

Lancaster Board of Trustees Transcripts 2020

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Lancaster Board Meeting Transcript 3-31-20

00:001- 00:03

The first one will now be recorded.

000:05- 00:06

All right.

00:07 - 00:10

So everything's gone, OK, so far, so, good.

00:12 - 00:15

Been watching, and Megan, she's doing a really great job.

00:16 - 00:17

Say yes, yes!

00:19 - 00:24

Kinda interesting, and wonder how many kids are actually watching mm.

00:24 - 00:27

Hmm, I know, it's cute when they, They send in the patches.

00:27 - 00:30

Hmm, yeah.

00:31 - 00:35

Yeah, moment seems to be a lot of stuff happening at the library, even though it's close.

00:36 - 00:37

Yep.

0:37 - 00:38

That's what we're trying to do.

00:38 - 00:39

Millimeter.

00:39 - 00:39

Hmm.

00:40 - 00:41

Maoism.

00:43 - 00:52

Hello, I can, Barb, Barbara, Barb, yeah, yeah, Well, you know what, you don't have to talk to anybody.

00:52 - 00:56

So, my voice, It's like when you get up in the morning.

00:56 - 01:00

So, I just need to take some attendance when everybody's ready?

01:01 - 01:06

Ok, yeah, so far, we have five people.

01:06 - 01:11

I'm here to jan Yarborough commands here, OK, and I can.

01:13 - 01:14

Hi everyone.

01:15 - 01:15

Hello?

01:16 - 01:20

Oh, we got me to Jan.

01:21 - 01:21

Gary.

[speaker unknown]:

01:24 - 01:25

We need Ken and Kristin.

01:26 - 01:29

Yeah, I'll let you know when I see them come on.

01:30 - 01:34

Ok, What about care I'm here?

01:38 - 01:38

To show?

01:41 - 01:45

Hello, everyone, I hope you're all safe and staying in and staying healthy.

[speaker unknown]:

01:47 - 01:48

How's everybody doing?

[speaker unknown]:

01:50 - 01:51

What's everybody doing?

01:53 - 01:53

People?

[speaker unknown]:

01:56 - 01:56

Cleaning.

01:56 - 01:58

I have all I have on my kitchen coverage now.

01:58 - 01:59

Clique.

02:02 - 02:04

We're saying that there's going to be mountains.

02:05 - 02:06

All right.

02:07 - 02:10

We have someone new, Christy, you can?

02:11 - 02:15

I see, Christina, Christina?

[speaker unknown]:

02:18 - 02:18

Just waiting for 10.

[speaker unknown]:

02:19 - 02:20

Ok, OK.

[speaker unknown]:

02:24 - 02:26

See, are you doing lesson plans from home?

02:27 - 02:34

Oh, yeah, glasses and making videos and then I'm doing live, video chat with my students.

02:34 - 02:36

And, oh, oh, that's great.

02:36 - 02:38

Yeah, OK, now.

02:42 - 02:43

Is that you can?

[speaker unknown]:

02:48 - 02:49

I'm hearing a lot of static.

02:50 - 02:51

Yes, I am, too

02:53 - 02:53

So.

02:57 - 02:57

Zack.

03:00 - 03:04

Right, if it is all, we're getting a static Yeah.

03:21 - 03:21

Can you hear us?

[speaker unknown]:

03:27 - 03:29

Does sound like somebody kinda rang in?

03:29 - 03:41

Yeah, I can see how many people are connected, and right now, we have seven, Which is, which would include, can, know?

03:43 - 03:45

Whether she can hear us, that's not how things.

03:47 - 03:48

Can affect.

03:50 - 03:52

Do you want to hang up and try again?

[speaker unknown]:

03:58 - 04:00

We're hoping he can hear you.

04:01 - 04:06

They didn't leave, So maybe maybe he's going to try again, OK?

[speaker unknown]:

04:12 - 04:12

Yeah.

[speaker unknown]:

04:19 - 04:21

So we're not being able to see you all.

[speaker unknown]:

04:22 - 04:23

Oh, I know.

04:24 - 04:28

So and I promise, I will give me a shout at one time.

04:28 - 04:31

I had to lend my grandson my laptop until he got his Chromebook

04:32 - 04:38

So I just got my laptop back on Sunday, and of course, I cleaned it and left it outside until this morning.

04:39 - 04:39

All right.

04:43 - 04:46

It'll give you something to do when between cleaning closets.

04:46 - 04:55

And we said, there's going to be mountains and mountains out of salvation, in front of salvation, army, and goodwill, everybody's cleaning closets and drawers.

04:58 - 05:01

With stuff that I want to donate as I made sure it was clean.

05:01 - 05:12

I begged and I have it sitting out in my garage so that when they're willing, when they were willing and able to take donations, my stuff will be OK for them to take out and put it on the shelf.

05:14 - 05:15

Well, what are you gonna?

05:15 - 05:18

Supposed to be in the area of April 10th?

05:18 - 05:19

That's anyhow.

05:20 - 05:21

Oh, OK, yeah.

05:24 - 05:31

Vietnam, do they, do they use the clothing for people, or do they just recycle it?

05:31 - 05:32

Then?

05:32 - 05:33

I think they sell it.

05:34 - 05:39

Yeah, for recycling, For other people to use.

05:39 - 05:42

Oh, OK, clothing, shoes, and housewares.

05:45 - 05:51

So, OK, well, I don't see, coming back.

[speaker unknown]:

05:53 - 05:54

Does anybody have his?

[speaker unknown]:

05:55 - 05:56

I don't have his cell phone number, Does somebody?

[speaker unknown]:

05:56 - 06:01

I do, I have it, Let's say.

[speaker unknown]:

06:09 - 06:10

I have it.

06:10 - 06:17

This is chance, I'm going to put my cell phone down, and I'll try calling him from my house loan
OK, OK, Thank you, OK.

06:28 - 06:30

So is anybody ordered food out and hand it delivered?

06:32 - 06:36

Delivered that I've been, I've been patronizing ...

06:36 - 06:37

To Friday's.

06:39 - 06:43

Yeah, they've been really good, but they come, they come out to your car with it.

06:43 - 06:44

Yes.

[speaker unknown]:

06:46 - 06:51

I did, I know school actually closed, but they did a gift certificate thing on Saturday.

[speaker unknown]:

06:52 - 06:52

Oh, OK.

[speaker unknown]:

06:53 - 06:54

Yeah, well, they did.

[speaker unknown]:

06:54 - 06:55

Um, I don't know if you saw that line.

[speaker unknown]:

06:55 - 06:58

They did a free Saint Joseph ...

[speaker unknown]:

06:58 - 07:00

Could walk in or pick it up.

[speaker unknown]:

07:01 - 07:02

So.

[speaker unknown]:

07:05 - 07:08

Supplies ahead of time thinking, And you know what I know?

[speaker unknown]:

07:08 - 07:18

I know, I talked to somebody who deals with Bob's barbecue, place in Buffalo, and may close because they didn't want to be ordering more food and not know what they would go through and be wasting.

[speaker unknown]:

07:21 - 07:23

All those things to consider.

[speaker unknown]:

07:24 - 07:25

Wow.

[speaker unknown]:

07:29 - 07:35

I've been doing a little genealogy and I discovered that I have a great great grandfather that died in the Civil War.

[speaker unknown]:

07:36 - 07:36

Oh, wow.

07:39 - 07:40

That was the big revelation.

07:40 - 07:43

I'd been looking for him and he was buried in Savannah.

[speaker unknown]:

07:47 - 07:55

Now, when everything is calm down, you'll have to make a trip to see you know exactly where interests and savannas beautiful.

[speaker unknown]:

07:55 - 07:55

Oh.

[speaker unknown]:

07:56 - 08:00

Yeah, I've been there, but that's another reason to go.

[speaker unknown]:

08:01 - 08:01

Yeah.

[speaker unknown]:

08:05 - 08:12

I've been working on my leggo project, building a I've been building Trafalgar Square in London.

08:13 - 08:13

Wow.

[speaker unknown]:

08:19 - 08:23

I thought you were gonna say that you are building a Lego car for the Challenge.

[speaker unknown]:

08:23 - 08:23

That was?

08:27 - 08:29

That, that's what I thought, yeah.

[speaker unknown]:

08:34 - 08:34

Yeah.

08:37 - 08:38

That was a good idea for a theme.

08:39 - 08:39

Yes.

[speaker unknown]:

08:42 - 08:48

Is there a way for the kids to, they could probably send a photo and put on Facebook or something?

08:49 - 08:54

You can actually just put it right in the comments.

08:56 - 08:56

Yeah.

08:57 - 08:58

It's working out really well.

08:59 - 09:00

Good, Good.

09:01 - 09:03

And Megan Spinney, every Friday.

09:03 - 09:04

Oh, my gosh!

09:04 - 09:08

She is so much fun, to Oh, my Gosh, she is cool.

09:09 - 09:19

Hey, now he brought broadcasting from her bedroom where she can Hello, It's Jim.

09:19 - 09:21

I got ahold of can, and he said, Hey, so sorry.

09:21 - 09:22

Who forgot about it?

09:22 - 09:23

And he's going to do it immediately.

[speaker unknown]:

09:27 - 09:29

Like a community member, that call then.

09:30 - 09:34

Yeah, so maybe what does, what?

09:34 - 09:35

What did say?

09:36 - 09:37

He said, he was so sorry.

09:37 - 09:42

He forgot about it, but he's going to do it immediately asked if I have all the information.

09:42 - 09:47

I asked him if he had all the information he needed and he said he did, OK.

09:48 - 09:50

We should be hearing from him momentarily.

09:51 - 09:54

Ok, yeah, I'll let you know when I see them come up on the screen.

09:55 - 09:57

Kara, did you hear from everybody about the fence?

09:59 - 10:07

I think, I heard from almost all of you, Barbara: ..., I am OK.

10:09 - 10:11

Just get in touch with Michelle already.

10:11 - 10:16

I did, I told her tentatively, it would be vinyl, and I let her know if anything changes.

10:16 - 10:20

Ok, good, There was fast action on that.

10:20 - 10:27

Yes, that's really how nice for a change, because you're all sitting at home with their computers.

[speaker unknown]:

10:31 - 10:34

Yeah, that's really, that's gonna look so much nicer.

[speaker unknown]:

10:35 - 10:41

Yeah, she didn't say when they would do it, or how long it would take, or anything.

10:41 - 10:44

I don't know, That's a good question.

10:45 - 10:50

Well, once, maybe, once they put the order and they'll be able to know better.

[speaker unknown]:

10:54 - 10:56

Are they working on the restrooms?

10:57 - 11:10

Know, did he, can they are here, I'm sorry, I'm sorry, I can, I can, the gang's all here, feels like everybody's saying.

11:10 - 11:11

Hello.

11:13 - 11:16

All right, I'm gonna call this meeting to order.

11:16 - 11:17

Ok, I got it.

11:18 - 11:22

Does anybody have any changes to the agenda?

11:22 - 11:23

Anything we want to add?

11:25 - 11:34

Do we need to put here, I would like to suggest that, that we put the fence that we add the fence to the Agenda, so we can do a formal vote.

11:34 - 11:45

It's not our money we're spending, but, you know, just approve that we can, I just say to it, the only thing I would add is discussed ratify.

11:45 - 11:50

Anything Kara has to do, that we can't be reached, or something like that.

11:51 - 11:59

In other words, there may be something to operate the library, where there should be a vote, or something, but we allow her to do it to be used later.

12:00 - 12:02

Ok, that's a good idea, Kenya is an excellent idea.

12:02 - 12:05

And we can add that to the agenda, too, OK.

12:06 - 12:06

All right.

12:08 - 12:10

So we're going to table.

12:12 - 12:14

You've got those two, those two things to add to the agenda.

12:14 - 12:16

Does anyone want to move that way?

12:18 - 12:19

Approve the agenda with the amendments.

12:20 - 12:23

I'll go yarborough, OK.

12:25 - 12:36

Second, Christie can, OK, whoever, you can just say, if I don't hear anybody, I'm putting me down.

[speaker unknown]:

12:38 - 12:39

All in favor!

[speaker unknown]:

12:42 - 12:49

Alright, and we're going, if it's OK with you, we can table the minutes from the March meeting.

12:50 - 12:55

And when we get back together, again, we can, we can review when Barb gets them out, we can meet those.

12:56 - 12:59

Ok, and so, Kara Hess.

13:01 - 13:05

The State Report First, Pretty good, Kere?

13:06 - 13:07

Oh, thank you.

13:07 - 13:08

It's all done.

13:08 - 13:12

Ha, yes, it's always a big relief when that's done.

13:12 - 13:15

Yeah, I just had, I had a couple of questions.

13:15 - 13:16

I don't know if everybody else does.

[speaker unknown]:

13:18 - 13:22

And this is just me, the, you know, that the reading teacher talking.

[speaker unknown]:

13:23 - 13:33

The that discrepancy, that discrepancy, but a large number of children's fiction as opposed to the smaller number of children's non-fiction.

13:34 - 13:35

Is that something?

13:35 - 13:38

Is that something that we could focus on?

13:39 - 13:44

Or do you feel as though there's enough and that the circulation of non-fiction is enough?

13:46 - 13:58

It's definitely something I can talk to Megan about, but when I do look at our monthly circulation statistics, there are two areas of our collection that go out more than any other.

13:59 - 14:01

One is children's fiction.

14:01 - 14:03

The numbers are just moved through the roof.

14:03 - 14:09

And the other, the DVDs are a big part of the children's fiction.

14:09 - 14:15

Are the picture books, which, as you are very thin, and so we have a lot of them.

14:16 - 14:21

I personally think we have a pretty healthy children's non-fiction collection.

14:21 - 14:27

And then those books do go out a lot, just not, at the same level as the fiction.

14:28 - 14:35

Yeah, the kids that are a little bit older than the picture book age, you know, really do, like, Jill, really do like non-fiction.

14:35 - 14:36

Do we display and a lot?

14:37 - 14:44

Yes, yes, yeah, Megan does do several different displays every month in different sections of the library.

14:44 - 14:52

And, you know, for example, I know she'll do dinosaur books or biographies and things like that.

14:53 - 14:59

I do know that she orders for the children's non-fiction, regularly, mine crafts and other big.

15:00 - 15:00

Oh, yeah.

15:01 - 15:01

Yeah, right?

15:02 - 15:07

Right, OK, OK, OK.

15:07 - 15:12

The other, the other thing, well, first of all, the program, attendance was through the roof.

15:13 - 15:17

But then I had a question about, on Page 15.

15:17 - 15:20

It asks whether we have a board approved budget.

15:21 - 15:24

And, yeah, you said yes.

15:24 - 15:28

And I just wonder, yes, what, what that is.

15:29 - 15:39

So, I did, actually, for that question, I e-mailed Angela Poly, my state report, co-ordinator downtown about that.

15:40 - 15:43

And then he ended up talking to Mary Jean about that question.

15:44 - 15:53

And Mary Jane recommended that we say yes, because they put the budget that they approve for us on the website.

15:54 - 16:05

Ok, so The reasoning behind that, Yeah, well, I was wondering, too, because starting next year, we're going to have to create a budget for Private funds, or whatever.

16:05 - 16:13

We're running them, and I didn't want it to be reflecting that, because we don't, we haven't done that yet, so.

16:14 - 16:16

Alright, I'm done with questions.

16:16 - 16:17

Anybody else have any?

16:18 - 16:19

I just have one.

16:20 - 16:22

Have you submitted, they attended Central.

16:23 - 16:28

I have submitted a natural for them to look over, and they gave the OK to submit it.

16:28 - 16:32

I have not submitted it yet, until I have your final approval, OK?

16:33 - 16:37

Ok, so, you have the right, anybody else have any?

16:37 - 16:38

Any questions?

16:39 - 16:40

Question?

16:40 - 16:41

No, all right.

16:42 - 16:45

So, I will, I'll, I'll move that.

16:45 - 16:52

We approve the state report for submission I'll second That's Jan.

16:53 - 16:54

Any other questions?

16:56 - 16:57

All in favor.

16:58 - 16:58

Hi.

16:58 - 16:59

Yes.

17:00 - 17:02

Unanimous Yes.

17:03 - 17:04

Ok, All right.

17:06 - 17:13

And the next item is the New Business Resolution, 2020 dash 1.

17:13 - 17:18

And you've got the wording in front of you, due to the 19 virus.

17:19 - 17:25

The Lancaster Public Library should remain closed until such time as the guidance of the governor of the State of New York supports re-opening.

17:25 - 17:29

Lancaster Public Library Board of Trustees shall reconvene as necessary.

17:30 - 17:32

Does anybody want to amend that at all?

17:33 - 17:37

It's kinda, it's kinda lifted right from the central resolution that their Board did.

[speaker unknown]:

17:40 - 17:41

I think it covers everything.

[speaker unknown]:

17:45 - 17:51

Ok, do we have a motion to move, can almost to approve it.

[speaker unknown]:

17:52 - 17:52

Second.

[speaker unknown]:

17:53 - 17:53

Jan.

[speaker unknown]:

17:53 - 17:54

Second.

[speaker unknown]:

17:55 - 17:55

Ok.

[speaker unknown]:

17:56 - 17:56

All right.

17:56 - 17:57

All in favor.

17:58 - 17:58

Alright.

17:59 - 18:00

Ok.

18:00 - 18:01

All right, OK.

18:02 - 18:06

And we're into the fence item.

18:07 - 18:22

Um So we have, we had the choice of wood and vinyl and we'll have this for the vinyl and Kheraj has tentatively told Michel that that's what we would prefer.

18:22 - 18:30

So can I entertain a motion to recommend vinyl fence?

18:31 - 18:36

Part of the town budget be spent on the vinyl fence or the back.

[speaker unknown]:

18:38 - 18:41

I'll second and that is Christian.

[speaker unknown]:

18:42 - 18:44

Yeah, thank you.

[speaker unknown]:

18:45 - 18:46

Is there any discussion on that one?

[speaker unknown]:

18:48 - 18:49

Pretty good with that.

[speaker unknown]:

18:52 - 18:52

All in favor?

[speaker unknown]:

18:54 - 18:55

Yes, OK.

[speaker unknown]:

18:56 - 18:58

Yep, Go ahead.

[speaker unknown]:

19:00 - 19:00

Was it, Ken?

[speaker unknown]:

19:01 - 19:03

I said yes.

[speaker unknown]:

19:03 - 19:15

Ok, all right, because you're up next can if you want to, if you want a word year ratification suggestions, well, I'm just thinking about that and just give you a little background.

19:15 - 19:25

I know on the school board we used to over the summer empower the superintendent to do things, because we weren't meeting and then we would ratify him later.

19:25 - 19:27

And this is a similar situation.

19:27 - 19:29

We don't know when we're going to come back.

19:29 - 19:32

We don't know what TV ads there may be.

19:32 - 19:39

I would suggest that we empower the director to spend up to a certain amount.

19:40 - 19:42

I don't know what procreate maybe a thousand.

19:42 - 19:53

Just as an idea to know as necessary for 2 to 1 library until we meet again or something and then we could rip therapy to the point.

[speaker unknown]:

19:55 - 19:59

I have one question as the Treasurer I normally sign checks.

[speaker unknown]:

20:00 - 20:07

Is there any way we could transfer my sign checking power to Kara in this situation?

20:07 - 20:12

Or with the bank, not approve that carousel carousel signature on the card.

20:12 - 20:15

Ok, so I don't have to do anything.

20:15 - 20:16

She would take care of.

20:16 - 20:16

You would take care of it.

20:17 - 20:17

Yeah.

20:17 - 20:22

So, actually, I'm glad you brought this up, because I did stop and check the mail today.

20:22 - 20:28

And there was an invoice that we received from Amazon.

20:29 - 20:33

So that would, that check would have to go out soon.

20:34 - 20:36

Ok, well, Yeah!

20:37 - 20:37

Do you have checks?

20:38 - 20:39

I do.

20:42 - 20:46

Yeah, definitely, Jan would come in and sign them.

20:48 - 20:48

Right?

20:49 - 20:50

Yeah.

[speaker unknown]:

20:54 - 21:02

I think procedurally it'd be better, the less anybody comes in there, for our sake, and anybody else's sake.

[speaker unknown]:

21:02 - 21:08

And like I said, you don't know what come up if there was something major or something you'd let us know, anyway.

[speaker unknown]:

21:08 - 21:10

But now, this would, we wouldn't have to meet.

[speaker unknown]:

21:11 - 21:15

And like you said, some things could be had to be handled quickly or something.

[speaker unknown]:

21:15 - 21:17

Most things are going to be small.

21:18 - 21:22

I don't know if you think a thousands, too much, but that was cigarette throughout.

[speaker unknown]:

21:24 - 21:32

Yeah, I mean, if we said, we want to empower the director to take, to spend up to one thousand dollars for emergency purposes, Something like that.

[speaker unknown]:

21:33 - 21:36

Yes, that OK, I see it.

[speaker unknown]:

21:36 - 21:49

Because I'm and maybe I'm not understanding, because I thought, as opposed to emergency, see things we were empowering kiera to expend up to a thousand dollars for continuation of Lancaster Public Library.

[speaker unknown]:

21:50 - 21:51

Operations.

[speaker unknown]:

21:52 - 21:53

I like that better.

[speaker unknown]:

21:53 - 22:03

Yeah, yeah, OK, like an Amazon is not an emergency, but it's something, if necessary, whatever it was for.

[speaker unknown]:

22:03 - 22:04

Yep, OK.

22:04 - 22:05

Millimeter hmm.

22:05 - 22:08

Sounds good, just the way a Senate, Barb, do you want to make that?

[speaker unknown]:

22:10 - 22:10

Motion.

[speaker unknown]:

22:12 - 22:13

I'll second it.

[speaker unknown]:

22:17 - 22:17

And all in favor?

[speaker unknown]:

22:18 - 22:19

Hi.

[speaker unknown]:
22:19 - 22:19

Hi.

[speaker unknown]:
22:19 - 22:19

Hi.

[speaker unknown]:
22:20 - 22:20

Hi.

[speaker unknown]:
22:20 - 22:21

This sounds good.

[speaker unknown]:
22:21 - 22:22

That sounds good.

[speaker unknown]:
22:24 - 22:28

Uh, does anybody have anything else for the good of the order here?

[speaker unknown]:
22:31 - 22:37

Doing a great job, Kerri, are telling you how the library in front of the public, It's really great.

22:37 - 22:38

Yeah, thank you.

22:38 - 22:39

We're trying her best.

[speaker unknown]:
22:41 - 22:42

I've gotta tell you, Kara.

[speaker unknown]:
22:42 - 22:47

I've shared a bunch of stuff and I'm getting like, some people as far away watching.

22:49 - 22:52

Like, cancer libraries doing.

22:52 - 22:53

Good.

22:53 - 22:54

That's great.

[speaker unknown]:

22:56 - 22:56

Ok.

22:59 - 23:11

Ok, well, the next, we're postponing the next meeting the April nites meeting and you know, I mean since we're all kind of in any way I'm sure that if we had to have another meeting I think everybody would be available.

23:13 - 23:19

I mean, I don't see anything in the near future but hopefully I don't know, maybe we can reconvene and May who knows.

23:20 - 23:30

I have a question if we go do this goto meeting again, would we use the same phone number in the same access code, or would it change each time?

23:31 - 23:33

Janet would change each time.

23:34 - 23:40

So what I would do is set up another meeting, and then I would send you out the new phone number and new access code.

23:41 - 23:42

Thank you.

23:42 - 23:43

You're welcome.

23:44 - 23:46

Correct, and just ask the question, What about Zoom?

23:49 - 23:50

Look into that!

23:51 - 23:57

I know what I use Go to meeting because the library system already has an account with them.

23:57 - 24:04

That's already set up Zoom, But, as far as I know, the library system doesn't have a Zoom account.

24:04 - 24:07

So, this was already set up and ready to go.

24:07 - 24:10

So that was just a little bit easier versus what was this recorded?

24:11 - 24:14

Yes, yes, OK, that's alright.

24:14 - 24:19

It's another reason or zune, I don't know if it's recorded or not.

24:19 - 24:20

And I can.

24:24 - 24:27

But, it's Because it's less than a certain amount of time.

24:29 - 24:33

Yeah, zoom, if it's less than 40 minutes, it's free.

24:33 - 24:36

And you also can choose the option to record.

24:36 - 24:37

I use it for school.

24:37 - 24:39

So if you have any zoom, questions, I'm the person.

24:40 - 24:41

All right.

[speaker unknown]:

24:43 - 24:44

We see each other.

[speaker unknown]:

24:46 - 24:46

Go ahead.

24:49 - 24:52

A couple, two, or three other things, I'm involved in doing it.

24:53 - 24:58

You know, none of them are like, obviously a government or anything, but whatever, whatever you wanted to do was fine.

24:58 - 25:00

I just threw it out for what it's worth.

25:00 - 25:19

I'm sure there is an option with goto Meeting where we could all see each other with our webcams: Jeanine advised against it, because sometimes there's problems with the Wi-Fi connection, and with muting at different times, and you can get feedback.

25:20 - 25:25

So she recommended to use this version where we're just calling in, We.

25:25 - 25:25

Can.

25:25 - 25:26

I like this.

25:26 - 25:28

We can Always try the other way as well.

25:28 - 25:30

This was so easy, though.

25:30 - 25:32

It was, it was a pleasure to use.

[speaker unknown]:

25:34 - 25:38

Any law, we may only have one more time, so, yeah.

[speaker unknown]:

25:40 - 25:40

I hope so.

[speaker unknown]:

25:41 - 25:44

All right, Well, can I have a motion to adjourn?

[speaker unknown]:

25:45 - 25:47

I have a quick, I'll make the motion, I'll go ahead.

[speaker unknown]:

25:48 - 25:49

Christine, get a question.

[speaker unknown]:

25:50 - 25:52

Are all of our CTs good for now?

25:55 - 25:56

No, I haven't checked.

25:56 - 25:58

I'll be honest with you, but I can check as soon as we hang up.

25:59 - 26:02

She didn't think there were.

26:02 - 26:06

I think there was anything coming up for this upcoming meeting, but there may be some.

26:07 - 26:09

I think we have some time.

26:09 - 26:12

Let me tell with what I have here.

26:21 - 26:28

I think the next one, if I'm looking at this correctly, the next one isn't until June 28th.

26:28 - 26:31

Yeah, That sounds right?

26:31 - 26:31

Yes?

26:31 - 26:32

Yes.

26:33 - 26:34

Joe?

26:34 - 26:36

And hopefully, we'll have our ...

26:36 - 26:37

An actual person.

[speaker unknown]:

26:39 - 26:41

From your lips to God's ears.

[speaker unknown]:

26:41 - 26:41

Right?

[speaker unknown]:

26:43 - 26:46

Nobody's gonna recognize me with gray hair, but.

26:49 - 26:53

I won't come out, we cannot do where we can see each other.

26:53 - 26:53

Please.

[speaker unknown]:

26:58 - 26:58

Add.

[speaker unknown]:

27:01 - 27:08

For us, women were not wearing makeup now when, where And I said, I hope that I don't have to see people because they're going to think I have the.

[speaker unknown]:

27:14 - 27:16

Right mode to adjourn.

[speaker unknown]:

27:18 - 27:19

January second.

27:21 - 27:24

Thank you They say OK.

27:25 - 27:30

Buddy, Question before you hang up, or are you there to?

27:32 - 27:35

Order everybody take care and stay Well, be healthy.

