious holiday creation.



**Happy Noon Year Party** – Meagan held this event on Wednesday, December 31<sup>st</sup> for **20** children. She began with a story, *The Night Before New Year's* by Natasha Wing. Then they decorated party hats and rang in the “noon” year by tossing balloons up in the air using a colorful parachute.



**Homeschool Board Game Club** – Part-time Librarian Genevieve Maynard held this program on Thursday, December 4<sup>th</sup>. **4** people played a variety of board games with other homeschool families.

**Homeschool LEGO®** – Youth Services Librarian Meagan Carr held this program for **13** children on Thursday, December 18<sup>th</sup>.



**Joy of Trains** – **180** people of all ages visited a large interactive winter train set in the children’s area of the library on Tuesday, December 30<sup>th</sup>

**LEGO® Club** – Meagan held two LEGO® Clubs for a total of **25** children on Saturday, December 27<sup>th</sup>. The theme was mansions.

**Sprouts** – Melissa Sacco helped **17** preschool age children learn and grow through music on Monday, December 15<sup>th</sup>.

**Storytimes** - Meagan conducted a total of **18** sessions this month. **90** children attended Lapsit, **115** children attended Toddler Time, and **60** children attended Preschool Time.

**Toddler Dance Time** – **23** toddlers, each accompanied by an adult, attended this program on Monday, December 8<sup>th</sup>. A teacher from the Buffalo Dance Center led imaginative play with stories, songs, and games to build self-esteem and confidence.

**YA Book Club** – Michael held this book club for 4 attendees on Saturday, December 6<sup>th</sup>. They discussed *Crooked Kingdom* by Leigh Bardugo.

## **PROGRAMMING - ADULT**

**Computer Coach** – Library Assistant John Benzee held 7 one-on-one technology appointments, assisting patrons with file management, smart phone use, computer basics, the Libby app, and scanning.

**Pine Swag** - Darlene Pennachi taught **13** adults how to make their own pine swag on Wednesday, December 10<sup>th</sup>.

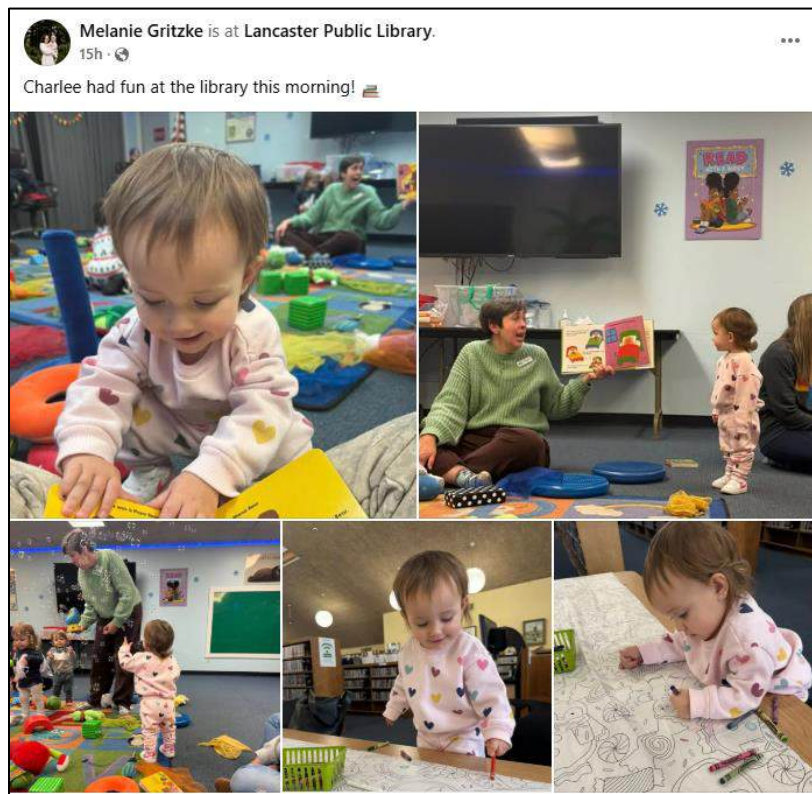
**Mahjong Club** - Our Mahjong Club met each Wednesday morning with an average attendance of **6** adults.

T'ai Chi Chih - Accredited teacher Denise Miller taught 2 classes this month with an average attendance of 15 adults.

## CONTINUING EDUCATION

December 2<sup>nd</sup> & 9<sup>th</sup> – John attended *Genealogy Research Training, Part I and Part II* at the Audubon Library.

## SOCIAL MEDIA



## Lancaster Public Library 2025 Year in Review

**Craft Kits** - A total of **3,473** craft kits were picked up by families in 2025.

### **Kits were expanded:**

- *Literacy: Dr. Seuss Tonie Kit* – Includes a Tonie audio player, Dr. Seuss’s ABC board book, The Cat in the Hat Comes Back book, Cat in the Hat stuffed animal, and a Cat in the Hat family bingo game.
- *Citizen Science: Clouds Kit* – Includes a cloud identification chart, a Clouds book by Susan Clark, Weather: a pocket guide, Nube: a GLOBE clouds game, and kit instructions.

### **Large Events:**

- **Summer Kick-off Party** – 200 people attended this party on Thursday, June 26<sup>th</sup>. Glenn Colton provided a lively concert and *Clifford the Big Red Dog* made an appearance! Kids made a variety of crafts, played a duck game, enjoyed a sensory table, and new this year, face painting
- **Halloween Spooktacular Party** - 150 people of all ages joined us on Saturday, October 18<sup>th</sup> for a frightfully good time with games, crafts, a creepy sensory table, and a spooky dance party.

**National Librarian Day** – Youth Services Librarian, Meagan Carr, was recognized by Erie County Legislator Frank Todaro on Wednesday, April 16<sup>th</sup> for her services.

**New York Heritage Digital Collections** – Part-time Librarian Michael Green added a collection of photographs and other items from Lancaster and Depew’s libraries during the 20<sup>th</sup> century to this historical website. The collection is accessible for all to enjoy: <https://nyheritage.org/index.php/collections/library-history-lancaster-and-depew>.

**One-on-One Technology Assistance** – 87 adults received in-depth help with their technology questions. Library Assistant John Benzee conducts these appointments. Topics included using the Libby app, smartphone use, computer basics, scanning, and email assistance.

### **Outreach:**

- **Depew Union Free School District** – Meagan staffed a table at Depew Middle School Family Engagement Night on Tuesday, February 25<sup>th</sup>.
- **Como Park Elementary School** –
  - Library Director Kara Stock participated in the school’s annual science fair on March 6<sup>th</sup>.
  - Meagan participated in the school’s hobby night on April 3<sup>rd</sup>.

- **Hillview Elementary School** - Meagan visited 4 third-grade classrooms on Wednesday, March 5<sup>th</sup> and Wednesday, March 19<sup>th</sup>. A total of **100** students learned about the library and made a craft based on the book *Snowflake Bentley* by Jacqueline Briggs Martin.
- **Independence Day** - Part-time Librarian Genevieve Maynard helped **102** people make a bookmark craft after the Village of Lancaster parade.
- **Depew Founder's Day** - Kara helped **50** people make a mosaic fish craft Saturday, July 19<sup>th</sup> at this event in Veteran's Park. They also learned about free library resources and services.
- **FOCUS Glofest** - Genevieve staffed a table on Saturday, August 23<sup>rd</sup> at an event held by FOCUS: For Our Community Unity & Support, an organization that works to prevent and reduce substance use in the Lancaster and Depew communities. **56** teens stopped by the library table to learn about our programs and services while also designing their own magnets.
- **Lancaster Village Fall Fest** - Meagan and Michael took turns staffing a table at this event on Saturday, September 20<sup>th</sup>. **186** people learned about our free resources and programs while making a beaded pumpkin bracelet.

