

**Lancaster Public Library
Board of Trustees
Proposed Meeting Agenda
Thursday, February 12, 2026
4:00PM**

I. Roll Call

II. Call to Order

III. Approval of and/or changes to the agenda

IV. Review and approval of the meeting minutes of January 8, 2026

V. Report of the Director

VI. Public Comment

VII. Finances

- A. Monthly Financial Report for January -Vote
- B. Monthly Audit Report – Information Only
- C. 2026 Proposed Budget - Vote
- D. System Paid Budget Analysis – Information Only
- E. 2026 Town Budget – Information Only
- F. Program Budget Report – Information Only
- G. Addition to Petty Cash - \$150

VIII. Old Business

- A. Building Maintenance Update
 - 1. Lighting
 - 2. Drinking Fountain
 - 3. Community Room
 - 4. HVAC
- B. Director’s Performance Evaluation

IX. New Business

- A. Election Schedule
- B. 2026 Contract Extension
- C. Policy Review: Former “Display Case Policy”, Proposed “Exhibits and Display Policy” and Application
- D. Wish List/Bullet Aid Suggestions
- E. Summer Prize Order - \$809.42
- F. “Peep Show” Prizes - \$149.93
- G. Outreach Stickers - \$201.50; Wrist Bands - \$275.98
- H. Mobile Whiteboard and Markers - \$96.98
- I. Battery Box - \$131.95

X. Adjournment

Next Meeting: THURSDAY, MARCH 12, 2026 – 4:00PM

Lancaster Public Library
Board of Trustees
Meeting Minutes
January 8, 2026

- I. Roll Call - B. Tamol, J. Yarborough, S. Jacobs, M. Heath, R. Taughrin, K. Stock (library director), D. Stempniak (Friends liaison), M. Studley (Town liaison)
- II. The meeting was called to order at 4:00 p.m.
- III. The agenda was approved as amended. MSP - Tamol, Jacobs. Vote - unanimous
- IV. Approval of the December meeting minutes. MSP - Jacobs, Heath. Vote - unanimous
- V. Kara informed the board that the library had partnered with Toys for Tots and that it was very successful. The library hosted an “Elf on the Shelf” dance party and a Happy “Noon” Day Party for toddlers. Kara also provided the board with a 2025 Year in Review information sheet. The Lancaster Library is #2 in program attendance and #6 in circulation within the B&ECPL system.
- VI. Donna informed the board that the Friends of the Lancaster Public Library will hold it’s annual meeting on Thursday, January 15th at 7:00 p.m.
- VII. Monthly Financial Reports -
 - A, Approval of the monthly financial report, MSP - Tamol, Yarborough. Vote - unanimous
 - B. B.Tamol informed the board that the monthly audit was completed.
 - C. The M&T CD was rolled over for 6 months at 2.71% interest
 - D, K. Stock provided the board with the 2025 Craft Budget.
- VIII. Old Business -
 - A. Building Maintenance and improvements-
 - I.Lighting - The Meeting room is next to be updated
 - II.The drinking fountain should be installed within the next week.
 - B. The Slate of Officers was presented, accepted and approved as follows:
President - Suzanne Jacobs
Vice President - Jan Yarborough
Secretary - Barbara Tamol
Treasurer - Ryan Taughrin
MSP - Heath, Tamol Vote - unanimous
 - C. The board appointed Catherine Pudlewski as a trustee to fill the seat left vacant by Gary Howell. MSP - Jacobs, Yarborough Vote - unanimous
 - D. A committee was formed that includes S. Jacobs, J. Yarborough and B. Tamol to create and present a 2026 Board Budget.
 - E. Attached please find an updated Trustee Contact List
- IX. New Business -
 - A. Disclosure Statements were provided to each board member, filled out and returned to Kara.
 - B. A Policy Review Schedule was presented to the Board for the 2026 calendar year.
 - C. Approval of \$5000 to supplement the materials budget from Central. MSP - Tamol, Yarborough. Vote - unanimous
 - D. B, Tamol will notify the media with 2026 meeting dates.

- E. \$2448.63 was approved to purchase a bookworm cart for board books. MSP - Jacobs, Taughrin. Vote - unanimous
- F. A Committee formed and set to meet on January 13th to do the Director Evaluation.
- G. Reimbursements for the Farewell Party totalling \$794.33 was approved. MSP - Yarborough Heath. Vote - unanimous
- H. The board was provided with a copy of the Library Materials Invoice.
- X. The meeting was adjourned at 4:42 p.m. MSP Tamol, Heath. Vote - unanimous

Respectfully submitted by,
Barbara Tamol
Secretary

**Lancaster Public Library
Director's Report
January 2025**

PARTNERSHIPS

Lancaster Central Schools:

- Certified Literacy Specialist and Lancaster Educator Beth Farrar taught two back to back Family Literacy Workshops for **24 & 26** attendees respectively on Tuesday, January 13th.
- Work study students from the high school maintained a free clothing closet for children in our front foyer. The students also straighten up our book shelves during their weekly visits.

Lancaster Historical Society - This organization used our front display case to highlight their collection. Their display focused on the Blizzard of '77.

Lancaster Youth Bureau - The Youth Bureau held a hands-on winter-themed craft program on Wednesday, January 21st for 4 children.

Math Tutor - NYS certified math teacher Catherine Thielmann offered tutoring for grades 3-9 each Tuesday evening.

Trinity Food Pantry - The library collected non-perishable food for this organization.

PROGRAMMING - CHILDREN & TEENS

Craft Kits - We gave out a variety of free kits this month:

- **New Library Card Welcome Kit** - **10** children received this kit after getting their first library card!
- **STEM Kit: Bobsledding Challenge** - **78** children picked up this kit.
- **Take & Make** - These weekly kits had book themes and **155** were picked up.

Family Yoga - **6** participants enjoyed music, yoga poses, mindful activities, and a guided relaxation time with certified instructor Donna Baia on Sunday, January 11th.

Homeschool Board Game Club - Part-time Librarian Genevieve Maynard held this program on Thursday, January 8th. **21** people played a variety of board games with other homeschool families. The theme this month was ELA.



Homeschool LEGO® – Youth Services Librarian Meagan Carr held this program for 5 children on Thursday, January 15th.

LEGO® Club – Meagan held two LEGO® Clubs for a total of 33 children on Saturday, January 24th. The theme was self-portraits.

Sprouts – Melissa Sacco helped 14 preschool-age children learn and grow through music on Monday, January 5th.

Storytimes - Meagan conducted a total of 18 sessions this month. 80 children attended Lapsit, 95 children attended Toddler Time, and 78 children attended Preschool Time.

Teen Painting – Art educator Kimberly Strell taught 7 teenagers how to create a colorful landscape painting on Saturday, January 10th

Toddler Dance Time – 14 toddlers, each accompanied by an adult, attended this program on Monday, January 12th. A teacher from the Buffalo Dance Center led imaginative play with stories, songs, and games to build self-esteem and confidence.

YA Book Club – Michael held this book club for 3 attendees on Saturday, January 3rd. They discussed *The Outsiders* by S.E. Hinton.

PROGRAMMING - ADULT

Arty Time – Local art teacher Kimberly Strell taught 11 adults how to create a winter-barn-themed painting on Wednesday, January 21st.

Computer Coach – Library Assistant John Benzee held 6 one-on-one technology appointments, assisting patrons with cell phone use, Windows 11, email, attachments, and transferring music to a phone.

New Year Reflection: Art Journaling - Darlene Pennachi taught 12 adults how to make their own art journal to capture intentions for the year ahead on Wednesday, January 28th.



Mahjong Club - Our Mahjong Club met each Wednesday morning with an average attendance of 6 adults.

CONTINUING EDUCATION

January 15 - Meagan attended a Youth Services Group meeting via Zoom.

SOCIAL MEDIA

 **Diana Murray**
1h · 🌐

What a cute #GoodnightVeggies craft!



Lancaster Public Library
Published by Meagan Marie · January 10 at 1:00 PM · 🌐

Our free weekly craft is inspired by the book: Goodnight, Veggies by Diana Murray. Stop in to pick up your craft kit today. 🥕🥒🐛🌱



From left, Lancaster Public Library Trustee Jan Yarborough, Director Kara Stock, Assemblyman Patrick Chludzinski, and Trustee Suzanne Jacobs gather for a photo after receiving \$20,000 to help support their operations in the community.

Contributed photo

Chludzinski secures \$20,000 for Lancaster Library

Assemblyman Patrick Chludzinski has secured a total of \$60,000 in state funding to support local libraries in the 143rd Assembly District.

"Our libraries are vital institutions in our communities that ensure access to important information, technology and educational resources, and I extremely pleased to have been able to secure this vital support," said Chludzinski. "This money will enable the Lancaster and Cheektowaga libraries to more effectively fulfill their potential as public spaces that support literacy, promote civic engagement, and offer welcoming places where people, can connect, study, and learn."

Chludzinski, who is the Ranking Minority Member on the Library and Education Technology Committee, said the allocation was obtained as part of the 2025-2026 state budget process, and the funding is administered through the Department of Education.

The monies will be split among three libraries in Cheektowaga and Lancaster, with the Julia Boyer Reinstein Library, the Anna Reinstein Memorial Library, and the Lancaster Public Library each receiving \$20,000.

"We thank Assemblyman Patrick Chludzinski for securing this money for the Lancaster Public Library. This funding will allow the library to update collections, equipment, and technology to better serve the needs of our community," said Library Director Kara Stock. "We are truly grateful for the support of Assemblyman Chludzinski and his recognition of the importance of libraries."

"On behalf of everyone at the Reinstein Libraries, we want to thank Assemblyman Chludzinski for this funding that will continue our mission to enrich, educate and inspire the residents of Cheektowaga through

(See *Chludzinski*, page 7)

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Chludzinski (Continued from page 1)

Library service," said Cheektowaga Library Director Dan Caufield. "Thanks to his leadership in securing this Bullet Aid, we will expand and update needed collections and programs, improve our technology training and enhance our buildings infrastructure. With support like this, the library will continue to be a cornerstone for learning and discovery in our community."

One of the greatest benefits of the funding the libraries will receive is the lack of restrictions on their use. Dollars can be

allocated to book, equipment, and technology purchases, capital expenses, or staffing and personnel needs. "The flexibility of the Bullet Aid funding is one of its greatest advantages," said Chludzinski. "Our local libraries are the most familiar with what needs are most pressing and how best these monies should be spent. Far better they should have the freedom to allocate them accordingly instead of being dictated to by bureaucrats in Albany."

Town Board (Continued from page 1)

Bob Leary, who helped au- need for transparent commu- sidered the idea of joining

**LANCASTER PUBLIC LIBRARY
2026 STATISTICS**

CIRCULATION			
MONTH	CURRENT	PREVIOUS	%Change
	MONTH	YR/MONTH	
JAN	19,517	19,685	-0.9%
FEB			"
MAR			"
APR			"
MAY			"
JUN			"
JUL			"
AUG			"
SEP			"
OCT			"
NOV			"
DEC			"
YR/DATE	19,517	19,685	-0.9%

LIBRARY VISITS			
MONTH	CURRENT	PREVIOUS	%Change
	MONTH	YR/MONTH	
JAN	6,693	6,626	1.0%
FEB			"
MAR			"
APR			"
MAY			"
JUN			"
JUL			"
AUG			"
SEP			"
OCT			"
NOV			"
DEC			"
YR/DATE	6,693	6,626	1.0%

PUBLIC ACCESS COMPUTER SESSIONS			
MONTH	CURRENT	PREVIOUS	%Change
	MONTH	YR/MONTH	
JAN	459	607	-24.4%
FEB			"
MAR			"
APR			"
MAY			"
JUN			"
JUL			"
AUG			"
SEP			"
OCT			"
NOV			"
DEC			"
YR/DATE	459	607	-24.4%

WIFI			
MONTH	CURRENT	PREVIOUS	%Change
	MONTH	YR/MONTH	
JAN	1,907	1,654	15.3%
FEB			"
MAR			"
APR			"
MAY			"
JUN			"
JUL			"
AUG			"
SEP			"
OCT			"
NOV			"
DEC			"
YR/DATE	1,907	1,654	15.3%

STAFF	
Librarian	Kara Stock, Meagan Carr
	Michael Green, Genevieve Maynard
Lib. Asst.	John Benzee
Clerical	Abigail Bykowski, Dechen Garza
Sr. Page	Yurie Calo, Alaina Drzyzga
	Therese Hermann, Eric Stiller
Page	Elizabeth Ernst, Ashley Lorusso
	Cory Stoczynski
Caretaker	Joshua Strell

BRANCH HOURS	
Mon.	10:00 a.m. - 6:00 p.m.
Tues.	10:00 a.m. - 9:00 p.m.
Wed.	10:00 a.m. - 9:00 p.m.
Thurs.	10:00 a.m. - 9:00 p.m.
Fri.	10:00 a.m. - 5:00 p.m.
Sat.	10:00 a.m. - 5:00 p.m.
Sun.	12:00 - 5:00 p.m.