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Whoa! Hi. Hello. And the CEO, good to see you guys too. I have a fan going in the background, so if you guys can hear it, let me know, and I'll turn it off. Yeah, I can't hear anything. I don't have a c. So my apartment ISS 85 right now. Okay. I don't have a picture. No hand side. Yes. Bottom left where it says video, Just click on them. So can anybody hear me? I can. My Bob. I tried this with 37 students one day. That was interesting. Really. Break them into two groups. Oh, my God. I can't imagine. Oh, there we go. Finally got the audio word. Oh, good. This is fun. Is my audio working? This is Bob. Yeah, right. You'll hear my dog barking in the background. Okay. Anybody else have another idea? I can't get the video. You should. In the left hand corner, there should be like a video camera icon Has a red slash through it. Do you start video? When I press it, I get a message. Assume is unable to detect a camera. I don't give your computer permission. You must have some sort of like black set. Very fitting. When I was longing out, it asked me if I wanted to access the camera in the Michael soul. Okay, I'm gonna long out and try it again. Wow. I can I Bob? Donna, uh, are you? That's what everybody looks like. Oh, all right, Susie. Right. I'm No, I don't see Syria and Jane here yet. I'm here. Can you see Jan's in the middle? I'm not I'm not doing that. I'm not doing anybody. Just got a letter in, okay? I don't see everybody. I have me in and I saw Chrissy, but I haven't. I saw jam temporarily and Kara can. Okay, you see other, you might be able to does your view and the upper right corner. Well, you're not gonna see me, cause I'm just doing the phone one. Oh, go. Is that I think that was burned Bar. Okay. Theory isn't here yet. Gary on area. I think he's gonna come back. Yeah, he was slogging out and logging back. Yet. Here he is again. Okay. That Megan. Oh, hi. So I'm gonna miss you, and it's John. It was never anybody here. Are we still waiting for someone I still have no que are scary. I'm here. We've got So I'm here, Gary. Here. Ken's here. Christians here? Yes. Yep. And jam here. Here is here. Yes, and so it feels. Yep, I'm here. Okay, It's what I got. Anybody else I need to know about? Donna's here. And Bob? I'm sorry. What? Donna? Yep. I've Leary is here. All right, I got I'm writing it down. Are we ready? Okay. Is that what, Gary, is there any way you could get video are? No, I'm trying. There's a thing on the bottom left hand corner. I know I press it and it says Zoom is unable to take the camera. Just hang on. I'll figure it out sometimes There's a lying through the camera and you got a click on it. I did click on it. Let's see, That's the limit of my knowledge. Is this being recorded? Just so I know. Yes. Oh, yeah. All right. I got to go now. Your it off mine because my students get up to interesting shenanigans. Oh, yeah. You know, I will be putting our reporting on the website after the meeting. You added out the beginning. I could use it. Hey, are we ready to go here? Yes. I called to order, um, Anybody want to change anything about the agenda? I don't think so. Alright. We just kept it very focused on, you know, the opening and all those documents that you got. So, uh, okay, can we start with an approval of the agenda? That was when I was just gonna say e o e. I got already out of time. I got on, my stuff went down. That's what I'm waiting for, Hillary. Okay, this is Dan, and I'll make an implosion to approve. That's not Thank you. All right, Ken is second, all in favor. Okay. Hey, I I could Okay, all right. We're table ing the minutes, and we're taking a report of the okay. You have to put public comment on, but I don't know, aside from well, but what? I'm gonna save any friends stuff for the June meeting down. Okay. Okay. Everything is cancelled

anyway. Yeah, right. Okay. And so then let's get on to the business at hand. The new business. Um, we've got five topics here to talk about is everybody has to look over all the material Yes, yes, yes. A lot to guest. Um, Pura, do you want to talk to the handling materials? That's ah temple process. I'm just concerned about yourself being able to do all that needs to be done. That's my concern as well. So we have a new process for handling materials as of May 13. It's different from what we were doing before we close. And that is that all returned materials will be put in quarantine for 72 hours, and the staff members moving the materials to put them in quarantine will wear a mask and gloves, um, as there, taking the books out of the book drops and transporting them. Um, then we picked our quarantine area as the meeting room, since we're not allowed to have any meetings in that room anyway, right now. So we are putting them in stacks with the date that they were taken out of the book drop. And then we're also putting the dates of 72 hours later when we can handle them again. And when we do handle them using the mask and gloves again, they will be back dated three days so that, you know, this isn't a perfect solution, but it's there to protect. But anyone puts material in our book drop. They won't see that their material is returned right away because of home. But they won't be penalized for fines for those three days while the items are in corn. I say that's a great idea. Yeah, a three day delay and processed in the books back onto the shelf is what you're saying Iraq's now pro is who is going to be available. T re shelve these books. Well, because I can't bring back any of the pages right now. Um, Magan, John and myself will be handling. We will be. We will basically be doing our jobs in addition to the jobs of the nine part time staff. But I can't bring back. Right. Okay, use job. I know, I know you weren't thrilled about getting volunteers, and I understand. What about, like retirees? People who worked there in the past who may not be there Been out of time. Um, one of one of the issues with that is that because I currently have nine part timers who are waiting to come back to work that could be seen as replacing their job duties with volunteers and could turn into a knish you that way I wouldn't want to open that door. The other issue is I would have to provide them with PPE, which I only have that for staff right now. Yeah, a lot of those people are in age with that. That would be them, you know, But, I mean, if you can't, you can. I was just looking for a man. A lot of work. You're already doing a lot of work, more jobs. It's much more difficult. Take care of this part. Marie, you have enough PPE stuff. Have you Dr Ron Rosler? I have not Actually, we have received enough. Central Library has our system has taken care of everything for us. Okay, I do have disposable mass and I actually just the system, son us, some of these. But I didn't feel it was enough, so I just ordered some more today. So we have more on hand. We also have reusable maths and we have face shields. Ok, good. We have gloves. We have our each of our own individual and sanitizer from New York clean and we have a big gallon hump bottle to refill these. So we're supposed to have these on us at all times, So we're in pretty good shape. This Farrah stay off everything. Yes, and it's all here, But I'm a question about the issue. Let me number one, Ron. Maybe on the bring us more stuff. Okay. Thank you. Um, for the Dropbox, you might want to consider putting like a laminated sign above it, explaining that it's not gonna show up on your card. And I would say, like, 3 to 5 days And, like, leave a wiggle room So you don't have people who check their card a lot calling you. I know, I know. And I was also thinking about putting sign edges at the desk when we opened. And on the website, it will be every winner. Yeah, absolutely. Because that's gonna be a big adjustment. Okay. Uh, well, that's exhausting enough. Does anybody have any other? Any other

questions or Yes. Cara, where you going? To store the materials. Mother In quarantine. We are using the meeting room. Since there we aren't allowed to use that for meetings anyway, right now. Okay. Okay. And then the up this employee screening was going to do that screening. We are. We are not. So that was a discussion with Janine Doyle, downtown and the Central Library. Because they have a full security staff. That staff will be screening employees as they report to work. Um, but she gave us how they're handling at the city branches. And so I modeled our plan after that. And it is okay for employees to do self. So. The process is that, um they will arrive on Lee through the staff door. And once they enter, there is a folder filled with a health questionnaire. Our touchless thermometers air Not here, but hopefully will be arriving possibly tomorrow. And they're coming from downtown. But for now, staff are just ask to take the temperature at home before coming to work. Um, they fill out the questionnaire, and if their temperature is above 100.4, they have to leave and then call me to tell me they can't report. And then I would tell them that they have to call their health care provider. And after calling their health care provider, they will have to call human resource if they answer yes to any of the questions on the on the questionnaire. Such as? Do you have a runny nose? Have you had a runny nose in the past 14 days? If the answer is yes, but they know for sure it's seasonal allergies. They can check. Yes. And then right. Seasonal allergies. That is okay. If they have a runny nose and they don't know why, that would be a reason why they couldn't come in. Okay. And then those forms come to my office, and I fourth. Um, I don't keep them on file here. I fourth, um, down to the human resources department. Okay. Well, you before eating them daily or weekly that week. Okay? That's the purples holder, right? Yes. Yes, it is. OK, Yes, because we simply wouldn't be a But we don't have enough people. Do you have someone be the screen? Okay. What are the rules? Teoh giving that health information to the town of Lancaster itself? Because again, I don't know what they are just interested because you had to get our permission to open back up which were able to get from the board. I know. We're gonna be notified if you know, somebody turns out to have you know you're on the virus one of the ways, or how does that work? You know, I know it's all treated confidentially through the human resource is department, so I can ask them that question if you'd like me to. Yeah, I appreciate it. Whatever we could do. You know it. I appreciate your might be hip concerns, right? Yeah. Absolutely. I'm thinking, though, that I stopped reading the thing that through human resource is they would be contacting that the Health department. And I'm sure if there was an issue, even without a name, they could contact the town and let them know. Okay, Good, because again there's there's hip issues with employees. But again, is the employer off the individual's right. You have a responsibility to let other employees know if somebody sick Know what I mean? Without giving specific names, HR would actually want HR contacts. The health department on the health department would do the contact trees using confidence. Yeah. Yeah, there would be contact tracing here. Okay. Any other questions on the screening? No, it sounds pretty simple. I'm assuming that it's going to just go on at infant item. I mean, that's the new normal. Yeah. Yeah. Okay. We're talking about the one that says procedures for pre entry screening. Is that what we're talking about? Yes. Yeah. Okay. I have a question you've just supplied board members. Not? No, I haven't heard any mention of Ordina members. I think you will just be considered the public if you enter the low. Okay. Okay, employees. Right. And you would be required to wear a mouse. Yeah, just like that. You're like a normal patron, right? Okay. Okay. Okay. You have no safety

plan. I know this was adopted from Central, but have their own little spin. And I think this one, um the only changes I made were inserting our library name instead of the central Library's name. So I really I really didn't change anything because this one was vetted by an attorney already. It must be perfect. Yes, yes, yes, I'm sure it is. My that is probably OK. I had a question about just the hygiene union. Yes. You know that the items that need to be I mean, they're disinfected when you were every use. Yes. And it's all staff gonna be involved in that. Yes, because Josh can't be there the whole time. Yeah, exactly. And we were Honestly, we were doing that before we closed all staff. Right? Let's cleaning and disinfecting. So that will continue. I want to move on to the markers. It says Flores will be marked with the Yes. We live with a marketer. Speak to the floor. Right. We haven't put them down yet. They are vinyl, and I have them right here. But we have electrical tape, and we also have duct tape. So we were gonna experience with both of those. Okay, that'll work. That work. Yeah. Any Anything else in this list? What about now? Did you? What did you say about, uh, curbside and walk up? I didn't change anything this, so that's not in that one. But we're going to make up like a, um, on a dent. Um, to the toward link is the library. Because I know that from what you said, and I completely understand, Lancaster really won't be able to offer curve site or walk up, right? I don't I don't know if we need any Curbside is mentioned. For example, on the bottom of page two, I think it's good to have it in there in case at some point, we do offer it, okay, just to keep that option open. Okay, that makes sense. Just you know, as things may change as Faras faces moving forwards and backwards can I get some clearer clarity on Ah, it's on page six. The visitor lives. Yes. Yes, I do have a draft visitor log. That's, um I'm working on, but yes, Anyone who enters the building that is considered a non library patron visitor. So, for example, when we order something from Amazon and it's delivered, or as our restrooms, some start to get renovated and the contractors come in, they will have to come through the staff entrance, and they will have Teoh sign in on their visitor. And I think that is something that will be used for contact Tracing. What about what about normal patrons, though I mean, no, because they this is only for non library patrons. I understand. But I think the problems just is great with having more. So people just coming in off the street, you know, they get a library card, do the computer log ins is a record of patrons that way for those that come in. Just use computers. Um, many people are coming to use the computers, use guest passes so we don't have any Him and the ones that do years, their card, it's considered confidential. Okay, if someone really wanted to get that information, they could contact the downtown library. They probably have to get a subpoena only to the teacher. But there would be it would be up to the very county health department if it came to they needed to trace somebody. It would be up to them, right? They they would have to contact on a system. Okay, but no, there's not. We're not going to do a visitor logs for patrons. I think that would just two over home, and it's increasing. Contact them because everybody touching the same paper and and the same time in the privacy issue. I mean, that's the front. Yeah, If I remember, I read somewhere where step members have to have their own pen and pencil. Correct? You can't share him. Correct. And I did remove. I love like those little golf pencils all over the library way. Don't want stuff like that out in the library. Okay? No. Kranz way. No toys. It's going to be, you know, come in your items leave. Get out and it's the computer and leave. There's gonna be No, thank you. No, no. Read in the newspaper, huh? What did you do with all the furniture That you had to move and separate? We are moving it into the meeting room so the meeting rooms gonna be

stuck. But Josh has been doing a great job here. If you've been in touch with Michelle Barbaro off maintenance on the building and, yeah, I did just email her on Friday to let her know that some staff back in the building, but let her know that we're here, and that as soon as I know are really new plan, I won't get in touch with her again. Okay? I just kicked her. And emails, All right? Anything. Anything else on the safety plan? If anybody has any questions about, I think we're good. I mean, this is I'm assuming everybody's understanding that this is really a you know, an f y. I kind of meeting is supposed to approving anything unless care you I'm glad you mentioned that because I think it would be in our best interest to have you approve this plan because we will be posting it in the library. Are you talking about the re opening plan in particular, or the safety plan about the safety point? Then let's stop and think everything. Well, that's fun. Let's stop here. And a movie. The reopening plan, I think, is the materials. That's really just procedural. Um, that's handling the materials. That's really no. I think the South screening is covered. Also under the safety plans. If I'm read it correctly so I think if we would approved a safety plan, we would have ourselves covered. Okay. All right. So I look for a motion to approve the, uh, Kobe 19 reopening safety plan for the Lancaster library. I'll make the man okay. We met. Who do I got? Gary and right, Jean. Second Jane. Thank you. Ok, any questions or for the discussion? Okay. All in favor. I Huh? All right. Okay. Um and I need to talk about look at the reopening plan and what we know about Gates. Carol. Okay. So until very recently, I was seriously leaning towards beginning with curbside, thinking that I could bring a couple more part timers because, according to the county executive, we are a municipal building, so we can have 50% of staff in the building. And for us we have 15 staff members, so 50% of staff is considered seven. And right now I have the four full timers and I have our two part time librarians. But both part time librarians work very few hours, not here much at all. So I was really hoping I could bring back to other part timers who work 19 hours a week and one do the first half of the week. Any other do the other half? But I contacted HR on Tuesday, and the reason I can bring the part time librarians back and the full timers back is that we have all been receiving emergency pay for our contracts. But the other part timers have no, they are collecting on appointment. No, and I asked if I could bring back to more part timers, and the answer first was no. And so that kind of put a wrench in my plans for curbside because I didn't have enough people to cover all the points that need to be covered But then I got another call on Wednesday That the answer Waas? Yes, but we would strongly recommend that you do not because one the part timers are currently collecting unemployment through the federal the federal benefits through the end of July. But more importantly, they're part of the savings plan for our budget for this year that Mr Stone talked about at the meeting. Last were right. So they are asking all contract libraries, too. Wait before bringing back the rest of the part time staff until the end of July. I'm not clear on, but they did. They didn't say, You know, it's not a hard no. So my my philosophy right now is I'm not going to bring anyone back. But if after we re opened, we find that we are just so overwhelmed, you know, I'm a bring one or two, and I know I know some other contract libraries. Are you? Yeah. So I was going to say we can't be the only ones with that problem, right? Right out. I understand. I wonder how that gets reconciled If they came back earlier. Very. I know. That's I'm concerned. Yeah. So, um so, yeah, once I Sorry. Once I knew that I had less staff to work with. I just didn't feel like I had enough point people to manage the curbside. And at least if we reopen the building, all staff will be in the same area of the building

socially distance. Of course. It will allow us to communicate better and manage what we need to do better. I think me on the phone lines, the dust and and we shelving and all that stuff. Yeah, I know. I think at this point, I'm gonna agree with down home. I think you should just stick with who you here for right now. See how that goes and go from there. Well, but now, I mean, what about what about limiting the hours, then, um, we don't have to Do we have to stay open 55 hours? Oh, so so can we tinker with the hours so that yes, some people are all right. Do you have? Ah, yes. So I did. I did. Son proposed hours. You know, what I'm proposing is that we begin with 20 hours per week because then that would give us on the three hours of off time outside of the lunch break. That would give us time for shelving and all of our other duties. Because once we open, we will be helping. Can I Can I jump in here for a second? Yes, that put a damper on this. But the email that I sent the rest of the town board is the curbside service, right? Not gonna need something just to make sure they're aware that we're actually opening the building as opposed to just curbside service. Everybody's on board with that, right? Yeah. And this has changed for me. If you could send me something, I'll send it That all the board members and just make sure they're okay with it. Okay? Yeah. I just want to make sure we're all in agreement today to do you have a start date for this care? Yes. I was looking at June Ace, so that gives us another week and a day to prepare the building. The for example? The plexiglass shields for the desk are arriving tomorrow so Josh can start installing them. Okay. When you say 20 hours a week, yes, that's open. Can you break that down by day? What would be Yes. So I was looking at Monday, 1 to 5. Tuesday and Thursday, three until seven. Wednesday, 9 30 to 1 30 And Friday, 1 to 5. Now, is that staff hours or public hours? Public hours. All right. And what about staff hours? So staff hours, we would be in the building eight hours a day. But the one hour lunch for you And we would be doing the all of the shell being umpteen book drops and all of our other duties. So what are you know, What would the staff hours be then, during, um Well, for example, I might have to stagger them, just so they enter a different times a little bit. But, you know, Monday would probably be something like 9 30 to 5 30 Tuesday. See a lot of 30 to 7 30 fold, but look, a little bit of staggering there. Okay? Okay. Sorry. My my idea was starting with 20 hours is once I can bring some more staff back. Then we can start increasing the hours open to the public. You just need to get a handle on all of it before you go or right? Yeah. No, Uh what else. What else? In the reopening plane? Just to be probably the biggest change I made. Two. It was on page aids. Okay? And that was just in addition of scaling down services because I read a lot of different reopen you plans from libraries across the country, and many of them recommended flexibility are moving in either direction through the phases because we just don't know what's gonna happen. You know, we might make it took days three and then have to move back to face to and so I didn't want to incorporate that option into this plan. We have any ideas when we might go into phase two. Right now, they're saying you in seconds and faras face three. There's no idea. No way to tell right now. No and place for would include, you know, programming, I assume schools, camps. Yeah, and, um, that could be a while, because professional sports venues fall under that too. So between that and schools, that's going to be the hardest one did. Get through here. I have another question. OK, OK. You were limited to 50% capacity. Yes. How are we gonna keep it so that it's a 50% capacity. That is one of my biggest concerns. Um, what I did do is I purchased some Stan Shins, one for each entrance. And if we feel like we are our capacity for the library itself, not counting the meeting room at 50% would

be roughly 100 people. So if we feel like we're doing account and see that we're over 100 I can put the Stan Shins outside of each door with a sign saying Stop building is that capacity? Do not enter. I wouldn't be able to lock the doors because people still need to get out. How often do you think there are 100 people in that part of the library? Not not County. When there's a program, right, I honestly probably not that often. I don't think so. We're just gonna have to wait and see. I think there's gonna be a Russian things when things open, right? Especially if the hours are limited. You know, there's only four are like, I know that that is my concern. You will hipped it. King of our Russian things is the Dropbox is currently lacked. Right play. We did. We did open both drop boxes, too. Same world because I feel like that's going to be your biggest, like, scoop of everything. Yeah, you can return things. It hasn't been too bad so far without kids programming to I don't think there's going to be, You know, the kind of people in they'll come in, find out nothing's going on, get your books and then go. Yeah, that's the hope. Yes, yes. Meghan gonna continue programming. Meghan, you can hear. No, I can't. I just was on mute. I know I could hear you. Can you hear me? Are you OK? Yeah, I'm hoping to, um, so we're kind of like in the process of figuring out how it would work out for all of us based on what we're going to do. So I would like to and I would Yeah, definitely. So just how many and what? Um, it's still kind of up in the air, but yeah, there's still be some sort of programming coming. Yeah, I think we're gonna wait until after we reopen for at least a week to then determine if it's feasible or programming to happen over the summer. Okay. I mean, Megan, Thank you. so much for what you've been doing. You are phenomenal. You make me laugh. You you make me want to try different stuff. Thank you so much. No problem. And Genevieve does a very good job to seize on with her kids. So she wants to thank you. So some of our programming that we paid for already are they going to offer virtual options? I've been in contact with a couple so far, so right now there's a couple that are willing to like, kind of revamped their programs. Thea's zoom. And I think it was my meeting or go to meeting. But I think it's primarily zooms three outlets, like, yes, on some of the program. So I still have yet to see any more information some further way are still going to be looking into getting an ALCs grant through the Elks Foundation for those programs, like we have the past. Okay, Yeah, that's good. Okay. Is there anything else on the reopening any other? Any other questions or Karen is Cara, Is this something again you would like us to approve? Yeah. We said wait. Also. Yeah, I think that's a good idea. Okay. With the hours suggested Yes. Okay, I'm just I want to make sure that I read it, Tom. Right. Okay. Well, okay. I will make the motion and that we approve the re opening plan a second. I think you can. Are there any other questions or discussion about reopening plan? You know what? I didn't want to mention one more thing. And that is that if by some chance we are not in face to buy Joni's, we won't be able to reopen the library. Okay, I will word it yet. If Erie County isn't Western New York, right we're doing in Western. New York isn't phase two. This will happen this match. Okay. Got it in the morning paper that were describing that the decision on phase two was not by metrics, there's this committee or something. You know, of elected officials, whatever. We're going that way. While they had to do was determined that the trend was that way. So it sounded like, is almost no way it's not gonna happen. But part face thready was metrics. So that that's something, but and I think another factor here, we should be given Kara discretion. I don't know if it's built into this or not, but, I mean, it's great to have a plan. But the reality is, when you get there, things don't always work the way you expect it. I mean, it should allow for her to have

discretion to do whatever she has to do, which may be in there already. Well, I don't think she I don't think that then Well, there is a There is a, um there was a financial one made. Well, we did that. Yeah. Yeah, well, I mean, patrons are not, you know, following social distancing and are making the staff uncomfortable than it. Something will have to revisit because I know like you go to the grocery store, and some people just do not care. They're up in your space, and we wouldn't want Kara have staff uncomfortable coming in. Well, wouldn't understand certain circumstances like that. Like if somebody doesn't wear a mask and they refused to leave, wouldn't you call the police? Yes. Yes. And that's why I'm prepared to handle That's what I mean. She's gotta have the tools to do it. And that's one of them. There was an executive order, I'm asked. I just mean general would be easier. Some people are just not respecting personal space. Yeah, and I think, Well, you probably have to handle it carefully. I mean, family members, you don't have toe, you know, you shouldn't have to. You will with them, right? Right. Come in together. And there you're looking at books together or whatever, but it's Rangers getting in each other's face, I guess, in getting in the staff space, you could just look at it that way versus, you know, strangers in each other. Well, I did. In addition to the two Stan Shins I bought for outside the doors. If I need to put them there, we also got wall mounted ones for either side of the information dust. So because sometimes we would have patrons that walk behind. Not anymore. Yeah. Okay. Yep. If I have a question about the bathroom keys. That's something that we can like not use currently. So that those air not being, you know, taken in and out where people are washing their hands and having the next person take it there. Unfortunately, the way the locks on the doors there now, there's no way to use those restrooms without the keys. OK, that is an issue. Yeah, because those are gross to begin with. Did we get Did we? I You know what? I was not able to order them yet. Um, I'm going to try again because we didn't. You did approve those at the march meeting, so I'll keep trying to order the new ones because those would be at least easier to clean. Right? Right. And they might start the remodeling on the bathrooms. I did get an email from Ed Schiller that we should be hearing from the contractor soon so we can pick out tile. So that is moving forward. Okay. Card. What to do? Gonna let. I'm gonna It's gonna take a message. I'm sorry. Somebody I should talk to that under a pillow. Anyway, um, so are we. Is there any other discussion? I guess that's where we were with with that and with really opening plan. Every good with that. I have a question about the bathrooms now, Now that you brought up the bathroom. Well, wait a minute. Let me just I think we were taking a vote on the wave of on the plan. Yeah, we have. Don't we have a second. Yes, I made the motion and come second it. All right. So if there's no other discussion, uh, can I, uh all those in favor? I I Okay. All right. Your bathroom question. Miss my bathroom Question. If you are the bathrooms going to be cleaned after a patron uses them No, they will not be cleaned after every use. There's There's nowhere we could keep up with that. Yeah, maybe I am working on a cleaning log, but with Josh that he will be using document how often he cleans and with what clinic. Everywhere. So we'll come up with the schedule for cleaning. The bathrooms are you know, I've had discussions with the other contract directors, and there's just no way we would be able to clean after every use. Well, you know what people are going to be in and out. And I won't even be used that much because a lot of people want to use it, right? That's that. I thought. I mean, when I go shopping Wegmans, I'm not. I'm talking to use the public restroom when Probably a moot point. Not everybody's gonna be in and out there where the computers are every

other one or something like that going to be available reps. The contract directors have made the recommendation to downtown to limit computer use to either 30 or 60 minutes with no extensions. It's a good idea, but we have not received a response yet. So that is considered because we do have people who come in and sit all day on the right hope that answers in computer. And we felt the keyboards, the computer keyboards do have to be cleaned after every use there, close to the dust so we can keep an eye on the Uh huh. And all day won't be an eight hour day. It's gonna be really a four hour right before our day. So that okay, Does anybody have any other questions or concerns? Well, uh, I him every question about part time staff. Yeah. Since it, uh ah, reduce part time work hours. This and this is in the 2020 budget update projections. And how much are you going to tell? Because there are take 30 of the 14 hours now, um, you mean their weekly hours? Yes, they can do a maximum of 19 but many of our part. Time positions are less than 19. That's just what we've been budgeted for. So, for example, I have a page only works 12 hours a week. E don't think none of my pages work 19 hours a week. I do have to senior pages that work 19 hours a week and one senior senior, one library clerk works 19 hours. Everyone else is less than 90 knows. Do they want to curtail it more? I haven't heard anything on that. Yes. Okay. All I heard is do not bring them back yet is part of the the savings. So? So June 8th is the the opening. Yeah. Yeah. June is the opening, and we've got We've got a meeting scheduled for the 11th. So unless you want to just go home and scream what will begin by June 11? E, I don't know you, but I do know. Actually, I didn't even think about that. But we will be open then. So I will have to have one of the part time librarians here help cover. Oh, yeah, Yeah. Would you would you want us to change the time or anything, or to make it more convenient for you or you know. Would you mind if I thought about that for a few days? Slowly. Not as everybody pretty flexible with their time. Yeah. And about what? About the friends meeting, too, Because we usually have the friends meeting before the board meeting. It's just a kind of like, I guess I just wanted to ramp up stuff and suspend everything until probably September. Because we usually go on. I eat a son in July and August anyway, so? Well, you know, I think care. And I talked. You could You could use this zoom subscription for friends meeting. Okay. Yeah, Donna, just let me know what I can. I can email you the Oh, yeah, information. Okay, That might be an idea, because everybody now has email. I think that, um, you know, you have a whole lot find it. Friends meeting because social distancing. I mean, we have a full people. Oh, yeah. So I wrote a room is occupied way could meet it at the big table. And that's kind of you know, somebody social distance. Well, may I read? It goes like parking that most tables will be gone, actually. Okay, wayto wait till August for meeting it. That's the best we till August. Now, that could be sure. So I just take care. I have one more question. Just make sure you have this correctly. So link Sister will not offer walk up or curbside service. Perfect. We are planning on reopening on June 8 circulation and computer years on Lee with limited hours. Okay. And I have the hours you had sent those to us, so I think I'm good. Okay. Thank you. Okay. All right. Well, unless there's nothing else Well, we'll see. Well, we'll hear from care about this if there's a better time for that reading. But the June meeting would be a catch up on, Well, agenda. Yeah. And And I think we talked about, um if their documents, that could be emailed ahead of time. So, you know, that's a lot of work for you, Kara, Actually. Ah, i'll be asking John to assist me with Okay, You can hear right now. Okay. You talked about OK, so that you will be a big help for that. Yeah. So that'll be our first test of the paperless meeting.

Yeah. Okay. Okay. I'm mildly confused. So what? We're what we're shooting for is a at the library meeting. No, no, no, no, no. Okay. Okay, good. Although I'm glad you mentioned that, Gary. It will depend on the governor's executive order. I don't think it has been extended to do an 11th yet for, um, the continuation of online board meetings. So I'll keep my eye. I would imagine it's going to be OK. Yeah, you know that it's going to continue to be online. Yeah, I I would imagine it's gonna be extended, but right now it expires early, do? Okay. All right. Um, yeah. I mean, I I I guess I'm thinking this makes more sense for the time being. Will you let us? You let us know then what? You know what? What's good for you? And if you need Teoh, include a little update on how things were going. Feel free. Okay. Well, I wish we could help you. I wish we go in and put on like no. Oh, thank you. Well, you're just the fact that you're supporting us means a lot. That's a play. You're a great team. We really we really appreciate you. And please tell the entire staff how much. We appreciate all the work that we must. Okay, everybody. Then stay. Well, Yeah. All right. Wait. I need emotion. E Make a motion to adjourn. Thank you. I have one question that has nothing to do with boards or anything else when I have been trying to put books on Hold on. Damn, we would hit place, hold. Good reads now. Yes, they have disabled holds for the time being, but I think you will be able to do it soon. I can't. Oh, really? The year olds for weeks. I just did another one the other day. I couldn't do it on something. Okay, Yeah. They must be doing something with the system software. But I'm expecting an announcement from downtown very soon about holds, and it's on those. So as soon as I get that informational shirt with all of you, John, are you using Libby or Overdrive? And by using what? Oh, no. I think I think she's talking about the regular kill. Oh, I'm sorry. I think about the e books. Don't make sense. Yeah. I am expecting an announcement soon from downtown. Thank you. All right. Okay. Okay. I believe so. Thank you, everyone. All right. We'll talk to you on the 11.

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Further doing. Okay. Uh, and the 1st 1? Weird. Oh, years. 10. It's you model, huh? This is the busiest day I've ever had. I haven't left this chair. I've had one meeting. Got canceled, The other got moved to this afternoon. Then I got an email about wanting all these records of something. So anyway, I'm here. What's the like? Hurt? Are you go, junior. Right. Okay. Hi, everybody. How's everyone? Good. Good. Just waiting for that hair appointment this afternoon. I went last Wednesday. He really did a job on me. Looks great. Gun looks great, E. I don't have any choice between my my wife in the barber. They both agreed to what to do. I have nothing to say about it, you know. Oh, that makes it easy. That makes Yeah. Good morning, everyone. You're right. I need to know who was here. Kristie. Okay. Thank you. Here. Yep. Sarah, Can I got man? Yeah, yeah, yeah, I'm here. Okay. What about Jan? Not yet. And Gary, I'm not yet Donna. No, it's just also right now. I'm sorry. What? There's only the five of us here right now. Okay? Because I tried to be prepared. I got every names and that I'm just checking everybody off is a second gathering. And Jan are here. Yes, I'm sure they will be okay. You know, I just send everybody an email. Um, I got, you know, made me wonder when we talk about this some other time. But I just wondered if you could do a zoom meeting and be looking at your documents at the same time. Online? Yeah. You just move. You can just put like the Zuma at the bottom of your screen. So even though you don't see everybody, they still see you. Don't forget that part. OK? But then you can guarantee some people had multiple screens. Yes, this can. I'm here. But I couldn't. I couldn't do the video part, so I'm just on my phone. Okay, so I got Jan and Gary a boat here. Yes, Teresita. Thank you. You have coming. E don't know. I don't know either. I didn't hear from him. Um, I thought maybe Donna would, but, um, that's okay. We can weaken start. You know where we have more than 1¼ okay. And got the roll call. Yes, I do mean hell. So calling the order. One will look at the agenda first. Does anybody have anything to add to the agenda? Yes, please. I would like to add either under the financial report or under new business that we open up a new C D for \$20,000 at the Bank of Akron. Okay, put it under the financial. Okay. Okay. Okay. Make a motion to approve the agenda. Okay, Christie. Second all in favor. Aye. All right, well, we got meeting minutes. Let's take them one at a time. Marks, Wells, Rivers had a chance to look at that, I'm sure. And I have a motion to approve. I'll make the most make emotion second. Okay with it. Okay. Julian. Jan, Jan, You're in gym. Okay. Thank you. I I Why do you cook March 31st? Move, move. Okay, Ken, do we have a second? Second? Jan. Yanking second. Got it. Over. Hi. We have the minutes of May 20. I will move to prove them. Hey, Kristen. Thank you. Oh, second. Thanks. Very. Thank you. All right. All in favor. All right. Good job. Thank you. We'll play. Do you have the report of the director of the reports. Theo. Sorry. Okay. Um okay, you're on. Okay, So I will just give us a summary of the past three months. As all of you know, we closed on March 17. And then soon after we began all of our virtual programming. Thank you. To Megan and General for those making a two story times a week. She also started monthly. I like Lego Club. Uh, we at rough afternoon science Saturdays. She got the memos, and Genevieve did science experiments with each of her Children. They're all very popular and going aged with the library while we were closed. Um, And then on May 27th I was able to bring the whole time step back into the building as well as one of our part time Liberians, and we started preparing the building for reopening. Everyone had to learn all of the

new procedures, including starting their day. Well, this check, um, and how to handle them with materials which we talked about it. The last meeting. Lots of new training protocols which we're following and documenting. And then the library re opened on unit this past Monday. So that is the summary of the past few months. Uh, I've got my board, detailed reports. They narrated us. So I think, um, you all had a chance to look over. One thing I wanted to point out is because we were doing all that programming on Facebook. The number of our case. What Pau are really explored really have a great group of people following page and using it. Teoh, keep up with what's going on. So it's a great way for us to communicate. I don't Yeah, Kara, you know, pass on to Meghan. Um, our congratulations. I mean, she has done a fantastic job, and the number of people that participated in your programmes was just Yeah, I know. It's so nice. One of things I love is when they comment. And they put a picture of their Children in the comments so we can either see them viewing the videos or see the craft. They made its, you know? I know that means a lot to her because she was doing this video without being able to see her audience. Yeah. So it's nice for her to get that heat. Yes. You were very lucky to have for absolutely We'll keep her down. I know, I e And then I also included the statistics. There's not a whole lot to discuss their since we were those of the maze thing, I'll point out, is the video of you. So I did. For April in May, when we did the virtual programming. I did include those numbers in red on the 2020 statistics. So one label, part two eso those air video used as opposed to a 10 year very high numbers. I had a question about the wide five stats for another get. How did you calculate those? Well, actually, central takes care of that for us, but, um, I did hear that he schools advertised that for students who may not have WiFi at home. They can access it through our parking lot based on the numbers they were using that. Yeah. How did they know that the wife I, um, business are for us? Oh, they must have the i t. Department. Must have some way of breaking that down, but I can ask them about that. How they figure that out. Okay. It must be able to identify. Yeah. Wow. Well, um, you know, it's only going to get better right here. Yeah. It shows you what I need. WiFi is Yeah. Yeah. I'm glad we're able to provide. Coming up your items on, um, Westminster. Keira, were you extra crowded yesterday when you think people can come in and sit down? I just thought with a very hot weather yesterday, people were probably looking for a place to go. Never mind. They can't come in and sit. No, but it's been studied but never crowded. Which is good. Okay, that's exactly what we want, right? Oh, how about public comment? Are you ready, Donald? You? Yes. Can you hear me? Well, ok, great. Uh, obviously, the friends have no plans to have a meeting in Italy. September. We can't get together. It is a group of We have agreed to send out the friends letter, the revised friends letter to up everybody. And I think Kerry, did you have the stamps to send? Send out those line of stamps? I've plenty of perfect. Um, I'm planning on coming in. Maybe Maybe tomorrow. Kara Teoh give you a copy of the letter. We could make copies, and I think the last meeting our last friends meeting a put labels on on all the envelopes. Correct. But they did. I think so. I'm gonna have to look in the boxes and find out where the are, but I want to get my goal is to try to get them out by next week. And, um, the friends letter says I'm sorry. We were in the middle of planning everything and everything have to come to a screeching halt. But we still want to support the library in the library's open. And Sundays are important. Blah, blah, blah. And please consider renewing your friendship. This you know, your your friends real this year. So, Kara Probable. Hopefully I'll be in tomorrow. Thank you. Sue, for doing the letter. Everybody's been saying that I did a great letter. I keep on telling him wasn't me.