#### Partnerships:

- |   |   |
|---|---|
| ● Alden Lancaster Art Club                  | ● Math Tutor Catherine Thielmann                  |
| ● Alzheimer's Association                   | ● *Neighborhood Forest                            |
| ● Buffalo Museum of Science                 | ● *New York State Division of Consumer Protection |
| ● *Depew Union Free School District         | ● New York Statewide Senior Action Council        |
| ● FOCUS: For Our Community Unity & Support  | ● *Shakespeare in Delaware Park                   |
| ● Friends of the Lancaster Library          | ● St. Mary's Elementary School                    |
| ● Girl Scouts of WNY Troop 34641            | ● SPCA Paws for Love                              |
| ● Lancaster Central Schools                 | ● Therapy Dogs International                      |
| ● Lancaster Garden Walk                     | ● Trinity Food Pantry                             |
| ● Lancaster Historical Society              | ● Toys for Tots                                   |
| ● Lancaster Youth Bureau                    | ● Village of Depew                                |
| ● League of Women Voters of Buffalo/Niagara | ● Village of Lancaster                            |

\*New in 2025

**Programming** -We offered a range of options for children through adults including storytimes, yoga for families, LEGO® club, Read to a Dog, Comic Book Club, Young Adult Book Club, author visits, mahjong, painting classes for teens and adults, Tai Chi, and technology training for adults. New in 2025: a monthly Homeschool Board Game Club, Baby Raves, and a monthly adult craft club.

**Pumpkin Decorating Contest** - 26 patrons of all ages entered our third annual contest, submitting pumpkins with a book theme. Patrons were able to vote for their favorites and the winners were Oksana (*The Very Hungry Caterpillar*), Hayley (*Tacky the Penguin*), and Sophia (*Charlotte's Web*).

**Puzzle Competition** – 36 people of all ages joined us for a puzzle challenge on Tuesday, April 15<sup>th</sup>. Ten teams competed against each other to be the first to complete a 500 piece street-sign-themed puzzle. Jenna and Jenna were the first to finish and did it in under one hour!

**Seed Library** – 2,214 vegetable, flower, and herb seed packets were picked up in 2025!

**Staffing** - We welcomed four new staff members - Alaina Drzyzga, Elizabeth Ernst, Ashley Lorusso, and Cory Stoczynski - and several staff members received promotions: Abigail Bykowski was promoted to a part-time Clerk-Typist and Yurie Calo and Therese Hermann were promoted to part-time Senior Pages.

**Teen Book Battle Competition** – Michael held weekly meetings in the summer for students ages 10-16. The 9 participants read *The Ruins of Gorlan* by John Flanagan and *Scary Stories for Young Foxes* by Christian McKay Heidicker. The “Book Battle”, a trivia competition, took place on Saturday, August 2<sup>nd</sup>. It was a close match, but ultimately "The District of Foam Swords" team triumphed over the "Book Bashers" team! In addition to memorizing trivia details from the books, meeting activities included board games, fantasy mapmaking, and lots of book discussion.

**Teen Book Boxes** – 21 teens participated in our seasonal Book Box program. After filling out a survey about their book preferences, each teen received a box of prizes with 2-3 young adult library books specially matched to their reading tastes. Box items were intended to create a cozy reading retreat and included a flower pressing kit, stickers, tea, and pens. Michael led this initiative.

**Tiny Art Show** - We had 88 people of all ages participate in our second annual tiny art show. Free art kits were handed out at the beginning of May and art work was returned May 18. The art work was displayed for the final two weeks of the month and a randomly drawn artist, 10-year old Emmett Backstrom, won an art set.

**Tree Seedling Giveaway** - John initiated a new partnership with Neighborhood Forest. They provided 550 free white pine tree seedlings to children in our community.

## Tours:

- **Como Park Elementary School:**
  - Meagan gave tours of the library on May 7<sup>th</sup>, May 22<sup>nd</sup>, May 29<sup>th</sup>, and May 30<sup>th</sup> to a grand total of **194** third-grade students. She took them around the library and they discussed how to find books. Highlights of the tour included the book return monster and the inside “staff” view of the book drops. Next, the students picked out two books to check out with their new library cards. Lastly, they decorated their own library card holder.
  - Meagan also gave tours of the library to a total of **69** second-grade students on Friday, June 13<sup>th</sup> and Wednesday, June 18<sup>th</sup>.
- **Hillview Elementary School** - Meagan gave a tour of the library to **100** third-grade students on Tuesday, May 27<sup>th</sup>. They completed a scavenger in the library, created card holders for their new library cards, and then checked out books.
- **John A. Sciole Elementary School** - Meagan also gave tours of the library to a total of **98** third-grade students on Wednesday, June 4<sup>th</sup> and Wednesday, June 18<sup>th</sup>. Meagan showed the students how to find books in our library. Next they picked out items to check out with their new library cards, and then they decorated their own library card holder.
- **St. Mary’s Elementary School** - A grand total of **120** Pre-K students from this school visited the library for a tour and storytime on September 30<sup>th</sup> and October 1<sup>st</sup>. Meagan read them *Pete the Cat Checks out the Library* written by James Dean. They also received their first library cards.
- **Aurora Middle School** - Meagan created a book-themed scavenger hunt inside the library for **6** functional needs students and their teachers on Wednesday, October 15<sup>th</sup>.

**LANCASTER PUBLIC LIBRARY  
2025 STATISTICS**

<b>CIRCULATION</b>			
MONTH	CURRENT	PREVIOUS	%Change
	MONTH	YR/MONTH	
JAN	19,685	19,853	-0.8%
FEB	19,226	21,074	-8.8%
MAR	22,465	22,660	-0.9%
APR	20,644	22,279	-7.3%
MAY	20,619	19,940	3.4%
JUN	19,478	21,137	-7.8%
JUL	25,622	25,851	-0.9%
AUG	23,990	25,101	-4.4%
SEP	20,387	20,387	0.0%
OCT	20,220	21,215	-4.7%
NOV	18,695	18,840	-0.8%
DEC	18,432	17,819	3.4%
<b>YR/DATE</b>	<b>249,463</b>	<b>256,156</b>	<b>-2.6%</b>

<b>LIBRARY VISITS</b>			
MONTH	CURRENT	PREVIOUS	%Change
	MONTH	YR/MONTH	
JAN	6,626	6,070	9.2%
FEB	7,047	8,629	-18.3%
MAR	7,979	9,131	-12.6%
APR	8,692	9,310	-6.6%
MAY	7,708	6,513	18.3%
JUN	6,947	6,653	4.4%
JUL	9,709	9,019	7.7%
AUG	8,793	9,033	-2.7%
SEP	6,951	6,617	5.0%
OCT	7,765	7,870	-1.3%
NOV	6,673	6,992	-4.6%
DEC	5,963	5,431	9.8%
<b>YR/DATE</b>	<b>90,853</b>	<b>91,268</b>	<b>-0.5%</b>

<b>PUBLIC ACCESS COMPUTER SESSIONS</b>			
MONTH	CURRENT	PREVIOUS	%Change
	MONTH	YR/MONTH	
JAN	607	533	13.9%
FEB	616	660	-6.7%
MAR	780	748	4.3%
APR	586	719	-18.5%
MAY	667	668	-0.1%
JUN	585	608	-3.8%
JUL	682	608	12.2%
AUG	717	696	3.0%
SEP	596	667	-10.6%
OCT	669	641	4.4%
NOV	558	574	-2.8%
DEC	454	488	-7.0%
<b>YR/DATE</b>	<b>7,517</b>	<b>7,610</b>	<b>-1.2%</b>