**Lancaster Public Library
2026 Statistics and Proceeds**

	Tours		New Library Cards		Ref Q	Headphone	Copier	Vending	Book Sale	Donations
	No.	ATT	Child	Adult	No.	Proceeds	Proceeds	Proceeds	Proceeds	to Library
JAN	0	0	15	28	487	\$0.00	\$66.74	\$13.00	\$168.00	\$0.00
FEB										
MAR										
APR										
MAY										
JUN										
JUL										
AUG										
SEP										
OCT										
NOV										
DEC										
TOTAL	0	0	15	28	487	\$0.00	\$66.74	\$13.00	\$168.00	\$0.00

Total Proceeds \$247.74

	Facebook	Instagram
	Followers	Followers
JAN	4,058	1,058
FEB		
MAR		
APR		
MAY		
JUN		
JUL		
AUG		
SEP		
OCT		
NOV		
DEC		


Programs January 2026

Date	Title	# of programs	Attendance	Audience
1/3/2026	YA Book Club	1	3	Teens
1/5/2026	Sprouts	1	26	Children 5 and under
1/6/2026	Storytime	1	40	Children 5 and under
1/6/2026	Storytime	1	15	Children 5 and under
1/6/2026	Book Club	1	6	Adults
1/7/2026	Mahjong Club	1	6	Adults
1/7/2026	Tai Chi	1	3	Adults
1/8/2026	Lapsit	1	33	Intergenerational/Combined
1/8/2026	Storytime	1	35	Children 5 and under
1/8/2026	Homeschool Board Games	1	21	Intergenerational/Combined
1/9/2026	Lapsit	1	34	Intergenerational/Combined
1/9/2026	Storytime	1	33	Children 5 and under
1/10/2026	Comic Book Club	1	3	Children 6-11
1/10/2026	Teen Painting	1	7	Teens
1/11/2026	Family Yoga	1	12	Intergenerational/Combined
1/12/2026	Toddler Dance	1	27	Children 5 and under
1/13/2026	Storytime	1	50	Children 5 and under
1/13/2026	Storytime	1	30	Children 5 and under
1/13/2026	Family Literacy	1	24	Intergenerational/Combined
1/13/2026	Family Literacy	1	26	Intergenerational/Combined
1/14/2026	Mahjong Club	1	6	Adults
1/14/2026	Tai Chi	1	4	Adults
1/15/2026	Lapsit	1	15	Intergenerational/Combined
1/15/2026	Storytime	1	9	Children 5 and under
1/15/2026	Homeschool LEGO	1	8	Children 6-11
1/16/2026	Lapsit	1	35	Intergenerational/Combined
1/16/2026	Storytime	1	40	Children 5 and under
1/20/2026	Storytime	1	50	Children 5 and under
1/20/2026	Storytime	1	12	Children 5 and under
1/21/2026	Mahjong Club	1	6	Adults
1/21/2026	Tai Chi	1	2	Adults
1/21/2026	Youth Bureau Craft	1	8	Children 6-11
1/21/2026	Art-Y Time	1	11	Adults
1/22/2026	Lapsit	1	22	Intergenerational/Combined
1/22/2026	Storytime	1	35	Children 5 and under
1/23/2026	Lapsit	1	40	Intergenerational/Combined
1/23/2026	Storytime	1	33	Children 5 and under
1/24/2026	LEGO Club	1	30	Children 6-11
1/24/2026	LEGO Club	1	10	Children 6-11
1/28/2026	Mahjong Club	1	5	Adults
1/28/2026	Tai Chi	1	3	Adults
1/28/2026	New Year Art Journal	1	12	Adults
1/29/2026	Mahjong Club	1	11	Adults


1/31/2026	Take & Make Craft	155	155	Children 5 and under
1/31/2026	STEM Kit	78	78	Children 6-11
1/31/2026	New Library Card Kit	10	10	Children 6-11
1/31/2026	Book a Tech Trainer	6	6	Adults
1/31/2026	Tutor	2	2	Children 6-11
1/31/2026	Seed Library	27	27	Adults

Circulation

Total Circulations


 Library	January			Year to Date Totals			Footnotes
	2026	2025	% of	2026	2025	% of	
	Total Circulations	Total Circulations	Change	Total Circulations	Total Circulations	Change	
Alden (Ewell Free)	2,032	2,418	-16.0%	2,032	2,418	-16.0%	<p>System-wide - Catalog offline for a little over an hour on 1/3/2026, impacting circulation and other monthly statistics - Server issue.</p> <p>System-wide - Several full and partial day closures 1/20/2026, 1/25/2026, and 1/26/2026 - Winter weather.</p> <p>Alden - Closed 1/24/2026 - Winter weather.</p> <p>Alden, Amherst libraries, and Bookmobile Services - Closed 1/15/2026 - Winter weather.</p> <p>Central - Closed 1/24/2025-1/25/2025 - Electrical work.</p> <p>González-Soto - Closed 1/15/2026 - HVAC maintenance.</p> <p>Library on Wheels Bookmobile - Closed 1/7/2026-1/8/2026 for repair - No heat.</p> <p>Library on Wheels Bookmobile - Stops cancelled 1/27/2026-1/30/2026 - Winter weather.</p> <p>Library2Go - Stops cancelled 1/27/2026-1/28/2026 - Winter weather.</p> <p>*Hoopla streaming service discontinued effective December 31, 2025, impacting circulation numbers for eAudiobooks and eBooks, and discontinuing eVideos and eMusic.</p>
Amherst							
Audubon	33,890	33,675	0.6%	33,890	33,675	0.6%	
Clearfield	23,300	25,172	-7.4%	23,300	25,172	-7.4%	
Egbertville-Snyder	12,264	13,240	-7.4%	12,264	13,240	-7.4%	
Williamsville	2,745	3,604	-23.8%	2,745	3,604	-23.8%	
Angola	2,543	2,586	-1.7%	2,543	2,586	-1.7%	
Aurora	14,068	13,938	0.9%	14,068	13,938	0.9%	
Boston	2,462	2,763	-10.9%	2,462	2,763	-10.9%	
Cheektowaga							
Julia Boyer Reinstein	19,101	21,772	-12.3%	19,101	21,772	-12.3%	
Reinstein Memorial	7,973	6,718	18.7%	7,973	6,718	18.7%	
Clarence	16,633	18,020	-7.7%	16,633	18,020	-7.7%	
Collins	3,860	4,865	-20.7%	3,860	4,865	-20.7%	
Concord	5,306	4,485	18.3%	5,306	4,485	18.3%	
Eden	2,660	3,456	-23.0%	2,660	3,456	-23.0%	
Elma	7,138	8,078	-11.6%	7,138	8,078	-11.6%	
Grand Island Memorial	8,149	8,645	-5.7%	8,149	8,645	-5.7%	
Hamburg							
Hamburg	16,115	16,378	-1.6%	16,115	16,378	-1.6%	
Lake Shore	4,631	4,831	-4.1%	4,631	4,831	-4.1%	
Lackawanna	3,858	3,984	-3.2%	3,858	3,984	-3.2%	
Lancaster	19,517	19,685	-0.9%	19,517	19,685	-0.9%	
Marilla	3,271	2,903	12.7%	3,271	2,903	12.7%	
Newstead	4,747	4,273	11.1%	4,747	4,273	11.1%	
North Collins	1,175	1,390	-15.5%	1,175	1,390	-15.5%	
Orchard Park	21,749	22,173	-1.9%	21,749	22,173	-1.9%	
City of Tonawanda	7,181	7,973	-9.9%	7,181	7,973	-9.9%	
Town of Tonawanda							
Kenilworth	4,130	4,502	-8.3%	4,130	4,502	-8.3%	
Kenmore	23,273	23,321	-0.2%	23,273	23,321	-0.2%	
West Seneca	16,321	17,803	-8.3%	16,321	17,803	-8.3%	
Buffalo							
Coles	2,835	1,924	47.3%	2,835	1,924	47.3%	
Crane	8,999	9,176	-1.9%	8,999	9,176	-1.9%	
Dudley	4,219	4,206	0.3%	4,219	4,206	0.3%	
East Clinton	1,291	2,806	-54.0%	1,291	2,806	-54.0%	
González-Soto	2,138	1,227	74.2%	2,138	1,227	74.2%	
Merriweather	3,290	3,667	-10.3%	3,290	3,667	-10.3%	
North Park	7,833	8,262	-5.2%	7,833	8,262	-5.2%	
Panty	2,466	2,442	1.0%	2,466	2,442	1.0%	
Central	15,755	18,629	-15.4%	15,755	18,629	-15.4%	
Bookmobile Services							
Library on Wheels	2,210	1,948	13.4%	2,210	1,948	13.4%	
Library2Go	1,826	1,863	-2.0%	1,826	1,863	-2.0%	
Institutions							
Correctional Facility	7,037	7,027	0.1%	7,037	7,027	0.1%	
Holding Center	12,812	15,587	-17.8%	12,812	15,587	-17.8%	
System							
Online Renewals	504	561	-10.2%	504	561	-10.2%	
Interlibrary Loans	1,636	1,436	13.9%	1,636	1,436	13.9%	
eAudiobooks	77,053	76,256	1.0%	77,053	76,256	1.0%	
eVideos	0	1,731	-100.0%	0	1,731	-100.0%	
eBooks	92,910	94,360	-1.5%	92,910	94,360	-1.5%	
eMusic	0	243	-100.0%	0	243	-100.0%	
eMagazines	36,007	29,585	21.7%	36,007	29,585	21.7%	
B&ECP L Totals	570,913	585,587	-2.5%	570,913	585,587	-2.5%	
Member Libraries	290,092	302,651	-4.1%	290,092	302,651	-4.1%	
Buffalo Branches	33,071	33,710	-1.9%	33,071	33,710	-1.9%	
Central Library	15,755	18,629	-15.4%	15,755	18,629	-15.4%	
Bookmobile Services	4,036	3,811	5.9%	4,036	3,811	5.9%	
Institutions	19,849	22,614	-12.2%	19,849	22,614	-12.2%	
System	208,110	204,172	1.9%	208,110	204,172	1.9%	