Donna, you have are open hours tomorrow. There were about 9 30 to 1 30 tomorrow was one defied. Oh, What? Tomorrow's 1 to 5. Ok, All right. Yeah. Donna? Yes. Picked up. All the information comes around. Mailer came in from the the press the best day, and I made it deposited. \$300. Oh, good. Okay. Good. Um, I like Gary. What I might do is Drop off all the letters at your house. You have the stamps that you can run off. You have to be upset. No problem with post office. Yeah. Yeah. All right. Okay. That's all I have. Okay, Thanks. Not naturally. Abort. Can you have flown it up? Your phone on? Can you see me, Mrs? So now it's no fight. My career working. We got to do that. I'm very old. Okay. Can you hear me now? No part. Oh, yes. And much better. Thank you. Yes. Meeting on your phone to, um Okay, so we have, uh, also have three financial reports to look at. So it will take a look at march, and, um, see if anybody has any, uh, questions about any of the disbursements or balances. Yes. I have a question on the march financial reporting. Bank of background. This says New York State sales tax. Annual debit \$360. Plus, um, is that supposed to come out of? Bank of Back? Renner wasn't supposed to come out of the MMT checking account. Um, we've I looked at past years, and it was always done out of the Akron. Okay. I could investigate if we can use I'm anti nuts here. Okay? I I don't know if historically, we've been using it out of the bank of effort, and that's probably work comes out of I just good question. Okay. Does anybody have any, uh, uh, other questions about that march report? Um, okay. I had make a motion to accept the financial report for March. 2nd 2nd all in favor. Say aye. Flying. Take a look at April, which is pretty blank. What's the same is, uh, March. Okay, Okay. But we still have to approve nothing. Well, can I have a motion to accept us? The April I will are a second. I will. Your Christie all in favor High. And now we're onto May. And there were some disbursements. Um, anything you want to talk about here, Kara, any of the, uh Well, one thing I might have mentioned under MNT the deposit that was actually the money you get from fine revenue on 16th. Okay. It took me a while toe to go to the bank to positive ladies. Um and we did get a under Akron. We didn't get a \$300 donation from Daniel's Lewinsky. Um for the summer Viper. So that's hard to That's great. And I Would you like me to send him a thank you letter or didn't want from the board? Um, it doesn't, uh it doesn't matter. And I'm happy to do Well. Okay. Um, why don't you go ahead? I have a question. Yeah. Um, am I reading this correctly? Are there two CDs that are maturing? No, That's this on our list. Oh, I'm sorry. Well, that's okay. That's on the agenda. Yeah, I got it. Okay. Okay. Any other? Anything else on the expenses were good. Yes. I like the s care about the zoom expense. You doing this on a monthly basis on an annual basis? I did the monthly subscription because I didn't know how long we would want to keep it. OK, but if you'd like me to change it, I'm happy to. Well, I The annual subscription is cheaper promote. But if before things that we're not gonna be doing this very often and you don't need zoom for very long than probably about monthly basis is fine. Yeah, I think we just keep it like it is for now. Yeah. Okay. I am optimistic that we won't need it. Yearly subscription would be admitting defeat at this point. Open. Okay. And, um, as Donna mentioned, we do have a CD, do with the under e need emotion for the main minutes or may find useful report that will make the motion they dio Thank you. Old flavor. Um, okay. See? Getting 040 which airs June 28. Do we want to direct Jan? Let me interrupt you for a minute if I could, So I called the bank this morning, okay? And their interest rates are terrible and they admitted were terrible for one year. It's 10.4 for eight months, eight months to two years at five. And for 36 months, it's 360.6. And she had a comparison sheet

comparing Bank of Akron interest rates with other banks and make of Akron was the best. So when I hung up with her, I did call MNT and I called KeyBank, and she's right. Those pitiful interest rates are the best in the area. She said that I can call up to nine days after June 28th and see if the rates has changed. She said, But you had to know that there's a chance that it changes. Not only could it possibly go up with interest rate could go down. And she said that when they combined with um bank on a buffalo that willing up on July 18th that on July 18th Bank on Buffalo may have some special promotion because of this change over. But we can't take advantage of it with this CD. But we've got one in July, and maybe that would work for that. Likely? Exactly. So I am. It's all right with the board. I will call them on June 29th is when I was advised to do and find out what the interest rate is at that time. And then if you want me to, I can just go ahead and renew it. Um, yeah, well, I think so. Because I think, uh, Gary's got a suggestion for another CD, and that would just be a separate a separate one, So OK, OK, so we're gonna authorize Danto robot over. Are you gonna roll it over for the shortest amount of time in hopes that interest rates improve or what? How long are we thinking? I don't think they're going? The Chairman has said they're going to keep them for as long as they can. So I don't think there I don't want anyone. Um, so but if you wanted to just your more than years. Yeah. Yeah, we just want to do a year. Jan OK, even though it's a little bit lower than the two year and three year go for the year. Well, yeah, because if they go up, you know, after a year after the economy improves a little bit done making it would be worth it to look at it again. Okay, So we'll have emotion to direct Jan to ah, do business with the Bank of Akron and try to get the best rate for a 12 month period. Uh, well, I will make that motion. So cookin on a seconding all in favor by all right. Oh, great. And you know, there is another one. We can talk about it at the next meeting. And, um and that will may be involved. The Bank of Buffalo. So for bank on buffalo. Okay, um, and while we're let's just skip to Judy Teoh. Uh, well, you got the the little report in front of you. As you can see, the balance in the effort account is, uh is way too high. Um, and get and curious suggesting, uh, just another seedy for \$20,000. OK, but now, after what Jan told us to, we wanna wait till after July 18 and see if there's a deal. It bank on Buffalo with a higher interest rate or being, But it seems like a good idea, doesn't you agree, then? And so in July, maybe you'll be doing to, uh, you know, rolling over the one. And now wait would be meeting before that. We wouldn't have a meeting July nine. July night. Thursday. So, yeah. So there would be time to do that. Thanks. Okay. All right. We also done. Yeah, we'll play. All right. And now we've started to include the town maintenance budget in the, um uh, under the financial report to So you have a copy? Is that a pack it wrong? So you can kind of see how much was budgeted, How much has been spent? Uh, and I just I'm assuming that, um, the fence is going to come out of this. Um, and I don't foresee any other expenses. You care? No. I mean, I'm typically we way. We don't use a lot of this budget. It's sort of saved for emergencies. Like the emergency we had last year with the elevator that used up. So it was good that we have this money to draw on. But typical expenses are, um, spectrum for the WiFi, and that's under Internet access. Um, we purchased the last even ice melt for the parking lot. We just had our fire extinguishers inspected. Our alarm system consents directed. So anything to do with the building? Those expenses Go on here. Okay. You don't have any kind of an idea. What? What they're going to spend on the funds, do we? This is Sen. Tai could be expensive. We're doing a vinyl like things, right? Vitals expensive. I believe it's a It's a little over \$6000. Okay. It's really not bad. No, it isn't. And that includes

taking down the current funds. No, that's not well. It's kind of a good idea to keep an eye on those expenses. I have a question at the time employees doing the fence or is it a company? It's a company. I believe it's Oneida. Okay, um, Michelle Barbaro from the parks and rec department to get three bins. Yeah, okay. I mean, that's not anything that we have to approve or anything of the Oh, I wouldn't have the information. Um, okay. Ready for old business? Uh, Carrie, you've got a reopening update such as it is. Yes, it's actually gone. Really? Well. My biggest concern was overcrowding, and that hasn't been an issue. Um, it's fun study, but never a large number of people. Um, a lot of people just happy to come in again. I heard over and over and over again. Of all the things I missed, I missed the library, the most demonic. That is so nice to hear for us. And it's been really great to see everyone again, all of our regular patrons. But we've also had a lot of new patrons this feet from surrounding towns that, um, are offering curbside. And the feedback I've been getting is they're not They're not interested in curbs. Do they want to browse your one of the few in our area that's actually open? Right? So we have people from West Sonika use There were ah, a lot of people from two. Braga. It's a lot of people walking in and saying, OK, where do I find this? This is my first time here on there, so excited to be in the building. But also, a lot of our regular patrons have been bad. And like I said, it's just so nice to see them in here. How are they doing? You're Excuse me. Oh, do we still have people coming in and spending a long time on the computers? What were only open for four hours? So I try to keep that in mind. We do have some people that will stay there for four hours, but most are probably on for an hour or less. I was just cuter. Uses very popular. It's definitely indeed that. You know, I've been hearing over, and it's just people know they have a computer at home that they don't have a printer and they think are We have had people coming in to fill out unemployment applications, and so I'm glad we can provide that service. Yeah, thank you. But what about what's happening with the census? Keira, Is there anything going on with that at all? It kind of got dropped by the wayside. You're right. We still have a table featuring information in the building about senses. But I haven't got any questions about all of this week. No, I think it's the ducklings been extended, but yeah, so maybe maybe a little this beautiful There maybe will be a focus on it when the time gets closer, right? Assuming that a lot of people have sent it in. So yes, so you know, overall, it's been a really positive, and everything's been going smoothly so far. Not okay. And you still don't have any of your, um any of your other staff know its's basically Meghan, John and I handling the phone lines, helping people to dust, help you people on computers. And then we also have a lot of cleaning to dio. So whenever someone gets up from a computer, we wiped on keyboard. Whenever someone uses a self check out, we wipe off the touch screen. We kind of divided up where, you know, one person will focus on cleaning to the other Jupiter, focusing on helping the bedrooms. Genevieve was able to come in and help us. Two days this week at which was a huge Yes. All right. You're waiting for waiting to be able to bring more staff back. Yeah. Yeah. All right. Um, B is the investment policy, and you've all got, um, a copy of that, Uh, and I just asked if there is, it's session to start with. Well, can I ask a question? So, the email you sent us this morning, is that something that's going to be added to this? I don't remember seeing it in here. It knows kind of requires written procedures. And I was really only what we do. Uh, when we get when we when we get a CD, I mean, we don't do it besting. And although Gary had a question about whether we should diversify a little bit more Um, and I don't know what you know what? Well, the question, I think, but, um, it was just my attempt to put

something in writing that looks like a procedure for what was already well, and I think it's worded. Very well. Um, way we need to put money amounts in here. Well, what? Something I would like to entertain because when I looked at the balance well, checking account right now. You know, should we have some limitation for how much were keeping in that active account? And you know how much we should be investing and very suggesting 20,000 for the next CD. But, you know, should there be a couple of 20,000 you know, invested? Did you? Yeah. I don't think you should put any down amount in there. I think it should be at the discretion of the board when to get the CD. And how much? In other words, the point isn't How many hours is that you? I don't have all the funds tied up at once or there on the checking account once. I think it's a matter of discretion. Oh, okay. I understand what you're saying, but the policy says, um, under seven. Designation of the Ponsetto. Reason says \$100,000 for account. Who? But these air separate accounts. He's right. So we're well under that for those. But that's the job of the board will review each month. You know, make a decision this month on this in the financial situation this month. Went to dough. Next month is different. I just don't like putting numbers in there because on her hands were tied. You know, in a sense, our hands are tied. Because if we prove this, um, the investment policy, um, then and it says \$100,000 we're applied to \$100,000. I mean, if we went over there looking out, that will be right. You bet. We do have to watch that. And maybe that maybe that should be a good reminder. Maybe that could be in the procedure, but it's already in the policy. So Right, so then what? You wrote up. So we want to take out that, um, paragraph where it's asking for a month. Oh, I don't think so. I think we want to keep it, even if we make it \$100,000 and maybe not put in the amount of it doesn't stop us from doing it before the 100,000. How is my whole point? You know you can do it whenever we feel it's appropriate. Yeah. Yeah, That's what we do now. Exactly. Yeah. What? Mother don't wanna balances 100? Um, no blood in the back of my mind, though, is that we as of next year, we have to create a budget or are looking. And so, um, you know, I think we have to think about how we're going to Um Oh, list. Our list are projected expensive. Long come up with a balanced. So how much of that should be in CDs And how much of it should be? Uh, you know, on funds that were we've got plans for and that were You know, we want to keep on hand to to make purchases and that kind of thing. Um, so, you know, I like all of you. I'm sure we don't want to be sitting there with, you know, once to 100,000 or even, You know, I Maybe we should decide on you know what? What kind of a budget we want do we want a \$50,000 annual budget? Um, you know, I think one of the things I would like to do is go back over the last safe three years and look at what our expense expenses and revenues have been for that checking account and be able to figure out what what a reasonable budget would be for 2021. Um and so that it kind of impacts. How much is in that checking account? You know what I mean? Yeah. Yeah. Do we want to kind of keep it yet? People 100 limit in that checking account so that it's manageable You a budget with? I know that just might Where my head is thinking what I'm thinking. No. We decide we don't have to decide on this procedure thing today, and then it's a brand new. You have any? Most of you haven't even seen it. So, you know, we could weaken. Just talk about that next time and just approves of investment policy, But then maybe get into a little bit of the nitty gritty next time and especially thinking toward doing a budget when you Okay. Okay. So we would we would be approving the investment policy that we received, And we would think you sent us this morning. The policy would be something we would take care of it the next meeting. Well, that's what I'm

suggesting. And that's not a part of policy, but that so the procedure. I'm sorry. It's how we how we implement the policy. So, Hillary, we're going to say no. I was gonna say the same thing that, uh, herb are. Thank you. Barbed. I was going to say the same thing Bob said. Well, then what? I'm Look, what we're looking for is a motion to accept The investment company is has presented. I make the motion, Jan. What about the blanks? Well, that we're gonna talk about that next time because we're just this procedure only talking about the policy right now. Documents was one. There was one place that we were making a change. And that was on the second page where we were just going to use the titles on the theme of the officers. We were just gonna use director and treasurer. Um, you see where I mean? Yes, we will be investment policy. So, Kara, um, you have this on, um But l a clinically. Yeah. So if we get if we just put that in, it should be under the copies that was sent to that team. Oh, you know what? I'm looking at the old one. Okay. I did put that I live by director and board Treasurer's. Look. All right. Okay. So we have We have a motion to accept the investment policy, and we have a second? Yep. Any other discussion? All in favor? Aye. But and so we'll put the procedure on the agenda for the next time. Okay. Working a lot. Fence up the any more than what you've told us here, Kara, I don't I was gonna ask Bob for an update as faras the come on board, um, approving extents. Yeah, I'm so I will pile up with him because Michelle wasn't terrible. Whole thing. All right, that's an update. Well, child has been chosen. Yeah, and and ordered. I believe Ed had said that originally would take about three weeks to come in. And then once it comes in, construction starts. But there is Ah, um, you know, the supply chain has been Arkin's might take longer. I'm going to mean I'll call you back in the interest of full disclosure. It was Jan and myself that without the child, and it's ah, there wasn't It was various shades of brown. Basically wasn't a jan, and I actually looking a tile. We were looking at pictures of tile which the same thing in, in addition to the no, the plane color and that their rectangular tiles. Uh, there we picked out a kind of herringbone, um, accent to go around. Well, so, um, the next thing is, uh, the lobby floor and but the baseboard, right? Okay. Anything else, Kara? Not at this time. Okay. But they're still saying that it will be about a month for them to once they get the materials about a month to work. Once they get the materials, it sounds like they'll be here doing work. But it is just a question of how long it's gonna take to get we decide that we were gonna keep one bathroom open while they were working on the other one. Yeah, Yeah. Yes. Okay. The Monica Wallace rant orders Kara? Yes, eso The reason I wanted to bring this up is because at our march 12th meeting, we did approve several items to order. But then we closed a few days later, so I never got the orders through. Um I would still like to proceed with those orders, even though we may not be able to put the items out right now just because they are interactive, touching them. So we may have to wait. Wait, put them out. So I just want to make sure it's still OK for meteo it. And in order the items I I would like to personally, but I just wanted to get your feet. Yeah, fine. E think if you wake the price may go up, it will go up. Yeah. And you know what? Let's go with a positive thought that at some point, we're gonna be able to put him out on the kids are gonna be able to play with Oh, you get there. Yeah, and I'll bring more items to order at a future meeting because that was only some of the money. Okay, we'll keep working. Okay. All right, But okay. Under new business, uh, we've got and will report. Good. Okay. And I just have one common in the government. Let me find me. I loved everything. I made my husband look at the whole thing, but I noticed a typo a long time. Okay? Down in the very corner. Highlights from 2000 and 19. Our team won the 21st 20. I can't

even say it because it's not. It's got th after the 21. Thank you. I will fix that. Okay. On the right. I didn't find anything else and I absolutely loved it. They catch one. Good job. Thank you. Yeah, very nice. Can we have a motion to accept the annual report? I'll make Dan. I will. Christy. Thank you, Christie. All in favor. Okay. Thank you very much. Here. It's just beautiful. Thank you. I have a question. Is it possible for us to make copies to include in our friends letter? Normally, I would send the copies to the print shop downtown. I'm not sure if they're open yet. Below. I know, if not, depends on how many copies you need. I could do them here. I just don't want to use a follower toner because of the color, right? I guess we don't even have to do it in color. It would be just because we usually put in flyers for the book sale and chicken barbecue have anything like that. But just so that the friends see that things have been progressing. Okay, I didn't It would be a good idea. And student, black and white, we can do it in black and white it, but they don't need it in color. And how many companies would you mean? Um, I'll have to get back to you on that because I think maybe, like, 160 on that I have to come Hominy Hominy leading up to the front. Okay, let me know when I'll take here, OK? Well, like I said, I would be in tomorrow to because we have to make copies of the letter. So Okay, that's a great, great idea. Should get this. I mean, a lot of other people should do, but yeah, absolutely. And and it's coming out at a time when they can get it. Yeah, yeah, yeah. Home. Okay. What can Europe put together? They are the updated review policy policy. Be there was. Well, um, and we're doing the procurement from today. Well, in the investment was done. Yes. And then I have several new policies listed there for us to do later this year. Those are for the 2021 minimum standards. Okay. All right. And I have templates for all of those. You know, we could take and work with those. Yeah, you've got one. Not one a month from, like all this in September. So that's good. Um, I really I have to say I really love having these documents ahead of time and being able to look at them. So far. So far, so good with some, uh, Google, whatever it is. Yeah. Karen, thank John, because it was actually formatted came in. I have no issue with that. Everything worked great. Perfect. You I will let him know. Yeah, we didn't have to waste all that paper. Yes, E. I have to admit that I am still a little bit, you know, but not as not as much as what's in the woods in the folder. That was my That's why that's why I had the question about being able to to be on a zoom meeting and look at the documents at the same time. It'll be amusing, are looking at you in person, and then you get them on the computer, right? Is there going to be a paper copy for the records? Yes. Yes, we look, you know of the binder here that we will always have print copies. Yes. Okay, um though the procurement policy, then is basically the same. I mean, it's where now, does anybody have any, um, issue with any of it? It's really kind of an annual approval. And as we've said before, very little of it really applies to us because we don't make purchases usually over 5000. So, uh, emotion we accepted is because I read the very thing twice because I want to make a record of everything. There's a lot of legal stuff in there that I don't understand fire. That's why we have can, um But I'd like I said, I I think it was pretty straightforward as far as a little bit that does pertained us. It's worked, and I don't think we can change much, if anything, anyway. Yeah, and it's one of those things where I think it's like an insurance policy. You know, if you need it, you'll you'll find your policy and read it and see what you know protects it, protects us. We did it the way they were supposed to, right? Something's wrong. They did it wrong downtown or whatever, you know. So I will make a motion to approve that. I think you can more discussion, Kara. I just want to mention one thing because it will affect what we talk

about under G under new business. Okay. On page two, there is the informal bidding process. What's in purchases of commodities and or something? Because between 5000 and 20,000 work between 40,000. We have to get bids from three sources. So that may affect, um, a lot of your ceiling. We're gonna talk, right? I just wanted to mention that. Yeah, but that should be a town responsibility while we're gonna pull probable in a minute because that's we may not. Well, well, look, OK. Eso have a motion and a second to approve policy. Ah, college neighbor I summer reading program. What's it? Yes. So the theme this summer is Imagine your story. It's obviously going to be very different this summer compared to past summers, to tell him all of our limitations right now. But Meghan and I have been talking for the past few months about what we can do. And one idea that great idea that meghan had was we're gonna have an online form that will put on our website and advertised through Facebook and the Lakers could be where people can fill out this form, just telling us the title and the author of each book to read and they will be entered to win one of those births flakes. \$150 yesterday. So that's how I will handle that. Um, we're how many? How many forms or how many tickets does he does? Can you fill out a form with one book and get a Yes, Yes. So you will only be able to fill out one book at a time. Each country will be each time someone fills out, the form will be one of em. Three. Okay. And and we will also have weekly scavenger hunts through our Facebook page and that will begin July 1st and go through August 26. So that will be eight weeks. And each week Megan will post you know items for people to look for and take a photo of. And it will be tied into the summer reading theme in reading. And then at the under view to itself, will randomly draw a winner from all the entries. And we were thinking of giving them a winner Would get a \$10 gift certificate to Frosties. That way we can open it up to all ages. It's not just limited, Teoh Children. I'm so I would need approval by 8 \$10. Ferocity is casting for the scavenger hunt. Well, I will make a motion for that today at \$80. Yes. I'll second that I thank you. We'll continue with the Monday online Lego Club, since that's been so popular. And if you didn't see this week, I think this week was the volcano okay? No. Yeah. Um, Megan's also planning. She's pretty much put it together. It's a teen virtual list state room based on the summer reading team, and that's something that they can do it any time. Throughout the summer, it will have some paper. Teens way also have three performers just summer. Originally, we have seven books, but many of them are not making the transition toe online programming, So we have three of them books. Over the summer, it will be through our zoom account, a well handle registration. We'll have magician Chris Johnson, a circus performer named Benjamin very. And that S. P. C. A. Will be doing ah wildlife program for those air. So those will be online through our zoom, almost just kind of testing it out. See what kind of results we get that since we can't have the in person performances, right? You know how many participants you can have on June 100? 100? That's when I thought. OK, so I think that's a fair number. Yeah. Um and then Megan and I, we're not sure about other programs at this time because staff is so limited. And now that we're reopen, um, kind of sit down after this week, we're getting used to the new workflow because we're doing all the shelving and emptying the book drops, and we're doing everything. And so we're adjusting Teoh how to fit everything in. So we'll, Meghan and I will talk after the end of this week. See if it feels like you can fit in any programs or if we'll just stick with what we have. Well, that's really great making lemonade. Here are the lemons are trying because, you know, are you as you know, our community loves loves programming way. Don't want to let him now,

right? Well, that's really delicious. It's great. It's great, because I couldn't get a vacation. Uh, take a virtual trip somewhere. Okay, So this that's really summer reading program and summer programming, right? Okay. And then Carrie, you've got the updated projected program. You're too. Yes. So I included this because obviously, I had to remove all of the programs from mid march. Um, it's been canceled. And then what I did was I added on three summer zoom programs that we had. And for the Chris, Johnson and Benjamin very programs. I do have \$500 from the central library to spend on programming, so I'll use that money to cover those two programs. Um, I've been talking to me about the speaking grants, and it was supposed to be submitted June 1st, but then they now that use the date. August 1st. So what? What? You know, see if there's anything we can, but that has been the date has been moved on there. Oh, no. Um, So you have, uh Are we looking at needing more money for programming or no workers, But you've got enough. Yeah, well, and if things open up well, you've already planned ahead for yoga. Yeah, I and I don't know when we'll be able to Do, you know, is that something should be willing to do over Zoom. I was gonna contact her about that. Although I was thinking with that of waiting until the fall just because I haven't solved the waiting list problem? No, I I have been thinking about talking to her about that. And I know our Tai Chi's teacher also reached out to us about possibly doing something online. So we'll work out something. Yeah, the y m C A. Has been doing a lot of programming, you know, online. They do it for you to Okay, you Well, they didn't, you know, didn't Yeah. Wait. What? Classes? Like permanently posted. That could be the difference, Right? You'll have to see what she thinks along. All right? That's right. Yeah. I think she really likes to interact with people. So she might be more of a zoom person so she could talk to happy. Well, yeah, well, it's working. Asking your Yeah. Um okay. The other, um, the last item here, the lobby ceiling when we were meeting with Ed Shiller on the bathroom construction. Um, you know, they're going to do the lot. There's enough money in the grant. And again, it's see, you know? Yep. It's like 35,000, 35,000 the you know, construction grand plus the town. Um, and there's enough money to do the lobby floor, which wasn't really part of the restroom. But there was enough money to do that or do the lobby ceiling, which it would be nice to do, because it really when you think about the new, everything else being new and you look up at the ceiling, it really could use a replacement. So, um, he had priced that out at about a little short little short of \$8700. And, um, uh, I was suggesting that rather than go to the town, um, although, you know the money is there if you look at the town budget proposing that that's something that the board could pay for, Um, we certainly have the money. And, um so I'm just throwing it out there. First of all, you know, um, I mean, I think I think it should be done. It's just a matter of who would pay for. So I would I would agree with you. I mean towns. The town's having problems financial. And even though it's budgeted, I'm sure they appreciate the fact that it's not being used for, you know, for other things especially when we have money. Now, whether we do the ceiling of the floor. I mean, I don't know you that it is enough money in the grand to do one of them, and then we would do the other. That's right. That's right. We kind of We kind of decided on the floor because that that that that would be part of the grant because that probably makes a little more sense, you know, coming out of the bathrooms and, you know, continuing on, um a Sfar is getting three beds. Any time any things done, you have to get multiple. Um, I don't know if if there's, ah, you know, you would ever kinds forbids. Anyway, hopefully more than three. Well, um I know the towns, and I'm doing it, but we could every type,

you know, that must no way of contacting. Ah, yeah, he would. He would certainly have ideas on who to get bids from, So, um, but I know he would help us with that. Um, but how did how does anybody feel about ah spending our spending? The local funds? I don't want to call in private phones, sending local funds to ah to do this with all the work is being done. I would hate to think that we're going to leave one small second. Well, is not small, but one thing undone when we have the money to get it done and make the project, actually, everything it should be. I'm concerned about setting a precedence here. Um, because it's a town building in the town. Usually does. Yeah. I mean, I'm not opposed. Teoh replacing the roof. I just I'm concerned about the precedents. Yeah, I can understand that. I don't know. The next time something major happens and we need money for and they'll say, Well, you pull that \$8000 out of somewhere you have anymore. Well, that's it wouldn't, uh what do you think? Uh, there was my concern, too, as setting a precedent. Unless we say during this pandemic times and tight budgets that you with your next event with my thought, we've got a way around that at this time. Yeah, you know, one shot deal that we understand that this is a time building and in, you know, helping the time we want to help the town because we know that there and the taxpayers. We want to help the text. We have to get the town's approval anyway because they are building. And this is the way we're going to sell it under the situation. That's one time we'll do it exactly. Yeah, I think I think what we have to do is go through the town board so that they can approve that we are going to do it A you know, a repair to their building because I don't think we can do it alone. I think we need their approval. Were absolutely. Or you could get back to get by Bulgarian born no animal. We'll get on board in a minute because then he'll look like a hero. He's got a hold of \$8700 to throw back into the into the kitty, though. Yeah, no problem with that. Well, in terms of procedure again, then we should probably first talk to Bob. Yes, absolutely. Go through the town board and then get ah, the three bids, Um and, uh, and kind of go from there. Well, you know, maybe what can happen is that and Schiller can take care of all that as the town boards contribution because he's on retainer. So that should be okay. And then we just then pay for, you know, the construction. You know what subject to this being looked into? I think what's gonna happen is the town will actually do it, and we'll get the donation to the town because we broke when they felt the band shell. Originally, the town band was going to do it on their own, Couldn't raise enough money. So the town took over managing the project, and we gave them whatever money we could raise. So that's that's a procedure that certainly there. OK, Yeah, that sounds good. And even if you know where the government the same is there the government? So it's whatever entanglements the government has with bidding or anything like that. Is that gonna change? All right. Oh, I have I have a question. I thought I guess my question is a statement. I thought that the town couldn't accept donations. I'm not aware of that. I'm not sure about for building things, you know. You can't. I don't think they can accept the gift for like, oh, I have the statue here. You go kind of thing. I'm not sure it did it all. It's something else like reimbursement or, well, candy. Except it's like hasn't haven't give spent, accepted for the opera house to make improvements on the opera house. And isn't that upper house pays for their own unless it's it's a It's a town building likewise to the time would pay for it on my president that I knew about was the Band Shell. Yeah, and they had some assets which they gave to the town is part of the cost. I don't remember. You know, I wasn't involved with the town part of it, I don't know. Well, that was it that you couldn't describe it as a donation. Believe me, they'll figure out a way they would

take way. Didn't remember we did the basketball court in honor of gym mats in escape park So it can happen. Figure out a way. I mean, just okay. Tell tell by what we're interested in doing, and then they'll get no working out. Talk to Kevin Laughter's whatever. As long as the board approves it, don't figure out a way to do it. OK, OK, so, um, I I would suggest that we create a emotion so that we've got a record of the board agreeing to pursue this. Um Ah. I'm happy to to make it. Um Well, will move that the board of true expending, um, up to, let's say, up to \$9000 on a lobby ceiling. Um, well, and maybe we'll just leave it at that. Um, because that's basically what we would be what we would be doing And then the procedural stuff. We can work with Ed and Bob on. Well, Second Mitt, may I suggest maybe you make him 10,000 cause there might be some change orders And there, any time just construction could be change orders. And you don't wanna, like, all of a sudden they Oh, no, we can't do that because we allowed it. Only 9000. You spend the 10 but at least give yourself a buffer. Okay, Um and there are 10,000. I got it. Good point. Okay. Ah, Can I have a second? Who? Second of the purity. Very did. Is there any more discussion on it? Can I just read this? Big can make sure I have it right. The motion you're making is if Lancaster Public Library board of trustees approved expending up to \$10,000 on live on the lobby. Feel on a new lobby soon? Yeah, on a new lobby ceiling. Okay. Got it. Okay. Thank you. Okay. All right, everybody good with that. All injury hurt. I, uh Okay. Anything else for the good of the order? You want me to follow a five on that, son? Um, yeah. Uh, why don't you give me a call to I'd be glad, toe. Okay, Right. And and yeah, Bob. And if ah, that's to get Bob and Ed together. I don't know if it's possible, but on and try that. Okay. So far. And set up a meeting. Yeah. Okay. Yeah. Yeah. Okay. Great. Thanks. Here. You're welcome. OK, all good. I make a motion that we Sure Well in favor. Aye. Would you see everybody? I have a little bit. Knows that I don't seconded. Thank you. I'm gonna be a grandma. Graduation. Congratulations. 1st 1 well in the world. Although it's great she'll be the baby will be a New year's baby or a Christmas baby or not Sure, but sometime in the early at the end of the year, how exciting Yes, I'm excited. All right. Well, thank you, everybody. And I will try to get these out in the next couple of days. Thank you. Okay. I'll see you when I get the letters. I'll stuff. Might be Monday. I get in touch with me room, we'll put the stamp. W Nelson. How are the treats going over? Are you talking about the ice cream trees? No. Well, that ice came. Not a secret by now, isn't it? No. Oh, yeah. Thank you. Really appreciate those things. It was Kristen's idea. She's a Yeah. And, you know, I want that I want to thank you. So thanks for bringing that up. That was hours on Monday. What? What time can get in there on Monday on Monday? Wonder if I hook one. Okay. All right. That's my day. I thought this coming Monday was my day. I e while go. Didn't hear anything. Twice as much as you heard any word on when we can place holds on books? Oh, yes, I did. And I'm sorry to say it's not till July 1st 0 no, that's along with way. I think we I think the main reason is because not all libraries air open yet. And we need all the high agrees to be opened for it to work. Okay, that's something. Yeah. It's gonna be a few more weeks. Unfortunately, there should be an email coming out from Central, I think this week about that. I just found out at the end of end of the day yesterday. Thank you. Hi. But I have a good day. You too everyone. I think I may as well, stay healthy.