<b>WIFI</b>			
MONTH	CURRENT	PREVIOUS	%Change
	MONTH	YR/MONTH	
JAN	1,654	1,370	20.7%
FEB	1,701	1,708	-0.4%
MAR	2,188	1,753	24.8%
APR	2,358	1,876	25.7%
MAY	2,291	1,765	29.8%
JUN	1,911	1,625	17.6%
JUL	2,197	1,849	18.8%
AUG	1,884	1,866	1.0%
SEP	2,074	1,753	18.3%
OCT	2,327	2,041	14.0%
NOV	1,840	1,716	7.2%
DEC	1,790	1,514	18.2%
<b>YR/DATE</b>	<b>24,215</b>	<b>20,836</b>	<b>16.2%</b>

<b>STAFF</b>	
Librarian	Kara Stock, Meagan Carr
	Michael Green, Genevieve Maynard
Lib. Asst.	John Benzee
Clerical	Abigail Bykowski, Dechen Garza
Sr. Page	Yurie Calo, Alaina Drzyzga
	Therese Hermann, Eric Stiller
Page	Elizabeth Ernst, Ashley Lorusso
	Cory Stoczynski
Caretaker	Joshua Strell

<b>BRANCH HOURS</b>	
Mon.	10:00 a.m. - 6:00 p.m.
Tues.	10:00 a.m. - 9:00 p.m.
Wed.	10:00 a.m. - 9:00 p.m.
Thurs.	10:00 a.m. - 9:00 p.m.
Fri.	10:00 a.m. - 5:00 p.m.
Sat.	10:00 a.m. - 5:00 p.m.
Sun.	12:00 - 5:00 p.m.

**Lancaster Public Library  
2025 Statistics and Proceeds**

	Tours		New Library Cards		Ref Q	Headphone	Copier	Vending	Book Sale	Donations
	No.	ATT	Child	Adult	No.	Proceeds	Proceeds	Proceeds	Proceeds	to Library
<b>JAN</b>	0	0	12	36	506	\$6.00	\$67.81	\$0.00	\$218.00	\$225.00
<b>FEB</b>	0	0	12	39	499	\$9.00	\$54.55	\$24.00	\$165.00	\$72.57
<b>MAR</b>	0	0	11	36	555	\$3.00	\$93.60	\$0.00	\$200.00	\$0.00
<b>APR</b>	0	0	63	34	522	\$3.00	\$149.35	\$29.00	\$214.00	\$0.00
<b>MAY</b>	3	218	111	44	477	\$0.00	\$52.46	\$0.00	\$195.00	\$0.00
<b>JUN</b>	4	183	38	27	385	\$0.00	\$44.69	\$14.00	\$153.00	\$635.00
<b>JUL</b>	0	0	46	48	501	\$3.00	\$45.00	\$18.00	\$260.75	\$20.00
<b>AUG</b>	0	0	18	36	505	\$6.00	\$63.00	\$0.00	\$174.00	\$9,113.17
<b>SEP</b>	1	125	79	48	438	\$9.00	\$91.26	\$0.00	\$293.00	\$25.00
<b>OCT</b>	2	141	30	52	489	\$6.00	\$59.99	\$25.00	\$228.00	\$25.00
<b>NOV</b>	0	0	18	34	397	\$3.00	\$78.40	\$0.00	\$199.00	\$100.00
<b>DEC</b>	0	0	10	26	418	\$6.00	\$44.55	\$22.00	\$163.00	\$250.00
<b>TOTAL</b>	<b>10</b>	<b>667</b>	<b>448</b>	<b>460</b>	<b>5,692</b>	<b>\$54.00</b>	<b>\$844.66</b>	<b>\$132.00</b>	<b>\$2,462.75</b>	<b>\$10,465.74</b>

**Total Proceeds      \$13,959.15**

	Facebook	Instagram
	Followers	Followers
<b>JAN</b>	3,540	875
<b>FEB</b>	3,556	892
<b>MAR</b>	3,574	916
<b>APR</b>	3,611	943
<b>MAY</b>	3,687	967
<b>JUN</b>	3,740	980
<b>JUL</b>	3,772	997
<b>AUG</b>	3,788	1,000
<b>SEP</b>	3,807	1,002
<b>OCT</b>	3,821	1,024
<b>NOV</b>	3,848	1,036
<b>DEC</b>	3,951	1,047


### Programs December 2025

Program Date	Title	# of programs	Attendance	Target Audience
12/2/2025	Storytime	1	20	Children 5 and under
12/2/2025	Storytime	1	12	Children 5 and under
12/2/2025	Book Club	1	10	Adults
12/3/2025	Mahjong Club	1	5	Adults
12/3/2025	Tai Chi	1	13	Adults
12/4/2025	Lapsit	1	30	Intergenerational/Combined
12/4/2025	Storytime	1	18	Children 5 and under
12/4/2025	Homeschool Board Games	1	4	Teens
12/4/2025	Mahjong Club	1	8	Adults
12/5/2025	Lapsit	1	40	Intergenerational/Combined
12/5/2025	Storytime	1	40	Children 5 and under
12/5/2025	Elf on the Shelf Party	1	70	Children 6-11
12/8/2025	Toddler Dance	1	44	Children 5 and under
12/9/2025	Storytime	1	50	Children 5 and under
12/9/2025	Storytime	1	20	Children 5 and under
12/9/2025	Book Club	1	14	Adults
12/10/2025	Mahjong Club	1	6	Adults
12/10/2025	Tai Chi	1	16	Adults
12/10/2025	Christmas Crafts	1	20	Children 6-11
12/10/2025	Make a Pine Swag	1	13	Adults
12/11/2025	Lapsit	1	40	Intergenerational/Combined
12/11/2025	Storytime	1	17	Children 5 and under
12/12/2025	Lapsit	1	30	Intergenerational/Combined
12/12/2025	Storytime	1	30	Children 5 and under
12/13/2025	Graham Cracker House	1	20	Children 6-11
12/13/2025	Graham Cracker House	1	32	Children 6-11
12/15/2025	Sprouts	1	33	Children 5 and under
12/16/2025	Storytime	1	40	Children 5 and under
12/16/2025	Storytime	1	12	Children 5 and under
12/17/2025	Mahjong Club	1	8	Adults
12/18/2025	Lapsit	1	35	Intergenerational/Combined
12/18/2025	Storytime	1	24	Children 5 and under
12/18/2025	Homeschool LEGO	1	18	Children 6-11
12/18/2025	Family Literacy	1	26	Intergenerational/Combined
12/18/2025	Family Literacy	1	19	Intergenerational/Combined
12/19/2025	Lapsit	1	32	Intergenerational/Combined
12/19/2025	Storytime	1	40	Children 5 and under
12/20/2025	Feelings Rock	1	31	Children 5 and under
12/21/2025	Family Yoga	1	13	Intergenerational/Combined
12/22/2025	Kidding Around Yoga	1	6	Children 5 and under
12/22/2025	Adult Reading Challenge	1	28	Adults
12/22/2025	Teen Reading Challenge	1	5	Teens
12/27/2025	LEGO Club	1	25	Children 6-11