Library Visits

 Library	January			Year to Date Totals			Footnotes
	2026	2025	% of	2026	2025	% of	
	Total Sessions	Total Sessions	Change	Total Sessions	Total Sessions	Change	
Alden (Ewell Free)	753	793	-5.0%	753	793	-5.0%	System-wide - Catalog offline for a little over an hour on 1/3/2026, impacting circulation and other monthly statistics - Server issue. System-wide - Several full and partial day closures 1/20/2026, 1/25/2026, and 1/26/2026 - Winter weather. Alden - Closed 1/24/2026 - Winter weather. Alden, Amherst libraries, and Bookmobile Services - Closed 1/15/2026 - Winter weather. Central - Closed 1/24/2025-1/25/2025 - Electrical work. González-Soto - Closed 1/15/2026 - HVAC maintenance. Library on Wheels Bookmobile - Closed 1/7/2026-1/8/2026 for repair - No heat. Library on Wheels Bookmobile - Stops cancelled 1/27/2026-1/30/2026 - Winter weather. Library2Go - Stops cancelled 1/27/2026-1/28/2026 - Winter weather.
<i>Amherst</i>							
Audubon	11,050	10,461	5.6%	11,050	10,461	5.6%	
Clearfield	9,151	9,721	-5.9%	9,151	9,721	-5.9%	
Egbertsville-Snyder	4,057	4,553	-10.9%	4,057	4,553	-10.9%	
Williamsville	1,180	1,330	-11.3%	1,180	1,330	-11.3%	
Angola	3,090	2,682	15.2%	3,090	2,682	15.2%	
Aurora	4,902	5,014	-2.2%	4,902	5,014	-2.2%	
Boston	922	998	-7.6%	922	998	-7.6%	
<i>Cheektowaga</i>							
Julia Boyer Reinstein	7,157	7,996	-10.5%	7,157	7,996	-10.5%	
Reinstein Memorial	2,896	2,643	9.6%	2,896	2,643	9.6%	
Clarence	5,537	5,795	-4.5%	5,537	5,795	-4.5%	
Collins	1,506	1,475	2.1%	1,506	1,475	2.1%	
Concord	2,363	2,243	5.3%	2,363	2,243	5.3%	
Eden	943	1,078	-12.5%	943	1,078	-12.5%	
Elma	2,547	2,901	-12.2%	2,547	2,901	-12.2%	
Grand Island Memorial	3,470	3,248	6.8%	3,470	3,248	6.8%	
<i>Hamburg</i>							
Hamburg	6,219	6,979	-10.9%	6,219	6,979	-10.9%	
Lake Shore	2,722	2,738	-0.6%	2,722	2,738	-0.6%	
Lackawanna	2,244	2,278	-1.5%	2,244	2,278	-1.5%	
Lancaster	6,693	6,626	1.0%	6,693	6,626	1.0%	
Marilla	816	788	3.6%	816	788	3.6%	
Newstead	2,306	2,113	9.1%	2,306	2,113	9.1%	
North Collins	742	925	-19.8%	742	925	-19.8%	
Orchard Park	8,874	9,708	-8.6%	8,874	9,708	-8.6%	
City of Tonawanda	3,778	4,044	-6.6%	3,778	4,044	-6.6%	
<i>Town of Tonawanda</i>							
Kenilworth	2,160	2,353	-8.2%	2,160	2,353	-8.2%	
Kenmore	8,136	8,126	0.1%	8,136	8,126	0.1%	
West Seneca	8,076	8,348	-3.3%	8,076	8,348	-3.3%	
<i>Buffalo</i>							
Coles	2,849	2,913	-2.2%	2,849	2,913	-2.2%	
Crane	4,520	4,286	5.5%	4,520	4,286	5.5%	
Dudley	1,968	2,270	-13.3%	1,968	2,270	-13.3%	
East Clinton	899	1,087	-17.3%	899	1,087	-17.3%	
González-Soto	1,744	1,397	24.8%	1,744	1,397	24.8%	
Merriweather	6,512	6,563	-0.8%	6,512	6,563	-0.8%	
North Park	3,191	3,718	-14.2%	3,191	3,718	-14.2%	
Panty	1,789	2,095	-14.6%	1,789	2,095	-14.6%	
<i>Central</i>	23,200	25,892	-10.4%	23,200	25,892	-10.4%	
<i>Bookmobile Services</i>							
Library on Wheels	606	521	16.3%	606	521	16.3%	
Library2Go	272	274	-0.7%	272	274	-0.7%	
<i>Institutions</i>							
Correctional Facility	1,252	1,248	0.3%	1,252	1,248	0.3%	
Holding Center	653	682	-4.3%	653	682	-4.3%	
System	163,745	170,903	-4.2%	163,745	170,903	-4.2%	
Member Libraries	114,290	117,957	-3.1%	114,290	117,957	-3.1%	
Buffalo Branches	23,472	24,329	-3.5%	23,472	24,329	-3.5%	
Central Library	23,200	25,892	-10.4%	23,200	25,892	-10.4%	
Bookmobile	878	795	10.4%	878	795	10.4%	
Institutions	1,905	1,930	-1.3%	1,905	1,930	-1.3%	


Registered Public Access Computer Sessions

Session Counts Per Outlet

 Library	January			Year to Date Totals			Footnotes
	2026	2025	% of	2026	2025	% of	
	Total Sessions	Total Sessions	Change	Total Sessions	Total Sessions	Change	
Alden (Ewell Free)	58	59	-1.7%	58	59	-1.7%	<p>System-wide - Catalog offline for a little over an hour on 1/3/2026, impacting circulation and other monthly statistics - Server issue.</p> <p>System-wide - Several full and partial day closures 1/20/2026, 1/25/2026, and 1/26/2026 - Winter weather.</p> <p>Alden - Closed 1/24/2026 - Winter weather.</p> <p>Alden, Amherst libraries, and Bookmobile Services - Closed 1/15/2026 - Winter weather.</p> <p>Central - Closed 1/24/2025-1/25/2025 - Electrical work.</p> <p>González-Soto - Closed 1/15/2026 - HVAC maintenance.</p> <p>Library on Wheels Bookmobile - Closed 1/7/2026-1/8/2026 for repair - No heat.</p> <p>Library on Wheels Bookmobile - Stops cancelled 1/27/2026-1/30/2026 - Winter weather.</p> <p>Library2Go - Stops cancelled 1/27/2026-1/28/2026 - Winter weather.</p>
<i>Amherst</i>							
Audubon	947	1,003	-5.6%	947	1,003	-5.6%	
Clearfield	638	773	-17.5%	638	773	-17.5%	
Eggertsville-Snyder	365	452	-19.2%	365	452	-19.2%	
Williamsville	57	122	-53.3%	57	122	-53.3%	
Angola	122	138	-11.6%	122	138	-11.6%	
Aurora	247	383	-35.5%	247	383	-35.5%	
Boston	31	46	-32.6%	31	46	-32.6%	
<i>Cheektowaga</i>							
Julia Boyer Reinstein	1,071	1,376	-22.2%	1,071	1,376	-22.2%	
Reinstein Memorial	559	632	-11.6%	559	632	-11.6%	
Clarence	372	382	-2.6%	372	382	-2.6%	
Collins	111	111	0.0%	111	111	0.0%	
Concord	160	150	6.7%	160	150	6.7%	
Eden	76	94	-19.1%	76	94	-19.1%	
Elma	172	165	4.2%	172	165	4.2%	
Grand Island Memorial	225	231	-2.6%	225	231	-2.6%	
<i>Hamburg</i>							
Hamburg	581	825	-29.6%	581	825	-29.6%	
Lake Shore	160	157	1.9%	160	157	1.9%	
Lackawanna	355	435	-18.4%	355	435	-18.4%	
Lancaster	459	607	-24.4%	459	607	-24.4%	
Marilla	28	38	-26.3%	28	38	-26.3%	
Newstead	145	140	3.6%	145	140	3.6%	
North Collins	49	84	-41.7%	49	84	-41.7%	
Orchard Park	539	678	-20.5%	539	678	-20.5%	
City of Tonawanda	701	699	0.3%	701	699	0.3%	
<i>Town of Tonawanda</i>							
Kenilworth	298	315	-5.4%	298	315	-5.4%	
Kenmore	1,163	1,185	-1.9%	1,163	1,185	-1.9%	
West Seneca	882	861	2.4%	882	861	2.4%	
<i>Buffalo</i>							
Coles	766	1,014	-24.5%	766	1,014	-24.5%	
Crane	808	884	-8.6%	808	884	-8.6%	
Dudley	383	574	-33.3%	383	574	-33.3%	
East Clinton	179	220	-18.6%	179	220	-18.6%	
González-Soto	325	290	12.1%	325	290	12.1%	
Merriweather	1,355	1,385	-2.2%	1,355	1,385	-2.2%	
North Park	551	762	-27.7%	551	762	-27.7%	
Panty	358	464	-22.8%	358	464	-22.8%	
<i>Central</i>	5,251	7,219	-27.3%	5,251	7,219	-27.3%	
<i>Bookmobile Services</i>							
Library on Wheels	0	0	#DIV/0!	0	0	#DIV/0!	
Library2Go	0	0	#DIV/0!	0	0	#DIV/0!	
System	20,547	24,953	-17.7%	20,547	24,953	-17.7%	
Member Libraries	10,571	12,141	-12.9%	10,571	12,141	-12.9%	
Buffalo Branches	4,725	5,593	-15.5%	4,725	5,593	-15.5%	
Central Library	5,251	7,219	-27.3%	5,251	7,219	-27.3%	
Bookmobile Services	0	0	#DIV/0!	0	0	#DIV/0!	

WiFi

Total Logins

 Library	January			Year to Date Totals			Footnotes
	2026	2025	% of	2026	2025	% of	
	Total Sessions	Total Sessions	Change	Total Sessions	Total Sessions	Change	
Alden (Ewell Free)	505	469	7.7%	505	469	7.7%	System-wide - Catalog offline for a little over an hour on 1/3/2026, impacting circulation and other monthly statistics - Server issue. System-wide - Several full and partial day closures 1/20/2026, 1/25/2026, and 1/26/2026 - Winter weather. Alden - Closed 1/24/2026 - Winter weather. Alden, Amherst libraries, and Bookmobile Services - Closed 1/15/2026 - Winter weather. Central - Closed 1/24/2025-1/25/2025 - Electrical work. González-Soto - Closed 1/15/2026 - HVAC maintenance. Library on Wheels Bookmobile - Closed 1/7/2026-1/8/2026 for repair - No heat. Library on Wheels Bookmobile - Stops cancelled 1/27/2026-1/30/2026 - Winter weather. Library2Go - Stops cancelled 1/27/2026-1/28/2026 - Winter weather.
<i>Amherst</i>							
Audubon	3,659	4,323	-15.4%	3,659	4,323	-15.4%	
Clearfield	2,303	2,213	4.1%	2,303	2,213	4.1%	
Egbertsville-Snyder	1,120	1,229	-8.9%	1,120	1,229	-8.9%	
Williamsville	1,221	1,074	13.7%	1,221	1,074	13.7%	
Angola	162	97	67.0%	162	97	67.0%	
Aurora	1,923	1,852	3.8%	1,923	1,852	3.8%	
Boston	197	188	4.8%	197	188	4.8%	
<i>Cheektowaga</i>							
Julia Boyer Reinstein	1,372	1,610	-14.8%	1,372	1,610	-14.8%	
Reinstein Memorial	735	762	-3.5%	735	762	-3.5%	
Clarence	1,561	1,500	4.1%	1,561	1,500	4.1%	
Collins	286	266	7.5%	286	266	7.5%	
Concord	463	591	-21.7%	463	591	-21.7%	
Eden	242	182	33.0%	242	182	33.0%	
Elma	388	355	9.3%	388	355	9.3%	
Grand Island Memorial	852	701	21.5%	852	701	21.5%	
<i>Hamburg</i>							
Hamburg	1,783	1,798	-0.8%	1,783	1,798	-0.8%	
Lake Shore	461	425	8.5%	461	425	8.5%	
Lackawanna	440	426	3.3%	440	426	3.3%	
Lancaster	1,907	1,654	15.3%	1,907	1,654	15.3%	
Marilla	105	93	12.9%	105	93	12.9%	
Newstead	446	413	8.0%	446	413	8.0%	
North Collins	248	355	-30.1%	248	355	-30.1%	
Orchard Park	1,777	1,970	-9.8%	1,777	1,970	-9.8%	
City of Tonawanda	1,317	1,218	8.1%	1,317	1,218	8.1%	
<i>Town of Tonawanda</i>							
Kenilworth	480	438	9.6%	480	438	9.6%	
Kenmore	2,448	2,136	14.6%	2,448	2,136	14.6%	
West Seneca	2,370	2,320	2.2%	2,370	2,320	2.2%	
<i>Buffalo</i>							
Coles	1,021	1,083	-5.7%	1,021	1,083	-5.7%	
Crane	2,089	1,697	23.1%	2,089	1,697	23.1%	
Dudley	2,810	2,953	-4.8%	2,810	2,953	-4.8%	
East Clinton	1,008	1,135	-11.2%	1,008	1,135	-11.2%	
González-Soto	861	742	16.0%	861	742	16.0%	
Merriweather	758	1,740	-56.4%	758	1,740	-56.4%	
North Park	962	1,026	-6.2%	962	1,026	-6.2%	
Panty	1,229	1,234	-0.4%	1,229	1,234	-0.4%	
<i>Central</i>	17,326	18,430	-6.0%	17,326	18,430	-6.0%	
<i>Bookmobile Services</i>							
Library on Wheels	20	26	-23.1%	20	26	-23.1%	
Library2Go	0	0	#DIV/0!	0	0	#DIV/0!	
System	58,855	60,724	-3.1%	58,855	60,724	-3.1%	
Member Libraries	30,771	30,658	0.4%	30,771	30,658	0.4%	
Buffalo Branches	10,738	11,610	-7.5%	10,738	11,610	-7.5%	
Central Library	17,326	18,430	-6.0%	17,326	18,430	-6.0%	
Bookmobile Services	20	26	-23.1%	20	26	-23.1%	

