

**Lancaster Public Library
Board of Trustees
Proposed Meeting Minutes
Thursday, April 11, 2024
4:00PM**

I. Roll Call: Present-Trustees Graber, Jacobs, Tamol; Director Stock; Town Liaison, Melissa Studley; Guest Ed Schiller, Town Engineer

II. Call to Order: The meeting was called to order by Mr. Graber at 4:00PM.

III. Approval of and/or changes to the agenda: Agenda was approved as presented. MSP Tamol, Jacobs

IV. Review and approval of the meeting minutes of January 11, 2024. MSP Tamol, Graber
Review and approval of the meeting minutes of March 14, 2024. MSP Tamol, Jacobs

V. Report of the Director: Kara distributed flyers for new programs. She announced she would be on vacation the next week; Meagan will be in charge. She then reported that 75 people attended the Eclipse Party. On May 23, Kara will be speaking about the library for the village's 175th anniversary. In March, Meagan went to Hillview to present library program information. She also held solar activities on March 23; also in March, eight students borrowed teen book boxes. For adult programming, there were 21 for Birding, 22 for Culinary, 39 for Penn Dixie, 22 for Herbal Tea, and 5 for Canva

VI. Public Comment – No one present

VII. Monthly Financial Report

- A. March Financial Report: Ken spoke with Bank on Buffalo; we can decide next month about next steps. Report approved. MSP Tamol, Jacobs
- B. Audit Report approved. MSP Graber, Tamol
- C. The 2024 Craft Budget Report was presented for information.

VIII. Old Business

- A. Horbett Heating and Cooling offered a \$1,900 proposal for replacement of public bathroom heaters.
- B. Staff Room Renovations: Town Engineer Ed Schilling proposed soliciting quotes for three different areas: bathroom, kitchen and hallway. Motion approved. Graber, Tamol

IX. New Business

- A. Resolution to approve 2023 State Report. MSP Tamol, Jacobs
- B. FOIL Policy: Motion to re-affirm. MSP Tamol, Graber
- C. Mileage Payments - \$26.56. MSP Tamol, Graber
- D. Summer Reading Request Part One - \$951.49. MSP Tamol, Graber
- E. Tiny Art Show Prize - \$39.99. MSP Jacobs, Tamol
- F. Floor Mats - \$249.80. MSP Graber, Jacobs

X. Adjournment – MSP Tamol, Graber

Next Meeting: Thursday, May 10, 2024 – 4:00PM

Respectfully Submitted,

Suzanne Jacobs for Kristyn Wind, Secretary