Lancaster Board Meeting Transcript 7-9-20

Can you hear me? Hear you now. Yes. My computer was down for a little bit sore. Signing with my phone to their twice get stereo video. Okay, let's check this one off. Well, okay. We yet scary. Okay? I don't know. I help where you can hear me. Yes, I can hear you. Okay. Great. I Bob. How are you? Good. How you doing? This is exciting. I very Can you hear us? Yes, I can. I just got to get my camera going here. Okay. Hello, everyone. Hello, Barbie. How are you guys doing so far? Enjoying the eight, uh, earlier tradition house. Nice. All right, So who do I have your so far? Eros? Here? Donna. I'm sorry, Keira. Dina. Got it. Bob Leary. Bob Leary. Thank you. So am I missing? Yeah, Jerry here. Okay, So I'm missing Jan and Kristen and so and so. Okay, here you go. You know, since nobody sure yet I'm gonna sign out and sign back in because I don't know what's going on. My camera. Okay. Hello. So I am. Yeah. Yeah. Thank you. I can't. Hi. Can anybody hear me? Yes, I can hear you good. I'm having a hard time hearing everybody. Um did you want to go with him back in? No. I'm gonna turn off the window. Air conditioners. So if I melt, you know what's going on. Is everybody else there? Um, we're still waiting for suing Kristen. Okay. Does anybody else not have central air? Am I the only one? Oh, no. I have central air, but is anybody else having an issue with her Internet? All day long, my internet been going in and out. Well, that's why I'm not on Zoom because I couldn't get it to work. You're the only one. I the only one on the phone or is everyone else and zoom? No, I'm only on the phone because I don't want to take a chance. That's what I was thinking that would cut out halfway through or something. Yeah, Okay. I asked Sarah if, as a board member, I would be allowed to sleep overnight in the air condition library cooling centers? Yeah, and I think board members should be able to spend the night as long as you don't tell anybody. And as long as you're willing to, like, put books away and stuff. You're really good at that. I mean, you could clean because nobody doing enough of that. I'm having an issue right with my So here's to Yeah. Hello? I do. Hello. Was everybody good? Hot, hot, hot wall. No salt in there for who were we missing? I believe work missing. Just Kristen if Gary Because he was going to go out and come back and he was given an issue with, um video. This is here in the work problem. Didn't think she'd be able to come. Okay, so Christian will not be coming to light. I didn't hear any differently, and she was okay, Okay. More? I don't Well, Gary was with us, but he went out to go back in because he was having an issue with video. And so I'm having a really hard time understanding you. Okay, but able to hear soup look terrible. Okay. I will. Uh oh. But you see if I can adjust my Oh, that's perfect for me. Well, it was was immediately after h i j anything. Yeah. Yeah, I can hear So Gary hasn't come back on yet. I carry us back. Gary, Can you heroes? Gary, No, he's connecting. Okay. Okay. It looks like I can't get my camera working. Smoke. Okay, we can hear you. Okay. All right. Can we start? Then? The good 3 may well take. You can call, and we'll call the meeting to order at whatever time it is. It's like for 403 e will make the motion second. Thank you. Okay, well, look at the agenda and there's wants Teoh. I had to Yes, I would like to add that. I don't know whether it's under new sister old business, but I would like a make the most of net. Uh, e ready to, um to increase zooms from 14 95 1995. Oh. Where are we putting that? Under old business in your business? Probably old business. All right, zone subscription. Right. Do you have an update on that? But I'll wait till we get to it. Okay. Thank you. Agenda. The only thing I wanted to mention is under new business. D I did get a second

invoice from Dump Coast. Or now we have, uh, two invoices that with department, a lot of emotions will accept the agenda. As a member, I'll make the motion. No, sack you. It was can area. Thank you, Gary. All right, Uh, look at the meeting minutes from June 11 and I have emotion. She looks up the minutes, I make a motion. You re second. Ran second, All in favor. I I We're looking happily on Pharaoh's reports. Here's a great pictures, Kara. Oh, yeah. Trying to add a little color to my reports. Okay, well, as you know, we're opened on Monday, June 8th. So it's this burn our fifth week of being reopened to the public with limited services and modified hours. It started out more on the quiet side, but we've been getting busier. I would say business right now is pretty study. And, um, we still only have before full time staff members, including our building caretaker. We do have to part time librarians, but we're using a very minimally and our 10 part time staff, a combination of clerical senior page and page are still waiting to enter into work. So they're not here. Um, you staff members that are here we are covering the dust for answering the top. Old lines were assisting people on computers. You're acting bus drops this Charging returns, breaking down and shelving processing new materials, which has increased significantly. The new stuff is coming in. Um, you're also cleaning, so we are. We are very busy. One thing I've noticed as part of our reopening is that computer use has really been in demeanor before the pandemic computer use has been declining. And since we re opened there many days when all the computers are full And so we're utilizing our laptops for patrons to you, are they? What do you What do you I'm sorry. Are there Are the computers distanced? Are they other simple Not operating? Yes. Every other computer is turned off or social distancing. Okay. And what do you attribute? This increase of usage? Well, we have the idea. I have some ideas. Some people don't have computers at home and really missed being out of touch during this pandemic. People don't have printers at home any different. Various forms like tax forms and things like that. We've also have people coming in applying for unemployment benefits. And and some of these people are people who don't have any computer skills. Adult, they need extensive help from staff. Wow, I so that is, are you able to help them and still keep the social distance? That's gonna be tricky. It is. That's probably the trickiest thing that we do here. And so what we try to do. We don't touch their computer, but we try to do is look at the screen, give them some kind of direction and then step back and watch to see if they were able to take the direction. So it's a matter of, um, standing next to them both of us wearing masks and then stepping back to limit our I'm closeness to. But it is tricky. Yes, sounds tricky. Go ahead. OK, um, are virtual programming continued in June. As you can see, we still did the Lego Club story times for afternoons and science Saturdays, and we'll continue to get lots and lots of views on our Facebook page, like in terms of statistics. Um, overall system. Why force the numbers are very much down. A lot of that is due to libraries only being open limited hours or modified hours compared to normal. But I would say overall, just for the few of the four hours were open Monday through Friday, we've actually done very well. In June. We were as faras rankings, if they were number five, system wide in circulation. Out of 37 libraries out of library visits, We were number seven system wide computer access. We were number five and wife. I used that you were number four. But that's another number. That's interesting to me. People are really taking advantage of the life I Even when the library's closed, we'll see cars in the parking lot taking advantage of the free one. That's a full blown. Yeah. Um, and then I also have a breakdown of the 2020 statistics for programming. As you can see, the video views are quite

high. Schools are the numbers and red. And then after that, I have the system comparisons. You can see Lancaster compared to the other libraries. I looked at the statistics. It looks like No, I know that we're weight down, but compare doctor libraries. We're not doing that bad, right? Right, Right. Agrees. I think that speaks very well to Kara and the staff. Well, very limited staff to when you consider all that. Good one. Thank you very much. Thank you. Okay, that's my report. okay? Care if it I should. Couple questions? Of course. Absolutely. Um, I use everybody wearing masks. Yes. You know what? In the beginning, everyone was wearing a mask. No problem. In the past couple weeks, like we have had a few issues with people. They come in with a mask on, sit down at a computer and pull the mask down. So we've had to keep our eye on that and go up to them and say, Mask up, please. And they do comply. But it seems to be happening more and more. I think I'll go ahead, but they do comply. When you ask, they do. Some of them, you know, grumble a little bit, but you do comply, and that's all I care about. That does seem to be an issue just within the past few weeks. That's happening more and more so we really I do a lot of walk arounds, Meghan does, and just trying to keep an eye on. I think there's a lot of lost that he yes, absolutely. And ending the one weather, too. Library their condition. But has anybody come in and said for health reasons, they can't wear a mask that has not happened at this time. That way you have a plan if that happens. For example, if someone wants to borrow material, we can offer them the accommodation of asking them to wait outside. And we will bring the material out to them like a curbside service. But if they're using a computer or staying in the building, they do have to wear. Okay. Any other questions for Kara? Yeah, I have one more. I was looking at your manager Meeting notes? Yes. And I'm wondering how the cuts are gonna affect Sunday. How are we gonna still be able to Sunday's? I don't know. I don't know how we will, because normally we staff Sundays with a librarian and a part time senior page, and I haven't been able to bring back in your pages. But the other issue is that I think if we worked open on some days, we now have to have at least three staff members because of the constant cleaning. It's too hard to do that with only two managing a pass to phone lines and helping people on the computer we know. Follow the cleaning standards for our safety. What it doesn't look good, but I don't know. Okay, well, I'm gonna Madonna. Probably understand what I mean. We've been collecting money this year for Sunday hours, right? And we collected the over \$1000 so far, I feel kind of funny about collecting money for Sunday hours and not happening, but if you can t out Yeah, I think Gary, I think people will understand if he can't Sunday hours. You know, we're gonna be talking about about extending the hours we do have and how difficult that's going to be. I think I mean, I think people will understand nothing is Munnell and, you know, if they want, if they don't want to give, that's great and you don't know Well, that's okay too. We're just, uh You know what? We're not Yeah. I think we should see where we are in August. Teoh, I wouldn't want to make a decision right now. Yeah, yeah, like we also need to know what's happening with schools to schools going to be online or if they're gonna be open, we can decide that and find out what the library should be doing in response to that. Because there are some people who don't have computer access and kids have to do online. Learning. The library might be a place for Sunday's where they could go. But if we can't be open, we can't be open. Yeah, it's a lot. Depends on what's happening with part time staff. Yes, were limited to the people we have now. Well, we're barely making it through. The hours were Wow. It almost seems like it's too far in the future to predict. I mean, so many things are changing daily. Hard to

tell what would happen in September. Okay. Anything else for Kara? Yeah. More. Sorry. Be able to maintain your five hours with staff together. I know. No. Okay, there's There's just no way we can do because like I said, we do need three people when we're open, not including Josh taking care of the building. And that's all we have right now. And we're I would describe it as we're working at a frantic pace now, just to keep up. Okay, More on that later. Donna? Yes? I'm gonna piggyback on what Gary started about. We sent out the letters to the friends requesting our renewal of membership in requesting membership. We've collected 2100 and \$70 so far in the letters list went out a couple of weeks ago. Um, we've collected \$1520 for Sunday hours as Gary alluded that we have people donating for Sunday hours. I don't you know what? If I would donate for Sunday hours, I would just figure that they would that I would be assigned a Sunday that would be open, and that might not be This calendar year might be the next calendar year, but I think you know that. I think people are aware that perhaps that that will be next year and their money would be used wisely just as long as we have it. And then I think we can notify. I'm not sure if we've ever done this, but we'll notify people when they're Sunday, comes up and when their money within how their money has been spent. We also have \$650 in membership from the Friends, so that's it. \$10. That's like 65 people and we had about 90 that were members last year. I said I was during the book sale as well, so for 65. I think that's pretty good like, and that's only in the last couple of weeks. I mean, it's, you know, that that's the initial Yes, that's what That's great. And again, I wanted to reiterate the friends purchased those canvas bags or book bags. We decided that we're not going to be giving them out this year as part of the membership will wait till next year. Good. It's too hard for the staff to have to worry about giving out something. If someone comes up and says, Oh, I need my book, my bag and having staff have to go in and get one. Get one of the bags out. It's easier, I think Now they're they're overburdened. We don't need to burn them with that. And we never mention that. We're giving out bags anyway. It's a nice right, right? It'll be a bonus next year. Let's Yes, we're hoping to meet is a friends group in September. We usually take off this summer, July and August, so fingers crossed that we'll be able to have face to face meetings in September. Yeah, I hope so, yes, all right. Any other questions? Any questions for Donna and we don't have any any more. Any other public in attendance in my correct, Um, the financial report. Well, uh, June 2020 Um, looking pretty sparse. Did you want to speak to any of it? Uh um, Kara, the only thing I would point out is that CD 40 that get renewed for 12 months, Some G. And I don't know if you wanted to say anything to that, but that is on the report. I did. Our interest rates are terrible. Right now. I send everybody an email. I don't know if you received it to see how low they are. And we have two CDs coming. Do one in July 27th the other 1 August third. I called the bank yesterday, and, uh, if you put it in for four years, you get 1%. You do it for 12 months, which is the low end, its 120.38 And I did ask them they're changing over from Bank of Akron to bank on Buffalo on July 18th. And I said they have any idea they would have any special promotions or they anticipated the race growing up, and they said they had no idea. They have not heard anything about a special promotion. And they said that their rates are very comparable to area banks and that they're just all equally as Lois. Uh huh. So if you want me to, I mean, we have to rename those two CDs. Should I just do it for 12 months and see what happens at the end of the year? I like that idea. Yeah, Yeah, I do, too. Would doing you the most. Yeah. Let me just ask a question. So if you re knew that was you, the one you renew it 040 you renew for 12.38 No, I renewed it And point. Where is it?

Won't you know point? What is your point? 0.0.330 point. If I renew these other ones, it's 0.38 So it's even lower. Well, unmoved that we renew that the other two CDs at, uh, for a 12 month period, at whatever rate they're giving out the awards. Okay, I'll second all in favor. All right. Thank you. Everybody. And I just had a question for the McDavid's son s. Was this the second, uh, that could be quest. We got this year. Yes. Yes. Way seemed always get another \$300 later in the year. Um, no play and the less At the last meeting, we We agreed to do the \$20,000 CD. Am I right? I'm having I'm serious. Beta again. You're right. Gary moved at the last meeting. That would be great. So where you find it? Fun. Not on top of this, but very didn't marry that we Look, I'm having a hard time hearing you feel. Could you? Yes. In theory suggests that we do a \$20,000 CD. Yes, it's in a minute. Right? Yeah. Um, and we said we were going to wait until, uh comes Bank of Buffalo. Are we still gonna wait on that? Even though, you know, they're telling us. Look, there's not likely little better rapes, and we still want to wait. I'd like to see us waiting to see what happens. I agree. Yeah, these rates are just got holding. Will follow. Yeah, it becomes bank on buffalo, and they're offering something toe open, a new one, and a lot of times it is a stipulation is not a roll over. You have to be renewing or making a new one. Um, I would like to wait and see us do that. Well, we'd probably get a better. I agree. Probably get a better rate of clear investing. 20,000 as opposed to 10. Yeah. Okay. All right. I just don't want to lose track of that. So we should wait. Correct? Yes. OK, so but we have a motion to renew. Uh oh. For three and 178 for 12 months. And then I just need emotion in a second for the financial report himself. Didn't Allegri on the, uh, uh, CD. We'll all in favor for that. I I think for that one. Yes. And then the the financial report, I'll move to accept the financial report. I was second, all in clover. I I I, um Okay, so that really takes care of all of the financial under old business. The reopening update and proposal Fuller expanding hours. Sarah. Yes. I have two items for this agenda Item. The 1st 1 is an updated reopening plan. If you turn to page is seven and eight. The items and highlighted in yellow our updates from the system part of the plan. So I just incorporated those into our plan. I didn't make any changes to our parts of the plan, but I did include the system updates. The what stage are we at now? We are at stage or Okay. So, uh, err if I understand this, the I consider I liked it in yellow are the ones that a fine house, the items that are highlighted in yellow, our updates for the system part of the plan. So they do impact us, but they're not written by us. Okay, if they're right now is so is there an issue with any of that? No. No, I don't think so. Okay, so if you want to address your three proposals, I have three proposals for expanding open hours. Um, as many of you know, um, we happen. Asked to increase open hours while maintaining on the same staffing levels. The proposal One. What? Begin this coming Monday. It would increase us to 30 hours a week from 20 hours a week. It would continue the Monday through Fridays, but we would be open six hours a day instead of four. And then we could potentially begin Saturdays. is part of part two of this proposal, uh, the week, the first week of August, and that would bring us after 34 hours a week. But how realistic is that? With the staff that you have? It's not. In order to make Saturday's work, I would need to bring back one part time clerk for at least eight hours a week. Um, of our two part time clerks, one normally worked 19 hours a week and the other one work 70. So it would be of the reduction for them. But it's the only way I could make six days off a week work for us, and we have. This is up to our own discretion. Which one? We choose. Which proposal? Right? This is just proposal one, which has two parts to it, sending me all those during the week. Right and I have been allowed

go through the other two proposals and then I'll talk a little bit about my concerns and recommendations. A proposal to would also begin this coming Monday, and it would increase us to 66 days a week, 32 hours. But what once again, it would mean bringing back a part time clerk for eight hours a week. You know, I'm not sure. Especially based on the meeting I attended yesterday for the managers and not sure that's a good idea right now. Um, and then my third proposal is Teoh. Try to open on Saturdays, but instead close on Mondays, so we would stay five days a week. It would be a total of 30 hours, but I'm not recommending this proposal because we do get a lot of people that are just getting used to our schedule. And I think if we closed on Mondays, we'd have a lot of angry patron mints. Also, Saturday's tend to be more quiet in the summer. I do think we need to figure out how to open up on Saturdays at least life September because one of things Donna mentioned the school year Saturday's air very, Um, But right now, being open six days a week is a real challenge with the staffing that we have and the message I mean I'm getting from downtown is, you know, more hours with only full time Stay off and try to make that work. Okay, so can I ask a question in proposal number one. You have the library opening Saturday, starting the first charity of August. Is that necessary? We Could it just be six hours? Five days? Yes, we could just start. We could just close. Thank you for always. Say they're sorry. I lost everybody for a minute. Yeah, the Internets kind of acting funny today. Yeah, I might have been going in that all day, so I'm sorry. Some Sorry, Carrie, you started to say that we could do this just six days. You have five days and six hours, Keira. Frozen in part a part One would be the same as part to part two would be the same as part one. Whatever that which is suggesting, Well, im if I'm suggesting his proposal number one that we do away with her to what? And I think that, right? Yeah. Reference. I don't know if she knows that she is frozen. You must, because she just want us. Okay. Um, yeah, because you know, if the Saturday would require part time clerk and then there's also an issue with, um, the the full time librarians working a six day that there's a contract is a contractual issue with that. So, um, she would have a really difficult time staffing with whom she has now, Um uh, on Saturdays. Here. Uh, hello. Hey, Carrie. Area. I should let my phone just a minute, okay? Yeah. Did everybody just here all this music? Yes. Yeah. Remember when we always sit around a table? Good old days. I know. Well, And this sheet, even if I could go out today, I wouldn't. Yeah, I'm sitting in the room with the air conditioner going, and I had to turn my nose because I couldn't saying Janet melting because she had turned her off. I am. Well, it's I don't know if anybody's been outside recently, but it is hot. I went out to take the dog out because Jimmy, Jimmy's gone with my husband overnight to the cabin, and I want to take the dog out in my bare feet. I made it two steps on the concrete, me into running to get some slippers on. Concrete was so hot, it was burning my feet. Carol lost power in her office and was temporarily so. She's waiting for it to come back. We'll play. Okay. All right. So this we'll just wait and see what did you want? To move on to something else and come back to this? Well, we kind of need her first. You know, throw most everything. Um I want to get s a say on Saturday Night Live. Discuss amongst yourselves Way do, um f who put a vote Teoh, increase the zooms. Looking from 49 to 1999. Ah, I can thats f on old business 14 99. I'm sorry, toe. What? 1999 1999. Uh, I'll move that we do that. Can I have a second? I'll set. I will. Second fever of that. I Okay that fast. We can also if you want to vote on bt, uh, the investment policy procedures. Um kind of looked at it a little bit last week, but not everybody had it. Um, all I did was restate what we already do. What? Investing anybody want very changes to that? I don't

think so. I'll make a motion that we accept it. Thank you. Oil second. Thank you, Gary. All in Baker. I have a question real quick. Is Ken here? No. Okay. Where they got to go back to the beginning of cross him off. So Ken and Kristen are not here. Direct. Okay, Got it. Thank you Can hear me. Yes, we can. I don't know that I don't have video, but I'm here. Okay, Okay. I lost power. And actually, all of our public computers lost power as well, but we're back up and running. Well, they're everything. That, uh yes. All right. Okay, so we're back to the discussion of how proposal one on preference for letting hours five days instead of one. Saturday. Carol, what is what If you're, um what was working for you? I like art. Okay. My question is is you said part two of promotable one was open up for floors on Syria's starting the first charity in August. Is that necessary? At this time? I don't know. We have had one patron who is concerned that we're not open our full hours six days a week because she feels that as a taxpayer, we should be opened the full hours. We'll tell a recall. Governor Cuomo e. You know what part of me understands what she's saying? But does she not watch the news? Delta's she have no idea what's going. I just, um I'm sorry. I just know people safety should come first food. And I think that doing it reopening slowly is probably the best way to go. Well, in my I also think that, um I know Ken Stone requested that you open a minimum of 30 hours and I don't think we can do any more than 30 years long as we need. It's 30. Our recommendation, not I would I would support the additional tools to do now. So you see how much more? Yeah, I agree. And like I said, the messaging has been pretty consistent as a just recently that the expectation is more hours with just full time staff. And how is this being open to extra hours a day? If that's the one we decided to go with five days, it's six hours. How is that going to affect the full time staff? As far as being able to get things done, that is a very good question. And I will have to get back to you on that because I really don't know. I mean, we'll just make the best of it Good. The positive part of this is that I have a really good team here and we're all really hard workers. Everyone's pulling their weight. And you know, I couldn't ask for better team time going through this right now. But that is the positive. One of my big concerns is what if one of us either gets sick or is told that we have to quarantine for 14 days? Then I don't have enough staff to run the library. That's that's one of my big worries. Could you bring someone else in at that time? I would hope so. But the issue is everyone that I bring back as I'm able Teoh, they need training on all of our new procedures. So, you know, I ideally, that's what we would end of downtown. You have any suggestions on any of this? No. And the differences downtown has central in the eight city branches. So if someone calls in 2nd 1 of those libraries, they can pull someone from somewhere else. We know we don't have that advantage. So it is a challenge for us? No, that was keeping me up at night. Well, I'd like to propose that we know that the boards work that our first proposal of you know the additional hours to five days. Proposal number one, parent one I'm going to do away with part two. Well, because because of staffing on Saturdays, I don't know how. Oh, no, no, I agree with you. I just I want to know how to organise and might know. So we would start this coming Monday and we would keep proposal one part one all the way through the summer, and so are we. Could even, you know we'll have another meeting in August. I'm assuming I can give you an update. Kind of how everything's going. I might even have more updates about potentially bringing Parton staff back, although it doesn't look good. Does anybody have any idea how long I was going to a lot of the library's Teoh operate It reduced hours. From what I've heard, it's it's some. It's actually The state Education department has has said that as long as the state is in a

state of emergency, the of the governor that we are, we don't have to worry about our minimum of okay. I don't know when that will change, but as of now we don't need to worry about the 55 overs. Okay, and you have any idea when staffing needs change? I don't That is, that is the big question. What part? Time staff collects unemployment until the end of this month? Is that right? That's her. And then what? They collect longer. They just don't get the additional past the end of this month. Oh, it's \$600 federal benefit. Yeah, they won't get that, but they would get whatever they normally would have received from unemployment. And I have to verify that. But you made it until when? Over for my Now that my grants, I didn't tell me because my grandson, because he does work for the catering company, is off with all this stuff. And that's what he was told it after July 30 1st he would receive unemployment, but only his initial benefit, not the additional from the federal government. And that's gonna be until either things change that he could go back to working for the catering company or he gets another job or a minimum of six months, is what he was told. Now I don't know if it's something that they're taking care of Salvador's, or if that's the actual law. But even even if part timers were able to come back to work was a question of the little library. Launched them back in central London like that. Right? Correct. Corrects headaches because of just the overall budget area, right? Right. Yeah. We've already received some cuts from the state, and the messaging is that, you know, we are expecting big cuts from the county next year as well as the state. And so these savings now should help mitigate some of the cuts coming our way. I mean, there's a huge when you look at the barrel was a huge surplus right now, but when it makes you wonder why we can't use some of that bring back, I got it. I understand. Understand? Big victims, but a lot of money. Well, if you know, if I'm understanding correctly, you're allowed to bring picks or percentages staff. So you can't really bring any more staff back at all until they increase the percentage of people allowed in the building. Is that correct era? Actually, technically, because of were in stage for and we're municipal, I can technically have 100% of staff back the guidance about not bringing part time staff back is from our central library administration. But this is their cost savings measure. Okay. Uh oh. For a second on the motion to accept one, not second will pay. We'll discuss it. Are there any other Russians air clarifications over? Uh, I just want to run by what? I'm putting in the note. So emotion was made. Ticks up. Proposal number one, part one, Increasing hours to 30 per week. Six hours, Monday through Friday. And then you made the motion in Jan. Second. Okay. No, uh, a lot good with you. Cara s all in favor. All right. I okay. Uh, no. I mean, just calculating this leisure two hours a day to do all the other stuff that you can't do when patrons air there. Right? It's gonna be a stretch. And I you know, we all we all wish we could volunteer, But then that creates another whole set of problems. Yeah, I appreciate the sense of it very much, Grace. It makes me think. What about volunteers? We We did have solitude before. Can you bring them back? No. We have asked them not to come back because of several reasons. One being I don't want to get into the liability issues. It's a lot easier for me. Teoh. You know you have staff directives on how they need to follow the safety protocols, but it's more challenging with volunteers. The other issue is that I just don't feel it would be appropriate since we have staff members. Yes. Come back to work. Yes, well, it And isn't there something with the union? Is Firas bringing them in? E U? Yeah. It could become a union, uh, under old business than more while you were out, Carol, we asked the policy of the investment procedures. OK, we also zoom subscription. Oh, okay with that. Oh, well, I did have an update on that. Okay. Okay, um, the

issue is when I went to go upgrade the subscription, they require a minimum of 10 hosts and each post costs 1999 months, so but actually be a 199. Wow. Obviously, I did not go ahead and do the upgrade. Okay, Reg, that okay, remains that go ahead. So I I am in contact with the head of our I T department and trying to get a solution to get the audio files on the website because the files air so big from these meetings, I wasn't able to upload them. So I'm working on Let me out. But the transcription is still an issue. I'm gonna keep trying to research how we could do anything. Yeah, that seems I could be a real problem. Yeah, I think even if I can find a site that can do it for us, there's gonna be some kind of be Yeah. I will look into it more. I care. Are you recording this meeting? Yes, I am. Okay, Good. Okay. How about the restroom? Construction update didn't have. Ah, we met with head Schiller, and, um and he came up with the idea of Ah, just creating a change order to do the ceiling. Exactly what we did. All right, Mr. Resolution with to change orders. Thanksgiving quarters for the flooring, which is gonna be paid for out of the rest of the grant money is my And then she returned to for 8006. 52 was going to come out of the library funding, which I guess you guys just reimburse the town for that and then we'll take care of all that good stuff, but that I saw letter um, we didn't really talk about it from MGR that I believe they had asked for permission. Teoh take a little longer. You get done. But I believe it was September 2nd. They were planning out being done with everything. What was the date again? I think it's September 2nd. I will try to find the letter after I apologize for not having it now. Um, but, you know, it shouldn't be that hard before they get their completed. Its at the new projected on date. Yes. Okay. Okay. All right. Yeah. What was the old one? Do you remember? Uh, before September section? I think he's after an extension to September 2nd to get it done. They were talking about a month. You know that it would take about a month so I can understand this. Ah, this new date, Okay? And demolition has begun. Oh, good. Started on July 2nd. So they are here, you know, they have started naturally. I mean that the proposal to do a change order was great because otherwise we would have had to go out with bids on the on the ceiling. So I was doing that. Makes it, makes it a whole lot. I think I hear they're expensive to do it that way. Yeah, right, Exactly. Thanks. Pop your parking lot fence update. I know. We said they were waiting. Basically, uh, you know, it all comes down to the retail sack sales tax income that the problems receiving. Um, there's some dire predictions on that. So we had to kind of prioritize things, so it it didn't quite make it to the list. I have not pushed it at this point. I'm thinking, you know, there seems to be a lot of sales going on based on that some people I talked to so I don't think it's gonna be a Z Dyer's. Everybody said it was going to be, But by the fourth quarter, I think we should have that all straightened out. And as soon as there's some money in there again, we got some other priorities which, you know, like safety. Obviously, the biggest retail sales tax hit goes to the police department because that's where a lot of their funding comes from. We get all the village money goes into the police department of sales tax stuff the way it was set up. So we just got to make sure there's enough money. And then, uh, yeah. Once said, hopefully it frees up a little bit. I will pour CET immediately, but a resolution in thank you for that. Okay. And the grant orders for the Monica Wallace. Ah, funding 4000. We're adults. We did. This would be the second round of orders. We have a total of 10,000 to spend on our update of Children's area in the library. And I did submit the orders in June from our march meeting, and that is one of the invoices will look out in a few minutes, but actually, a lot of the items weren't available anymore. So we did have to a little bit of, um, changes to the list, but this is the

next round of orders that we have or that that grant money from the assembly member. Okay, well, these are really just the invoices we've already. Well, what are we doing? What? You're just approving me? Teoh, submit the orders for these. All right? So you can take them and pick them separately or uh, why don't I make a motion to Bendit? Cher's in both the dem Co invoices. Emotion. You're making it. So do prove the expenditures represented by the dem coat invoices. Oh, this list here is these are new items. These are different than the invoice that are further on in the agenda. Oh, okay. This is a new round of orders. I like to make a motion that we allow the library director spent 4680 600 \$4700 on, um, the items achieved. Requests for the Monica Wallets Grant happened? Always. I I Okay. Okay. So now we're down to the new business, but it we have 2020 contract that needs to be approved. Um, if you read it and read it and re read it, it's the same here. I have a motion to approve the 2020 contract. It's the century will move. I'll second. I do need a signature from Barb. The barbecue stop by the library in the next week. I'll have the paperwork ready for you. It's okay. No brittle. And that's that's for the resolution. You sign it and then Sue, I'll need to actually. Have you signed the contract? Okay. Thank you. Um, and Barb, you need it was therefore level slide. It's a 40 or over. I'm sorry. Over. Yes. I need a definite I need the actual count for this one yet. All right, dear. Oh, no. He's got it. I I I All right. Um, well, system paid a budget analysis from Tracy. Um, that's just really enough. Why I do anything with it. That hero? No, I think it speaks for itself, you know? Well, any work ahead of the game, but not really. Right. Um, now the tempo invoices. Okay. Here, if you want to know. Okay, so we got to invoices. The 1st 1 is for \$1288. 92 cents. And that is for the first round. Uh, Monica Wallace, Gramps expenditures. We didn't receive these items. And the second and voice is for book and DVD labels that we actually approved for just back at our march meeting. But obviously there was a delay in getting them, but they're here in this second and voices for \$76.45. All right, then we'll take it separately because that's separate. Okay, I'm sorry. The 1st 1 was for how much? 1000 and \$88. 92 cents. 92 cents If where I wrote the wrong thing down and read it. Okay. Thank you. Paul. No. Now we you want me to the 2nd 1? Because we already did that. But the 1st 1 we need to approve the first Temko one era, is that right? Yes. What? Just think. All right? No. And I have emotion to spend. \$188. 92 cents from the Monica Wallace Graham. Hi. Woman's motion. Second, our second e I way already approved the other one, right? We Yeah. You want to prove just paying Loy's? You all right here? We could do that. I'll move the weeks on \$76. 45 cents for the book labels. Oh, second. Thank you. Very. Oh, Okay. Hi, Jack. Would you mind stopping it in the next week to sign these checks? No, I can come today. Are you gonna be there later? We'll be here till seven. Okay. I can come in a rush. Thank you. Ok, What about? Yes, but you don't understand how hot my houses last of all of the libel Regular? Exactly. Well, they birds like purchase. Uh, you've got the donations from lettis father in law. Well, listen, to expend that money on the too big to pick it up, Okay? So when I have a motion to spend \$300 or like for like, Jeffrey, Thanks. I'll make the motion all braver. I all right now, Karen House when we had to tinker with the policy review schedule. So that happy? Is that just what? Well, no. Yes, yes. So under G new, we have information policy. Look at I suggest that you get in and around together next. Okay? It's a It's a new policy for us, and it's not a law. So I'm having a hard time hearing you. You're in and out. It's a policy for us. So I'm suggesting that we read it between now the next reading and vote on it in August. Which policy are you referring to? Well, freedom of info. Okay? Yes. Okay. Thank you. Paul. What? All right, Sonny.