Lancaster Financial Monthly Report 2026

January

Account	Deposits	Disbursements		Subtotal	Balance
M & T Checking					
Beginning Balance					\$4,770.46
Receipts	\$280.34				
Ending Balance	\$280.34	\$0.00		\$280.34	\$5,050.80
Bank on Buffalo	Deposits	Disbursements	Credit card charges	Subtotal	Total balance
Beginning Balance					\$12,484.91
Credit card payment Dec.			\$1,097.57		
Vending	\$13.00				
Copier	\$66.74				
Book sale	\$168.00				
Amazon: Craft supplies (crafts)			-\$150.51		
Kimberly Strell: 1/10 teen painting (#782)		-\$205.00			
Hudson Valley Seed Co.: Seeds for seed library			-\$498.42		
Amazon: Art journaling supplies (crafts)			-\$21.99		
Fun Express: Valentine's craft (crafts)			-\$118.68		
Amazon: Coloring pages (crafts)			-\$57.87		
Barbara Tamol: Farewell party reimbursement (#783)		-\$402.38			
Suzanne Jacobs: Farewell party reimbursement (#784)		-\$285.00			
Jan Yarborough: Farewell party reimbursement (#785)		-\$106.96			
BECPL: PVT library materials (#786)		-\$2,845.22			
The Wall Street Journal: Newspaper			-\$38.99		
Amazon: Refund for returned door counter			\$149.90		
Amazon: Door counter replacement			-\$139.99		
The New York Times: Newspaper			-\$40.00		
Kimberly Strell: 1/21 Arty time (#787)		-\$205.00			
Darlene Pennachi: Art journaling class (#790)		-\$150.00			
Amazon: Sensory kits replacements (Elks)			-\$16.28		
Wow Party LLC: Deposit for 8/13 bubble show (#791)		-\$150.00			
Demco: Bookworm cart (#792)		-\$2,444.45			
Ending Balance	\$247.74	-\$6,794.01	-\$932.83	-\$7,479.10	\$5,005.81
	Amount	Interest Rate	Disbursements	Interest	Total
Savings 5880	\$16,687.83	2.4%	\$0.00	\$32.92	\$16,720.75
Total Balance BankonBuffalo					\$21,726.56
CDs	Amount	Maturity	Interest Rate	Interest	Total
NBT CD 6749	\$31,583.33	7M 4/24/26	3.20%	\$0.00	\$31,583.33
M&T CD 8128	\$54,045.70	6M 6/21/26	2.71%	\$0.00	\$54,045.70
LPL CD 1624	\$105,800.03	9M 3/23/26	4.35%	\$0.00	\$105,800.03
Total balance all accounts					\$218,206.42

**Petty Cash
January 2026**

Date	Item	Deposit	Withdrawl	Total
				\$164.44
21-Jan	Josh- Walmart- 3x 5 gal water bottle exchange		-\$21.84	\$142.60
		\$0.00	-\$21.84	\$142.60

Lancaster Public Library 2026 Projected Budget

REVENUES	2025 Budget	2025 Actual	2026 Budget
Bequests/Donations	\$15,000.00	\$10,466.00	\$10,000.00
Grants	3,000.00	0	20,000.00
Friends' Donation	11,000.00	0	0
Headphones	100.00	54.00	50.00
Copier Proceeds	1,000.00	845.00	850.00
Vending Proceeds	100.00	132.00	100.00
Used Book Sale	2,000.00	2,463.00	2,000.00
Interest on CDs	10,000.00	9,953.00	10,000.00
Transfer from Savings	0	20,000.00	0
TOTAL REVENUES	\$42,200.00	\$43,913.00	\$43,000.00
EXPENSES			
Sunday Hours	\$11,000.00	0	\$0
Programming	12,000.00	\$13,613.00	14,000.00
Equipment	10,000.00	4,356.00	7,000.00
Materials/Supplies	20,000.00	17,536.00	20,000.00
Petty Cash	1,000.00	395.00	1,000.00
Building Improvements	65,000.00	59,833.00	1,000.00
TOTAL EXPENSES	\$119,000.00	\$95,733.00	\$43,000.00

TOTAL RESERVES NEEDED: \$0

ACCUMULATED RESERVES as of January 1, 2026:

Bank on Buffalo Savings	\$16,687.83
NBT CD	31,583.33
M&T CD	54,033.32
LPL CD	<u>105,792.88</u>
TOTAL RESERVES	\$208,097.36

Contract Library "System Paid" Budget Analysis

Lancaster Public Library

As of 12/31/2025

	"System Paid" Budget*	Jan - Sept 2025	October	November	December	Actual 2025 Expenses	Year End Surplus/(Shortfall)
Salaries & Wages, Full Time							
Salaries & Wages, Full Time	246,236.00	189,042.66	22,338.90	19,425.14	22,338.90	253,145.60	(6,909.60)
Other Payments	3,800.00	200.00		2,067.83		2,267.83	1,532.17
Overtime		4,959.82	974.97	847.80	487.49	7,270.08	(7,270.08)
Contractual Reserve	11,033.00	0.00				0.00	11,033.00
Total Salaries & Wages, Full Time	261,069.00	194,202.48	23,313.87	22,340.77	22,826.39	262,683.51	(1,614.51)
Wages, Regular Part-Time		0.00				0.00	0.00
Wages, Part Time	126,680.00	89,851.08	10,554.97	8,287.75	12,167.27	120,861.07	5,818.93
Savings Goal	(4,066.00)	0.00				0.00	(4,066.00)
Employer FICA Total	28,820.00	21,637.50	2,578.82	2,490.79	2,506.55	29,213.66	(393.66)
Employee Health Insurance	21,828.00	14,465.22	2,501.28	1,344.69	2,805.43	21,116.62	711.38
Dental Plan	717.00	563.48	64.69	61.66	110.86	800.69	(83.69)
Health Insurance Waiver	2,400.00	1,800.00	200.00	200.00	200.00	2,400.00	0.00
NYS Retirement	37,482.00	30,925.41	3,162.29	3,248.28	3,257.33	40,593.31	(3,111.31)
Disability	0.00	0.00				0.00	0.00
Natural Gas (NFG)	5,326.00	3,529.73	72.42	221.81	589.11	4,413.07	912.93
Electricity	23,678.00	22,458.29	1,364.38	1,645.02	2,581.31	28,049.00	(4,371.00)
Bottom Line Total	503,934.00	379,433.19	43,812.72	39,840.77	47,044.25	510,130.93	(6,196.93)

Notes:

System Paid Budget per Res. 2024-27

Overage will be offset by reimbursement of Sunday Hours

11,404.98

5,208.05

Program Budget 2026

Date(s)	Program Title	Cost
1/5/2026	Sprouts (Melissa Sacco)	\$125.00
1/10/2026	Teen Paint (Kim Strell)	\$205.00
1/11/2026	Family Yoga (Donna Baia)	\$90.00
1/21/2026	Arty Time (Kim Strell)	\$205.00
1/28/2026	Vision Boards (Darlene Pennachi)	\$150.00
2/17/2026	Kung Fu (Arts for Learning)	\$235.00
2/18/2026	Winter Magic (Cris Johnson)	\$350.00
2/19/2026	Paleo Art (Penn Dixie)	\$172.54
2/20/2026	Zoo Tales (Buffalo Zoo)	\$192.64
2/24/2026	Mammals of WNY (WildWood)	\$151.71
2/25/2026	No-Bake Treats (Darlene Pennachi)	\$150.00
2/28/2026	Feelings Rock (Stacey Doldan)	\$100.00
3/2/2026	Sprouts (Melissa Sacco)	\$125.00
3/14/2026	Macrame Keychains (Marnie Klein)	\$200.00
3/22/2026	Family Yoga (Donna Baia)	\$90.00
3/23/2026	Kidding Around Yoga (Donna Baia)	\$65.00
3/24/2026	Ferocious Femininity (Amanda Woomer)	\$80.00
3/25/2026	Adult Craft (Darlene Pennachi)	\$150.00
3/28/2026	Feelings Rock (Stacey Doldan)	\$100.00
3/31/2026	Arty Time (Kim Strell)	\$205.00
4/2/2026	5 Steps Gardening (Lyn Chimera)	\$125.00
4/6/2026	K-Pop Dance Party (Emmalee's Memories)	\$135.00
4/7/2026	(Animals of the World) Mark Carra	\$100.00
4/9/2026	Living Sustainably (Reinstein Woods)	\$50.00
4/12/2026	Family Yoga (Donna Baia)	\$90.00
4/16/2026	Create a Bird Paradise (CW Plants)	\$100.00
4/18/2026	Feelings Rock (Stacey Doldan)	\$100.00
4/20/2026	Kidding Around Yoga (Donna Baia)	\$65.00
4/29/2026	Tai Chi - 4 classes (Denise Miller)	\$200.00
4/29/2026	Adult Craft (Darlene Pennachi)	\$150.00
4/30/2026	Healthy Eating (New Sky Coaching)	\$150.00
5/3/2026	Family Yoga (Donna Baia)	\$90.00
5/4/2026	Kidding Around Yoga (Donna Baia)	\$65.00
5/7/2026	Backyard Birding (WildWood)	\$151.71
5/9/2026	Feelings Rock (Stacey Doldan)	\$100.00
5/18/2026	Sprouts (Melissa Sacco)	\$125.00
5/27/2026	Tai Chi - 4 classes (Denise Miller)	\$200.00
5/27/2026	Adult Craft (Darlene Pennachi)	\$150.00
6/1/2026	Sprouts (Melissa Sacco)	\$125.00
6/24/2026	Tai Chi - 4 classes (Denise Miller)	\$200.00
6/24/2026	Adult Craft (Darlene Pennachi)	\$150.00
6/25/2026	Glenn Colton	\$574.00

7/9/2026	Magic Show (Ted Burzynski)	\$175.00
7/16/2026	Hawk Creek (\$50 Deposit due 7/2)	\$300.00
7/23/2026	Dino-Tastic (David Black)	\$350.00
7/29/2026	Tai Chi - 5 classes (Denise Miller)	\$250.00
7/29/2026	Adult Craft (Darlene Pennachi)	\$150.00
7/30/2026	Puppet Show (Mike Randall)	\$375.00
8/6/2026	Pioneer Reptiles	\$350.00
8/13/2026	Wow Party Bubbles (\$150 Deposit pd 1/16)	\$600.00
8/20/2026	Jurassic Journeys (Cris Johnson)	\$495.00
8/26/2026	Adult Craft (Darlene Pennachi)	\$150.00
TOTAL SPENT		\$9,532.60

Funding Source	Notes	Funds Given
Library Board Funds for 2026		\$15,000.00
B&ECPL funds	Pay through M&T checking (public funds)	\$1,500.00
Friends of the Library		\$3,000.00
TOTAL BUDGET for 2026		\$19,500.00
CURRENT BALANCE		\$9,967.40

DIANE M. TERRANOVA, TOWN CLERK
TOWN OF LANCASTER
21 CENTRAL AVE.
LANCASTER, N.Y. 14086
AREA CODE 1-716 683-9028

COPY

January 23, 2026

Stark Tech Operating Company, LLC
2100 Wehrle Drive
Buffalo, New York 14221

Gentlemen:

Enclosed is a copy of a resolution adopted by the Town Board of the Town of Lancaster on January 20, 2026.

This resolution approves the expenditure of funds for the upgrade and installation to the HVAC computer system at the Lancaster Library to allow for browser-based access for a total amount not to exceed \$9,647.00.