12/27/2025	LEGO Club	1	14	Children 6-11
12/30/2025	Joy of Trains	1	180	Intergenerational/Combined
12/31/2025	Mahjong Club	1	4	Adults
12/31/2025	Book a Tech Trainer	9	10	Adults
12/31/2025	Noon Year Party	1	40	Children 6-11
12/31/2025	Take & Make Craft	191	191	Children 5 and under
12/31/2025	STEM Kit	75	75	Children 6-11
12/31/2025	New Library Card Kit	4	4	Children 6-11
12/31/2025	Seed Library	227	227	Intergenerational/Combined
12/31/2025	Tutor	8	8	Children 6-11
12/31/2025	Tutor	2	2	Teens
12/31/2025	Scavenger Hunt	113	113	Intergenerational/Combined

# Circulation

## Total Circulations


 <b>LIBRARY</b>	December			Year to Date Totals			Footnotes
	2025	2024	% of	2025	2024	% of	
	Total	Total		Total	Total		
Library	Circulations	Circulations	Change	Circulations	Circulations	Change	
Alden (Ewell Free)	1,793	2,055	-12.7%	27,584	26,969	2.3%	<p>System-wide - Catalog offline 12/20/2025-12/21/2025, Impacting circulation and other monthly statistics - Server issue.</p> <p>System-wide - Several full and partial closures 12/29/2025 - Winter storm.</p> <p>Alden - Closed 12/4/2025 and 12/27/2025 - Weather.</p> <p>Collins - Closed 12/30/2025 - Winter weather.</p> <p>Eggertsville - Closed 12/5/2025 - Heating issue.</p> <p>Elma - Closed 12/13/2025 - Weather.</p> <p>González-Soto - Closed 4/1/2024 - 12/8/2024 - Construction. Re-opened 12/9/2024.</p> <p>González-Soto - Closed 6/16/2025-10/12/2025. New HVAC. Re-opened 10/13/2025.</p> <p>Grand Island - Tuesday, Wednesday, and Thursday start times adjusted temporarily from 9:30am to 11:30am for December 2025 and January 2026.</p> <p>Lake Shore - 2 hour network outage 12/9/2025, impacting computer use, WiFi, and circulation statistics.</p> <p>Library2Go - Closed 12/30/2025 - Winter weather.</p>
<b>Amherst</b>							
Audubon	31,408	33,469	-6.2%	448,881	442,581	1.4%	
Clearfield	23,543	25,030	-5.9%	328,770	342,162	-3.9%	
Eggertsville-Snyder	11,762	12,591	-6.6%	161,529	149,219	8.2%	
Williamsville	3,037	3,674	-17.3%	45,888	50,223	-8.6%	
Angola	2,470	2,141	15.4%	31,107	33,737	-7.8%	
Aurora	13,645	14,106	-3.3%	177,440	174,362	1.8%	
Boston	2,780	2,925	-5.0%	34,853	36,905	-5.6%	
<b>Cheektowaga</b>							
Julia Boyer Reinstein	18,377	21,014	-12.5%	258,336	278,165	-7.1%	
Reinstein Memorial	7,124	7,958	-10.5%	99,663	105,174	-5.2%	
Clarence	16,376	17,700	-7.5%	225,979	257,713	-12.3%	
Collins	3,600	4,736	-24.0%	51,445	57,773	-11.0%	
Concord	4,874	4,515	8.0%	61,652	61,130	0.9%	
Eden	2,947	3,285	-10.3%	40,361	44,581	-9.5%	
Elma	7,650	7,592	0.8%	101,876	107,928	-5.6%	
Grand Island Memorial	7,909	8,663	-8.7%	120,033	127,858	-6.1%	
<b>Hamburg</b>							
Hamburg	15,314	16,047	-4.6%	220,368	231,832	-4.9%	
Lake Shore	4,454	4,643	-4.1%	65,109	71,896	-9.4%	
Lackawanna	3,392	3,804	-10.8%	46,153	52,527	-12.1%	
Lancaster	18,432	17,819	3.4%	249,453	256,156	-2.6%	
Marilla	3,316	3,154	5.1%	39,087	39,074	0.0%	
Newstead	4,344	4,147	4.8%	57,727	55,271	4.4%	
North Collins	1,310	1,500	-12.7%	18,318	19,895	-7.9%	
Orchard Park	21,217	20,875	1.6%	278,890	294,392	-5.3%	
City of Tonawanda	7,199	8,429	-14.6%	98,195	104,899	-6.4%	
<b>Town of Tonawanda</b>							
Kenilworth	3,918	4,248	-7.8%	59,174	60,088	-1.5%	
Kenmore	21,566	23,356	-7.7%	300,197	310,491	-3.3%	
West Seneca	16,092	17,110	-5.9%	230,422	244,250	-5.7%	
<b>Buffalo</b>							
Coles	2,365	2,272	4.1%	24,586	26,316	-6.6%	
Crane	8,649	9,069	-4.6%	118,193	115,468	2.4%	
Dudley	3,473	4,508	-23.0%	47,619	51,592	-7.7%	
East Clinton	1,447	2,328	-37.8%	21,336	31,229	-31.7%	
González-Soto	2,092	1,138	83.8%	16,414	8,869	85.1%	
Merriweather	3,053	3,968	-23.1%	40,848	52,478	-22.2%	
North Park	7,875	7,143	10.2%	99,796	96,445	3.5%	
Panty	2,420	2,573	-5.9%	30,451	28,216	7.9%	
Central	16,263	19,677	-17.4%	228,070	261,943	-12.9%	
<b>Bookmobile Services</b>							
Library on Wheels	3,395	2,940	15.5%	28,794	32,738	-12.0%	
Library2Go	1,734	2,016	-14.0%	25,077	25,227	-0.6%	
<b>Institutions</b>							
Correctional Facility	7,865	6,140	28.1%	91,833	75,165	22.2%	
Holding Center	12,385	20,016	-38.1%	169,419	179,754	-5.7%	
<b>System</b>							
Online Renewals	1,003	564	77.8%	6,956	6,866	1.3%	
Interlibrary Loans	1,544	1,250	23.5%	17,515	16,771	4.4%	
eAudiobooks	72,210	69,509	3.9%	869,436	840,996	3.4%	
eVideos	1,950	1,372	42.1%	21,413	14,568	47.0%	
eBooks	83,398	84,358	-1.1%	1,034,086	1,064,883	-2.9%	
eMusic	266	293	-9.2%	3,334	2,839	17.4%	
eMagazines	33,599	25,410	32.2%	379,001	287,165	32.0%	
<b>B&amp;ECPL Totals</b>	<b>546,835</b>	<b>563,130</b>	<b>-2.9%</b>	<b>7,152,667</b>	<b>7,256,779</b>	<b>-1.4%</b>	
Member Libraries	279,849	296,586	-5.6%	3,878,490	4,037,251	-3.9%	
Buffalo Branches	31,374	32,999	-4.9%	399,243	410,613	-2.8%	
Central Library	16,263	19,677	-17.4%	228,070	261,943	-12.9%	
Bookmobile Services	5,129	4,956	3.5%	53,871	57,965	-7.1%	
Institutions	20,250	26,156	-22.6%	261,252	254,919	2.5%	
System	193,970	182,756	6.1%	2,331,741	2,234,088	4.4%	

