

**Lancaster Public Library**

**Board of Trustees**

**Meeting Minutes**

**April 14, 2022**

- I. Roll Call: S. Jacobs, J. Yarborough, G. Howell, K. Graber, K. Stock, D. Stempniak, R. Leary
- II. The meeting was called to order at 4:00 PM
- III. Agenda: A new item was added – New business, item K, Replenish Seeds. Moved by J. Yarborough, 2<sup>nd</sup>: Ken Graber, Vote: Unanimous
- IV. The March 10 meeting minutes were approved as presented. Moved by K. Graber, 2<sup>nd</sup>: Jan Yarborough, vote: unanimous
- V. Director’s Report: K. Stock reported – new system director, John Spears – The Very Hungry Caterpillar won March Madness Children’s book – Janice Jaskowiak’s last day of work was March 30 – There were two author visits – a variety of craft kits were handed out – activities included Lego club, making Leprechaun traps, conducting Leprechaun search, and the young adult book club.
- VI. Friends of the Library Meeting: D. Stempniak report on the Friends meeting. The first mini Book Sale earned \$4,533.00. The first Chicken Barbecue will be held on Saturday, May 22<sup>nd</sup>.
- VII. Financial Reports:
  - a. The March Financial report was approved as presented. Motion G. Howell, 2<sup>nd</sup>: Ken Graber, Vote: unanimous
  - b. Cd 042 was cashed in, the money put in the checking account.
  - c. Replenish Petty Cash - \$150.00 Motion: J. Yarborough, 2<sup>nd</sup>: S. Jacobs, Vote: unanimous.
  - d. Craft Budget Update – A report on the craft budget update was presented
- VIII. Old Business
  - a. Staff Room Renovations – Carmen Ciccarelli presented an estimate based on the town doing the work.
  - b. Little Free Library – The price per stand is \$300.00. One stand has arrived.
  - c. Time capsule Project – A motion was made to purchase acid free paper for \$20.00. Motion: G. Howell, 2<sup>nd</sup>: J. Yarborough, Vote: unanimous
- IX. New Business
  - a. ACT Meeting presentation – K. Stock prepared the presentation.
  - b. Fine Elimination Policy – The library is eliminating fines for overdue books. Patrons will still have to pay for lost or damaged materials
  - c. Staffing Updates – PT Page – Lisa Friol; Sr. Page – Paula Nelson, were hired.
  - d. 2021 State Report – A motion was made to approve the state report. Motion: K. Graber, 2<sup>nd</sup>: Jan Yarborough, Vote: unanimous.
  - e. New System Liaison – Michael Amodeo is the Central Library Board Liaison to the Lancaster Library Board.
  - f. Summer Reading Program – The theme is Oceans of Possibilities. The kick-off party is Thursday, June 30<sup>th</sup>.
  - g. Photo Printer and Paper – A motion was made to spend \$175.00 . Motion J. Yarborough, 2<sup>nd</sup>: G. Howell, Vote: Unanimous.

- h.** Battle of the Books- A motion was made to purchase practice buzzers for \$30.00.  
Motion: S. Jacobs, 2<sup>nd</sup>: G. Howell, Vote: Unanimous
- i.** Phone Battery Replacement – A motion was made to spend \$8.00 for a replacement battery. Motion: J. Yarborough, 2<sup>nd</sup>. S. Jacobs, Vote: Unanimous
- j.** Contact Paper for Seed Library – A motion was made to spend \$18.00 for contact paper.  
Motion: J. Yarborough, 2<sup>nd</sup>: S. Jacobs, Vote: unanimous
- k.** Replenish Seed Library – A motion was made to spend up to \$100.00 to replenish seeds.  
Motion: K. Graber, 2<sup>nd</sup>: S. Jacobs, Vote: unanimous
- X.** Adjournment – A motion was made by K. Graber and 2<sup>nd</sup>ed by J. Yarborough to adjourn the meeting at 5:36 PM.

**Respectfully Submitted**

**Gary Howell**