COPY

Sincerely yours,

OFFICE OF THE TOWN CLERK



Diane M. Terranova, R.M.C.
Town Clerk

DMT/dm

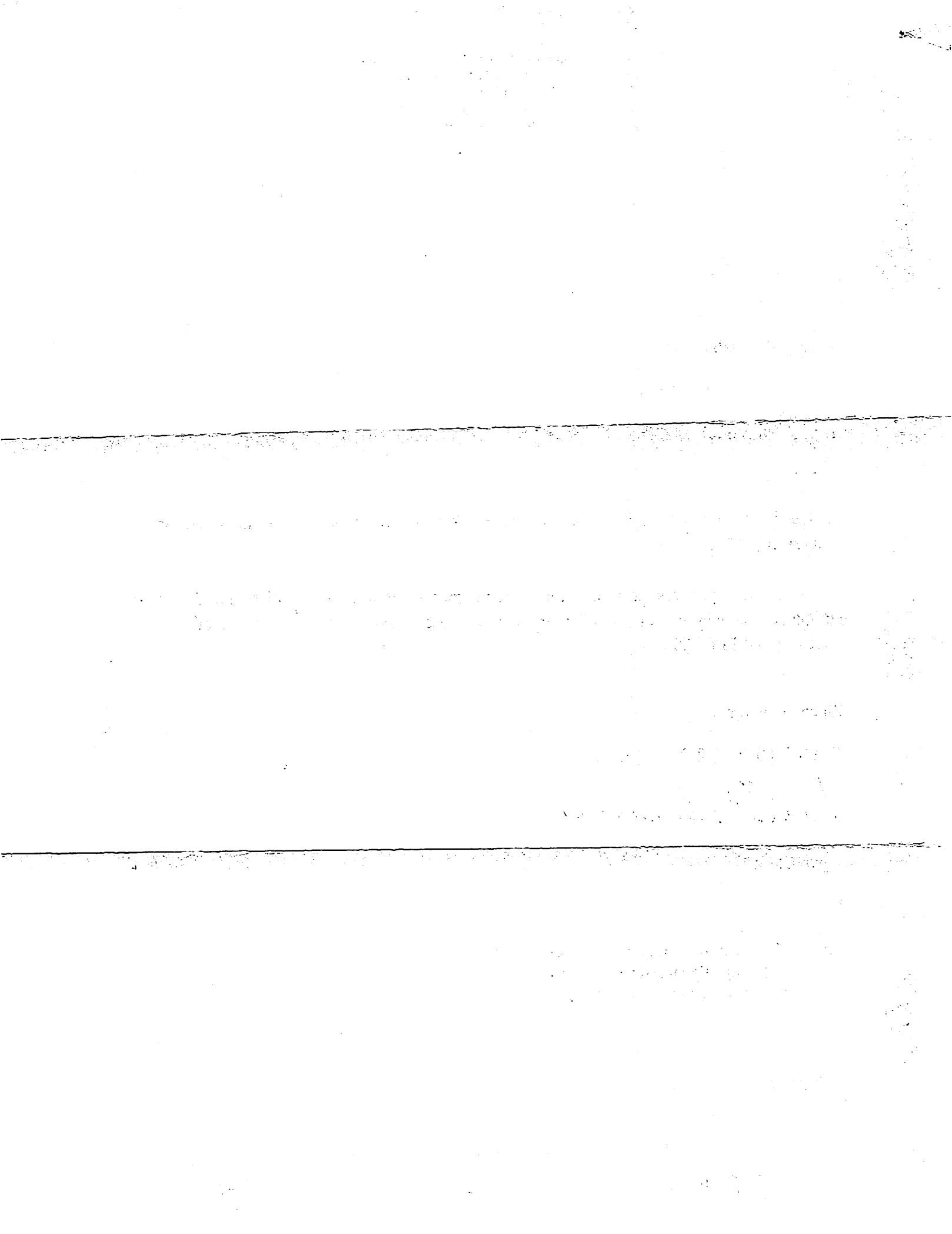
Encl.

cc: C. Ciccarelli, Maintenance Crew Chief
J. Strong, Town Attorney
K. Stock, Lancaster Library ✓

COPY

COPY

COPY



THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER SCHROEDER, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER STUDLEY, TO WIT:

WHEREAS, by letter dated January 13, 2026, Carmen Ciccarelli, Maintenance Crew Chief for the Town of Lancaster Building and Grounds Department has requested the Town Board approve expenditures for the upgrade and installation to the HVAC computer system at the Lancaster Library to allow for browser-based access; and

WHEREAS, the upgrade and installation will be completed by Stark Tech Operating Company, LLC., 2100 Wehrle Drive, Buffalo, New York, under NYS Contract PT69752-SB; for an amount not to exceed \$9,647.00, and to be paid for with funds available in the 2026 Library Budget Line 01-7410-260, Other Capital Outlay.

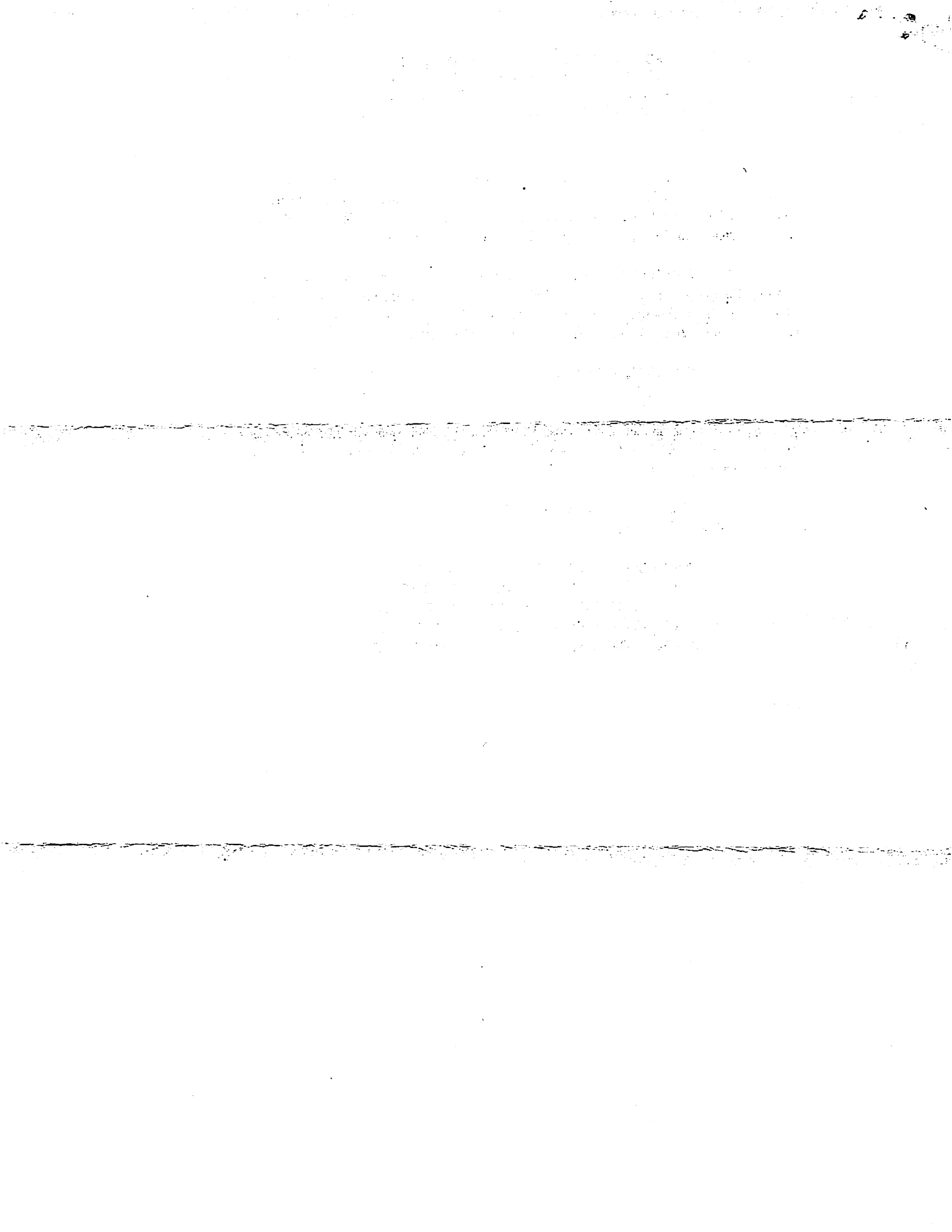
NOW, THEREFORE,

BE IT RESOLVED, the Town Board of the Town of Lancaster hereby approves the expenditure of funds as requested by Carmen Ciccarelli, to Stark Tech Operating Company, LLC, in an amount not to exceed \$9,647.00, per their quote dated January 12, 2026, and to be paid for with funds allocated in the Town's 2026 Library Budget Line 01-7410-260, Other Capital Outlay.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER ANTICOLA	VOTED YES
COUNCIL MEMBER BURKARD	WAS ABSENT
COUNCIL MEMBER SCHROEDER	VOTED YES
COUNCIL MEMBER STUDLEY	VOTED YES
SUPERVISOR LEARY	VOTED YES

January 20, 2026





MEMORANDUM

TO: Contract Library Directors and Managers
FROM: Tracy Palicki, Library Administrative Manager
SUBJECT: 2026 Budget
DATE: January 7, 2026

Attached please find a copy of the Buffalo & Erie County Public (B&ECPL) Board Resolution 2025-44, adopting the 2026 Budget.

The adoption 2026 Budget includes changes to your Library's 2026 Budget, which include the following:

2026 Page wages increase to reflect the 12/31/2025 New York State minimum wage \$.50 per hour increase to \$16.00 per hour.

Corresponding increase in Sr Page wages to maintain \$1.00 per hour differential from Page rates.

Contractually obligated increases in personnel costs per Collective Bargaining Agreements in force as of January 1st 2026.

Adjustments in general operating revenues and expenses.

All other terms and conditions of the currently contract between the "Library" and B&ECPL will remain in effect per *Article 1 (C) Next Year Contract Extension*.

Please contact me at 716-858-7163 or palickit@buffalolib.org with any question.

BOARD OF TRUSTEES
BUFFALO & ERIE COUNTY PUBLIC LIBRARY
MEETING DATE: December 18, 2025

AGENDA ITEM NUMBER: J.2.

RESOLUTION: 2025-44
Adoption of 2026 Budget

BACKGROUND:

On December 5, the Erie County Legislature adopted a 2026 County Budget with amendments. The Legislature-approved amendments did not change the County Executive's 2026 Proposed Budget allocation for the Library Fund.

The 2026 Operating and Grants Budget sustains library operations and services. It prioritizes public access to resources, programs and services to help us serve our communities. A county funding increase of \$928,420 (3%) will help offset inflation related impacts on library operating costs, including contractually obligated labor costs, increase in the minimum wage, costs of supplies and utilities in this challenging fiscal environment.

The Library's overall operating budget, including State Aid and library revenue, increases 4% from 2025's \$34,669,428 to \$36,080,060 in 2026. Including recurring grants, the combined total increase is 4.1% from 2025's \$35,270,846 to \$36,719,941 in 2026.

While not part of the Library's operating budget, the County's Capital Budget provides: \$160,000 in bonded funds for Vehicle Replacements and \$2,000,000 in "bonded funds for a Various Improvements & Upgrades.

The minimum wage increase directly impacts Part-time Page wages, \$16.00 per hour. Further, it impacts the competitiveness and the Library's ability to hire in positions with wages scales near the new rate. Part-time Page, and Senior Page positions are not represented by a bargaining unit. That means they are not eligible to receive wage scale adjustments without approval by the System Board of Trustees, which occurred as part of the budget process in preparing the 2026 Proposed Budget. Senior Pages will be increased to \$17.00 per hour.

