

Lancaster Public Library  
Board of Trustees Minutes  
Thursday, January 11, 2024

- I. Roll Call- Yarborough, Stock, Graber, Wind, Stempniak, Tamol, Jacobs, Howell
- II. Called to Order at 4:01pm
- III. Approval of and/or changes to the agenda- approved as amended, 1<sup>st</sup> Tamol, 2<sup>nd</sup> Jacobs, unanimous
- IV. Review and approval of the meeting minutes of December 14, 2023- approved, 1<sup>st</sup> Tamol, 2<sup>nd</sup> Jacobs, unanimous
- V. Report of the Director- Received \$1,000 through the Wilson grant for participating in the children's pay down the fines program. 101 STEM snowflake kits were handed out. 50 kid participated in gingerbread houses. 25 kids attended the "Noon Years" party.
- VI. Public comment- The Friends group will be having an evening meeting on January 18<sup>th</sup>.
- VII. Monthly Financial Report
  - A. November Report- approved, 1<sup>st</sup> Tamol, 2<sup>nd</sup> Yarborough, unanimous
  - B. Audit Report- tabled
  - C. 2024 Board Budget- tabled
  - D. M&T Bank Cd- opened on December 21st
  - E. 2023 Craft Budget Report- reviewed
  - F. Evans CD 6749- Motion to keep CD at Evans if rate is 4%, if it isn't we will move it to M&T bank. 1<sup>st</sup> Yarborough, 2<sup>nd</sup> Wind, Unanimous
- VIII. Old Business
  - A. Vote to Approve the Slate of Officers- 1<sup>st</sup> Tamol, 2<sup>nd</sup> Yarborough, unanimous
  - B. Vote to Approve Emergency Procedures Policy- 1<sup>st</sup> Tamol, 2<sup>nd</sup> Jacobs, unanimous
  - C. 2023 Trustee Training- completed
- IX. New Business
  - A. Building Maintenance
    - a. Bathroom Heaters not working- the recreation department is addressing the issue
  - B. Board Member conflict of Interest forms- completed
  - C. Members elected in the 2023 local election to sign oath of office- completed
  - D. Approve Contract Extension- tabled
  - E. 2024 Policy Review Schedule- reviewed
  - F. Private Materials Budget Request- motion to appropriate \$5,000- 1<sup>st</sup> Graber, 2<sup>nd</sup> Yarborough, unanimous
  - G. Mileage Payments- \$81.70- motion to pay, 1<sup>st</sup> Howell, 2<sup>nd</sup> Wind, unanimous
  - H. Historic Materials Cabinet Supplies- \$731.47- motion to purchase, 1<sup>st</sup> Yarborough, 2<sup>nd</sup> Wind, unanimous
  - I. Eclipse Events, \$1,312.74- motion to spend, 1<sup>st</sup> Wind, 2<sup>nd</sup> Tamol, unanimous
  - J. Grouchy Ladybg Kit, \$122.87- motion to spend, 1<sup>st</sup> Yarborough, 2<sup>nd</sup> Howell, unanimous
  - K. Demco, Miscellaneous Supplies, \$731.47- motion to spend, 1<sup>st</sup> Graber, 2<sup>nd</sup> Yarborough
  - L. Library Director Evaluation- Tamol, Jacobs, Yargorough will complete.
  - M. Notify news media of board meeting schedule- Secretary will send

X. Adjournment-1<sup>st</sup> Tamol, 2<sup>nd</sup> Graber, unanimous.