



Group Visit Request Form

Lancaster Public Library
5466 Broadway
Lancaster, NY 14086
716-683-1120

*Complete the form below to request a class or group visit.
We appreciate applications 4-6 weeks in advance.*

School/Organization Name: _____

School/Organization Address: _____

School/Organization Phone: _____

Contact Person: _____

Contact Person's Email Address: _____

Age/Grade of Attendees: _____ Number of Attendees: _____

Date & Time of Visit

1st choice: _____

2nd choice: _____

Are there any special accommodations required for your visit? Please describe.

Type of Tour (circle one or more): Building Tour Story Time Craft Activity

Other: _____

Would you like library card applications to distribute to students before visiting?

Y or N

If yes, how many? _____

*Please return this form to the library for review.
We will contact you within one week of receiving the completed application.*

You can also request our library staff to visit your location or event!
Call us at 716-683-1120 for details.