2026 Budget in Brief Charts are included for your review and action.

ACTION REQUIRED:

Motion to approve Resolution 2025-44

RESOLUTION 2025-44

WHEREAS, on December 5, the Erie County Legislature finalized the County's 2026 Budget allocation for the Library, and

WHEREAS, the County's enacted budget provides a 3% increase in County Library Property Tax allocation from 2025's \$30,947,322 to \$31,875,741 in 2026, and

WHEREAS, this funding will allow the Buffalo & Erie County Public Library (B&ECPL) to sustain operations, prioritizing public access to resources, programs and services to help us serve our communities, and

WHEREAS, it helps to offset inflation-related impacts on library operating costs, including contractually obligated labor costs, a \$0.50 per hour increase in the minimum wage, and costs of supplies and utilities in this challenging fiscal environment, and

WHEREAS, the Board of Trustees expresses its appreciation to the County Executive for recommending the funding and to the County Legislature in approving the recommended funding, and

WHEREAS, strong public support for the B&ECPL reinforces both the continuing need for innovative and responsive library services, now therefore be it

RESOLVED, that the Board of Trustees of the Buffalo & Erie County Public Library adopts the 2026 Budget, utilizing the following sources to provide library services in 2026:

\$31,875,741 - County Property Tax for Library Purposes

\$ 2,570,458 - New York State Aid - Operating Budget

\$ 1,200,000 - Use of Fund Balance

\$ 433,861 - Library Fines, Fees and Other Revenue

\$36,080,060 - Total Operating Budget

\$ 639,881 - Library Recurring Grants Budget

\$36,719,941 - Combined Operating and Grants Budget, further detailed in the *2026 Budget in Brief Charts*, and be it finally

RESOLVED, that the budget documents and schedules be promptly posted on the Library's website and the Library Director or designee(s) are authorized to execute all needed forms and accounting entries to implement this budget promptly.

Approved
unanimously at a meeting of the
Board of Trustees of the Buffalo &
Erie County Public Library
on December 18, 2025

BUFFALO AND ERIE COUNTY PUBLIC LIBRARY
Lancaster Public Library

BUDGET: LANCASTER PUBLIC LIBRARY

DESCRIPTION	As per Res 2024-27			As per Res 2025-44		
	2025	2025	2025	2026	2026	2026
	BUDGET			BUDGET		
	Contract Library Direct	System Paid	Total	Contract Library Direct	System Paid	Total
PERSONAL SERVICES						
SALARIES & WAGES, FULL TIME		246,236	246,236		262,821	262,821
WAGES, REGULAR PART-TIME			-			-
WAGES, PART TIME		126,680	126,680		130,923	130,923
OVERTIME (Sunday)			-			-
OTHER (Vacation Buyout)		3,800	3,800		3,600	3,600
TOTAL SALARIES & WAGES	-	376,716	376,716	-	397,344	397,344
REDUCTION FRM PERS. SVCS ACCT		(4,066)	(4,066)			-
CONTRACTUAL SALARY RESERVES		11,033	11,033			-
FRINGE BENEFITS						
EMPLOYER FICA		28,820	28,820		30,399	30,399
EMPLOYEE HEALTH INSURANCE		21,828	21,828		23,676	23,676
DENTAL PLAN		717	717		798	798
WORKERS COMPENSATION		2,336	2,336		2,185	2,185
UNEMPLOYMENT INSURANCE		640	640		715	715
HOSPITAL & MEDICAL - RETIREES		25,854	25,854		26,281	26,281
HEALTH INSURANCE WAIVER		2,400	2,400		2,400	2,400
RETIREMENT		37,482	37,482		38,606	38,606
TOTAL FRINGE BENEFITS	-	120,077	120,077	-	125,060	125,060
OFFICE SUPPLIES	-	3,915	3,915	-	4,768	4,768
REPAIRS & MAINTENANCE CHARGES						
OTHER SUPPLIES & MATERIALS	250	-	250	250		250
EQUIPMENT MAINTENANCE	50		50	50		50
REPAIRS & MAINT - MISC SYS	-	1,542	1,542		1,791	1,791
TOTAL REPAIRS & MAINTENANCE CHARGES	300	1,542	1,842	300	1,791	2,091
TRAVEL & MILEAGE EXPENSES	300		300	300		300
DUES & FEES						
MEMBERSHIP & DUES	20	-	20	20		20
TRAINING & EDUCATION (NYSALB, etc.)		939	939		918	918
TOTAL DUES & FEES	20	939	959	20	918	938
UTILITY CHARGES						
WATER	350		350	350		350
SEWER			-			-
TELECOMMUNICATIONS			-			-
- WIRELESS ACCESS	-	536	536		369	369
- DATA LINES	-	345	345		345	345
- INTERNET - Internet access	-	37	37		38	38
- EQUIPMENT MAINT			-			-
- LOCAL AND LD PHONE SERVICE	-	936	936		1,308	1,308
TELEPHONE SUB-TOTAL	-	1,854	1,854	-	2,060	2,060
TOTAL UTILITY CHARGES	350	1,854	2,204	350	2,060	2,410
PROFESSIONAL SERVICE CONTRACT & FEES						
ADVERTISING & PROMOTION		3,375	3,375		3,533	3,533
MOVIE LICENSING AGREEMENT		243	243		243	243
OVERDRIVE DOWNLOADABLE LICENSE	-	211	211		211	211
SIRSI SOFTWARE MAINTENANCE	-	4,729	4,729		4,336	4,336
LIBRARY SPEAKER CONSORTIUM			-		338	338
ONLINE CATALOG (OCLC)	-	4,545	4,545		4,898	4,898
VITEC SOLUTIONS/COMPUTER SUPPORT	-	1,796	1,796		1,866	1,866
LEGAL FEES	-	1,782	1,782		1,970	1,970
RFID/OCR LABELS			-		141	141
OTHER PRINTED SUPPLIES	-	39	39		50	50
CONTRACT PROFESSIONAL SERVICES (DIRECT)			-			-
TOTAL PROFESSIONAL SERVICE CONTRACTS	-	16,720	16,720	-	17,586	17,586

BUFFALO AND ERIE COUNTY PUBLIC LIBRARY
Lancaster Public Library

BUDGET: LANCASTER PUBLIC LIBRARY

DESCRIPTION	As per Res 2024-27			As per Res 2025-44		
	2025	2025	2025	2026	2026	2026
	BUDGET			BUDGET		
	Contract Library Direct	System Paid	Total	Contract Library Direct	System Paid	Total
MAINTENANCE CONTRACTS						
OTHER SUP & MTLs - CONTRACT	250	-	250	250	-	250
EQUIPMENT CONTRACTS			-			-
MAINT CONTRACTS - SYS		114	114		102	102
TOTAL MAINTENANCE CONTRACTS	250	114	364	250	102	352
OTHER EXPENSES & CHARGES						
LIBRARY MATERIALS PROCESSING SUPPLIES	-		-			-
RFID LABELS (NON-PRINT)	-	1,125	1,125		1,413	1,413
RESALE ITEMS (BAGS, DISK, HEADPHONES)	-	81	81		89	89
LIBRARY CARDS	-	256	256			-
DVD REPAIR		45	45		71	71
MISC PROGRAM EXPENSES	1,500		1,500	1,500		1,500
NYS DISABILITY	-		-			-
POSTAGE	100		100	100		100
PRINTING			-			-
ADVERTISING			-			-
TRAINING			-			-
REFUSE PICKUP			-			-
BANK CHARGES			-			-
JANITORIAL SERVICES			-			-
OTHER EXPENSES	1,000		1,000	1,000		1,000
TOTAL OTHER EXPENSES & CHARGES	2,600	1,507	4,107	2,600	1,573	4,173
CONTINGENCY						
MISCELLANEOUS - State/Member Aid			-			-
TOTAL CONTINGENCY	-	-	-	-	-	-
RENTAL CHARGES						
EQUIPMENT			-			-
OTHER			-			-
TOTAL RENTAL CHARGES	-	-	-	-	-	-
INSURANCE CHARGES						
INSURANCE			-			-
GENERAL LIABILITY INSURANCE - SYS		3,169	3,169		3,183	3,183
TOTAL INSURANCE CHARGES	-	3,169	3,169	-	3,183	3,183
LAB & TECHNICAL EQUIP.		2,307	2,307		3,140	3,140
LIBRARY BOOKS & MEDIA						
Serials (Magazines, Newspapers, Journals, Etc.)	-	9,450	9,450	-	9,886	9,886
On-line Databases (News, Health, Literary, Homework, Business, Etc.)	-	8,960	8,960	-	10,740	10,740
E-Content	-	66,560	66,560	-	73,697	73,697
Centrally Ordered Materials	-	58,500	58,500	-	52,399	52,399
Specialized Titles / Individual Orders	-	9,675	9,675	-	14,377	14,377
TOTAL LIBRARY BOOKS & MEDIA	-	153,145	153,145	-	161,099	161,099
INTERFUND UTILITY EXPENDITURES						
NATURAL GAS	-	5,326	5,326	-	5,972	5,972
ELECTRICITY	-	23,678	23,678	-	30,137	30,137
TOTAL INTERFUND UTILITY EXPENDITURES	-	29,004	29,004	-	36,109	36,109
TOTAL INTERFUND EXP - COUNTY		2,514	2,514		2,837	2,837

BUFFALO AND ERIE COUNTY PUBLIC LIBRARY
Lancaster Public Library

BUDGET: LANCASTER PUBLIC LIBRARY

DESCRIPTION	As per Res 2024-27			As per Res 2025-44		
	2025	2025	2025	2026	2026	2026
	BUDGET			BUDGET		
	Contract Library Direct	System Paid	Total	Contract Library Direct	System Paid	Total
TOTAL OPERATING EXPENSES	3,820	720,490	724,310	3,820	757,570	761,390
REVENUE SOURCES						
COUNTY SHARE	-	706,241	706,241	-	741,989	741,989
STATE AID (Member Aid)	-	-	-	-	-	-
STATE AID (Pass through System)	-	13,919	13,919	-	14,251	14,251
SUB-TOTAL: SYSTEM APPROPRIATION	-	720,160	720,160	-	756,240	756,240
DIRECT LOCAL INCOME	Contract Library Direct	Return to System (CHR Share)	TOTAL	Contract Library Direct	Return to System (CHR Share)	TOTAL
FINES, LOST BOOKS, ETC	92	8	100	74	26	100
COPY MACHINES	-	-	-	-	-	-
PRINT COST RECOVERY	3,682	318	3,500	3,709	1,291	5,000
OTHER REVENUES	46	4	100	37	13	50
MUNICIPAL SUPPORT	-	-	-	-	-	-
DONATIONS	-	-	-	-	-	-
FUNDRAISING	-	-	-	-	-	-
INTEREST INCOME	-	-	-	-	-	-
USE OF FUND BALANCE	-	-	-	-	-	-
OTHER INCOME	-	-	-	-	-	-
TOTAL DIRECT INCOME	3,820	330	3,700	3,820	1,330	5,150
TOTAL REVENUE SOURCES	3,820	720,490	723,860	3,820	757,570	761,390

COUNTY SHARE vs OTHER REVENUE						
COUNTY SHARE	-	706,241	706,241	-	741,989	741,989
STATE AID	-	13,919	13,919	-	14,251	14,251
DIRECT INCOME	3,820	330	3,700	3,820	1,330	5,150
SUBTOTAL OTHER REVENUE	3,820	14,249	17,619	3,820	15,581	19,401
TOTAL REVENUE	3,820	720,490	723,860	3,820	757,570	761,390

NOTE: Libraries participating in the Centralized Human Resources (CHR) program have their employees' salaries/wages and fringe benefits paid through the system, using Erie County's payroll system. Amounts paid by the contracting library directly are correspondingly reduced. This results in state aid and local revenues collected exceeding local expenses paid. The excess revenues over local expenses is returned to the system to help meet the contract library's payroll needs.

BUFFALO & ERIE COUNTY PUBLIC LIBRARY

PAGE & SR. PAGE HOURLY WAGE RATES

EFFECTIVE DATE: DECEMBER 31, 2025

PAGE and SENIOR PAGE WAGE SCALES
December 31, 2025 - December 30, 2026

<u>PAGE</u>	<u>Step 1</u>
	\$16.00

<u>SENIOR PAGE</u>	<u>Step 1</u>
	\$17.00

NOTES:

Wage scales reflect rates approved as part of the 2026 Adopted Budget:

Page rates are consistent with mandated increases in the New York State Minimum Wage Law and Sr. Page rates are budgeted at \$0.50 above the minimum wage.