Yeah. So you didn't do the procurement policy? Um, boy, Thank you. That that one I didn't have that it was approved last month. I didn't know you wanted to look at it again. Or now we get Yeah, we did. Because remember our discussion about Yeah. Will that help gets it okay or my? Well, Kelly, Anything else with a If I could back up for one second? The parking lot offense was just more of an aesthetic thing in the past. If it becomes a safety issue care could you let me know? In the real poor poor said forward without waiting with the whole of the aesthetic thing. So Okay, anybody if anybody leans on it, Okay, well, I lean on it when I come over toe me. Oh. Oh. Are we all set? Anything else than anybody? I have one more question I supplied to run. Speak out of the library's being used as cooling centers. Yes. We were informed just the other day that we are a cooling center. I don't care. How are you handling that? Did you put out more chairs for people to come in and sit succeed apart or No, I would have to say that I really haven't had a lot of people coming in that that I don't recognize or that sailor coming into full down. You know, that may change, but so far, the MTA furniture we have out is adequate. You know, each week as we reopened, I brought out a tiny bit more furniture. There's still everything is still not out. But the furniture we have out now seems to be meeting the needs of our patrons, but also allowing for social distancing. Okay. Okay. Well, hang in there, Kara. Thank you. Thank you for all your doing. Yeah. Thank you all for your support. Thank you.

Lancaster Board Meeting Transcript 8-13-20

Hi, Kara. So just that you ever I've got more coming in. I can I remember. Bush? Bob. God. Hello. It's not barbs email that she's not gonna be able to be here right way have Ah, you say we have a transcript? Um, no. I was just going to talk about the minimal fee for the transfer. Oh, okay. So we need somebody to pick the minute. Yes. Uh, so I talked to Jan. She's been having a hard time in the last week. You talk? I did. I talked to her yesterday. Okay. Yeah, She's, uh, she wasn't sure about doing this meeting. Did she say whether she smacked? She's not. It's ah, she's got knee problems and other problems. So she's Well, we gotta hope for Gary and Kristen on what Kristen did say she's coming, but she's probably going to call him. Okay, Gary, last night, he's planning on joining us a three. Enough? Yeah. No. And Donald, I don't know about your Istana right here. A letter in. Okay. Who as everybody summer going right. Okay. Well, good as it can be for that way. Well, and how about Adrian's retirement? Is she's settling in Well, she's, uh she's gardening. She's biking. What? He's shopping, you know, But we can't go anywhere, you know, match older, and except they don't want us there. So you know, I'm gonna And none of Christie. I don't see Chrissy. Nana, can you hear us? I don't know if she can hear Donna. It's looking very, I guess, But I don't know NASL audio. What? It doesn't look like Donna has audio If who has all you Donald Ackwards never assigned, comes out backwards. I shouldn't. OK, but I didn't hear all. Why don't you just I saw her lips moving. I didn't. Yeah. Here. She must be a new you. Yeah, I'm sending her a message. All right. Good idea. Well, here's I What? Letting them in? You don't just disappeared. Maybe she's trying to reconnect. I am, I yell. Oh, I, um here? Yeah, we don't have Gary yet. Who? Here's Gary. Okay, Gary. Okay. You know I didn't hear you. These are immune. I send our message. She was muted. Ah, you know, via chat. So I assume she got it. Okay. Huh? I just Anybody know what? That I thought it was my air conditioner. It's not. I just turned it off. It might be me. Let me new It went away. Can you hear us? We can't answer. I just tax a Dina. I don't think she's on this any longer. We would see her if she waas. Yeah, she's not. She logged off. Oh, I'm just waiting to see if she comes back on. Where you calling in from a boat or something? I mean, you're out there in the middle of the lake. I'm in my car on the way home from work. I'm in 1/2 on Zuma's Soon as I get home. Oh, all right. So you're doing trip traffic noise? Probably. Yeah. I'll have you home. You guys out again? What? Can you Okay? All right. Do we want we want to start waiting for anybody else? Well, just Ana, um, maybe this is her. There you are. OK, you caress Donna up. Donna, can you hear? She's conducting news. Okay. Okay. Oh, good. Okay. Like beautiful. Other times it's fine. Today was crazy day drinking be the home phone, bricks and the answer. All right, well, I think everybody's here. That's gonna be here. Are you ready? The only people that are missing are fired on Jan. Um Okay, so we're calling to order at 406 And what you like to take a look at the agenda on and see if there any additions or changes. Oh, I did have one addition. So our jam axes J Max. Uh, Miss coin machine for our photocopier. Needs a replacement part. Yeah, and it could be up to \$300. Okay, we'll put That is 800 new business. Anything else? Do you have anything else? And I have a motion to accept the agenda as a mender. I'll make emotion. Okay, Second. Okay. Well, making noted that Justin, people end up doing minute unless anybody else wants to volunteer anybody. Anybody? Approval of the meeting minutes from July 9. Everybody got those from Barb a while back. He's very good about

getting them out early. Yes, that's. And if anybody hit of any additions or corrections to the minutes, there's a dollar sign missing. Hang on a second. I don't think it really matters. No, I'm in the wrong thing about land. Let me get the minutes now. I can't find it is not a big deal instead of a dollar sign is about somewhere. Oh, it's in new business. See? Yeah, on the second page. Okay. All right. Yeah. OK. OK, so can I have the in a motion to approve them? The meeting minutes of July night? Yeah. I'll make the motion. Very weapon. Yeah. Okay. Yeah. Only three of us a favor. High. I Okay, Cara, for your report. Okay. Well, we've been We've been really just focusing on being open for our patrons and assisting our patrons, whether it's in person, at the library, over the telephone, or giving a lot of computer assistance to pay trends. Um, it's not our typical summer where we have a lot of programs. Meghan is just doing one story time per week, and that is I'm lying the face. Um, our days are starting to get busier. We're starting to see more people come in. Most days are busy. Today has been very busy. We've had a lot of families come in today. When we're not busy, it's study occasionally. We have a quiet day, but we never know when that's gonna be, um, our circulation is increasing. For example, in July were averaging 420 items of day and PLO fire in August. We've been averaging, averaging 479 items a day, so we are getting busier. I think every week our after news are busiest are two evenings are on the quiet side. We are getting lots of families come in and we are getting to new borrowers People coming in to get a library card telling us that they just don't have that disposable income anymore. But they can't afford to buy books, so they're going to start borrowing books from the library, borrowing de pedis. But we are getting new people come in, which is good. There were 17 library cards, actually, actually 34 17 Children and 17 adults. That's not bad, especially considering that were only open 30 hours a week right now and really no in person programs. So So there's not a lot to report with programming, but we are doing the summer reading log, which is virtual this year, So everyone just loves what they're reading on our online form to enter to win one of those gift certificates to Burt's fights. And as of the end of July, we've had 269 submissions, so just very good. I think we're also doing a weekly scavenger hunt on Facebook, where participants have to find three items and post the pictures and the convents. And we have 51 people participate in that. So far so that's been good. A lot of fun. Um, we had to online workshops with performers. We had magician Chris Johnson on July 16 and he did a magic workshop through Zoom. We got nine kids attend that and then we on July 30th. We have a circus workshop with Benjamin Berry and we have 13 people attending, so not as money, you know, attendees as if we did them in person. But we wanted to try the mountain, see what kind of response we would get to those kind of programs. I also included the article that was in the Lancaster Sun a few weeks ago. I think all of you saw they got and then I just have. After that, I have are statistics which, of course, are, you know, much lower than last summer. But considering that were open 30 hours a week, not 55.5 hours a week, and we're only open five days a week instead of six and that we don't have any in person programs. I think we're doing pretty well for what we're doing. Like I said, we've had our very busy moments, Our study. Terrific. And it just continues to to gradually increase when I make comparable to other libraries. Right? Right. Yeah, we're I would say we're probably in our same spots, aspires circulation and things like that. As far as our ranking, you know, life, I continues to be popular. The computer use has gone down a bit. I think that's because JB are they didn't open until July. So for the entire month of do, we had all of our computer patrons and all of theirs. So that has, um, that has gone

down. Hey, Carol, I have some questions. Um, how long are we gonna be able to get away without being open for 55.5 hours? Um, well, as long as the state is his in its state of emergency, we can. And we did discuss that at the manager meeting yesterday with with the downtown central administration, they don't seem too concerned about it. At this point, it's an interesting fact. I actually, out of curiosity, I started looking at libraries across the state just to see where they are in their reopening process. And there are a lot of libraries that haven't even opened their buildings across the state. They're still doing curbside pickup. I was I was really surprised. We're way ahead of a lot of ST Ives to my sister. My sister said that that's the case with her library. They haven't opened its website. You have Albany area? Nothing. None of the libraries are open, some of them different parts. Some of them just reopened in August with very limited hours. So I don't think we need to worry about that right now. But I'll keep my eye on, you know, the state of emergency. How that will affect didn't work State of Emergency 2 September seventh or something like that, and then they'll probably then extended. Or I'm kind of concerned because I read your director meeting notes. And, um, it says, like there is a possibility of a 25% cut scenario and that it's possible, Uh yep, the late one or more full times they have to be laid off. Is that gonna apply the Lancaster or we're gonna be OK? We If if we do have to deal with the 25% budget cut scenario, we will not have to lay off any full time staff. But we will have to lay off several part time staff members. And the few that Aiken. Same what? Have drastically reduced hours. You've only got four people working there now, right? Correct. Well, that's difference up. Another question. What about vacation time? What if somebody wants to take a vacation which they're entitled to, right? And that that is an issue for us right now. None of us can take any time off. Which is why I think when we get a little further on the agenda will talk about bringing some staff there very gradually. The help of about I step One more question. I think there's a thing here that dick earn. Don't be working out a five year plan and they're looking for staff and trustee volunteers. How did we volunteer? That will be Janine Doyle. I believe she will send out an email to you at some point asking for volunteers Okay, I'm done. All right. What else? Yeah, good. Thank you, Vera. Thank you. Uh, how about you? For public comment? Um, the front see have not met. But I did see that further in the agenda you're talking about fall hours and opening, and whether in questioning whether or not the friends would be able to fund the Sunday hours here, I'm not sure how much you brought in since our last meeting from the friends mailing, but we're skeleton, you know, skeleton money coming in. Really? We have about \$20,000 that's it. If you give me a second, I can tell you exactly how much we have. Oh, I'll just talk. So I'm thinking that perhaps we might be able to fund some Sundays this fall. Will probably meeting with friends in September, hopefully in September. And it might be a zoo meeting. I'm not sure whether or not they want to come in and ah, do a face to face. But, you know, I would like to at least twice a month, perhaps, you know, at the very least, fund some Sunday hours for you. Okay, well, we have, uh, \$23,630.71. So get about 3000 in since, Really, since we guess closed up, Anna. Uh, and soon, Cara seems to me that caught the annual cost for the Sunday's was about 11,000. Yeah, I thought 10 or 11. 10 I thought, Correct. That was the cost before. But the cost is going to go up because of the pandemic. We now need three staff members instead of two because of the cleaning, because we have, and that's the way we're staffing it. Now we have two people on the desk can handling the dust, the phone calls, helping people, that computers and then one person just handling the cleaning because we have to clean certain things after every use. And, of

course, when we go on lunch breaks, then we go down to two people, which is a little trickier. So we would it would give more expensive isil. We don't have Josh on Sundays, so I would have to have someone come in a couple hours early and clean the entire building, all the surfaces. So it's gonna Teoh. There gonna be a lot more expensive. Is that something? Is this something that you're sort of frowning of hand doing Sundays for the fall. Yes, I I think we should, you know, think about it for 2021 see where we are. But for the fall, like, I think it's just too difficult right now. Is that sad? Necessary of the dollars? It's the rest of the problems that go with it. What I was going to suggest is maybe, like Dan has said, uh, two Sundays a month for 45 months and see how it goes and then expanded, because by then, maybe we'll get some more money. And But after hearing Carris said, uh, maybe we should just table this, report it off for a few months. Yeah, yeah, if it's gonna cost us more than 11,000 and we're going to deplete our funds very quickly without having any organized fundraisers coming down. You know that now having the book sale really killed us. Do you think, um, I'm curious to know whether once school opens, whether it's hybrid or online, whether the libraries computers will be helpful to kids and whether we would get kids coming in to use them and whether maybe we could decide if that's the case. Sunday's might be might be almost a necessity. I was thinking there, too, with with school and right. Yeah, Megan and I have been talking about that a lot. And that's why I'm proposing that we expand from 5 to 6 days a week after Labor Day, because I do think computer use is going to be very important to families as well as the life. I much but there is the other thing. I There was an email. I think it was just what the board members, the voting board members. It was a couple weeks ago and we had to decide whether to do Sundays for the fall because of the contractual issues with librarians getting to choose Sundays. And we had already we have decided the email, No, for the fall. I have a Doosan recollection. Um, but I think just going expanding our hours after Labor Day and also going from five days to six days will help us work with the schools and work with the families with this hybrid model. Yeah, and that was something very much on the front of our minds. Yeah. Yeah, I think if they go for the hybrid model during the week. That will be important because kids will need to get on the computers during the week. Read on the weekends. And and that's, I think, will be probably more important. Yeah, probably more so for families with several kids that might not have enough. This is a home, right or no computer, you know, are limited computer usage. I think they had with tried to having a family, but yes, we've actually talked about reaching out to the schools to let them know what we can offer the families. Well, it will be will be doing that soon so that they can help us communicate that to the community. Is there any way I know you while you're taking something is off line, but is there any way to increase the number of that? It would be available. You would. You have the six laptops so they can use those. So that would be the way we could increase. And just even having the WiFi availability people can bring in their own iPads or whatever, especially the older kids. If the younger kids around at home with parents, maybe the building it's could come to the library and work out there. Things he, you know at the library with, like, Okay. Anything else, Donna? Uh, no. All right. Well, basically, no, Just London. Okay, okay. Let's take a look at the finance. Um, you've got a high. Christie high lead, you major wind tunnel. Okay. Ah, we're looking at the finance financial report for July. Um, anybody have any questions about expenditures or revenue on? If not, I mean, the, uh, the Akron CD 43. Um, and the 1 78 were both renewed. Were turned over or whatever you wanna call it. We're just waiting for updated

paperwork on both of those, right, But they will be updated. And next month's report. We just got one more that's doing in this year about in September, so on. But we have a meeting before them. Okay, Um, well, she's on the financial report, but I have a motion to accept it. I will. Well said that Christie. Ok, uh, second out. Second, while a favor. I were quick. Um, all right. And, ah, under old business. Um, the reopening update. I don't know if we've cut kind of covered that I think I did cover that in my director's report, if anyone has any questions that I didn't talk about, um and we'll get Teoh increasing the hours on your business. Restroom construction, was it? Yeah, it's looking, but it's looking very nice breath. So the foyer is done with more in the ceiling. The lighting out there is much brighter. Um, looks really nice. And one of the restrooms is 99% complete. The only item we need is a different size toilet paper dispenser. Because our supply from downtown is only the jumbo. So we're just waiting on the new the different size dispenser. And once that gets in, we can open up that restroom, and then they're going to start the demo on the other restroom on Monday. So you're good, you know, are very nice. I haven't seen it in a while. They were working on the everything was kind of half done by the before. You know the tile with you? Yeah. Yeah, You need some. We need some some kind of color in there, cause it's kind of all no, all neutral. We need some all over somehow. Something, uh and OK, so is everybody had a chance to review the, uh, boil policy. Yes. Does anybody have any questions about it Here has ah, um, made it our own with their own, uh, library name on it and a lot of conditions. Uh, it's probably an obvious question, but this stuff and yellow is new. Well, that the policy is completely new to us. Okay, So what I did was I took the central Library's policy, and I adapted it for us. So everything in yellow is anything that I have it. Oh, the central version had a little more to it in terms of Ah, I don't have a statement of purpose, and, you know, a little bit of that. Um I think it's pretty clear I don't ever remember anybody asking goals for no records for anything. Anybody have any recollection of that? Um What? We're ready if they do. Okay. So can I have on emotion to accept the or adopt, I guess. Adopt the oil policy. Yeah, I'll make emotion. Okay, dearie, I'll second all of a bigger uh, I okay. And under new business, your 2021 scenarios. This is the depressing part of the meeting. Needs to go take a pill or anything. Go ahead, Kara. Yes. So I was asked by the mountain Library to put together several different scenarios. For 2021. We don't know which one we will be facing. Yeah, So I'm the sheet there. I have information about our current budget, which is that we staff 306 staff hours per week using four full time staff members and 11 part time staff members. And the total cost for this payroll is 301,000. So are based budget for next year is we'd still have the same amount of staff hours. We just go down in the salary total by \$352. Um, so that one is okay. But then we get into the reductions scenarios, and the 1st 1 is a 5% reduction. And that was the decrease in staff hours down to 285.5 staff hours a week. And we would lose \$15,000 in our payroll. What that would mean is I wouldn't have to do any layoffs with that, but I would have to reduce hours for most of our part time staff members for the 10% reduction. Our staff hours go down to 261.5 a week, and we would lose \$30,000 from our payroll budget. What that would mean is reduced hours for most part time staff members, and we would have to lay off one senior page and one page. And then the really doom and gloom one is 25% reduction. We would go down to 195 staff hours a week, and our payroll would be cut by \$75,000. We would drastically reduce hours for all part time staff members. We would have to lay off two senior pages, three pages and one part time librarian, and we wouldn't be able to make our minimum out. All the other ones are are assuming

55 hours. Yes, yes, But this one, it just wouldn't be possible. Right? Well, so we don't know which one we're facing yet. Um, and we won't be probably won't know for a while because the county won't be releasing their budget until October 15 and it's going to depend on sales tax revenues is gonna be a big part of this. So we're just gonna have to wait and see. But I did also include some explanations of how these cuts would affect us. Next e inherited on the second page, for example, if we do have the 25% reduction, we wouldn't be able to do any program, ease any outreach. We will be very similar to what we're doing now, To be honest, which is not to be honest, that's not sustainable. Yeah, there's just too many obstacles for it to be so sustainable. Okay? Mentioned before vacations? Yeah, would be blindly taste right. It's sustainable. It's also, you know, and I don't I don't want to appear like I'm complaining because I'm happy to be working, but we are running ourselves into the ground. How we're Yes, it's It's exhausting. I'm not going like, yeah, well, um, no, those were the fact. So then from I asked to put on the agenda, I didn't be. And whether aboard can contribute for the 2021 staffing. Um, I'm wondering, I mean and we contribute anything now. Are there people that are willing to come back are what can What would we do now? who helped your situation, you know, operating with really only three people. Um, well, I did. I did learn just yesterday at the manager meeting that it is okay to slowly start bringing people, which I would like to dio and you know, the the message they was. It should be based on your current numbers. You know how how many people are coming in. How many items are being allowed our own, your computer, you slip, um, and I You know, I am okay with doing a gradual approach, but, you know, I I do have people that would like to come back. What? Um, I don't know. Everyone's gonna come back. It's, You know, it's hard to say. I won't be surprised if maybe I will say no. Fine. Um, I'm not going to say no. If you want to help us this fall, I would have to work with downtown as faras payroll to figure out how we would Yeah. Yeah, like you're having a hard time now and you're gonna be expanding the hours in September, and I agree. So I'm concerned how they can accomplish that to the extent we can help. I certainly would be, uh, we want to make it easier for you. Oh, and we want to serve the public, but that Yes, you this. I mean, if you provide money, is that a president that's going to go on forever? You know, I panel I kind of liken it to the the federal response. You know, a, um this is a question. Prices on a national level. And you know they're there. We want we're wanting oneto throw money at it because that's the only way we're gonna keep going, get people you know, give people money to spend and all that here it's No, this is their own little prices. And, um, I don't I wouldn't see it going on forever. But I see no. 2021 has be really difficulty. If there isn't any money coming from the federal government for municipalities, you know, that would affect libraries and schools. So So, should we be holding on to that money until 2021 though I mean, if they're allowing care to bring people back right now for possibly should we be waiting to make that offer, allowing her to bring back people for, like, the you know, the August 17th day, you said you could add one part time clerk so that that means that the that that that that could come out of the budget that already exists. Correct? Correct. And just to clarify, there's been no, um nothing. Plan communicated its Was it Lee? Like, for example, you can now bring back to part time staff members for this many hours. Nothing. Nothing is that explicit? Just Just you gonna hear you can bring back staff appropriate to your trouble of busy. So it's all in very general terms. I am trying to be as conservative as possible with our payroll budget. Yeah, help generate savings for next year. I'll out knowing with the true expectations on that has been very tricky. And you will,

Are you gonna roll money over from this year next year on your salaries? The money this not spent? Can you do that while the salary money? It's all controlled by our downtown library administration, but so they are asking us all for savings, but I'm not clear. It's gonna roll over. I think it might just go into the pool for the entire library system. It's the best schools year you're pretty good with that amount of money in there, right? If we were using the money we were budgeted for, I would be fine. But we've been asked not to use the full amount. But once again, no, no numbers have been And I've asked for numbers and been told That's not they're not going to give us number. You think that Let's give you any money next year. You know, you study, you spend most of this. You need to bring in people back and you're still save some right wing. That is saving 10%. You say 5%. You're still saving something. So for your people back, Yeah. We got the money for that this year, though, even with some, you know, some cut back. They didn't tell you how much you had to cut back, right? No. Yeah, Well, if they don't give you a number than who are they to say You spent too much, you know? Well, what they're doing is they're monitoring our payroll every two weeks. And from what I understand, the directors that have spent too much I've gotten phone calls or emails. Yeah, but how much is too? They're not telling you how much so. And it's very frustrating because every not really not saved money by not paying those people who have been laid off all this time. Yeah, I would think so. But I don't fully unlike. That's Morales. I don't fully understand it, but, um uh, the staff members that are currently collecting unemployment the library is self insured for employment, so they pay, so they're still paying. So I don't understand how it does the savings. I am unclear. Well, that raises another question. What is what I say we do and I'm in favor of it. So we do, uh, pay extra money to bring people back, and then it gets to a situation where they have to be laid off. Will we be for the extra unemployment expense if their self insured that could be a concern. Just like the other issue is, if someone needs to quarantine, we still have to pay for that as well. If they are currently employed and they have to quarantine, yes, we would have to pay for that even if they were here. And that would be a regular salary. Correct? I believe so. Well, do you want, Teoh, You know, not commit to anything until which hold? No, I guess I'm looking at that first proposal for, you know, one part time clerk. 10 hours. You know, uh, but that put that in for it and on suit and see if anybody says anything. I mean, I guess, myself, I think it's that ones are very reasonable. Probably after talking to other directors. We are one of the few libraries that haven't been one of the few medium to larger sized libraries that isn't using any part time staff right now. No, I was under the impression that none of us were, but yeah, turns out everyone has on different levels. Yeah. Yeah. Well, now's the time to do you run yourself ragged. I mean something. Our Mary and Lisa both interested in coming there. They are here. Well, could they split that Or while I would you do that, I was planning on just bringing one back first. And that's not even her whole hours. Babel's Lisa works 19 hours a week and we re worth 17. So it's not even the full the full hours. They would just be two days a week are five hours because it's so few hours. I think I would prefer to start with one just to get them up in trained. Because we do have a lot of new procedures now with cleaning and everything. Safety measures? Well, definitely. You're gonna need help when? Once September comes talking about, um, not an additional part time work, but one and then to part time singer pages. Yes, and I would help us with the Saturday. So what we would do is made. And I would rotate the Saturdays along with choosing your agents. Yeah. Yeah. Well, you want our approval for you to go ahead with the proposals? Um, I would It

would just re Huckle. They have your support with views? No. What was the which? I'm sorry, Which proposes? Well, I'm saying both of one because they were both of her before our next our next meeting. The proposal for the rest of the summer that starts August 17 that would require the addition of one part time work for 10 hours, and then the only proposal is fall September, beginning Sept eight. And that would be the part time clerk for 12 hours and the two part time senior pages teach for 6.5 hours a week, and that that would be with it with 40 open hours, including Saturday. I have no objection. I'm agreeable. Yeah, Yeah, all right. And and, you know, we'll assume that you'll work with the regular budget unless they give you a hard time about it. Yeah, I'll let you know that happens. Okay. Can we disagree amongst ourselves that next month will review this and see if there's a need for us to do noting it? Yeah. I just don't like care of being on the hats need, So I think I think it's fair, you know, to give these a try, and then I can give you an update at the September meeting on how all this gradual increase of this work, right? Right. OK, but we'll definitely keep you. Trust me for 2021 if there are, uh, there are addressed, it cuts where, you know, that's where I think we might really have toe. You have to help out. We're still operating on the 2020 budget. 2021 might not be. Might not look too pretty. So can I have a motion to accept the two proposals for the August and tools. Okay, second, you will. Chrissy all in favor. Uh oh. Okay. Thank you. Yeah, no phone. Okay. And that's now we do expand in the open hours and fall open hours. We did both of those. Yes, all right. And so we're down to transcripts. Gets having to do with the zoom. Yes, due to the open meetings law for New York State because these meetings are online, I'm required to, but transcripts of the meetings I also put the audio reporting, which I'm recording right now. We're also required to put verbatim transcripts on the website after the meeting and this version of Zoom. I know we talked about this last month, but this version to zoom doesn't offer transcripts. This version is 14 99 a month, and we have to go up to one. That's 199 a month to get the transcripts. So I worked with our I T department downtown and they recommended Amazon web services. It's a lot cheaper. Um, and I had talked about this, you know, the Sioux. So we went ahead and did that, and they transcribed our past three meetings. And for three meetings, it was \$7.49 A lot better. So you'll start to see that on our monthly bill. What was it called again? Amazon Amazon Web services. That a of US way may not need it anywhere if we meet inversion next so I can cancer this way. So? So if we're actually having a meeting where no one shows up, we don't need a transcript. But because it's online me a transcript. Right. Well, they don't pay a monthly fee. We just pay for each. It depends on how long the meeting is. And it's based on per minute of the meat. What can our Our minutes are on the website. I know. I realize the minutes, but it is a government. We understand how ridiculous it is, but yes, I know we have the minutes, the audio and the verbatim transcripts all on the website that were combined with the No, This service. Um, we still will still be using. Do Yes. Okay. Well, they will. They will transcribe though the meeting. Yes, to be able to post. Yeah. What was the cost again? Seven. It was \$7.49 for our past three meetings. You can't even face a second clerk to do No. I mean, if you look at the transcript, you'll see that they're not perfect, but they probably use machine learning or machines to do the transcript. I don't think you could get a human. So So what's our, uh, way do this on a monthly basis in store? How does it work? Um, I think as long as you like formally approved me using the service, you'll just will put the monthly charge on the financial report. Okay, Well, I'd like to make a motion that we a lot of care of to use. I'm sorry. Amazon. What has services? Amazon Web