## Library Visits

	December			Year to Date Totals			Footnotes
	2025	2024	% of	2025	2024	% of	
	Total Sessions	Total Sessions	Change	Total Sessions	Total Sessions	Change	
<b>Alden (Ewell Free)</b>	725	652	11.2%	10,636	11,162	-4.7%	<p>System-wide - Catalog offline 12/20/2025-12/21/2025, impacting circulation and other monthly statistics - Server issue.</p> <p>System-wide - Several full and partial closures 12/29/2025 - Winter storm.</p> <p>Alden - Closed 12/4/2025 and 12/27/2025 - Weather.</p> <p>Collins - Closed 12/30/2025 - Winter weather.</p> <p>Eggertsville - Visitor Count estimates beginning 10/30/2025 due to counter malfunction.</p> <p>Eggertsville - Closed 12/5/2025 - Heating Issue.</p> <p>Elma - Closed 12/13/2025 - Weather.</p> <p>González-Soto - Closed 4/1/2024 - 12/8/2024 - Construction. Re-opened 12/9/2024.</p> <p>González-Soto - Closed 6/16/2025-10/12/2025. New HVAC. Re-opened 10/13/2025.</p> <p>Grand Island - Tuesday, Wednesday, and Thursday start times adjusted temporarily from 9:30am to 11:30am for December 2025 and January 2026.</p> <p>Lake Shore - 2 hour network outage 12/9/2025, impacting computer use, WiFi, and circulation statistics.</p> <p>Library2Go - Closed 12/30/2025 - Winter weather.</p>
<b>Amherst</b>							
Audubon	9,426	9,474	-0.5%	162,390	140,437	15.6%	
Clearfield	8,217	8,021	2.4%	127,418	129,810	-1.8%	
Eggertsville-Snyder	4,347	4,012	8.3%	58,785	58,065	1.2%	
Williamsville	1,364	1,261	8.2%	20,982	22,051	-4.8%	
<b>Angola</b>	3,577	2,394	49.4%	44,507	44,437	0.2%	
<b>Aurora</b>	4,715	4,802	-1.8%	69,562	69,858	-0.4%	
<b>Boston</b>	1,118	977	14.4%	16,029	15,424	3.9%	
<b>Cheektowaga</b>							
Julia Boyer Reinstein	6,864	6,772	1.4%	104,001	104,895	-0.9%	
Reinstein Memorial	2,360	2,628	-10.2%	42,502	43,344	-1.9%	
<b>Clarence</b>	4,898	4,834	1.3%	77,608	80,564	-3.7%	
<b>Collins</b>	1,532	1,380	11.0%	21,671	21,587	0.4%	
<b>Concord</b>	2,170	1,733	25.2%	31,765	31,198	1.8%	
<b>Eden</b>	957	1,000	-4.3%	15,266	16,980	-10.1%	
<b>Elma</b>	2,425	2,685	-9.7%	40,517	41,962	-3.4%	
<b>Grand Island Memorial</b>	2,787	2,654	5.0%	50,882	52,705	-3.5%	
<b>Hamburg</b>							
Hamburg	6,208	5,932	4.7%	94,236	93,523	0.8%	
Lake Shore	2,945	2,557	15.2%	37,053	36,795	0.7%	
<b>Lackawanna</b>	2,411	1,844	30.7%	30,948	34,209	-9.5%	
<b>Lancaster</b>	5,963	5,431	9.8%	90,853	91,268	-0.5%	
<b>Marilla</b>	849	673	26.2%	10,843	11,049	-1.9%	
<b>Newstead</b>	3,181	3,433	-7.3%	35,683	34,386	3.8%	
<b>North Collins</b>	934	967	-3.4%	13,346	13,878	-3.8%	
<b>Orchard Park</b>	9,611	8,592	11.9%	132,854	144,500	-8.1%	
<b>City of Tonawanda</b>	3,694	3,812	-3.1%	53,740	54,051	-0.6%	
<b>Town of Tonawanda</b>							
Kenilworth	1,996	2,123	-6.0%	32,105	33,593	-4.4%	
Kenmore	7,311	6,978	4.8%	107,878	112,423	-4.0%	
<b>West Seneca</b>	7,475	6,917	8.1%	111,668	110,560	1.0%	
<b>Buffalo</b>							
Coles	2,962	2,695	9.9%	41,021	40,880	0.3%	
Crane	4,300	3,954	8.8%	66,001	57,150	15.5%	
Dudley	2,107	2,167	-2.8%	28,964	30,556	-5.2%	
East Clinton	924	1,073	-13.9%	11,482	18,773	-38.8%	
González-Soto	1,725	995	73.4%	15,796	8,889	77.7%	
Merriweather	7,061	5,588	26.4%	95,330	93,552	1.9%	
North Park	2,887	2,895	-0.3%	42,195	43,858	-3.8%	
Panty	1,731	2,030	-14.7%	29,183	32,516	-10.3%	
<b>Central</b>	26,170	20,195	29.6%	329,983	327,791	0.7%	
<b>Bookmobile Services</b>							
Library on Wheels	1,149	1,044	10.1%	16,643	17,159	-3.0%	
Library2Go	274	183	49.7%	3,487	3,231	7.9%	
<b>Institutions</b>							
Correctional Facility	1,514	1,140	32.8%	18,191	14,139	28.7%	
Holding Center	656	560	17.1%	7,887	6,887	14.5%	
<b>System</b>	<b>163,520</b>	<b>149,057</b>	<b>9.7%</b>	<b>2,351,891</b>	<b>2,350,095</b>	<b>0.1%</b>	
Member Libraries	110,060	104,538	5.3%	1,645,728	1,654,714	-0.5%	
Buffalo Branches	23,697	21,397	10.7%	329,972	326,174	1.2%	
Central Library	26,170	20,195	29.6%	329,983	327,791	0.7%	
Bookmobile	1,423	1,227	16.0%	20,130	20,390	-1.3%	
Institutions	2,170	1,700	27.6%	26,078	21,026	24.0%	