Report: ZTMR_PAYSCALE_REPORT
 System: PRD/100/ZHR_PAYSCALES
 User: SCHLOSSK

Payscale Type: CMU Blue

Erie County
 Pay Scale Report
 Pay Area: 33: AFSCME CMU

For: 01/01/2026

Page: 1
 Date: 06/28/2025
 Time: 15:07:07

	0	1	2	3	4	5	A	B	C	D	E
GRP 01	39112	41205	42779	44346	45398	46442	47100	47746	48397	49048	49700
	1504.32	1584.80	1645.36	1705.60	1746.08	1786.24	1811.52	1836.40	1861.44	1886.48	1911.52
	18.804	19.810	20.567	21.320	21.826	22.328	22.644	22.955	23.268	23.581	23.894
GRP 02	39753	41910	43532	45151	46226	47310	47992	48691	49356	50045	50727
	1528.96	1611.92	1674.32	1736.56	1777.92	1819.60	1845.84	1872.72	1899.32	1924.80	1951.04
	19.112	20.149	20.929	21.707	22.224	22.745	23.073	23.409	23.729	24.060	24.388
GRP 03	40984	43258	44961	46663	47798	48934	49650	50394	51101	51819	52537
	1576.32	1663.76	1729.28	1794.72	1838.40	1882.08	1909.60	1938.24	1965.44	1993.04	2020.64
	19.704	20.797	21.616	22.434	22.980	23.526	23.870	24.228	24.568	24.913	25.258
GRP 04	42031	44435	46245	48048	49252	50450	51212	51960	52732	53493	54253
	1616.56	1709.04	1778.64	1848.00	1894.32	1940.40	1969.68	1998.48	2028.16	2057.44	2086.64
	20.207	21.363	22.233	23.100	23.679	24.255	24.621	24.981	25.352	25.718	26.083
GRP 05	44121	46731	48695	50654	51960	53267	54182	55093	56010	56923	57832
	1696.96	1797.36	1872.88	1948.24	1998.48	2048.72	2083.92	2118.96	2154.24	2189.36	2224.32
	21.212	22.467	23.411	24.353	24.981	25.609	26.049	26.487	26.928	27.367	27.804
GRP 06	46956	49974	52235	54498	56010	57520	58691	59852	60992	62142	63296
	1806.00	1922.08	2009.04	2096.08	2154.24	2212.32	2257.36	2302.00	2345.84	2390.08	2434.48
	22.575	24.026	25.113	26.201	26.928	27.654	28.217	28.775	29.323	29.876	30.431
GRP 07	49955	53541	56224	58920	60709	62502	63827	65144	66460	67785	69114
	1921.36	2059.28	2162.48	2266.16	2334.96	2403.92	2454.88	2505.52	2556.16	2607.12	2658.24
	24.017	25.741	27.031	28.327	29.187	30.049	30.686	31.319	31.952	32.589	33.228
GRP 08	53211	57316	60391	63469	65520	67573	69039	70493	71958	73409	74882
	2046.56	2204.48	2322.72	2441.12	2520.00	2598.96	2655.36	2711.28	2767.60	2823.44	2880.08
	25.582	27.556	29.034	30.514	31.500	32.487	33.192	33.891	34.595	35.293	36.001

Report: ZTMR_PAYSCALE_REPORT
 System: PRD/100/ZHR_PAYSCALES
 User: SCHLOSSK

Payscale Type: CMU White

Erie County
 Pay Scale Report
 Pay Area: 30: CMU

For: 01/01/2026

Page: 1
 Date: 06/28/2025
 Time: 14:54:32

	0	1	2	3	4	5	A	B	C	D	E
GRP 01	40188	42168	43395	44647	45891	47120	47736	48358	48969	49598	50207
	1545.68	1621.84	1669.04	1717.20	1765.04	1812.32	1836.00	1859.92	1883.44	1907.60	1931.04
	19.321	20.273	20.863	21.465	22.063	22.654	22.950	23.249	23.543	23.845	24.138
GRP 02	40793	42802	44106	45381	46677	47952	48593	49259	49885	50523	51166
	1568.96	1646.24	1696.40	1745.44	1795.28	1844.32	1868.96	1894.56	1918.64	1943.20	1967.92
	19.612	20.578	21.205	21.818	22.441	23.054	23.362	23.682	23.983	24.290	24.599
GRP 03	41968	44050	45404	46760	48104	49485	50159	50856	51528	52208	52884
	1614.16	1694.24	1746.32	1798.48	1850.16	1903.28	1929.20	1956.00	1981.84	2008.00	2034.00
	20.177	21.178	21.829	22.481	23.127	23.791	24.115	24.450	24.773	25.100	25.425
GRP 04	43370	45554	46981	48416	49874	51328	52056	52755	53487	54205	54922
	1668.08	1752.08	1806.96	1862.16	1918.24	1974.16	2002.16	2029.04	2057.20	2084.80	2112.40
	20.851	21.901	22.587	23.277	23.978	24.677	25.027	25.363	25.715	26.060	26.405
GRP 05	45344	47649	49248	50808	52410	53993	54852	55713	56584	57445	58315
	1744.00	1832.64	1894.16	1954.16	2015.76	2076.64	2109.68	2142.80	2176.32	2209.44	2242.88
	21.800	22.908	23.677	24.427	25.197	25.958	26.371	26.785	27.204	27.618	28.036
GRP 06	48027	50492	52383	54255	56120	58017	59118	60214	61285	62385	63477
	1847.20	1942.00	2014.72	2086.72	2158.48	2231.44	2273.76	2315.92	2357.12	2399.44	2441.44
	23.090	24.275	25.184	26.084	26.981	27.893	28.422	28.949	29.464	29.993	30.518
GRP 07	50860	53518	55819	58121	60418	62710	63960	65204	66460	67700	68956
	1956.16	2058.40	2146.88	2235.44	2323.76	2411.92	2460.00	2507.84	2556.16	2603.84	2652.16
	24.452	25.730	26.836	27.943	29.047	30.149	30.750	31.348	31.952	32.548	33.152
GRP 08	53934	56786	59478	62171	64844	67513	68900	70267	71644	73031	74412
	2074.40	2184.08	2287.60	2391.20	2494.00	2596.64	2650.00	2702.56	2755.52	2808.88	2862.00
	25.930	27.301	28.595	29.890	31.175	32.458	33.125	33.782	34.444	35.111	35.775



Lancaster Public Library

Exhibits and Displays Policy

The Lancaster Public Library (LPL) display cases and exhibit spaces are intended for exhibits and displays relating to library business or library-sponsored activities and community-oriented educational, cultural, and recreational materials and are not to be used to promote any commercial, political or controversial causes. public service items of educational, cultural or civic interest to the community. Mounting of exhibits or displays does not indicate LPL endorsement of the ideas, issues or events promoted by those exhibits or displays.

1. Potential exhibitors must complete the Exhibits and Displays Application and Release Form a minimum of 21 days in advance for consideration by LPL management. No installations are permitted without authorization of LPL management.
2. LPL reserves the right to review the content of any exhibit or display before it is displayed to ensure compliance with this Policy and the LPL Rules of Conduct.
3. The duration of any approved exhibit/display is subject to the discretion of LPL management. The needs of the library take precedence over those of exhibitors. Should the LPL require a display case or exhibit space for its own use, the LPL reserves the right to pre-empt such space upon written notice to the exhibitor.
4. The sponsor/exhibitor must supply information for a standard display card that will be produced by the LPL. Information is to include the name and contact information of the sponsoring agency and/or its authorized representative and the title of the exhibit/display.
5. In fairness to numerous community groups, the LPL may limit the frequency with which exhibits/displays may be mounted by the same organization.
6. Exhibits/displays that are not removed on or prior to the date established by LPL management will be removed by the library.



7. Exhibits/ displays must be installation-ready. Installation and removal of the exhibit/ display will be under the guidance of LPL personnel. Expenses incurred for insurance, installation, materials, mounting, removal or security are the sole responsibility of the exhibitor.
8. Neither the LPL nor the LPL Board of Trustees accepts responsibility for loss or damage to any exhibit/ display.
9. Exhibit/ display space may not be used for commercial purposes.
10. Permission to mount a display is based on the provisions of LPL policies and not on the content, viewpoints, beliefs or affiliations of the organizations responsible for those exhibits/ displays. Failure to comply with LPL policies may result in denial of exhibit/ display privileges.

~~All postings must be approved by the Library Director.~~

~~Neither the LPL nor the LPL's Board of Trustees accepts responsibility for loss or damage to any exhibit/ display.~~

Adopted by the Lancaster Public Library Board of Trustees at a public meeting in January 1990.

Adopted as amended by the Lancaster Public Library Board of Trustees at a public meeting on June 13, 2019.

Adopted as amended by the Lancaster Public Library Board of Trustees at a public meeting on January 12, 2023.

Adopted as amended by the Lancaster Public Library Board of Trustees at a public meeting on February 12, 2026.



Exhibits and Displays Application and Release Form

I agree that I have read and will abide by the rules of the Lancaster Public Library (LPL) Exhibits and Displays Policy. I hereby release, indemnify and hold harmless the LPL and the LPL Board of Trustees from any claim, suit, or loss related to this exhibit/display.

Print Name: _____

Signature: _____

Organization Name: _____

Organization Address: _____

City: _____ State: _____ Zip Code: _____

Date: _____

Phone: _____

Email: _____

Title and Description of the Exhibit/Display: _____

Requested Set up Date: _____

Requested Take down Date: _____

STAFF ONLY

Approval by: _____

Date of Approval: _____

The signed original form should be kept with the library. A copy of the signed form should go to exhibitor.

2026 Wish List

QTY.	Description	Website	Price each	Total price	Chludzinski \$
1	Leaf display for children's magazines	https://bit.ly/4a4ZqDX	\$4,749.00	\$4,749.00	YES
9	Magazine holders	https://bit.ly/3LX5ht9	\$33.79	\$304.11	YES
2	Storytime seats w/ holder	https://bit.ly/4pTjrtg	\$1,159.00	\$2,318.00	YES
2	Acoustic panels	https://bit.ly/4sR0GJz	\$399.00	\$798.00	YES
1	Dog on a log decodable books	https://bit.ly/4r459qE		\$1,691.01	YES
1	K-2 Decodable English & Spanish books	https://bit.ly/4jTvtkX	\$2,130.00	\$2,130.00	YES
3	New book displays for children's area (readers)				YES
1	New shelving for YA new books				YES
1	New shelving for children's new books				YES
	Updated furniture for YA area				YES
	Updated furniture for fireplace area				YES
4	Loanable DVD drives				NO
	Private study booth(s)				NO
	More electrical outlets throughout the building				NO
4	New staff desks				NO
	New sink with hand dryer in staff workroom				NO
	New wallpaper or paint in front lobby				NO
	Space Audit (Consultant)				NO

\$11,990.12



Lancaster Public Library Space Audit Contract

Summary – ThirdWay will evaluate space usage at the Lancaster Public Library at 5466 Broadway, Lancaster, NY 14086, and offer suggestions to improve circulation, space utilization, and overall patron satisfaction for the library. ThirdWay will present these findings in an 80 – 100-page written report with pictures of your space, a zone layout recommendation and best practices drawn from libraries throughout the United States.

Goals:

1. Help the Lancaster Public Library use space effectively to meet its goals.
2. Make specific recommendations for changes that can be made immediately.
3. Propose a zone layout for the best use of existing space.
4. Make suggestions for optimal space configuration in a renovation.

Library Visit Date – tbd in May/June 2026

Space Audit Methodology –

1. Preliminary conversation to discuss audit.
2. Walkthrough space without guidance and take photographs.
3. Supplemental guided tour by library director.
4. Library to provide floorplans and heat maps of space.
5. Interview Director and other librarians on history, opportunities, goals and plans.
6. Produce written report with observations and recommendations.
7. Call with Library Director, etc. to discuss final report.
8. Presentation of final report to library board/staff/public at director's option.

Final Report – Board-ready report with photos and specific recommendations that can be implemented immediately. Report includes pictures of your library space and pictures/descriptions of best practices

Licensed Services Disclaimer – ThirdWay's space audit does not provide guidance requiring license in the State of New York. ThirdWay's space audit provides furniture, zone and pathway configuration and other recommendations based on space utilization and retail best practices. Should the Lancaster Public Library choose to engage ThirdWay for services requiring license in the State of New York, such as architectural, engineering, or interior design services, ThirdWay will work with professionals licensed by the State of New York and engaged by ThirdWay or the Lancaster Public Library Board of Trustees to perform these services.

Audit Fee: \$8,500

Payment Terms: \$4,250 due on date of walkthrough – tbd in May/June, 2026
\$4,250 due upon delivery of written final report to library director – TBD

Checks should be made out to THIRDWAY, INC.