services for transcripts of our meetings. That gun I'll second all in favor. Aye. I've seen a W s ever size and television. I never knew what it waas. Now we know that this is a mostly charged out of per meeting church. Actually, it is. It's just a for meeting. Charge this. But since we meet monthly, that's why I was Oh, yeah. Are you only pay for what you use? Okay, but Okay. Uh we have a new policy, uh, new business F gift policy. Um, if you'd like Teoh review that for the next meeting, we can put that on the agenda to vote for it. Is it okay? Sure, I did. Just want to explain what I just did. Couple Meyer updates to our policy. But then I also included downtowns policy in case we wanted to borrow anything from that one. Yes. OK, so So when you're reading it over, keep that in mind, okay? And zoom yoga eso As you know, our in person yoga classes were extremely popular. And Peggy, I have got some students come in and say a bun. Will there be yoga, you know? Yeah. And then I let them peak in the meeting room and they could see what it looks like right now filled with all of our quarantine books. Well, there's a big the man for that. I read in the paper day. They have yoga classes and Fireman's Park and deep you, and it draws 115 150 people. I've been going actually, Don, is that your daughter That Yep. Yeah, teller. Thank you. Oh, I think it's about 40 people per class, and we're all really spread out outside. But it's three times a week, and we go once. Yeah, well, maybe they're nice. It's 100 plus people because it said in the paper under Yeah, I think. But maybe that's what it is. It's a three classes combined. Yeah, a week, maybe 100 something for weeks. Yeah, I hope about your stress level there. Yeah. Um, So Peggy, our teacher approached me and didn't say that she would be open to offering a zoom yoga. I'm not sure. I just wanted to gauge your interest. If you thought that was a good use of our money or not, her feet would still be the same \$50 a class. But we would only have to pick for one class instead of two. Right, cause you could have a lot of people we could. With our zoom account, we can have up to 100 attended. Oh, nice. So my thought was, you know, we could give it a try for a couple, you know, maybe two classes and see how it what kind of response we get. Because a great idea since we can't do a lot of other things and some young do. Well, well, she would charge \$50 a class and up to 100 people to join it. A supposed to 25 was the old limit, and his Christie knows a hedge. It felt up. Yeah, we charge No. All of our programs are free. We've been paying for it. We've been paying her for character turns. Yeah, but I think it would be nice because a lot of the things we're doing over Facebook and the online stuff is for the kids. So this would be nice way to reach out to the adults in the community. That's what I was thinking, Teoh. Yeah, and she could do it in the evening. There's no stipulation that she has to do during business. I was doing open library time, so that might be nice to whose she'd be using ours and look out she wants. So she wished. He doesn't say she would prefer to do it here, so that would be the tricky part to figure out a time when she could do Yeah. Yeah, his most people, like by the time of the library, closes a lot of days It's too early for them. They're if they're working and what not? Well, right now we're closing at seven on Tuesdays and Thursdays and I hear till eight those days because that's my one hour to get my work done. I'll that's my one hour to, like sit down at the computer and check all my emails and respond and all that fun stuff so potentially we could do it with that where I would be here in the building and she could be out in the library filming, right? Yeah, that might be a nice, A nice idea. Quiet for everything else. And Sarah came are set up for her to do that. We have an iPad that we could use. And that's what Megan uses when she does her story times. So we could do some practice runs, see how it looks. And I think that's a great idea. It is especially said it's

something. It's been opportunity to adults, you know? You just work out What time wise? Well, she needs something to operate the iPad. Um, I think my plan was to show her how to set it up, and then she should be good to go Because I think we could just have it standing up. Yeah, you have to stand for, um, the case itself has, like, a little stand in it. Oh, So I think even if we put that on a table or a chair, Okay. I don't know. You know, I'll work all this out with Meghan because she's had a lot of practice filming. So if you need something, let me know. I got a digital camera with a boom mike for it. What a tripod. Yeah. No, no. You just plug it into the computer and might work pretty well. So thank you. Okay. I can't wait to hear how it works, so Well, yeah, We'll probably start that, um, sometime in September. Not the beginning, because I know people are gonna be really overwhelmed with back to school. Yes, that race that you offer to do. Well, that's no, that's really nice. Okay. And the final item on our agenda is the Gemex repair for the coin slot. And how much was that again? Um, it will be up to \$300 I of the parts is broken. It's the part that, um, the machine will take money, but it won't give change. So right now, if anyone wants to use the photocopier, we have a sign to please ask for assistance, and then we just take the mugging. Oh, all this coins shortages, all in the machine is what You're OK. I make a motion that we allow Karen to spend. We'll get that I o race. Yeah, it works pretty well. I've used it a couple of times just for fun stuff. So she made. Okay, Thank you very much. Okay, well, I'm gonna make emotion. We allow Karen to spend, I don't know, 323 \$130 on the part to repair the jam. Ex machine second, all in favor. I, uh Hey, um, let's just go back. Do we have to do a vote on Payen paying Peggy for the yoga, yoga or Yes. Yeah, eyes is the \$50 is that for? I'm trying to remember we paid her, like, \$200 at a at a time. Was that for two classes we would pay her. We were actually up to paying her \$400 a month for eight classes. Okay, So, well, we wouldn't be doing eight we could. Like I said, we could start with maybe scheduling two or three. And just so I can get a feel of people they're really are interested in it or not. So So what do we want to do with that? Won't do up to more do under 200 for That's fine if you're four classes. Sure. All right. However, they work out china walls. Okay, Have emotion. Just done. \$200 for Peggy's yoga. Well, well said Christie. Okay. Christy, I don't know why I am pointing, pointing, and she is. Okay, I'll second it. Okay, so \$200 for four classes, Okay, All in favor. Okay. Anything else? For the good of the group? I have a suggestion toe how to add color to the bathrooms. Oh, Okay. So what if we did? Framed like Prince of book covers, But they're all bathroom themes. Like captain underpants like versus Mr Poopy Pants. And find out there like funny bathroom themed book covers. I think it's, like, quirky and a good way. Yeah, What? Your poop tells you, right. There's there's There's one with, um, I want to say is like an elephant on the cover my mom started. This is a joke. She is a magazine rack in her bathroom, and she filled it with bathroom themed books. That's where I got the idea from this kid. I like it. I'll send you a list of the ones my mom thought of Kara. Okay, Very search. Kristie. Do your reason. How did she get the prince? Well, no, she just has books like in a Megan. And then, like, my dad has the Boy Scouts come over and camp once a year and they'll get the biggest kick about out eventually. Find all her books rearrange cause for reading that way. Might have to deal with copyright. But what do you think the graduate thinking said all these lovers down to be enlarged and I'm not sure I e think they're in the same position, is us. Stretch them. Well, maybe we even have some kids at the library. You could make it a contest. Like it the put a book cover out there and see who can draw this book cover for us. And then I would actually be library members artwork. But it will

be the book. I like the idea of the constant. Yeah, a lot of potential us. Help us decorate our new bathroom. Just like this week's contest. Entry is you know, this book and post a picture of it and you win hand sanitizer, toilet paper, jumble role. Okay. Anything else for money? Yeah. I'll make a motion that we a germ. Ah, second. All right, All in favor. Okay, Okay. Your way. Have one question for you. Do you have anything for the friends there? I know Debbie was just in, I think Monday. And I gave her Teoh, right? I remember the two things I had to give to. Okay, great. Thank you. Nice to see everybody. You around town. Otherwise, Mom, come back to put that in the 10th. Yeah, Maybe the friends could meet then that to see if that you know, all the little poll to see if they want to do is a meeting or if we can meet at maybe a one of the larger tables. I mean, because he doesn't do the reference tables. And I could just move them apart a little bit more. Okay. Young if everyone's wearing in my house. Right. Okay. All right. Thanks, everybody. I think you know why you safe.

Lancaster Board Meeting Transcript 9-10-20

Well, should we get started? Everybody's here. Except Bob. I sent him a message. I haven't heard back. All right, well, we'll call the meeting to order at I've got 404 Okay. Um, would anybody like to, uh do we want to approve the agenda as it is or does anybody have things to add to it? Anybody? Carrie, you approve as it is. Okay, well, I'll second. Yuri, Thank you. All in favor, I e All right. Uh, the minutes from the last meeting, uh, seems like yesterday. Does anybody have any questions or changes for that? Thank you for doing them. Oh, you're welcome, bird e doing right away while everything was fresh. No. Anything motion to approve? I'll make it OK, per second. I'll second all in favor. Okay. Hera Europe. Okay. Okay. So all Children visiting the library the summer did receive a welcome back. It's We gave them stickers and put Merck's pencils and a craft activity that they could take and do it home. That was a big hit this summer. We finished our virtual summer reading Long on August 26th. And we had 508 submissions, um, from kids up to age 17 and they just have a of submit an entry for every book they read. And our two winners, I have the pictures in the report. Right there. We have Emma and Monaco, and I have a cute little story about each of them. Emma, she came in to pick up her gift certificate with her, her younger sister. And as I was giving the gift certificates, Emma, her sister, said. She reads a lot. And and then Emma said, Sometimes I read three chapter books and night, so she was pretty excited about winning, and that was really cute. She's the one with the mask on with the photo in the library and then Monica the picture. The other picture there. She, her parents were so excited that she won that they waited to tell her in the order to trophy for her on Amazon. Theo on the whole family, grandparents. They all came in a bunch. You came to pick up her guest ticket, and she, her grandmother, comes in several times a week to check out books for herself. Wow, both winners were just super excited. It was really cute. Her grandmother is Joanna Coleman's sister. Yes, rain. Yeah, And at 508 reading loves is phenomenal for being, you know, virtual. Yeah, yeah, incredible. But just by we want to do it again in the fall, but more on that in a little bit. Um so our focus this fall as we talked about a little bit. The last meeting is just, you know, increasing the hours for access to help support the remote school learning and also to support the families with the remote learning. So we don't create a flyer with our hours. And you know what we have to provide, which are free. Computers are free. WiFi are tables for one on one tutoring, obviously books, online database. So we did get that flyer out to the Lancaster schools and dip. You were just waiting for a number from them of how maney we need, and then we'll get that to the Depew schools. But we're also communicating that to the families as they come in. So that's our it's our were. Our focus is right now we'll be interested to see your You know, how many people come out coming into the library to use the resource is for remote learning, you know, trying to keep an eye on it. You know, it's were only a few days in right now it's hard to know what this point. Yeah. Now, Carol, are you going to have, like, an emergency computer? You get a kid. Your kid panicking my computer broke My Internet is down and rushes in with, you know. Can they get it? Will they be able to get out quickly? I don't think it should be a problem. Because not only do we have the public computers, but we also have six laptops. Oh, sure. So that Yeah, that so far it hasn't been an issue. Good. Yeah, because I can see that happening. All of a sudden, something happens that somebody's Alison. This right, Um, also on the back of my report. I have a picture of our virtual program in

August, and that was with S P C. A. We have a story time, an animal meat and grease. And that was really cute. We only got 8 to 10. Like I said, those the virtual programs. You know, we just wanted to try the mountain, see, But it was cute. She read an owl story, and everyone met Tom the screech owl that you could see in the picture there. And they learn how to create in our house. Uh, I like the picture of the little girl in the corner watching. Yeah, uh, just also update you. We are not going to be doing Zoom younger this fall Because Peggy, the teacher, um, has something going on in her personal life or she won't be able to do it. But hopefully, you know, once we can help in person again, weaken, I don't hopefully get her back. No question about that. What if there was somebody who was willing to volunteer to do yoga? I have a friend who taught yoga for my students over zoom during quarantine, and she expressed interest in doing it again. But my students are all over the place right now. They don't behave during your visit, so she's not like, you know, a perfect. Like she does have a certification, but she wanted to volunteer to lead some for the library. Would that be possible? I think we would need to have the certification. Um, let me look into it a little bit more, but I think we do need the certification. I very nice and bird, I may be able to help because my niece is a certified yoga in structure instructor and cheese, uh, at doing very much right now. Okay. You just let me know. Um, and I could looking more into it too. Well, maybe you can get paid to you. So because our focus is on supporting the schools and families right now, we don't have a lot of programming planned for September, and we're just adjusting to our new increased hours and, you know, just trying to staff those expanded hours. But we are making some plans for October, you know, fingers crossed, things stay the same. And so those September will be light on programs. But we do have some plans for active. Okay? And then as far as statistics, the you know, the numbers obviously are still in the negatives. But, you know, as I said last month, as you try to put in perspective, that we were only open 30 hours a week and only five days a week. You know, I think we're doing okay. You know, I can tell you being here all the time that it's study. People are coming in, so it will be interesting to see what the increased hours and being open six days a week. Yeah, that will be Well, it looks like everything's better than it was the last month. Except for computer sessions, right? Yeah. Those of those weren't sales went down a little bit. Yeah. Do you think it is anything to do with, like, laying, kissed? Er, um, read. You know, they have already had to go in exchange their Chromebook. And could be I'm just wondering if that was now that the kids have their actual Chromebook for Yeah, it might be that we see the Wi-Fi getting used more than the computers. Yeah, I did. I did have a mother talking to her. Her son was probably about nine or 10 And saying, Oh, you could bring your whole book here and work in the library there. So but yeah, it will be interesting to see how that that gets use. Yeah, so that's Oh, I just have one last thing I want to mention eso in addition to our summer reading log that we did just that. This library, The system has their online reading contest in the grand prize. Winners from Lancaster. I wow eso she won a Kindle fire. I'm supposed to receive it tomorrow, and then I'll contact her. She does know that she won, but I'll contact her to see if we could do a photo op. No, that's nice. Yeah, great one. Until did you say a Kindle fire? That's great. Can you use another person who's just real active here? Comes in regularly. That's nice to see. Yeah, great. Thank you. Kara. Donna. Well, we finally had a friends meeting. Yeah, since March was our last meeting. And we haven't really gotten any definite plans until we figure out what's going on. Um, one big thing is we've welcome Camille Lewandowski back to the board, and she's instrumental in getting us the

alc speaking grants. She had to. She had to step down from the friends, groped for a while because she was big, mucky muck with the with the ox organization, and her term of office ended in July. So I snatched her back, and she's happy to be back, huh? So and we're happy to have her cause she's such an asset. Um, we discussed plans for a book sale, and we I asked how long it would take to get a book sale together, just in case we need to throw book sale together. And Keira suggested maybe probably about a month. We have to talk to Josh, who does a lot of the, uh uh, that ground work for us. But also Camille suggested that maybe we do it off site. If we can't do it at the library, we might be able to have the book sale at the Elks. But the issue is getting the books over to the Ox and, uh, Mary Ann Arbor's good friends. I think Good friends with Camille Cause Camille was at Mary Ann's house for the Friends meeting to try to get on Zoom, and Mary Ann's always has her Lions group kids to come and help. So, you know, if we could get somebody has a truck or something where we could have the kids load the boxes of books up there and then unload at the Elks? That might be it might be an idea. So, you know, that's a possibility. We haven't closed the door on that one. Chicken barbecue obviously had to be canceled. They were planning for another chicken barbecue with the same company that we wanted to have. Being W would be able to cook on site for a minimum minimum of 250 chickens, which is wonderful because that, I think, is the key to step selling the chickens is to have the aroma go through the community. Oh, yeah. So we're still, you know, thinking of doing that in conjunction with the guard walk. And if there isn't the garden walks, maybe we'll just do it some Sunday, It in the summer. Anyway, we were talked about the craft and vendor show and again at the ALCs. We were planning on doing it at the Elks, and somebody has suggested that with the cracked shows not really going on now, and some of the craft, the crafters and vendors would be thrilled to have a show. So maybe you might even do it in a march. Like I know Christie and suggested sometime in the spring when they, you know, after Christmas and all that kind of stuff. Maybe that might be a time. And we're going to see what happens with capacity issues. And if there's a, you know, a let down on capacity. So again, at the outset, perhaps we mailed out letters to friends of the library and we receive \$800 from there. And Gary, I want to ask you because I just thought of it did marry Jean Jack about ski respond. Is she a friend of the Lancaster Library? I You know what I I believe nobody have to ask them. He doesn't. Both the thank you letters. Okay, I think I saw her her return address. Yeah, I think so, too. But I like I said, I have to confer with Debbie. Well, actually, I could look at my computer. I got another list. Is I was just curious because I ended her to the list. We didn't have run list by thought. Hey, this is her home library, right? You know what, Gary? We did get I think two more, But I have. Okay, well, I'll be in. I just Everything is just crazy right now. Oh, no rush. I pretty thrilled if if we were doing in the \$10 piece, that means that 80 people have joined without having a book sales, because we usually work. But there were some people that gave the 20. Oh, okay. Well, it's not exactly not exactly 80 but 50 ish. 56 50 60. That's pretty good. Just to send out a cold butter, asking for money and not having a book sale because we always get people who go to the book sale. But that's where we get our membership from a lot of heart membership, you know? Yes. We could be possible. Somebody on the friend sport. Um, the first year I was a trustee, I've never received a letter to renew my membership. I do not believe I'm a member of the friends of the library. Oh, wow. Get that to me. I would be happy to make out a check. Insanity? Yes, sir. Okay. Thank you. Yeah, I never got in a letter either. Oh, okay. So and I joined. I joined the first

year I was on the board and I never got anything about renewing it or anything. Huh? OK, yeah, No problem. It all I can I think I have a couple of letters. Still still around? Absolutely. Oh, great. Thank you. Not. Do you want to send letters out? What, You want my wife to send him out? Uh, let me see if I if I have let it. I think I have some extra letters here. OK, Ok, so I can do that and I hit. You know, I have a couple of stamps I could do. No problem OK, um, so I think that's pretty much it other than, um, we're going to meet again next on October 8th, just before this meeting at two o'clock and Christie, if you conjoined from school two o'clock, we get will probably does. Oh, meeting again. I don't know if you if you could do that, I don't get I don't until 2 30. So then it's Do I jump in halfway. But then doing make it home for this one or my school till this woman's over, right? Right. But any time you know, any time ever anybody is welcome to jump in, I think that's about that's about it for us. We finally getting the ball rolling, getting stuff going. I told the friends that there would be no Sundays this year on and and they agreed, especially when CARE explained the staff has to increase bleeding purposes in the cost of living increase. You know, I think we all agree that that's not possible now. Okay. All right. And I, uh, just give a real Greek, um, talk about this in civics club luncheon, which I went to Sure. Uh, actually, it was very nice that Gary, It was yesterday. I never heard about it. Oh, here. Normally, we get letters, don't we? We all get it. Normally you do normally it because normally him normally I get him to what? I didn't one chance to make a reservation using well, And I'm wondering if it's because of the occupancy rules that may be having other people other than you know what I mean. Normally within it repurpose it wasn't reports, and there would have been more room for more people. Are a lot of you know now that now that you mention it, I didn't get one, um, for as the library I got one for because I'm a member of the woman civics. You know what? That we've been invited because they presented the cheque every year of the luncheon. So, Jack, there wasn't any knee jerk. No. Yeah, that's true. Yeah. You know, basically, all I want to say said just reiterated, when it comes to a book sale, the friends are going to have to do the majority of the work because, um, well, I'm trying to be polite. Everybody's getting very old remaining. Was this 92? I mean, just just getting older they just can't do it. Right. And that's how I really was because they did talk about it. They talk about, but they still want they still want to be sponsoring it, I'm sure. Yes, that's correct, Right? Well, I mean weaken helping for a while. We can help some more until they want to give it up, and then it'll eventually I see it sinking into eventually being friends of the library activity. Well, I see them dissolving soon because e think they hit \$5 in their treasury. Oh, wow. Do you think they give scholarships to? So they must not be doing anything to raise the money for the scholarships. Well, it's there, like everybody else. They can't do the activities to raise money Verbs. OK, they did give scholarships this year, but they again the he had to fundraise just like we can't. They would depend on the bake sale in our book sale. Yes, no book sale, no bake sale. So maybe this is the last of their funding of scholarships. And next year, no scholarships because they have no money. Yeah. Huh. So Okay, that's that's too Yeah, So in a long running organization It was a nice dinner ago, so it was very nice about how many were there. Gary, I'm gonna say 26 to 30. OK? Nice. I'm surprised that they would want to go considering the age and considering the virus, I'm just surprised that camp. Well, well, they're all full of life. I mean, it's really amazing. Okay? Yeah. Yeah. They were very happy to get together. Yeah, I bet. I bet because they probably all been pretty isolated. Yeah. Good. Okay. Ah, thanks. Thanks, Gary. Uh, moving to the financial report. Does everybody want to take a look at

the August financial report and do well? Well, I did get your email. I did not get it till this morning. Give. My kitchen is all torn apart. I'm trying to get my grandson all set up for remote learning because he's here and I didn't see until this morning. I completely forgot about the out of thing. Starting next month, I will make sure to get there prior to the meeting to go over that things. As soon as John lets me know they're ready. Okay. All right. Okay. Thanks. I kind of went over them on the computer, but I didn't have the sheet to fill out, you know, checking things off that I had gone through. And, um so But I will actually come into the library and make sure it gets done for next month's meeting. Um, anybody have any questions about the report itself? No. Spend a Cher's and, uh, revenues. Um, and we do have the Home CD 12 83. That's do Night a t end of this month. I called the bank yesterday yesterday. It's currently for 12 months. Hold it over for another 12 months. The interest rate is 120.28 and I was told that that's comparable with all the other banks in the area. And even if we increase the length of time, it's still pitiful. So I'm thinking, Just let it roll over for another 12 months, and hopefully in that time, maybe we'll see interest rates go up. What is it again? Yeah, that's kind of what we've been doing. Okay? Not okay. Can I just have emotion, Teoh angry. I move. All right. Most of what we do in the motion for because I need emotion to accept the financial report itself First, all right. Okay. Can we do that? I'll make the motion that we approve. The finance of report is presented. Oh, thank you. All in favor. Aye. Okay. The, um What we're what we're moving is for Jan to ah, roll over B 12 83 for 12 months. Hopefully 0.28 Right. Okay, that was Ken's. Mostly will be Have a second a Y second. Nobody. Okay, I'm just gonna write down a name. There we go. I write. Okay. And then we have, um, the town budget. Just look at I can't believe, You know, four months have gone by already since we last looked at that for three months have gone by. Um, does anybody have any questions about the town budget? I had originally have the July budget there, but then, um, yesterday morning she sent me the August 1. So I put that in there as well. And the August 1 does show that the MGR constructors were paid Oh, over there at the top. Or at least the first half of a Okay, um also the other big expense in August that I wanted to point out waas under repairs and maintenance. You'll see roughly \$3400 for Muhlenberg bets. That was for on air conditioner repair we needed this summer. I didn't want to mention we've been having a lot of problems with the air conditioning even since they've repaired it. Josh has been tinkering with it a lot, trying to learn as much as possible because many mornings he comes in and it's not working, and he has to get it up and running again. So we're keeping, you know, we've been talking to the town and we're keeping an eye on that. But I'm well worried about her air conditioning able question about heating and cooling and furnace. Do you have the filters that you're better that are needed? Or does the town have to purchase those? I don't believe we have the filters that they've been talking about like that. The malls needed to Rio, right? Right. I don't believe so. I you know, I haven't heard any talk about purchasing those for us. Yeah, those air air purification filters. Okay. Yeah. And there's also a UV light that can be put in in the furnace as well. Which would kill it treats all the air going out of the furnace, and it would kill all the viruses and everything, which would be kind of nice. You wouldn't have to have a filter. I think. Obviously, I think it's more expensive, but maybe longer lasting and better. Yeah. Time often forgets that the building is part of the town as well. Well, is that something that we should check on Purification and the UV light? And I did it to Bob E. I was just thinking about you would be ecological 12 s sleep, you know? Right. Because, you know, I think Iran Rufino should be finalizing budget, like any time stone.

So it is right. And I we didn't have to get our budget request in and typically s I did want to mention that as well. They have a new budget person over there. Pam who? Fellow. I'm not sure if I'm pronouncing her last name correctly, but it's nice. She has an online system now for the budget request, which I just loved. And previous the years I've been here, we just asked for the same amount every year, which is 26,000. Um, you know, and we try our best not to you budget lines unless absolutely necessary. Like, for example, last year. We have the big elevators months. That way, the money is there if we do have expense. Um, this year we've been even more conservative just because of the current economic climate. So I could talk to Pam, and she said that they're asking all departments for a 10% reduction, which, of course, I think is very understandable. So I did. But in a request instead, for 23,400 for next year. And we have the most money in our buildings lying, which is typically 14,000 for the year. So I just cut the 2600 from that line. So that's what I put in for the request. But I can I can follow up with Bob about those air filters. Yeah. Yeah, the u V one. It would be really nice because it kills viruses. Yeah, that's good. Good to know. Okay. Anything else under the finance? Uh, get it over there. Okay. Old business. We just want a little reopening. Update house. How? It's gone since August 17. And then, uh, is of September 8 era. Where you for? Yeah, I just had a little sheet there. Ah, in your packet, Your Elektronik packet about our open hours. So, as you know, um, after our last meeting, we bumped it up to from 30 to 32.5 hours. And we also brought back one part time clerk two days. So she was doing 10 hours, is opposed to her usual 19. But that was a help to us to help, you know, an additional person here. And then just this past Tuesday, we went up to 55 hours. So that's a That's a real big jump for us. That is our minimum hours requirement for the state, even though we don't necessarily have to meet that right now. But we never know along the state of emergencies for the extended. So our hours are fairly similar to what they were before Monday's 10 to 6 Tuesdays, Wednesdays and Thursdays, 10 to 9 Fridays and Saturdays. Time took five. I can tell you that people are really excited. That will be open on Saturday again. So I am expecting a lot of activity on Saturdays. We've only been open two of the later evening so far, and they happen on the quiet side, which I did expect. But my thought with those is that under normal circumstances, that's when we get a lot of our tutors. I wanted to be available for the two. I think it might take a few weeks. You know, we'll continue to try to get the word out that open these two hours. I haven't on the letter board sign out in front of the library for people driving by. No, but you know, if I think it's gonna take a little while for people to know that we're open later in evenings. But I can tell you people are excited about the state. Also, because we made that big jump up to 55 hours, We now have a total of five part time staff members back towards. None of them are at their full hours. They're all it reduced hours out of respect for, you know, trying to budget savings to lessen the impact for next year. Um, but all are happy to come back. I didn't bring them back last week for a two hour training, and it does take two hours to go over all the new safety protocols and everything. I feel bad. I know there has their spending of the end of that training. You know, I just tried to tell them. Once you start doing it, click it will make sense. And Meghan, John and I have been doing this for the past three months. Will be here to help. We'll be here to talk you through it, but I do have to go through all that information with them. Before I could even get them working here. We're happy to have them back, and they seem happy to be back to. That's what good. Slowly but surely no. Yes, and the restrooms are almost gone. Yes, the one restroom is well done and fully open. And the second restroom? I

think it's about 90% complete. The child. They finished the tiling and grouting last week. All they have to do is install, you know, the dryer, and I note your book toilets in their yaps and think, but they just have to install the different pieces in there. Have any of the customers commented on it? Oh yeah, they love them. You think it's beautiful. They're very nice lobbies. Very nice, too. It's so much brighter. Yes. Let's drink. It looks like it's a much larger room from the furniture Is not in there yet? I don't think, but like the the the wallpaper really pops, you know, maybe because the furniture is not there, but it just everything coordinates so nicely. Yeah, you have the floor. Is Yeah. Okay, um, the gift policy review you have You got a chance to look at that from the last meeting? Um, it really was pretty much a, um no, just personalizing for the like yesterday. Well, it's painting a little terminology. Is there any? Does anybody have any questions on it? Anybody have any changes? They want to make anything. Okay, then how about emotion to, um, reaffirm the get policy on a motion? Was that jam Jim? Okay, have a second. Okay. On finger I. All right, Um, and then you have the the Frenchie for the Monica Wallace. Um, borders. I can't wait to see at all these things. I know. I mean, uh, it's a It's a great It is a lot of great stuff in here. How soon are we gonna be able to from, you know, use them? All right? It's gonna It's going to vary some of it we can put out right away. And some of it will have to wait until after the panda. Um, like, for example, the read around island. The second item. We should be able to put that one out. Um, or the the, um, kid Ovation. High capacity book floor standing center. We could put that one else, but probably not the playhouse or the one table. The activity table. That's for when Megan does the Macon take craps. Just wanted a nice table for that, which we kind of changed to take and make crafts break for the time being. So yeah, it will vary some of it now, and some of it will have to wait. Right? All right. Yeah. Um, okay. We need to, um, approved the spending. We already did. Didn't leave. Actually, this is like, my third request. Bring us money because we have \$10,000 so we've been kind of breaking it up. And so this amount hasn't been approved, All right? No. Um well, move that we that we expend the 49 1984 or the latest purchases from the Monica Wallace Grant house a second. Okay? Was it Jan, Christie? I put down Christie. So we're OK. All in favour. All right. Thank, um, under new business, the first site in there is just my reminder. Um, we is a 2021. According to the new state standards were supposed to provide a budget for the donated funds that we kind of supervise and a lot. And, um, I've started, but haven't you know, haven't finished kind of analyzing the last three years off? Ah, income and expenditures on the A swell A savings on the ah, that over the last three years with that that funding but with that money, Um, and I just thought that having that a three year look back would help us to see, um, what we can project for 2021. So, um, probably at the next meeting. Unless anybody has a better idea for, you know, kind of establishing. Um, was this helpful? Um, have those numbers at the next meeting. Is that okay with everybody, or do you want to do something different? I have a question. Do we have abortion? The entire amount? I think we have to. We have to account for it. We don't have to expend it. We just have to account for it. Yeah. Yeah. So how much case, unlike in a general generally, like percentage towards media and or do we have to be more specific? Well, looks like we even have to be that specific, you know? I mean, I think, um uh, more general, we are, the better. You know what? We end up using it for I I don't know if I can if you have any concerns about you know, the amount of money we have in savings or I'm concerned now, thinking that, um, I have always can not just this are good. You know, the I r s could look at something and