# Registered Public Access Computer Sessions

## Session Counts Per Outlet

 <b>LIBRARY</b>	December			Year to Date Totals			Footnotes
	2025	2024	% of	2025	2024	% of	
	Total Sessions	Total Sessions	Change	Total Sessions	Total Sessions	Change	
<b>Library</b>							
Alden (Ewell Free)	60	55	9.1%	866	896	-3.3%	<p>System-wide - Catalog offline 12/20/2025-12/21/2025, impacting circulation and other monthly statistics - Server issue.</p> <p>System-wide - Several full and partial closures 12/29/2025 - Winter storm.</p> <p>Alden - Closed 12/4/2025 and 12/27/2025 - Weather.</p> <p>Collins - Closed 12/30/2025 - Winter weather.</p> <p>Eggertsville - Closed 12/5/2025 - Heating issue.</p> <p>Elma - Closed 12/13/2025 - Weather.</p> <p>González-Soto - Closed 4/1/2024 - 12/8/2024 - Construction. Re-opened 12/9/2024.</p> <p>González-Soto - Closed 6/16/2025-10/12/2025. New HVAC. Re-opened 10/13/2025.</p> <p>Grand Island - Tuesday, Wednesday, and Thursday start times adjusted temporarily from 9:30am to 11:30am for December 2025 and January 2026.</p> <p>Lake Shore - 2 hour network outage 12/9/2025, impacting computer use, WiFi, and circulation statistics.</p> <p>Library2Go - Closed 12/30/2025 - Winter weather.</p>
<i>Amherst</i>							
Audubon	916	851	7.6%	12,483	12,557	-0.6%	
Clearfield	663	643	3.1%	9,180	9,775	-6.1%	
Eggertsville-Snyder	351	417	-15.8%	5,767	5,017	14.9%	
Williamsville	76	134	-43.3%	1,338	1,485	-9.9%	
Angola	130	132	-1.5%	1,944	2,113	-8.0%	
Aurora	234	303	-22.8%	4,280	4,378	-2.2%	
Boston	42	31	35.5%	668	811	-17.6%	
<i>Cheektowaga</i>							
Julia Boyer Reinstein	1,126	1,230	-8.5%	16,606	16,479	0.8%	
Reinstein Memorial	552	597	-7.5%	9,079	8,797	3.2%	
Clarence	309	332	-6.9%	4,714	5,205	-9.4%	
Collins	88	98	-10.2%	1,633	1,453	12.4%	
Concord	129	102	26.5%	2,098	2,303	-8.9%	
Eden	82	74	10.8%	1,299	1,379	-5.8%	
Elma	150	165	-9.1%	2,165	2,269	-4.6%	
Grand Island Memorial	174	151	15.2%	2,869	2,583	11.1%	
<i>Hamburg</i>							
Hamburg	485	618	-21.5%	9,276	9,770	-5.1%	
Lake Shore	159	158	0.6%	2,458	2,314	6.2%	
Lackawanna	293	299	-2.0%	5,321	5,345	-0.4%	
Lancaster	454	488	-7.0%	7,517	7,610	-1.2%	
Marilla	23	26	-11.5%	456	383	19.1%	
Newstead	150	147	2.0%	1,956	1,957	-0.1%	
North Collins	51	92	-44.6%	1,155	1,229	-6.0%	
Orchard Park	505	520	-2.9%	8,205	8,205	0.0%	
City of Tonawanda	706	720	-1.9%	9,527	8,633	10.4%	
<i>Town of Tonawanda</i>							
Kenilworth	297	283	4.9%	4,381	4,570	-4.1%	
Kenmore	1,099	1,120	-1.9%	15,507	16,211	-4.3%	
West Seneca	832	731	13.8%	12,363	12,489	-1.0%	
<i>Buffalo</i>							
Coles	860	955	-9.9%	12,455	12,986	-4.1%	
Crane	826	716	15.4%	11,482	10,227	12.3%	
Dudley	432	474	-8.9%	5,980	6,502	-8.0%	
East Clinton	210	198	6.1%	2,366	3,444	-31.3%	
González-Soto	322	194	66.0%	3,069	1,411	117.5%	
Merriweather	1,213	1,264	-4.0%	17,714	17,026	4.0%	
North Park	519	539	-3.7%	8,248	9,166	-10.0%	
Panty	315	400	-21.3%	5,337	5,586	-4.5%	
<i>Central</i>	5,727	5,489	4.3%	77,892	68,073	14.4%	
<i>BookmobileServices</i>							
Library on Wheels	0	0	#DIV/0!	0	0	#DIV/0!	
Library2Go	0	0	#DIV/0!	0	0	#DIV/0!	
<b>System</b>	<b>20,560</b>	<b>20,746</b>	<b>-0.9%</b>	<b>299,654</b>	<b>290,637</b>	<b>3.1%</b>	
Member Libraries	10,136	10,517	-3.6%	155,111	156,216	-0.7%	
Buffalo Branches	4,697	4,740	-0.9%	66,651	66,348	0.5%	
Central Library	5,727	5,489	4.3%	77,892	68,073	14.4%	
Bookmobile	0	0	#DIV/0!	0	0	#DIV/0!	

# WiFi

## Total Logins

 <b>LIBRARY</b>	December			Year to Date Totals			Footnotes
	2025	2024	% of	2025	2024	% of	
	Total Sessions	Total Sessions	Change	Total Sessions	Total Sessions	Change	
<b>Library</b>							
Alden (Ewell Free)	557	499	11.6%	7,303	6,568	11.2%	<p>System-wide - Catalog offline 12/20/2025-12/21/2025, impacting circulation and other monthly statistics - Server issue.</p> <p>System-wide - Several full and partial closures 12/29/2025 - Winter storm.</p> <p>Alden - Closed 12/4/2025 and 12/27/2025 - Weather.</p> <p>Collins - Closed 12/30/2025 - Winter weather.</p> <p>Eggertsville - Closed 12/5/2025 - Heating issue.</p> <p>Elma - Closed 12/13/2025 - Weather.</p> <p>González-Soto - Closed 4/1/2024 - 12/8/2024 - Construction. Re-opened 12/9/2024.</p> <p>González-Soto - Closed 6/16/2025-10/12/2025. New HVAC. Re-opened 10/13/2025.</p> <p>Grand Island - Tuesday, Wednesday, and Thursday start times adjusted temporarily from 9:30am to 11:30am for December 2025 and January 2026.</p> <p>Lake Shore - 2 hour network outage 12/9/2025, impacting computer use, WiFi, and circulation statistics.</p> <p>Library2Go - Closed 12/30/2025 - Winter weather.</p>
<i>Amherst</i>							
Audubon	4,491	3,859	16.4%	64,123	56,971	12.6%	
Clearfield	2,205	1,941	13.6%	32,055	28,359	13.0%	
Eggertsville-Snyder	1,080	1,071	0.8%	15,109	13,200	14.5%	
Williamsville	1,308	1,201	8.9%	18,923	14,768	28.1%	
Angola	175	86	103.5%	2,377	1,355	75.4%	
Aurora	2,110	2,001	5.4%	26,945	24,110	11.8%	
Boston	237	184	28.8%	2,620	2,460	6.5%	
<i>Cheektowaga</i>							
Julia Boyer Reinstein	1,373	1,435	-4.3%	19,174	19,253	-0.4%	
Reinstein Memorial	759	695	9.2%	12,075	9,912	21.8%	
Clarence	1,456	1,254	16.1%	19,641	18,410	6.7%	
Collins	275	257	7.0%	3,956	3,344	18.3%	
Concord	431	428	0.7%	7,735	6,718	15.1%	
Eden	228	198	15.2%	3,079	2,494	23.5%	
Elma	427	342	24.9%	4,830	4,643	4.0%	
Grand Island Memorial	691	624	10.7%	11,206	9,677	15.8%	
<i>Hamburg</i>							
Hamburg	1,844	1,580	16.7%	26,094	22,578	15.6%	
Lake Shore	502	423	18.7%	5,765	5,866	-1.7%	
Lackawanna	491	400	22.8%	5,912	6,520	-9.3%	
Lancaster	1,790	1,514	18.2%	24,215	20,836	16.2%	
Marilla	106	68	55.9%	1,214	945	28.5%	
Newstead	517	488	5.9%	6,294	6,040	4.2%	
North Collins	290	383	-24.3%	4,383	4,781	-8.3%	
Orchard Park	1,883	1,682	12.0%	25,971	25,357	2.4%	
City of Tonawanda	1,294	1,155	12.0%	17,726	14,591	21.5%	
<i>Town of Tonawanda</i>							
Kenilworth	490	416	17.8%	6,164	5,324	15.8%	
Kenmore	2,024	1,994	1.5%	28,869	27,321	5.7%	
West Seneca	2,236	1,754	27.5%	31,554	28,152	12.1%	
<i>Buffalo</i>							
Coles	1,019	972	4.8%	14,926	13,526	10.4%	
Crane	2,029	1,701	19.3%	28,457	20,078	41.7%	
Dudley	2,791	2,714	2.8%	36,274	30,908	17.4%	
East Clinton	1,000	1,078	-7.2%	14,605	12,322	18.5%	
González-Soto	776	525	47.8%	10,699	4,741	125.7%	
Merriweather	822	1,317	-37.6%	17,809	18,077	-1.5%	
North Park	1,029	945	8.9%	13,299	12,502	6.4%	
Panty	1,314	1,316	-0.2%	19,249	17,225	11.8%	
<i>Central</i>	18,917	16,995	11.3%	236,281	203,501	16.1%	
<i>BookmobileServices</i>							
Library on Wheels	44	50	-12.0%	749	848	-11.7%	
Library2Go	0	0	#DIV/0!	0	0	#DIV/0!	
<b>System</b>	<b>61,011</b>	<b>55,545</b>	<b>9.8%</b>	<b>827,660</b>	<b>724,281</b>	<b>14.3%</b>	
Member Libraries	31,270	27,932	12.0%	435,312	390,553	11.5%	
Buffalo Branches	10,780	10,568	2.0%	155,318	129,379	20.0%	
Central Library	18,917	16,995	11.3%	236,281	203,501	16.1%	
Bookmobile	44	50	-12.0%	749	848	-11.7%	