Additional Fees: Travel fees including coach class airfare on Delta, Hyatt Place or equivalent hotel, meals, car rental, gas, parking, transfers.

Agreed for ThirdWay, Inc.



David Vinjamuri
President
ThirdWay, Inc.

Agreed for the Lancaster Public Library

Kara Stock
Director
Lancaster Public Library

Remit Address:

ThirdWay, Inc.
PO Box 392
Pleasantville, NY 10570-0392

CSLP Summer 2026 Order

QTY.	Description	Website	Price each	Total
1	Poster	https://shop.cslnreads.org/product/uneartn-a-story-dino-in-the-stacks-large-poster/	\$0.85	\$0.85
1	Poster	https://shop.cslnreads.org/product/uneartn-a-story-slogan-large-poster/	\$0.85	\$0.85
2	Bookmarks (200)	https://shop.cslnreads.org/product/uneartn-a-story-dino-in-the-stacks-bookmarks/	\$5.89	\$11.78
10	Painting sheets (10)	https://shop.cslnreads.org/product/uneartn-a-story-painting-sheets/	\$3.59	\$35.90
5	Coloring sheet	https://shop.cslnreads.org/product/uneartn-a-story-large-tabletop-coloring-sheet/	\$8.99	\$44.95
20	Card holders (12)	https://shop.cslnreads.org/product/uneartn-a-story-library-card-holders/	\$7.99	\$159.80
2	Stickers (250)	https://shop.cslnreads.org/product/uneartn-a-story-stickers/	\$2.99	\$5.98
10	Dino grabbers (12)	https://shop.cslnreads.org/product/dino-grabbers/	\$19.99	\$199.90
2	Dino bracelets (24)	https://shop.cslnreads.org/product/dino-silicone-bracelets/	\$7.99	\$15.98
2	Tumbler	https://shop.cslnreads.org/product/libraries-are-life-insulated-picnic-tumbler-2/	\$14.99	\$29.98
2	Notebook set	https://shop.cslnreads.org/product/libraries-are-life-recycled-cover-organizer-2/	\$8.99	\$17.98
2	Canvas bag	https://shop.cslnreads.org/product/libraries-are-life-canvas-tote-bag-2/	\$5.49	\$10.98
1	Notepads (12)	https://shop.cslnreads.org/product/libraries-are-life-notepads/	\$4.49	\$4.49
1	Penelope Rex	https://costumespecialists.com/portfolio-items/penelope-rex/	\$190.00	\$190.00

Subtotal: \$729.42

S&H \$80.00




Total \$809.42

Peep Contest Prizes

QTY.	Description	Website	Price:
1	LEGO Flower	https://bit.ly/4gcHEuN	\$49.95
1	LEGO Tiny Plants	https://bit.ly/3OaHCWO	\$49.99
1	LEGO Animal	https://bit.ly/4kastB5	\$49.99
TOTAL:			\$149.93

Sticker Mule

Cart

DESCRIPTION	QUANTITY	TOTAL	
 Circle stickers 3" x 3" Edit Upload artwork	<input type="text" value="100"/>	\$86	✕
 Circle stickers 3" x 3" Edit Upload artwork	<input type="text" value="100"/>	\$86	✕
 Circle stickers 3" x 3" Edit Upload artwork	<input type="text" value="100"/>	\$86	✕
Discount for multiple designs		-\$56.50	

Subtotal: \$201.50

Free shipping

Checkout 

[Share your cart](#)



Product Details

Materials & Features

[Request A Free Sample](#)

Show your support with imprinted bracelets!

Silicone bracelets are perfect for showing school spirit, supporting charities and more. Comfortable and high-quality band has a soft feel and a matte finish. Edges are rounded for a trimmed, clean appearance.

- Your price includes a one-color imprint on the front of the wristband.
- Set-up charge: add \$45.
- Imported, logo applied in USA.
- Maximum number of imprint colors: 1
- Ready to ship in : 3 business days *



Item #116207

Printed Silicone Wristband

Original price: \$0.92 to \$1.62
Now on sale: \$0.88 to \$1.49

(4.6) ★★★★★ 335 ratings

Select Imprint Location(s) and Color(s):

Where on the item should we print your design?

Front

What imprint color(s) would you like? (Maximum # of imprint Colors: 1)

Black (Standard)

[Artwork FAQs](#)

Product Summary

Extra Charge \$45.00

Product Color Blue Glow

Quantity 150

[Edit Product Color and Quantity](#)

Add To Cart

Order Summary



Printed Silicone Wristband

\$222.00

Extra Charge

\$45.00

Blue Glow

Qty: 150

Subtotal (1 products)

\$267.00

Shipping

\$8.98

Tax

\$0.00

[Tax Exempt?](#)

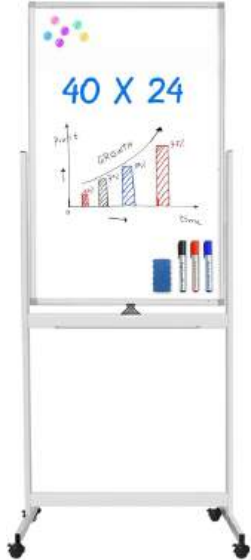
[Enter Coupon Code](#)

Total

\$275.98

Discover New Toys & Crafts

Office Products › Office & School Supplies › Presentation Boards › Dry Erase Boards



Click to see full view

Magnetic Mobile White Board, 40 x 24 Double Sided Dry Erase Board Rolling Whiteboard Aluminum Frame Standing Whiteboard on Wheels

Visit the maxtek Store

4.5 (649)

4 sustainability features

100+ bought in past month

\$89⁹⁹

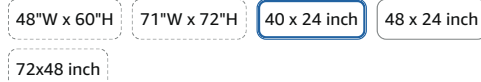
FREE Returns

Get 1 free item when you buy 2 select item(s) [How to claim](#) ›

Color: **White**



Size: **40 x 24 inch**



Brand	maxtek
Color	White
Material	Aluminum
Recommended Uses For Product	Home, Office, School
Mounting Type	Floor Standing

About this item

- **Small Footprint, Grand Canvas:** Designed for compact spaces like home offices, home classes, small-group classrooms, or small meeting rooms, this slender rolling whiteboard only occupies the minimal 2'x1.88' floor space, yet offers a 3.5X expansive writing area (2'x6.67'), ensuring even the tiniest of nooks become functional workstations
- **360° Rotating & Lockable Wheels:** shrapnel Device lets you flip the white board easily, finishing 360° rotating in one step. maxtek double-sided whiteboard is equipped with 4 universal wheels for easy movement. There are casters with locking brakes, so the wheels can be locked, making it stable when writing or wiping
- **Ease to Write & Wipe:** the rolling white board surface is finished with a high-end three-layered baking, making it highly solid & anti-scrap, easy to dry wipe with all dry-erase markers. The surface can also create high-contrast markings to make communication or presentation more effectively
- **Multiple Uses:** Great help for making your presentation, teaching or training more efficient and orderly, best suit for office meeting, home school, home offices, and small classrooms. Set up in about 15 minutes, hardware and tools included
- **Upgraded Packaging:** To prevent shipping and handling damages, the dry erase board is packaged in a reinforced box with thick cardboard, corner protectors, and additional foam padding to secure the board

Customers usually keep this item

This product has fewer returns than average compared to similar products.



Enjoy fast, free delivery, exclusive deals, and award-winning movies & TV shows.

Join Prime

\$89⁹⁹

FREE delivery **Sunday, January 25**

Or fastest delivery **Saturday, January 24.** Order within 5 hrs 48 mins

Delivering to Buffalo 14224 - Update location

In Stock

Quantity: 1

Add to cart

Buy Now

Ships from Amazon
 Sold by maxtek
 Returns FREE 30-day refund/replacement
 Support Product support included

See more

Add a gift receipt for easy returns

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Discover New Toys & Crafts



Office Products › Office & School Supplies › Writing & Correction Supplies › Markers & Highlighters › Dry Erase & Wet Erase Markers



Click to see full view



maxtek Magnetic Whiteboard Markers - 12 Count Colorful Fine Tip Dry Erase Markers with Eraser for Kids, Low Odor Thin Markers for Calendar Boards

Visit the maxtek Store
4.4 (10,549)

Amazon's Choice

3 sustainability features

20K+ bought in past month

\$6⁹⁹ (\$0.58 / count)

Get Fast, Free Shipping with Amazon Prime

FREE Returns

Style: 12 Count 12 Colors

6 Count 6 Colors \$4.99 (\$0.83 / count)	12 Count 12 Colors \$6.99 (\$0.58 / count)	24 Count 6 Colors \$12.98 (\$0.54 / count)	24 Count 12 Colors \$12.98 (\$0.54 / count)	36 Count 6 Colors \$18.99 (\$0.53 / count)
60 Count 6 Colors \$23.59 (\$0.39 / count)	60 Count 12 Colors \$23.99 (\$0.40 / count)			

Bundles with this item

Magnetic Dry Erase Markers & Pens for BL...

-5% \$22.78

Was: ~~\$23.98~~

See all bundles

Brand	maxtek
Ink Color	Multicolor
Number of Items	12
Point Type	Fine
Recommended Uses For Product	Coloring, Drafting, Drawing, Marking Out, Painting, Sketching, Writing

About this item

- **Safe, Low-Odor Ink:** Certified non-toxic whiteboard markers meet ASTM D-4236 standards, making them safe for both kids and adults.
- **Get the Richest Color:** For the most vibrant and saturated results, we recommend using these markers on a standard porous whiteboard. Please note that on hard, non-porous surfaces like glass or acrylic, the ink may lighten and appear less bold.
- **Reinforced Magnetic Caps:** Built-in Reinforced Magnets in Pen Cap, adhesive freely on any metal & magnetic surface; No worry about weak absorption & drop for the magnets on the white board pen.
- **1-2mm Precise Lines:** The fine point dry erase markers work great for writing clearly, making it easier to fill the days on your calendar board/ whiteboard with more information; The marker with a small eraser can be used directly to erase small mistakes.
- **Vibrant 12 Colors for Highlight and Color Coding:** 12 bold colors magnetic whiteboard marker include Blue, Light green, orange, brown, yellow, red, aubergine, black, green, light blue, dark green, purple.



Enjoy fast, free delivery, exclusive deals, and award-winning movies & TV shows.

Join Prime

One-time purchase:

\$6⁹⁹ (\$0.58 / count)

Get Fast, Free Shipping with Amazon Prime

FREE delivery Sunday, January 25 on orders shipped by Amazon over \$35

Or Prime members get FREE delivery on orders over \$35. **36 Count 12 Colors** available January 21. **36 Count 12 Colors** available in 46 mins. [Join](#)

Delivering to Buffalo 14224 - Update location

In Stock

Quantity: 1

Add to cart

Buy Now

Ships from Amazon

Sold by maxtekDirect

Returns FREE 30-day refund/replacement

Payment Secure transaction

Add a gift receipt for easy returns

Subscribe & Save

\$6⁹⁹ (\$0.58 / count)

FREE delivery Sunday, January 25 on orders shipped by Amazon over \$35

Ships from Amazon

Sold by maxtekDirect

Add to List

WeRecycle Battery Box Large

From: **\$131.95**

The battery recycling WeRecycle Battery Recycling Box Large is a complete battery and handheld electronics recycling kit for households, corporate and government customers. Includes:

- Holds up to 50 lbs. (do not exceed this limit)
- Clear bags
- Pre-paid shipping
- Pre-paid recycling
- Free Confirmation of Recycling Request Card (fill out the card completely and place it on top of your WeRecycle Battery Box along with your batteries for recycling)

Continental U.S. use only. Not available in Alaska, Hawaii, and Puerto Rico.

Please contact our customer service team for special pricing on quantities of 50 or more.

Boxes must be returned within one year of start accumulation date, according to U.S. DOT requirements.



Packs

1 Box

CLEAR

\$131.95

Commit to sustainability with an annual subscription!

- One time
- Every year

1

Add to cart

SKU: P-WRC-BXLG Category: WeRecycle Battery Boxes

[Subscription](#) [Size](#) [Capacity](#) [Accepted Materials](#) [Not Accepted Materials](#) [Additional Info](#) [Invoice Customers](#)

Capacity

This kit can hold approximately 50 lb. of batteries and small electronics (cellphones, tablets, smartwatches, etc).