say, Gee, you're just stashing it. But you know where government agency, uh, wait. Things are now with government budgets. We have no idea what's gonna happen. Cheater. I certainly goes to the I. R. S looking at a Spanish here. Yeah, um, I I'm not worried right now about us not spending it. On the other hand, what can we spend it on? I mean, I I brought this up also, and it seems like everything that we're required to do is in the budget at it through the county or are you know it's covered? It's the reason we have this money is because there's no place suspended. It's not just that you're hoarding it. Um, I don't know what else to do with it, You know what I mean? I think that, you know, one of the one of the things we talked about the last at the last meeting was, you know, if there's a need to supplement Ah, payroll because of the state of the state and the county. Um, you know, I think we agreed that we can. That's one way we could use money on a temporary basis if we really needed to. I think what we're talking about. We're gonna try to make it clear that this was an emergency action because we know very well what once once we do something like that, the county is going to say you can always do it. I know that. Yeah, I agree. No, I mean anything we can use it for to keep our operation going or improve our operation. I'm for, um You're right. We were talking about like e as it is, they want us to be apurate opened. The same number of hours is before with less money. And actually, I don't know how the people were going to do it because they got they have less hours. Um, I know that other, um, other libraries to have, uh, have used money again for, you know, to match construction greater to, uh, Teoh helping with construction grants. Um, uh, if they want to expand or they wanna, you know, and we have no where to expand, Really? I mean, I ah, I had some notion about the, uh, going over the parking lot. You know, that was a possibility, but, uh, you know, we don't have any big ticket items in our in our plan. Certainly. Way have air rights, right? Right. But if we ever did, you know, no money is there and I mean, we're using it for the ceiling in the lobby. I mean, that's one thing that one way we've you know, recently agreed to do to do so is the things coaster, car house, the carpeting. I think that's relatively new. I it was concerned about using money. Teoh. Um hey, for employee's salary? Uh, simply because I don't know, um, how many hours were limited to any of the I only worked at cores her time. Step number 10 hours. Can we really say whoa? OK, over. You know the problem, or is it gonna be allowed? Well, it Well, I would just say I think what we're looking at is, you know, next year's budget and the people that we have currently working, Um, that that could be reduced if there's a huge deficit. Never know. Kara, you were I was just gonna say the limit for part time employees is 19 hours a week, right? Right. But, um, currently, we don't have anyone working that uneven good border. I only had a few staff members working 19 hours. Just a balance. The budget. So some work, Some would work as little as 12 hours a week. No, actually, even less. I once now remember working seven hours a week because she just works Saturdays. Um, so it's all over the place, but the the limit is 19. And right now we don't have anyone 19. My, my concern is, is the central going to allow us to have employees work more than like the budgeted hours when we have this conversation last month that weren't the hours significantly last. And then a little while after that, they found out that libraries were increasing their hours. Well, I think I I think what we looked at last time what were the three scenarios for reductions in ah, in the budget. Ah, that the central wanted. It was what it was. What, 5, 10 and 25%. And that wasn't all reducing our time right? Can eliminate in position, right? So I can potentially save homes. Yeah, I think that's what we were thinking of us in those worst case in your scenarios. You know, would we be willing to to

help, to keep staff in order to the hours. Okay, My question isn't so much, obviously were very willing to do that. Can we legally do that? And that caused issues. It's part of my concern on and also with the library. Will central allow it? Like I can tell you that other libraries are considering it. Um, I do know the Amber's plans to use \$100,000 of their money next year, and they've already notified Central of their plan. I believe Clarence is also planning. I'm not positive about it. And I think news started is another library that's planning. So other libraries air considering using their local funds as a tough burglary, you know, and I think they're being clear about this is okay. It's not something that they can continue. Like, right. Insane over it. Answers were taking it. Yep. Okay, well, anyway, that's that's what I'm hoping to provide. Next time is kind of a breakdown of of those, um, you know, going expenditures, revenues and and basically, what we want to do with it. Okay. Okay, um, the other the next policy that we have is the lost and found policy. That's just the one pager that came with your with your, um uh, after, um, if anybody wants to Typically, we just wait a month to approve it. Um, anybody wanna There are How much do you How much do you turn over to the Lancaster police? Nothing at this time. This policy is actually a new policy because I did want something toe kind of point to because we do get a lot of lost items in the library. Most of them are, you know, pieces of clothing, Like a hat or jacket. You know, I don't think I've ever gotten a credit card or a wallet, but if we did, you know it just be nice to have that the Okay. That's something we should give the police. Yes. Okay. It I was just curious. Yeah, we do. We actually, you know, a lot of stuff on our been. Yeah. Okay. Time do people come back for it? Um, what happened? Half. I will take a look at this. And if there's anything you think needs to be added or changed, um, we'll vote on it next month. Okay? Um, yeah. Ah. Personnel changes lunch. Possible. Kira? Yes. I didn't want to mention two things, So I did contact our senior page Joanne, to return to work, and she decided to retire. So Joanne has been with us for a very long time, so I want to let you know about that. And the other news is that John are full time live resistance, has passed his probation and is now a permanent staff. Hi. Anything think this computer stuff is really great? Yeah. Yeah. He's been a really a really asset when it comes to that making. Yeah. You know, I told him in his evaluation, just, you know, he was only with us for six weeks before we closed. Right? And when we re opened, he had a learned a bunch of new things that, you know, we didn't even finish this training before. And he really he learns things so quickly, just willing to take on new tasks. And it was an enormous help us. Well, that's blood that was here. I have a question with Joanne retiring, are you going to be looking to replace her? I don't know if I can. To be honest, I've been told the only essential positions can be filled right now in examples of essential positions Are a director or a cure. So, you know, right now I'm not looking to bring anyone else back. Okay, so I think we'll address it. Mommy. Okay. I just This happened curiosity. I have a question. If somebody like John R. R. Megan left, you couldn't replace him. Hurting to what I've been told so far. Now? Yeah, you know. Okay. All right. Um, we got another little chunk of change here. Ah, the elk speaking Grant. Yes, Camille Lewandowski contacted me, and she was able to secure another Elks National Foundation Beacon Grant for us to be used for Children's programming. It's like we've used in previous years, and the amounts is 3400. She did say that the programs can be virtually or in person and do not worry that the funds don't expire. So because I was concerned, I don't know when we'll be able to do those big Children's programs again, hoping by next summer. Yeah, but she's so not to worry that they don't expire on good. I just got to help them on

then, and she can apply for another one in April. Wasn't Marjorie no? Okay? And cure is somebody that should be getting a thank you card, just innocently, that I'll be happy to write one if you want. Sure. Oh, yes, please. E. I was write a letter to the foundation that I get to Camille and she relays. It's part of the grant reporting. Well, alright. Wonder first, because you know, she's been so generous with well, with her time to make sure that were eligible. That's great. It's very considered over. Yeah. Thank you for doing it. Um, and finally, the the online group says prizes. You've got a shooting here for request for those? Yes, eso. Since our online summer contest went so well, we wanted to do it again in the fall. And we're looking to begin it in October and run it probably through mid December. And Megan came up with some fun ideas for the prizes were really nice. Bright is I know what I like the rockets. Suns. Yeah. No, that's neat. May I ask what the arena tangle? Meyer books. That is she, um She is an extremely popular author right now, Especially with preteens. We can't keep her books on the shelf. 00 my guest. All the all the girls come in and they want I knew prices aimed for a certain age range. Yes. So I think it will be similar to the other contest where it's just age 17 and under. So the prizes kind of cover some difference ranges. We've got the Legos. That's a snow to begin. This time. I did a fox. No, to last time We did The unicorn in the shark way. Got snowball makers. Well, how so are these, uh, hardly windies? It will be the same as the summer. Well, we'll have the online form, and they will get one entry for every book read open. Like what? And they just have to log them. Former. Okay, so there will be nine winners. Yes. Great. Okay, so can I have a motion to expend Ah, \$221. 41 cents for a motion can. Okay. Jan. Yeah, Thank you. All of favor. I right. Go shopping. Like, Does anybody have anything else for the good of the order? This table question for Kara. I was wondering if your summer games went out this here we did not because I didn't know how long I should quarantine them because they're not the same circuses of the books there. And also, I didn't want to clean 100 Jenga pieces. Eso we didn't see. I was I was kind of on the fence on that one, but I decided better safe than sorry. Yeah, that we couldn't do in. But hopefully next summer. Yeah. Really hoping because that was fun last summer. New eating with us. Yeah, yeah, yeah. Okay, Well, until next month on everybody. Time of spotting, Rod. Lol, stay. Help me. I need a motion to adjourn. I'll make that motion. Anybody have a second? I'll second jam until you're exactly right. I know. To Minister five. No, thank you. I e Hi. Thank you.

Lancaster Board Meeting Transcript 10-8-20

Can we look at the agenda and see if What time is it? Four or two. Does anybody have additions or changes in the agenda? I know Care. You had one item? Yes, I have PVT. Which is short for private library materials purchases. Thinks is under new business. Yes. What? Anybody else? Yes, I have to. I'd like to add. Okay. Number one under the financial report, I'd like to discuss opening a new CD, okay. And under new business, I'd like to give a report on the Central's five year plan. Okay. Here is on the committee for that. Well, thank you. Very. No problem. Okay. Anybody else okay on the motion to approve the agenda is amended. I'll make motion second, Ken. All in favor? Aye. All right. You should have burbs minutes or from the, uh, September meeting. Does anybody have any additions or corrections? Mm hmm. If not, can I have a motion? Thio, approve the minutes. I'll make the motion. Very second. Christie. All in favor. Okay. Cara, you are on. Okay. Mhm. Well, as you know, we did expand to from 30 to 55 hours after Labor Day weekend, and we're now open six days a week. We do have five part time staff members that are back at work with reduced hours, and we still have five part time staff members that remain unscheduled. And we did have one reservation. Um, with these 55 hours that were open, our focus is on access, especially to assist with the remote learning. And we have seen a lot of one on one tutoring and also students of all age ranges coming in Thio. Take advantage of our Y five September and October, our library card sign up months and this year any child who gets a new library card gets a free book to keep, and those books were donated by Wegman's. And in September we had 21 Children come in to get their first library card and the rankings of the libraries. As of September, we are number six out of 38 as far as signing up people for new library cards on. Of course, it's an extra challenge this year with Pandemic, because we increase to 55 hours in September. We didn't do a lot of programs in September because we were just adapting Thio the more hours. But we did do one program for a very special day. Talk like a Pirate Day way did that on September 19 and we had 15 Children visit the library, too. Pick up some pirate crafts that they could then make it home. And there's a picture in my report. The little boy who put a picture on our Facebook page after he made the craft at home and that's his pirate hook hand photo. What is it that he's holding? Yeah, that's his pirate hook. A. It's a cute one. And then we also use September to plan our fall programming, and we've had lots of fun things that we're offering. Right now. We have our fall online reading log very similar to our summer one. Meghan also created a story Walk inside the library, and that is when you take pages from a book, a Children's picture book, and you space them out so that Children families can move from page to page and read them together on a walk. They're usually outside, but we thought, because of the weather, let's try one inside the library on. It's been going really well so far, and the book Meghan used is called Rhino Corn by Eleanor Best. And then we have unicorn craft at the end of the walk that they can take home to. We've also started a library pumpkin scavenger hunt, and that is a picture of a pumpkin that is laminated and we hide it around the library, and then any child who finds it brings it to the dusk and their entered toe win a \$10 Mayor Brothers gift certificate each Friday and then because it's laminated, weaken, wipe it down disinfectant and then hide it again. A Meghan also started up for virtual story times and cry afternoons, and Halloween is on a Saturday this year, so we're doing something a little different. We're doing a treat and take where Children are encouraged to dress up. Come to the

library and we will. If they say treatment, take at the desk, we'll give them something to take home. We're gonna buy some little spider rings and stuff like that. No food. And then we also started a program called Craft and Carry, and that started because the youth bureau contacted us. And as you know, they used to come here once a month to do a craft program for kids. But we're not doing any in house programs. But the friends had already bought the craft kits to be here. Eso Mindy from the Houston dropped off the craft, and we're packaging them up, and so Children can come in and receive the kit and then take it home and do the craft at home. And this is just something we thought we'd give a try, and we started it on Monday. And I think by the end of the day Monday, we had already given out 25 bags. So and now I'm not even sure I think we're upto, like 50 so very, very popular and thank you to the friends for or financing them. Um, Also, all staff watched a webinar that the central Library purchased for the system. It's called customers without Masks simple strategies that get customers to follow your covert 19 policies without please. And this was a much needed webinar because, unfortunately, mass compliance is becoming a big issue again. We had it was an issue for a certain point in the summer, but, you know, we were just very consistent and asking people to keep their masks on. And it did seem to get better for a while. But for whatever reason, it's an issue again, and it has been an issue for the past several weeks. You know, it's a combination of people either coming in without a mascot. All, um, in which case, luckily, we bought those disposable masks and so we can saying Oops, here, way have a mask for you to wear. And, you know, usually in that instance, it's just someone forgot, you know, and it happens. But we also have. What's more common is we have people coming in with the mask on. They sit down and they take it off. Yeah, so we have to walk around a lot and just make sure that the mask is staying on and you know, if we don't catch it, someone else in the live versus a and they get upset. But someone's in the library without their mascot. So this this webinar was very helpful. It gave us some different strategies on how to handle different situations. Um, and then before I get to the statistics, I just didn't want to mention two other issues that we're facing right now. In addition to the mass compliance, Andi, this is system. Why? There's been a lot of discussion between the member libraries. Um, there's there's a lot of issues with helping people on computers and also with their e readers and tablets. A lot of people are coming in meeting extensive health media help that takes over an hour, and it's very hard to do this and maintain social distancing. So there's been a lot of discussion among the library staff on how to best handle this. So one thing we did is we did purchase some pointer sticks that teachers use so that we can stand farther back away from the computer and use the stick to point to the screen, and that allows us to maintain distance. But the trickiest part are the e readers and tablets. Because those air so small, you really need to be close to them to see this screen, so its way just kinda handle it on a case by case basis. But it is. It is an ongoing issue at all of the library's and then the last issue. We're, I think, about to start facing our staff quarantines because we're heading into cold and flu season. I talked to Jeannine Doyle downtown about this because we do fill out the daily health questionnaires and, you know, I said, Well, what if someone has a runny nose and a sore throat, but they don't have a fever or a cop? And she said they'll have to call their doctor. But the doctors are airing on the side of caution and telling people to get tested for Cove in. And while they're waiting for the test, they have to do the 10 day quarantine. So once people start getting holds and things like that, it's gonna get real tricky around here with was scheduling. And because of that, I am thinking about starting to give the occasional hours to

our two part time librarians just to make sure they're kind of in the mix because they neither has been here in several months on. I just wanna make sure they're familiar with all of our procedures and everything in case I need them to step in. You know, our schedules are such a skeleton crew right now that I am concerned about any upcoming quarantine that for me we make and then moving on, I don't unless there's Are there any questions about Yeah, absolutely. So what happens if one of your staff members tests positive? And you everybody who worked with them has to quarantine the central sun people? If there's not enough, does the library close? That's that's a good question, and I have I have asked that question a swell, uh, the answer is the only staff members who have to quarantine are ones who have been around that staff member less than 6 ft between them for 10 minutes for more. Oh, Cassie. At school, we were told because we had a kid. The first day we were told anybody who was in the same room is them for a cumulative number of minutes of 60 minutes or more. I don't know if that changed since you talk to them. I know that literally changed the second week of schools like September or something that the health Department changed that. You know, I'll make a note to ask that question again to see if that did change. That would be catastrophic to your small step. Yes, it would. It definitely would. And no central would not. Some staff, I do know that. So we probably would be looking at a reduction of ours or a closing scenario. And, you know, one of my concerns is right now we only have two librarians, myself and Meghan, and we really do need a librarian in the building. And we're open 55 hours. So if something happens to Meghan or I, you know, that's why I want to bring Tim and Genevieve back and just give them the occasional shift just to make sure they're back in the mix. So I'll make a note about that. Kara. What about? You know, these people? If somebody got sick, there would have been in contact with patrons. Is there a contact tracing and all that stuff? What's the requirement? So what what happened is if someone tested positive, the health Department would take over and they would handle all the contact racing. But we do not keep track of who enters the building every day. The only things we keep track of our safety plan, which is based on New York forward is you know, when we have the construction workers in the building, we have them sign in every day. Um, if we have any vendors or deliveries, we have them sign a visitor log. So that could be used for contact tracing. But this far as patrons. I'm not sure how the Health Department would handle that, but that would be in their hands. That's their problem. Yes. Yeah, they would take. They would take over any other questions before I move on. I know it's a lot to digest. I have. I have a comment. Maybe not a question. Okay. Do you have faith Shields for the staff? We did. Then maybe if they have toe work with someone on a laptop on a small pad tablet or, you know, or kindle that they could also put a face shield on. Yeah, it's definitely something to think about. You know, in addition to wearing the mask. Obviously, that does not supplant the mask, but it could given extra protection. Hmm. Yeah. Right now, the mass are required for staff, and the face shield is optional, but all staff have been provided with their own patient. Okay. Okay. Um, after my narrative report, I did include the article from the Lancaster son, which they did a nice time. Uh, nice job. Just helping to get the word out about how we're trying to help with the remote learning. And then I have the statistics. And even though the numbers are still in the negatives, of course, if you, for example, if you look in the circulation column in the percent change, you can see where we're heading in the right direction. You know, when we first opened up in June, we were at a negative, 41% for circulation. And now we're in a negative 25. You know, I don't think we're gonna get to zero at

any point in this pandemic because there are still people who, you know, just won't be comfortable coming in. But way are moving in a good direction, I think. And, of course, keep in mind. You know, we're not open on Sundays, so we're losing some some numbers there. Ohh! And then a Sfar as programming statistics. Like I said, we just have the one with pirate talk like a pirate day. And then I have the system comparisons for circulation, library visits, computer access and the one that jumped out to me was the WiFi comparison. We had a total of 954 WiFi sessions in September, and if you look at the other, libraries were right up there. So there are a lot of people coming in to use our WiFi, and we do see that every day and then the last statistical sheet on there. It's the buffalo. It's at the top. It says Buffalo in your county Public library, 2020 statistics. And in September 2020 and a lot of times this report isn't available until after our meeting date. But this month it was actually up there. So I was able Thio to share it with you. And one thing that leapt out to me. Was under the program attendance talam for year to date totals. There's traditional. And then there's virtual. And if you look under virtual program attendance, we've already had almost 18,000 views of our video. And that's the highest number in the whole system, which is really kudos to Meghan for all she does for her online programs on our Facebook. Yeah, well, that is my report, but let me know if you have any other questions. Give our regards to Meghan for all the hard work sheep. I mean it close up on statistics, but more importantly, I mean, except the connection to the library for all these families, which has been a great you know. So for them to just, you know, start coming in after all the work that she's done it except everybody on board. Yes. Give her a collective pat on the back board. I will. I will thank you. Or form public time. Madonna. Uh, friends. We have nothing. Todo report. The friends canceled the meeting. We had really nothing to no business new business to do. So rather than just meet for meetings sake, we decided to cancel. And I'm thinking that maybe we might need to cancel until Jan, actually in January. But we'll eight months. Five months? Yeah. Uh huh. Thank you again. Okay. The financial reports. Um, the September financial report. Um, does anybody have any comments or questions about the entries on that? Maybe 12. 83 got renewed. I called. I'm sorry. I'm just gonna say that will be on next month's paperwork just to let you know. But it did go through, and it was the interest rate was 0.28% for one year, which is comparable with all the banks in the area. And they're all terrible. Yeah. Okay. Uh, can I have a motion Thio approve the September financial report. I will. Who's that? And some have i'll second jam all in favor. I okay. The town budget. Carrie, you wanted to talk to that a little bit. Yes. So I mentioned last month that I was asked to submit a 2021 budget to the town with a 10% cut, which I did on DSO since then when I've logged in, because now it's all online, which is very nice. Um, but now when I log in, it's showing a much larger cut we normally are. Normal budget is 26,000, and right now it's showing next year that our budget will be 9800. Whoa! Wow, that's huge. Yes. So I did contact Pam in the budget office. She's the new person over there. And she told me that those numbers aren't final, that they're still working on it and she will let me know when it's finalized. And so don't panic yet. Way may have ah, very large cuts to our town. But what is it? All right, well, we'll wait and see, I guess. Um Petty cash replenishment. Yes. We're down to about \$50 in our petty cash, so I'm asking if we can play some more money for that. How much more would you like? Ideally, 150. An additional 150. Yeah, I'll make a motion. I'll second all in favor. I Okay. Alright. Under old business, we have the extended hours update. Is there anything more on that, Cara? Um Oh, go ahead, Jerry. So can we talk about opening them CD? Oh, I'm sorry. I

skipped. Right. Okay. No problem. I'm sorry. Go ahead. Okay. We have, like, \$96,000 and are I'll get bank of Bank and possible count. Yeah, and it kind of seems kind of silly. And Thio have all that money, and they're not have something earning interest. Even though interest rates are so low, it's better than nothing. I'd like to suggest that we open up another CD for \$20,000. 12 months? Yeah, probably, uh, be in pretty good shape. I would go for whatever the best interest rate is if it's Uhh 12 months or 26 months or whatever. I can tell you what they are. They're all very, very low. Hold on one second pitiful way. Anticipate that them getting they're not going to be getting better anytime soon. No, um, you know, wondering if we should hold it to a year again, or, you know, if there's if the rate isn't that much better for an extended period for 36 months, it's 360.61 for 48 months. It's 1%. So I would think, do 12 months and see where it is. Okay? My suggestion. Can I offer another thought here? I know we talked in the past. If our budget is slashed not just by the town, but by the county, to some extent, we may want toe supplemented. We should have some liquid funds. Don't you know? I think the 20,000 is probably okay, because that leaves us with 70 some as I understand it. But I think whatever we say or putting a c d, we gotta under now that we're definitely going to do it. But we always have that option. Yep. And we also have several CDs that would be coming due in 2021 that we could, you know, way use if we needed to. Yep. Okay. So you want to do 20,000 for 12 months? It's correct. Jan said it's point. What point? Clearly. Okay. To 8.28%. Thanks. All right. Uh, Gary, are you, you made that motion? Yes. Okay. To invest another \$20,000 for 12 months at point to wait at the bank of Akron or I'm sorry, Bank on Buffalo. Uh, second, who's a second can can and all in favor? Uh huh. Okay. Okay. Now, Cara, old business. Oh, yes. You know, I was just gonna mention that with our extended hours. I've been surprised that Saturday's have been on the quiet side because people were really asking for the Saturday hours, and so far they've been pretty quiet. But they do seem to be getting a little bit busier each Saturday. So we'll see how it goes. You know, we did put it everywhere. We possibly could tow, publicize it. But I did think they were going to be busier than they have been. And the evenings have also been quiet, but they are also starting to get busier. They're not a big time for borrowing books. It's more tutoring, computer use and wipe. I used to meet. So I just wanted to mention that in addition to the other information I gave you earlier, and I'm not sure I can't remember the weather yesterday, but whether whether on Saturdays I mean, if it's like, you know, people are doing things are applied, right? So it might be when the weather turns that we get busier called. Okay. And the rest room update. We've included some photos in the packet. Lovely e. Thinking we could take a tour and break, you know, cut a ribbon or something, but not yet on the paper cut toilet paper. Well, that might upset some people. That's true with Yeah, go ahead. Um, I just wanted to mention that I do need to submit the final report for the grant. So I will be working with the town budget office on that because I need invoices, etcetera. So I will I will begin working on right now. Or form. And also I really like, if you look at the picture of each door and the and the B. I asked our graphics department to make new signage, and I asked if they could make them into books. So I thought they turned out pretty cute. Thanks. Okay. He's not the lost and found policy from our last month that way. Need thio adopt? Um, does anybody have any? Uh well, let me ask. Let me ask for emotion. First, um, I'll move that we that we adopt the lost and found policy. Can I have a second. Well, all right. Now, does anybody have any questions or comments about it? No. Pretty. Pretty straightforward. It says everything you wanted to say. Cara? Yes. Okay.

Okay. Uh, all in favor, then. Hi. Hi. Hi. Oh, past. Okay. And then, uh, um, I asked Karen Thio discuss the air filtration issues. Somebody had a question about it at the last meeting, and she did some research on it, so we should hear that. E think. Donna, you had mentioned, um, you know, maybe the town could provide us with some better filters for our H back. And so I did get in touch with Bob. Leery about that, and he followed up with the town. And the answer that came back was no expensive, Yes, but we also get our current filters from the county, and they're not gonna be providing us with any different filters than what we already have. But Josh did some research on what we are being provided, and they are a good quality. And he does change them every four months. He said if we want, you could start changing them every three months. Um, another option is to look into some air purifiers to purchase for the library. If we wanted to go in that direction or still even have the suggestion of, you know, we could just open the windows occasionally throughout the day just to get some air flowing through the building much cheaper than the way the air filtration. Yeah, they would. They would be expensive. Okay, I have a question about air purifiers. Did they really work? My school just got them for every classroom. They just came in, like, a week ago because they were on back order and they did a lot of research, and it depends what kind you get. So they got, like, medical grade quality. They bought what's used in the hospitals. Okay, Something we want to dio I'm sure that my vice principal would be happy to share their research is like, Oh, how much did you say they work? Their their night. The ones that I found, it looked like they were around \$900 for 2000 square feet. And we have a lot more than that. So we probably have to buy, I think five or six. But I don't know what kind of pricing kind you found Christie. How much are the better filters? I'm not sure. I'd have to look more incidents a lot cheaper just to open the windows. Yeah, that is what They they open to the open, They dio. Um, yeah. Let me show you. I don't know if you remember, but last year we bought theses theses open our windows. We bought a bunch of these. Yeah, one idea, because Josh gets here so early in the morning to do all the cleaning, You know, he could even open the windows as he's cleaning. I'm sure he would appreciate it because e no, from doing the cleaning. You get hot. Pretty fans. What about what about in the winter? It's not even a bad thing to open him a little bit in the winter. It's, uh, you know, we have to keep a least one window in every classroom open right now, even with the air purifier. And they said all winter e think people would understand. I mean, you're not gonna leave them open so that, you know, people get frozen out. But many people would understand that you're trying to change the air and keep everybody healthy. If you if you did it, you know. Okay. Judiciously. Hmm. Mr. Another log on the fire place area. Uh, allocate more money for wood. Okay. Uh, new business. Uh, you got the copy that I sent of our summary of the false our financial statements for the last three years. And I, you know, including 2020 was, you know, uh, not really serious, but you needed to see what the what? The difference. Waas on my We don't have to do anything with it right now. Although Gary kind of took it a step further and did a projected budget. Did, um, Harry, did you mean that for 2021? Mm. No, actually, I just projected what we're probably gonna end up with this year. My point, basically waas that we've got I can't remember the exact figure. Hold on a second. Right. Well, we've got 240 some \$1000 that is sitting in a part. We have to figure out some way to allocate that, you know, some some way toe label it in other words. Okay. So All right, Well, you know what we can We can maybe take the month toe, look over you know, your paperwork and mine. And, um And at the next meeting, maybe talk about what format we should we should

use. And I don't know if there's anything that you know Central is looking for, in particular in terms of a format. But at least we've got the figures, and we've got, you know, a start on it. So, um, you want to do that? Just kind of. Wait till next time. Yes. Spend a portion of the meeting on that. Yeah. Alright. It Z, it'll be It'll still be timely. Um, in November. So that's good. Okay, Um, any Does anybody have any questions or comments about what you did get from me and Gary? Was it clear enough? Okay. All right. We've got a new ethics policy to look at on Beacon. Look at that for next time. It's a little more complicated than the lost and found. Um, And it is, uh, um, coming from central. Right. Kyra, it is. This one is based on the policy of the Central Library, and it is required for us to have this policy by 2021. The only question I had was on page two. The highlight. And Green Central has a governance committee. We do not. So we will have to replace that with something else. And then I also changed. They have board members who accept appointment to the library board. And I changed it. Who are elected to the library. Thanks. Okay. All right. Well, we'll think. Well, you can go down there next home. Okay. Okay. Um, Amazon Prime account. You wanted to renew that for \$119? Yes. It's up to renew October 18th, but I wanted to make sure everyone approved that renewal. Okay, um, I moved away. We know the Amazon prime account. Have a second. I will. Any discussion? E think, Um, I think there is justification for doing it. I think we get our money back on it. Probably shipping. Okay. Any other questions? All in favor. And we need checks for the bank on buffalo account. Yeah, we're We're on our last book of checks. And last time checks were Order is actually before I was here, and they were ordered through walmart. I guess they were less expensive through there. So if we were to do that again, we could get 450 checks plus shipping for roughly \$30. It looks like How much is it if we go through the bank? Don't you think with all the money we have at the bank that they would give us free checks? I could double. I can double check. You know what? I was gonna ask the last time I went in to do my deposit, But I ended up having someone who was new and had a lot of trouble just doing the deposit. So I thought she was probably not the best person to ask. But I think why don't I call and I could find out? Yeah, I talked to one of the Joanna's. Yeah, Yeah, I can do that. We still have some time. You still have time. Okay. Okay. Okay. And laminating sheets? Yes, We're running Lohan laminating sheets. And so I did find some on Amazon. There's a 200 pack or 30 to 49 if possible, I'd like to get to just so we don't have to order them again for a while. Mhm. That doesn't come in a larger size or larger volume. That was the largest I could find. It seems to be there. 100 pack or 200 for what we need. So that would be close to \$70. Yes. Okay. I'll make a motion. I'll second it. Okay. This motion. How can an Okay a favor? Hi. Okay. And the book club request. Okay, so we have a book club that used to meet here. Well, we have to book clubs, actually, one of them that used to meet here once a month on Tuesdays, they've been meeting outside. And now that the weather is getting cooler, they asked if they could meet inside the library over in the reference area. They have, um, between 10 and 12 members. And I did go over to the reference area and kind of measure it out because they usually meet for two hours, so they would want to be succeed apartment and I measured it out. And we could only fit 60 people over there. And the other issue is we have been getting a lot of phone calls of groups looking for a place to meet. So my concern is, if we say yes to this group, I think it's gonna kind of open the floodgates to having other groups want to meet. And right now, at that table, we have four chairs because therefore tables. And it's a big spot for tutors to use eso. So my concern is, you know, and on the one hand, you know, I love to have

him back, but on the other hand, I think it's gonna be very difficult to say no to other groups, and then we have toe kind of police area. Would a meeting like that violate the library policy? Well, it right now our safety plan does say no, um, in house programs or no, in house meetings. So in what we would have to change safe, I don't think we I don't think we should do that. I don't I don't think it's gonna If other people see them meeting, they're gonna okay. And it's all you need is one person to call the health department saying that people weren't sitting 6 ft apart because people tend to in closer and we don't want that e No, I know that Z Those are my worries. Yes, Not until the community room gets open. Three. Yeah. Tell them off. You know, regretfully. No. Okay. What Um a lot of memorials so far have come in from Mary. Um, and Harry had a conversation with her daughter Anne, and apparently they would like us to use the money for Children's literature, which is perfect. Mhm, uh, can add to that karaoke you? Yes, um, well, we have received 11 donations so far, and I believe there is a least one or two more coming just based on phone calls we've had. And the total amount received so far is \$900. Very nice. And and Mary's daughter called and just inquired if the family could have some input on the donations because her mother was a trustee for so long and because her mother was such a an advocate for Children's literacy. She also mentioned that they didn't really have any input on the donations for Dominic, Mary's husband, And I don't think we ever did anything. Specifically, I I think he passed away before I came on board, so I'm not sure of the specifics, but she thought maybe we could even use some of that money as well. Um, for a special book collection in memory of the two of them, which I think is a wonderful idea, but I wanted to gauge your input as well. Do we know what donations were for Dominant? I would have to look that up. We'll have to go through the old reports. And I could get a total on that. Yeah, she expressed her her disappointment that they didn't have any any input for Dominic, A swell. And I advised her to call Keira and to discuss what she really wanted to do with funds. So she was really happy with that. I thought that I thought that I thought we talked to marry about about the money predominant, and I don't I didn't think that she expressed any, um, you know, anything in particular? But it doesn't matter. I mean, look, the family wants to do something now. We certainly have money, Thio, you know, to dedicate to whatever, and that would be great. Um, do they want Do they want to be any more specific about what they'd like us to use the money for? Um, she could ask me to discuss this with you, and then I'll call her after the meeting, and she and I could meet to talk about more specifics. She didn't mention things like, um, you know, her mom loved to so and paint and garden her dad like sailing and airplanes, maybe even getting some books on those topics. But kids books on those topics. Yeah, a swell a. Some Children's books this Meghan have, like, a wish list of books that she wants to use for her programming. Maybe a couple ones she could use in programming. Because Mary was, like, you know, supported the Children's programming. And it could be like, you know, this was brought to you in memory of Mary Terranova for one of her online things. Absolutely. I'll talk to Meghan more about that, I'm sure. Way both love having money to buy books. E no. You feel like a collection? Maybe Could even be, like, a collection of books to help with programming for, like a yes, and And sounded very open as well. She said, if you have any specific needs in your collection, Thio things like that off. Okay. Yeah. Uh, private purchases. Yes. This is an invoice from downtown for books we purchased with memorial money that we received some. It's actually really old. I've been waiting for this invoice to come for quite some time, but they've got a lot going on down.