## 2025 Sunday Circulation

Date	Notes	Visitors	Circulation
1/5/2025		130	276
1/12/2025		86	122
1/19/2025		150	249
1/26/2025		161	322
2/2/2025		145	251
2/9/2025		140	234
2/16/2025		102	304
2/23/2025		141	180
3/2/2025		192	251
3/9/2025		143	281
3/16/2025		142	273
3/23/2025		206	334
3/30/2025		155	300
4/6/2025	Book Sale	461	371
4/13/2025		140	206
4/20/2025	Easter	CLOSED	CLOSED
4/27/2025		186	252
5/4/2025		168	305
5/11/2025		107	116
5/18/2025		188	392
		<b>3,143</b>	<b>5,019</b>

	Visits	Circ
2025 Yearly Total Open 35 Sundays	<b>4,840</b>	<b>7,546</b>
2024 Yearly Total Open 34 Sundays	<b>4,613</b>	<b>6,807</b>
2023 Yearly Total Open 34 Sundays	<b>4,351</b>	<b>7,262</b>
2022 Yearly Total Open 33 Sundays	<b>3,372</b>	<b>6,451</b>
2019 Yearly Total Open 37 Sundays	<b>5,746</b>	<b>9,627</b>
2018 Yearly total Open 35 Sundays	<b>5,437</b>	<b>9,539</b>

Date	Notes	Visitors	Circulation
9/7/2025		90	330
9/14/2025		86	113
9/21/2025		121	203
9/28/2025		106	245
10/6/2025		104	176
10/12/2025		113	162
10/19/2025		184	184
10/26/2025		83	106
11/2/2025		181	206
11/9/2025		84	157
11/16/2025		106	133
11/23/2025		146	145
11/30/2025		71	116
12/7/2025		73	89
12/14/2025		70	162
12/21/2025	Software Issue	79	0
		<b>1697</b>	<b>2527</b>

Lancaster Financial Monthly Report 2025  
December

Account	Deposits	Disbursements		Subtotal	Balance
<b>M &amp; T Checking</b>					
<b>Beginning Balance</b>					<b>\$5,597.89</b>
Receipts	\$448.11				
John Benzee: Mileage (#25066)		-\$8.00			
Joshua Stell: Mileage (#25067)		-\$39.08			
Kara Stock: Mileage (#25068)		-\$14.70			
Meagan Carr: Mileage (#25069)		-\$18.98			
Sprouts, NY LLC: 12/15 Sprouts class (#25070)		-\$125.00			
BECPL: Oriental Trading order (#25072)		-\$28.99			
Denise Miller: Dec. Tai Chi classes (#25073)		-\$100.00			
Lakeshore Learning: Storytime items (#25074)		-\$265.44			
Lakeshore Learning: Storytime items (#25075)		-\$352.39			
Erin Fulcher: Joy of Trains program (25077)		-\$175.00			
Lakeshore Learning: Storytime toys (#25078)		-\$147.96			
<b>Ending Balance</b>	<b>\$448.11</b>	<b>-\$1,275.54</b>		<b>-\$827.43</b>	<b>\$4,770.46</b>
<b>Bank on Buffalo</b>					
	Deposits	Disbursements	Credit card charges	Subtotal	Total balance
<b>Beginning Balance</b>					<b>\$7,944.72</b>
Credit card payment Nov.			\$1,132.86		
Kathleen Dwan donation	\$100.00				
The Rich Foundation donation (in memory of Brandy Illg)	\$150.00				
Vending	\$22.00				
Headphones 2 @ \$3	\$6.00				
Copier	\$44.55				
Book sale	\$163.00				
Town of Lancaster: Returned rent check (#770- not needed)	\$1.00				
Transfer from checking	\$10,000.00				
The Library Store: Folding chairs and chair caddy (#777)		-\$4,052.61			
Denise Miller: Nov. Tai Chi classes (#778)		-\$200.00			
Darlene Pennachi: 12/10 holiday swag program (#779)		-\$150.00			
Lancaster's Broadway Deli: Holiday party catering (#780)		-\$328.00			
Lakeshore Learning: Replacement for kit (Elks)			-\$4.98		
Fun Express: Winter crafts (crafts)			-\$71.20		
The Wall Street Journal: Tax exempt refund			\$6.82		
The Wall Street Journal: Newspaper autopay			-\$38.99		
Amazon: Tool set			-\$129.00		
Amazon: Door counter			-\$149.90		
NameBadge.com: 2 name badges			-\$31.96		
NYS Parks Store: Empire Pass renewal			-\$72.00		
High Mowing Seeds: Large seed donation packets			-\$34.55		
The Lancaster Depew Elma Chamber of Commerce: 2026 membership			-\$100.00		
The New York Times: Newspaper autopay			-\$40.00		
Sprouts, NY LLC: 1/5/26 Sprouts class (#781)		-\$125.00			
Lancaster Coffee Co.: 2 gift cards (prizes)			-\$100.00		
Big Papa's Creamery: 2 gift cards (prizes)			-\$100.00		
Dark Forest Chocolate Makers: 2 gift cards (prizes)			-\$100.00		
Gabrielle's Bakery: 2 gift cards (prizes)			-\$100.00		
Amazon: Kit replacement toy (Elks)			-\$24.99		
<b>Checking Ending Balance</b>	<b>\$10,486.55</b>	<b>-\$4,855.61</b>	<b>-\$1,097.57</b>	<b>\$4,540.19</b>	<b>\$12,484.91</b>
	Amount	Interest Rate	Disbursements	Interest	Total
<b>Savings 5880</b>	<b>\$26,637.04</b>	<b>2.4%</b>	<b>-\$10,000.00</b>	<b>\$50.79</b>	<b>\$16,687.83</b>
<b>Total Balance BankonBuffalo</b>					<b>\$29,172.74</b>
	CDs	Amount	Maturity	Interest Rate	Interest
<b>NBT CD 6749</b>		<b>\$31,334.88</b>	<b>7M 4/24/26</b>	<b>3.20%</b>	<b>\$248.45</b>
<b>M&amp;T CD 8128</b>		<b>\$52,265.48</b>	<b>6M 6/21/26</b>	<b>2.71%</b>	<b>\$1,767.84</b>
<b>LPL CD 1624</b>		<b>\$105,792.88</b>	<b>9M 3/23/26</b>	<b>4.35%</b>	<b>\$0.00</b>
<b>Total balance all accounts</b>					<b>\$225,352.73</b>

**Petty Cash  
December 2025**

Date	Item	Deposit	Withdrawl	Total
				\$249.25
1-Dec	Josh- Walmart- 3x 5gal water bottle exchange		-\$21.84	\$227.41
9-Dec	Meagan- Tops- Graham cracker workshop supplies		-\$62.97	\$164.44
		\$0.00	-\$84.81	\$164.44

Crafts budget 2025

DATE	VENDOR	PURPOSE	PAYMENT	AMOUNT
1/13/2025	Amazon	New Year Journaling program supplies	CC	\$35.97
1/15/2025	Amazon	Winter craft supplies	CC	\$128.89
1/15/2025	Michaels	Vinyl stickers	CC	\$24.87
2/5/2025	Amazon	Tiny art show and STEM kit supplies	CC	\$287.45
2/10/2025	Amazon	Candlemaking program	CC	\$31.82
2/18/2025	Amazon	STEM/Craft supplies	CC	\$103.91
3/5/2025	Amazon	Spring cleaning program	CC	\$62.97
3/13/2025	Botanical Interests	Luffa gourd sponge kit seeds	CC	\$41.52
3/24/2025	Amazon	Paper bags	CC	\$36.99
3/25/2025	Fun Express	New library card bags	CC	\$48.54
4/1/2025	Amazon	Craft supplies	CC	\$39.67
4/1/2025	Michaels	STEM craft supplies	CC	\$58.73
4/2/2025	Amazon	Seed starting program supplies	CC	\$51.96
4/7/2025	Amazon	Wiggle Eyes	CC	\$31.80
4/21/2025	Amazon	Washi tape	CC	\$51.56
5/1/2025	Michaels	Mosaic stone cement	CC	\$57.85
5/1/2025	Amazon	Coloring sheets and paper bags	CC	\$84.93
5/2/2025	Fun Express	Summer crafts	CC	\$434.05
5/12/2025	Amazon	Soapmaking program	CC	\$41.57
5/16/2025	Amazon	Reading Race racing mat	CC	\$15.19
6/5/2025	S&S	Construction paper	CC	\$61.25
6/5/2025	Amazon	Craft supplies for programs	CC	\$160.32
6/12/2025	Amazon	Sheet protectors (board games club)	CC	\$12.88
7/1/2025	Michaels	Craft supplies	CC	\$70.20
7/9/2025	Amazon	Coloring posters	CC	\$35.84
7/21/2025	Amazon	Magnetic canvas boards	CC	\$21.99
8/11/2025	Amazon	Soapmaking program	CC	\$52.03
8/14/2025	Amazon	Craft supplies	CC	\$106.77
8/18/2025	Michaels	Craft paper and supplies	CC	\$418.00
8/19/2025	Fun Express	Halloween crafts	CC	\$552.34
9/10/2025	Amazon	Tea program supplies	CC	\$46.39
9/23/2025	Michaels	Heat Shrink Art Film Sheet Set	CC	\$37.98
10/1/2025	Amazon	Coloring pages	CC	\$91.88
10/8/2025	Amazon	Lotion bars program	CC	\$42.76
10/20/2025	Amazon	Paper bags	CC	\$36.99
10/29/2025	Fun Express	Winter crafts	CC	\$161.97
11/10/2025	Amazon	Christmas swag program	CC	\$39.96
11/19/2025	Amazon	Paper bags and googly eyes	CC	\$46.90
12/9/2025	Fun Express	Winter crafts	CC	\$71.20

Total \$3,737.89

Left over: \$1,310.74

<b>Budget</b>	
DATE	ISSUED AMOUNT
2024 left over	\$48.63
2025 budget	\$5,000.00
<b>Total:</b>	<b>\$5,048.63</b>

**Appendix A  
DISCLOSURE STATEMENT  
OF THE  
LANCASTER PUBLIC LIBRARY**

The undersigned, being a trustee, officer, committee member or Key Employee of the Lancaster Public Library, hereby acknowledges and confirms the following:

(1) I have received, read and understand the Lancaster Public Library's Conflict of Interest Policy in effect as of the date written below, and I agree to comply with the Conflict of Interest Policy.

(2) I understand that the Lancaster Public Library is charitable and in order to maintain its federal tax exemption it must engage primarily in activities which accomplish one or more of its tax-exempt purposes.

(3) Personal Interests & Relationships. I am an officer, director, trustee, member, owner (either as a sole proprietor or a partner), or an employee of the following entities with which the Lancaster Public Library has a relationship: **[If none, please write "None." If such interests exist, please specify the capacity in which you hold such an interest (for example, employee, director, or owner). If an owner, please specify your percentage ownership].**

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(4) Interests & Relationships of Relatives. A Relative (spouse or domestic partner, ancestors, brothers and sisters (whether whole or half blood), children (whether natural or adopted), grandchildren; great-grandchildren, and spouses of brothers, sisters, children, Grandchildren and great-grandchildren) of mine is an officer, director, trustee, member, owner (either as a sole proprietor or a partner), or an employee of the following entities with which the Lancaster Public Library has a relationship: **[If none, please write "None." If such interests exist, please specify the Relative (for example, sibling or spouse) and the Relative's position (for example, employee, director, or owner). If an owner, please specify the percentage ownership].**

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**(5) Transactions. The Lancaster Public Library is a participant in the following transactions in which my Relative or I may have a Financial Interest that may give rise to a Conflict of Interest or Related Party Transaction, as defined in the Conflict of Interest Policy. [If none, please write "None." If such transaction(s) exists, please specify the transaction and the potential financial interest involved and whether you or a Relative has such an interest for any such transaction(s). Please specify the Relative and their position, if applicable.]**

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I certify that the above statements are true and correct to the best of my knowledge.

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# LANCASTER PUBLIC LIBRARY

## Review Schedule for Board Adopted Policies 2026

POLICY	AUTHOR	LAST REVIEWED	TARGET REVIEW
Display Case Policy	LNC	January-23	February-26
Procurement Policy (Annual review)	LNC	March-25	Mar-26
Claims Audit Policy	LNC	October-22	April-26
Rules of Conduct	LNC	December-22	June-26
Bulletin Board Policy	LNC	March-23	September-26
Investment Policy (Annual review)	LNC	November-25	Nov-26
Sustainability Policy	LNC	January-23	TBD
Public Relations Policy	LNC	May-23	TBD
Credit Card Policy	LNC	July-23	TBD
By-Laws & Conflict of Interest Policy	LNC	September-23	TBD
Diversity, Equity and Inclusion Policy	LNC	December-23	TBD
Emergency Procedures	LNC	January-24	TBD
Patron Suspension, Reinstatement & Appeal Proces	LNC	February-24	TBD
Petty Cash Policy	LNC	February-24	TBD
FOIL (Freedom of Information Law) Policy	LNC	April-24	TBD
Gift Policy	LNC	May-24	TBD
Lost and Found Policy	LNC	June-24	TBD
Ethics Policy	LNC	September-24	TBD
Facility Use Policy	LNC	September-24	TBD
Whistleblower Policy	LNC	October-24	TBD
Long Range Plan 2025 - 2027	LNC	December-24	TBD
Debit Card Policy	LNC	January-25	TBD
Open Meeting Policy	LNC	July-25	TBD
Mission Statement	LNC	September-25	TBD



# Quote Details

## December 17, 2025

Quote # W535116600      Status **Open**      Expiration Date January 16, 2026

## Products in Quote



**HABA Willy the Bookworm Cart 24" x 17" x 73"**  
Product # W12212030

Unit Price	Quantity	Extended Price
\$1,894.28	1	\$1,894.28

## Quote Summary

Merchandise Total at List	\$2,059.00
Contract Savings	-\$164.72
Shipping	\$550.17
Tax	\$0.00
<b>Total</b>	<b>\$2,444.45</b>

CONTRACT USED  
C20601

Ship To  
Kara Stock  
Lancaster Public Library  
5466 Broadway St  
Lancaster, NY 14086

Bill To  
Lancaster Public Library  
5466 Broadway St  
Lancaster, NY 14086