There's Oh, this is for several different memorial checks that some we received in 2019. Some in early 2020 on. So the total is \$89.38 cents. Okay. Can I have emotion? Thio send \$89.38.44 uh, purchasing memorial. I'm making a commotion. Okay. Hearing in j second. Yeah. Second, all in favor. Hi. Um, and Harry, you wanted to talk about the committee at Central for developing the five year plan? Yeah, we discussed. We discussed the schedule for the plan. It's got to be completed by October 2021 it goes into effect on January 1st 2020. There's to act members on the committee and our job. According Thio. Well, our job is to advocate for the association libraries. Um, I learned two things that number one, a five year plan should be online. I don't know if our five year plan is online, but it should be online. And the second thing I learned was the bylaws must be online too. And I don't think that we have the bylaws on a computer on any format that would go online. They do it. They are on our website. They buy loss? Yep. If you Oh, I didn't know that. If you go on on our website, there are three different tabs. And the third tab is born info. And that's where I put all our meeting minutes and agendas. And if you scroll down, you'll see the bylaws at the bottom. Okay. I think I have our plan on their asses. Well, let me Let me just check. Because if not, I can put it on. Let's see, I have our long range plan on there, and that's below the bylaws. They're both on there. Yes. Okay. Well, our long range is okay. I see it now. I didn't I didn't. I never scroll down that far. I know. It's a lot to scroll by. Yeah, okay. It's a top. Okay, basically, that's it. What now, Gary, tell me again the dates. When does the plan needs to be finished? It needs to be finished by October 1st of 2021. Oh, okay. Nothing. Thank you for doing that, Kerry. No problem. Did you remember who the other people that are Person is the family. I can't remember. I'm sorry. Soon. I'll tell you when I after the next meeting, I'll tell you. Okay. Okay. Did I miss anything? Are we all good? E Think anybody have anything else to add? A question? Any update? A impossible virtual yoga out of this time. Because originally when we were thinking about it back when it was going to be Peggy, that was when we were closing at seven. And so I was gonna have her film in the library from seven. To eight while we were closed and I was still here. But now that we're open till nine, Kevin quite figured out the logistics of how to how to schedule it. Could it be filmed from the yoga instructor's home if they were willing? Thio? Yes. Yeah, Just curious. Yeah, yeah. I mean, if it is something you want me to look more into, I can. It's up to you. I was just we talked about it last month and I didn't know anything was excited. She was She's still willing to do it with some reason that she was there. A personal reason that she couldn't, right? Yeah. She had a personal reason where she can't do it right now. I could try to find another teacher or or he didn't. You say you know someone? Yeah, I know. My my niece does is a yoga certified yoga instructor. Maybe she would be interested. If it's something we decide to Dio. Okay, Maybe again. I forgot. But I have to talk to her. Maybe Maybe I'll call her after the meeting. Okay. No. All right. Okay. That it. Okay. Thank you, everybody. And, uh, I would like Thio adjourn in Mary's memory on. We will see you next month. Okay. Look, you everyone happy. Happy queen. Thank you.

Lancaster Board Meeting Transcript 11-12-20

We have, uh, everybody here were called to order. It's What is it for a class Babs on? Well, okay. Hi, Bob. Hi, Bob. Oh, audio on. No, he's connecting. Okay. Okay. Well, eso I have 403 You're calling the meeting to order. What? Okay, we'll make that motion. Uh, no, we don't even know emotion for that. I don't think, but for the approval of the agenda or changes, uh, very had in addition, uh, want letter? I under new business. The little dressed. A survey? Uh huh. Okay. And I just We just added something this afternoon. A question about whether the contract with the system our contract with the system should be on our website. So that's yeah. Uh, okay. So with those changes, doesn't anybody have anything else? I don't know if we want to put this on the agenda, but I think it's not. Probably not too early. Thio. Yes. Think about who's friend who has to run for election next year. Are you talking about the the general election or talking about a board? Okay, for the officers in the on the library board or for the general election general election. Okay, that would be Barb in me and I had founded by February. Anyway, we should put put letters together for the Republican and Democratic committees. Okay, And here's my issue. I officially changed my status to nonaffiliated. Well, I don't know what that's going to mean. I don't know either. Um, what were you prior to changing Republican? Okay. Um, trying e could suggest something for any other office. The party contaminate or endorse somebody who's not a member of the party. They just have to accept it. Okay, we're there. Provides. Oh, I don't know if there's anybody else out there who really wants to run on the Republican ticket. So if you come to them and say I want to run, I wouldn't say overtly that you changed parties. I wouldn't deny it if they ask you, but I wouldn't bring it up um, you know, maybe they you know, there's nothing wrong with them indoors. It's like the Democrats endorsing you. You had them sign a sign. Something to accept it. Alright, there could very well be. I do remember sending them a letter. Yeah, Yeah, we both We both sent both letters the last time, six years ago. E would do it. At least I wouldn't wait. I would do in December. That's fine. I'm usually they meet in what, February or march. Yeah, well, the problem is, now they have to get the petitions out there really early. They start. They start with petitions at the end of February. Yeah, they do the endorsements in February. So they're really remember when I ran. Greg was no problem. Except he had no idea what I was even talking about. They had already sent out the endorsements and they couldn't do anything The Democrats hadn't yet, you know, So that that was the issue, so I would send them a letter in December. Okay. Great. Uh, do we need though? I was wondering if we need to research it and look back at the original, um uh, at the charter because I thought that the charter stated specifically Yeah. I don't know the answer. I'm not giving a legal opinion. However, I think it's illegal for them to require people to be of a certain political party. Now, At the time when it was written, no one probably thought of that. But, you know, in the 50 or 60 years since then, if not longer, I'm sure the courts have reviewed, you know, that was they can't make you be a particular political party to do something. Uh, well, I think the issue was the way. It's word it is. They want it to be three and three. So they're not telling me what part I have to be. Just that they want three Republicans and three Democrats on the library board. Well, three different and three different. So, you know, that would still be okay. Okay. Well, I'm willing to send a letter to see what happens. Um uh, let's speaking when somebody's trying to get the Republican, uh, endorsement. If there's more than one person Greg Goal asked him to come in

and, you know, talk to two or three people. There's only one person. I don't think it's gonna be that much of an issue. Uh, you know, but again, I wouldn't say. Don't tell them that you've become unaffiliated because that's not good. But you know, if there's nobody else running or whatever, you've been doing a good job. E don't think it's that big of a deal. Unless anybody knows somebody else who wants to run against you for the, uh so, Bob, are you suggesting that I be up front with them? That I have? I did. I have registered nonaffiliated because of the job I'm doing. You gotta be up front with them and tell them you're not affiliated. But you're also not affiliated as a Democrat at this point. So you know, that's that's your personal preference. And, you know, just talk about all the good things you did while you were on the the during the past six years and you'd like to continue in that vein, Andi, I would take it, You know, just my recommendation. Take it that route there's somebody else who wants to run against you. Then again, you'd be called in for an interview. Um, by certain committee members on, uh, they would vote on it, but again if there's nobody else to do it. I don't think it be that big of a deal at this point. Okay? All right, let's do it. Let's do a December letter than Barb. Okay? Yep. I'm writing that down in my notes here. All right? Okay. So, back to the agenda. We've since we've taken care of that, uh, anybody have any other changes or additions to the agenda? If not, can I have motion to accept? I'll make them up, except Yeah, yeah. No Second, very. All in favor. High. Okay. And we have the minutes from the October 8th meeting. So you had a chance, toe. Well, and I have a motion to this, except I will make the motion burb on, uh, second, I'll second. Yeah, all in favor. How nice. Right. Alright, Cara, you're on. Okay. September in October, where? Library card, sign up. Months. And even though it was a pandemic, we did line up 73 Children for their first library card, which I'm very impressed with. Yeah, we also started our online reading log contest for fall with all the fun prizes that Ford helped us purchase. And we've had 400 submissions already, and the drawing will be held on Monday, November 30th. Meghan created a story Walk inside the library with the book Rhino Corn by Eleanor Best, and what it does is it gives families an opportunity to walk around and read the book together inside the library, and you can see a picture in my report of a little girl on our rug reading some pages from the book. Meghan also conducted five Facebook story times, and she did for Virtual Crafter Nunes. But these Crafter Nunes were a little bit different than the one she did in the summer and that we provided the supplies for the crafts. So each week the kids could come in and pick up the supplies and the crafts were. They made a scarecrow leaf rubbing the pine cone hedgehog, which is my favorite, and a spider web, and we had 125 of those kits picked up over the months, so that was a huge success. And then, in addition, you can see the pictures there. Some of the kids, we encourage them to take a picture once they were home and then put it on our Facebook page. We've been getting lots of these pictures making put 125 of these kids together. Wow, that's impressive on we've had other staff members help with that as well. In addition, we also did craft and carry, which I think I mentioned last month. And that's with the craft kits that normally the youth bureau runs the program and the kids are paid for by the friends of the library. That was another take home craft program that we did for Children ages 5 to 12, and we had 115 of those picked up. So I think it's safe to say the tape phone crafts are big hit and we will continue. We will continue those, even if we have to go to curbside, which we'll talk about later. We can still give out the kids if we're at curbs. We also did a pumpkin scavenger hunt where we hid a laminated picture of a pumpkin in the Children's area and any time a child found it and brought it

to the desk, they were entered to win a \$10 Mayor Brothers gift certificate, and we had 57 Children participate in there and then Halloween was on a Saturday this year. So they treat and take program where Children visiting the library that day were encouraged to dress up and come to the desk and say treatment Take. And then we would give them some non edible treats like spider rings and stickers and a spider craft to make it home. And we had 35 Children come in that day over a seven hour period that we were. So how cute? Mhm. And as far as building maintenance are, elevator did stop working toward the end of October. So we did call Schindler and they came and replaced the rollers. And that was a little over \$2000. Wow. And is there taken care of by the town or is yet for the era that comes out of our town budget? Okay, Yes, under building maintenance. But wasn't that something that from last year, when they replaced it, you would take a warranty or something that was not part of what they replaced last year? The rollers were not part of that big job last year. Unfortunate just falling apart, piece by piece. Oh, knock on one. We're good now moving on to statistics. We continue to be in the negative numbers because there are people out there who just will not come in during a pandemic. But they're all headed in the direction, Yes, but exactly soon. So the way I like to look at them is, for example, if you look at circulation and then the current Months column you can see in June. We started out with about 6500 visitors that month, and then each month that number gets a little bit bigger. Uh, that's how many of the items they checked out, and same thing with library visits. That number keeps getting little by little bigger. Same thing with computer use and WiFi. So, you know, as you mentioned, we are heading in the right direction for now. Oh, it seems like more people are using WiFi than they're using computers. Yes, my pie is extremely popular, so popular that I put a sign at the desk with the password because we're asked for it so much. E. I have some signage around the library with that as well. A lot of people bringing in laptops, whether it's for tutoring or doing school work or bringing in their devices. I have one other question. Uh, Lin highest Lynn who? I knew? No. Lin joined us, Um, about a year ago, but she didn't work here for a while, you know? She was collecting unemployment. She's a page. And then after that, I have the programming breakdown numbers and that spreadsheet. You can see the library cards we did over the past two months, and we are starting to sell discarded books, CDs and DVDs. So we are making some money under the book sale proceeds come again all. And then after that, I just have the comparisons of our library with other libraries in this. So let me know if you have any questions on any of those. No work. What's up? That's up here. Thank you. Thank you. You guys are doing a fantastic job. Yes. Yes. Um, I really hope that we aren't deterred in the next. You know, uh, we're evolving new cases, Really? Just we're just feel I feel like we're just getting back on our feet. E no. This is everything we're doing now is starting to feel normal, and, yeah, you know, we're in the swing of things. Yeah. We don't ever have a problem with capacity. I don't think doing way. Okay. Anybody? Any other questions for Kira? Okay, Donna. Well, once again, the friends had to cancel their meeting. Since I can't meet together and we doesn't look like there's any time soon will where we will be having fundraisers. I checked out a, um, a virtual meat raffle. And it was terrible. I couldn't believe it. I couldn't figure out how we we got numbers. They called our number, but we weren't in that round. That number wasn't good in the round, so it was very confusing for me. And, um, it was expensive. \$50. And I see there's another one coming up where The Boys Club E. I think the boys club is gonna have one or one of the churches is gonna have ah, virtual meat raffle. And it's the same

kind of thing. And I thought that might be something that we would be able to do. But we have. You have organizations that have clientele where they could go and sell \$50 tickets where we can't do that, you know. So the virtual meat raffle is kind of out of the question for us. We also talked about you just kind of emailing each other about perhaps sponsoring the chicken barbecue, a drive thru chicken barbecue. Maybe in February, Um, when things they're kind of like the downtime, because I know right now it's pretty popular. I'm not sure if anybody is going to be able to do that in the winter. That's something that will have to investigate a little further. But I'm I'm thinking that maybe Camille could have us do it at the Elks, where we can stand inside and put the sides in and then run out two cars because I don't see a standing outside under a tent doing a chicken barbecue. We're not gonna find any volunteers doing that, But if we could be inside, that might be a possibility to raise some money. Um, excuse me. And I also see that Sunday hours are being cut at libraries that are funded by the county. So I think we're right in the realm of not being able to fund it fund thesis Sunday hours and that, and not being allowed to do that, I guess. Um, one thing I wanted to ask you, Cara. Has there been any people, any clients or consumers who have been asking about Sunday hours? And perhaps, is there a need for Sunday hours at this time? Okay, that's that's a good question. And to be honest, I was expecting a lot of people to ask about that, but I've only had one person asked Wow and kind of similar. But Saturday's still are very quiet. I'm glad that we're open Saturdays because I work every other Saturday so I can compare them to the week weekdays. And we do see different people on Saturdays, which means that's the day that works for them as opposed to a weekday. But they are nothing like how they used to be when we would have programs. Very, very quiet. People just kind of trickle in. And I'll yeah, I don't think e don't consider Sundays, either, because of staffing way, right? Yeah, that, too. And I'm thinking to that kids can come in during the week now, with virtual days of virtual production, where they can come in and get what they need for for school. I think the weekend they're all shot just want to kind of fill out where the last time it was. You know, if you're in school, you only have Saturdays and Sundays to come to the library and get materials and research. That's right. And we do see a lot of kids during the day. And it's funny how I've just gotten used to it. Whereas before, you wouldn't see that until after school got out. Well, that's good. You know, I think that they're using the WiFi to do their lessons and have a whole lot of resource is right there in the library and gives them a different, I guess, a different site to do their schoolwork more school ish rather than at home where you can get distracted. I have another question, too. How about would for your fireplace? Do you have enough wood? Um, we do not. But actually, Sue and I have discussed this. If anyone remembers that our March meeting right before this all happened, the board had approved to purchase \$150 worth of wood. So Josh is gonna go ahead and take care of that now. Time for the fall. I was wondering if Bob could help us out with that with Greg Soyka being in the tree cutting business. I wonder if he has any excess wood that he wouldn't mind donating. Tow us? I will ask him. Or even the town. I don't know if you know the town has cut down any trees or anything. And if we have any any surplus would there could be used for the library? I will check with both parties on Get back to you. Um, e care of? Because I was I was thinking that that might be something that the friends could do. But then I thought maybe we could get some free. Would. Sounds like a good idea to me. So I'll check with Greg first and then see if he's got. Then he could donate it to the library. And that probably be a win win. Yes. Okay. Oh. Oh, I'll text him right now is all right. You can

tell him I was asking too. Okay. Shall we go to the financial report? Well, for October assume Did you get my email? I know it was late, but e didn't get your email till today, So I mean, care I Would it be okay for me to come in and out of the book. Say, um, actually, tomorrow is not gonna work sometime on Monday. Sure, sure. We're open 10 to 6. Okay. Yeah, I have the hours written down, but I just, um I'll just come in and go over for the last few months, and we'll see what we can do. Well, we'll try to get caught up. Okay. Thank you. E Have one question for the friends if we plan on doing a fun, if we could do a fundraiser like we were talking about the craft fair and it's off site. Are we still under library? Uh, stipulations ous faras. You know, I understand we'd go under Erie County crowd, uh, you know, crowd gathering and stuff like that. But, I mean, would there be anything else before doing it to benefit the library that we would have to be aware off? No, I don't think so. It's all of our rules are all based on on Sunday. Okay. All right. Thanks. You're going, Um ok. Does anybody have any questions about the October report? Yeah, Anything. Anybody got? A nice, uh, a lot of nice donations in Mary Terra Nova's name. If you wanna speak to what's happening with that cara. All right, So for Mary, Terranova received a total of 19 donations in her memory, and the total amount was \$1565. Yeah, sorry. Could you say the other man again? Sure. 1 \$565. Could you put me down for 100 bucks and I'll get the check to you? I just haven't had a chance to stop by there. Sure, thank you. Thank you. Eso I did meet with Mary's daughter and because she wanted I think we have discussed this. Last month she was hoping that the family could have some input on how the money was used and because Mary felt that Children's literacy was so important. She was hoping that we could use the money to purchase Children's books based on whatever needs we have in our Children's collection. Eso I did talk to Meghan about it. Meghan does have some areas that she wants to work on. And eso absolutely, we could do that. And I told an we love to have money to spend on books. It's always a good thing. And then she had also brought up When Dominic had passed away. Those donations came to the library is well, so I looked that up, and that was a total of \$1635. And and I had hoped that something similar could be done with that money. And I have mentioned that we have a real need for large print books, especially if there's one difference that I've noticed since we've reopened. That said, a big part of our clientele right now, our senior citizens more than ever and they're going right for the large print, and I would like to have more available for them, especially more of the newer titles, updated titles. And so what I would like to dio and an was in favor of this is to use some of Dominick's money, some of it for kids books, but a big part of it for large print books, especially because he was involved with the Lions Club break. And what we would do is put memorial plates in each book that we purchase with this money in memory of Mary or a memory of, um, I just wanna make sure that you know everyone's in agreement on? Yeah. Sounds great. Yes. And thank you for working so well with her family, I think. And I'm glad they wanted to be a part of it. Makes it even more special. Yeah, And I could tell you she was She was very touched when we met. She had tears in her eyes. She was so thankful that we would consider doing us. Um okay, uh, there aren't any other questions. Can I have or comments? Can I have a motion to accept the financial report? Don't move. Can second Jan. Very kind again. All in favor. Uh okay, um, here. You wanted to just mention the town budget What the status of that is right now? Sure. I think I have good news. I I'm able to log in online to monitor it now. And you know, last month I had told you that have been cut significantly from 26,000 for next year down Thio under 10,000. But when I logged in

today, we were back up to 23,400 which is a 10% reduction, which was what they had originally mentioned to me. So it looks like we're back in a better situation there. Oh, I'll continue to monitor. Okay. Thank you. And, e, honestly, I'll tell you exactly what it is. In a minute. I'm gonna have to turn my back on you just to verify that. Okay, Go ahead and continue doing that. Thanks, Bob. Everybody got a copy of its A quarterly systems paid budget analysis. Um, I don't know if everybody has seen that before. That comes from Ken Stone's office. Um, but it's a breakdown of the salary part of the budget, and it shows us right now with, um, with quite a surplus because of all the cost saving measures that the central has imposed on us. Um, since the beginning of the the lock down. Keira, did you want to comment on anything on this report? Um, e just wanted to point out that, you know, as of September, So this is as of September 30th for our part time wages. It's estimated that we've saved over \$56,000 so yeah, I hope that is seen as we are cooperating. What? Right. Right. Yeah, Well, um, we'll see. Yeah. How? That how That ends up getting used. You know another year. That's what happens. Yeah, yeah, yeah. Any other questions or comments about that report? Okay. All right. Under old business. Um, the first item is this local funds budget that I've been kind of harping on the last couple of months. What I sent you last night where? I think there were 43 things related to that, Um, not everybody has. I don't think a copy of the document. That's the minimum standards for the state. And Keira, I was wondering if maybe we could make copies. This was this Came out in October of 2018, but it's it's all of the standards and spelled out. I know. I have one. Uh, people who went Teoh? I don't know. Very. Jan. Do you have one of these? I'd have to check. I don't know. Off. You know what I have? I have a link to it. It is online. Would you like me to email it out to everyone and that'll be better? Yes. Thank you. That's fine. Okay. But what I did was just outline the listening of standards that are, uh, going to be effective as of January 2021 then the details on the written budget part of it, and you know it's not rocket science. It's just that, you know, they why we need to have one and who should do it and what it should include on. But it should be available on our website Thio our community. So that's the rationale for it. And then the other piece that I sent was the breakdown of It's in the In the landscape version here. That's the breakdown of, um, five year of what? Since 2018. What our budget, um, revenues and expenses have been. And Gary, I can't believe how right on you were. I did go through the 2020 financial reports to get more specific, you know, information on each one of these categories. And look how close you were. 25,000, you said was revenues for 2020. Although that included the \$10,000 from, uh, on Ben. I think you were you know, you were way down with the expenses as well, but it's still, um, it's just the year is still, you know, not normal. And so, you know, we probably should continue to compare with 28 18 and 2019. But what I'd like now is you know, everybody's input On what? The's, um what the's 2021 numbers should be and go from gonna go from there. And, you know, we also need to talk about this excess cash that we have. And, you know, if we have any ideas for using that, So, um, just looking at the numbers. I'm just gonna go with this sort of the way it is, but jump in any time and, you know, make correct. I found a few mistakes in my previous arithmetic, so I tried to clean some of that up, but anyway, um, under the question donations, um, what's unusual about 2019 was that we got an \$18,000 request from I can't remember the name of the family, but David Fun, but one. And I could look it up, but yeah, I do remember. Yeah, yeah, e ever read or something like that family. Um, so that was really unusual. Normally, the McDavid's fund is what we get, and it's usually more around that \$9000 figure. So as far as

revenues air concerned, um, you know, I don't know if we want to go beyond much beyond that. Does anybody have a suggestion for a number for the for that line? Well, the other. The other big question. Just memorials, right? Yeah. And small in small amounts. Yeah, well, I think we should probably go with David. E. Would go with what? Historically it is so, like, nine or \$10,000? Um, would probably be typical. Sounds good. Okay, I'm gonna put I'm gonna put down 10. Just around figures, grants. I don't I know that the Elks have contributed. They're kind of in with the other, uh, other donations, but I don't know if we're if we're we can expect anything like that. I think there last one was 30. 400 right? I think we have least one more that Camille can apply for. Okay, so that would be in 2021. Okay, The reason it was a little bit more of this time is because she wasn't planning on purchasing any snap. Okay? Because usually she holds some of that money to do that. Can I interrupt you for a minute, please? Carol? Where'd you get your numbers from? Because the excellent amount allocated was only \$9840. Is it still that number? Who have you talked to? Him. I know. I logged into the the online system that Pam sent me last. Last time I had logged in. It was the 9800 but then when I logged in today, it looked like it was bumped back up. But maybe I wasn't reading it correctly. I could look again. Yeah, I think you're looking at Mount. That was requested. Them that was allocated was \$9840. So it's still not as of right now. Again. Why don't you Why don't you send me what your needs are? Because we got a vote on this budget on Monday. And maybe I can, uh, try to do some last minute, uh, fighting in there to get stuff as needed. Okay. Okay. Yes. Our budget is kind of tricky, because a lot of times we don't know what the building needs are gonna be until something breaks. Like, for example, when the elevator broke last year, that was a huge expense. So we were you know, we were happy to have that money in the budget. You know, knock on wood. That doesn't happen again. Or, you know, we don't have a big expense. Like that Way. Weren't expecting that. Sure. Well, if something, if something breaks, it's gonna have to be fixed. One way or another. We're gonna have to come out of the general fund when? One way or another. But, yeah, why don't you If you don't mind calling me after, um and let me. Well, when you put something together, let me know, Okay. I'll work on them. Okay. Thank you. Yeah. Um, So anyway, I don't know what the what the Elks grants might look like, but has it been typically around 3000? All right, so So, um, we'll put that in there and see how that how that work grants includes money that I love in Galle of Internet. Yeah, but I It's a fair bet that we're not gonna get that money this year. I would be surprised. Yeah, yeah, yeah. Okay. So three thousands of good figure. Okay. Now, the friends you know every year have donated money for Sunday's that has gone into in and out of our, um, accounts. Um who knows what's gonna happen? You know this year. I mean, there are some days in January, certainly for, you know, maybe not for even half of the year. Um, so it might. It might be something that in we would we could end up doing mid year or not mid year, but it's starting in September. That's what I was thinking at the very earliest. Yeah. Yeah. So that that contribution might be What about \$4000? Something like that. Yeah, that sounds fair. Never Sundays, you say? And, um, the book sale. It's this kind of the same thing. I mean, if we end up having a book sale, Um, hopefully it might end up. It might end up having to be in the fall. But the usual contribution from that is what was, what, \$4300 last year and 5000 before that. So, um, we can put a number somewhere in that neighborhood, and it's hard to know if you have a book sale. You know how many people will come? Where will they come? As they have in the past? Right. Um, we want to say 4 4000, maybe. Yeah, but that

seemed to go down a little chair. Yeah. Anybody more optimistic than that? No. Okay. All right. And then if we look at our miscellaneous, aside from this year, it's been, you know, in the \$5000 range, um, so does five sound okay for that? Sure. Yeah. Yeah. Okay. And then, um, expenditures are not gonna be easy to figure out either, because programming. Um, you know, in 2019, we really we really spent a lot on programming, and I'd love to see us be able to do that again. But I'm assuming that the first half of the year there's probably not going to be We're probably not gonna have, uh, you know, groups in the library. I'm I'm not optimistic about that. So, um, you know, you spent to date in 2020 \$3200? Um, you know, we could you know, I don't know if that if we want to bump that up a little bit in anticipation of some, you know, some new ideas or other ideas e don't know. Anybody have an idea? Yeah. Don't just put it in five and five. Hope for the best. Yeah. Okay. We might have people. That would be willing to do online things, you know, we will take equipment. Ah, lot of ah, lot of that came out of with a lot of that from the Wallace Grant this year. Kara. Yeah, Yeah, I would say the majority. Yeah, Yeah, but we have We don't need, you know, grants to spend money on equipment. And, you know, we have plenty. So I don't know if the needs would be similar to 2019, but if we want to put another 10 in for that Yeah. What? And, uh, and materials and supplies the same thing. I mean, 2019 seems to be, um, the best year, maybe to compare with, um And again, you know, your wish is our command. Whatever you e I don't know if you want to go with 10 again with that or something less anybody. No, I would go with 10 again with Okay. And the petty cash thing is pretty much the same on Yeah, um, also. And what was the petty cash amount was 500 500. That's what I thought I was reading. But I'm trying to write and and read it the same time. E could only read what I'm writing at the same time. Okay. Thank you. So well, we're still, um we're pretty close to I'm just at roughly saying 26,000 under revenues and, uh, 25 5 under, um, expensive. That's grateful. Not much. Now, you accounting people, Kerry and anybody else that's got, you know, a lot more knowledge of this than I do. Um, do we need We need to make it look a So that's been a balance, right? That would look good. You're right. That would look good, but it doesn't necessarily have to balance. Okay, well, I mean, we could add another \$500 someplace, and it would. This we have a reserve on you complain to take it out of there, but, I mean, it depends on the whole point of this is to give the public some transparency is what we're doing. It's kind of a message saying G were planning to take the money out of reserve fund. Even if it isn't gonna hurt anything, it's not a good message. Um, I would rather make it somewhat even. And then if we have a problem later, we take the money out of the reserve fund. Right? Okay, s. So my question is, can we add another line and do 500 towards miscellaneous? Yeah, that's a good idea. There's always something with plan for Well, yeah. And then that way we're at 2. 26,000. Well, everything that we that we spend usually is for programming equipment or materials and supplies, so we can add another 500 to materials and supplies, because that's a pretty generic. Okay, well, that work for the Children. Supplies. Like the Children's programming. Yes. Yeah, it could be for that because it sounds like it's exploding with the make and take kind of thing that take home stuff. So that would be a good idea. Okay, fine. For program costs. Just added toe program costs or whatever That was material side. Yeah. I don't know which one would be the best one. Probably. Maybe material. I'm thinking materials and supplies because aren't they a separate thing from programming we're talking about? We actually paid people to come in and do programs, Yeah, materials and supplies or something else. So I

would add it to the materials and supplies people. There's actually Oh, yeah. Okay. All right. So then we still have. We still have this this, you know, column of of excess excess cash. And I don't know if we have to. What if we were presenting this? If it's going to show up on our website, is there any explanation that we have Thio, you know, use for the amount of money that we're carrying or, you know, uh, do we You know, a to this point, we don't have any concrete plans for it, But, you know, um, well, I think that if it was, if I was corporation or a nonprofit, which we are a non profit e think number one, I would call it surplus. I'd call it a reserve number two. I think you probably have to have some sort of break down for, like, you know what you're going to use it for, But I don't I mean, I have no idea. You know, you haven't heard my plan for building the library out over the parking lot, have you? I don't think you have enough money for that yet. Well, we can say we're saving for it. A double decker parking. Well, it it was just an idea that I had while I was standing in that back window one day and saying if we ever needed more room, you know, we could just build right out over over the parking lot and not affect the parking at all. It would be a perfect way, you know, pushed out. Doesn't Kenmore have something like that? Oh, yeah. Yeah. They dio they dio they dio anyway. Okay. All right, well, this, you know, and I don't know what you think about this format. Is there a better format that we should use if we're gonna? If we're gonna make this public, do we have to call it excess? Is that right? Call surplus. Right, We reserve. That's why we call it reserve reserved for the And for the 2021 budget. We would not have that first line excess cash because we've just balanced the revenue and, uh, and expenses. So you just have the cash on hand and the current cash CD, so that would be considered the reserve are accumulated. Reserve accumulating, accumulated, reserved, simulated user. Okay. I mean, we don't tax, so it's not like somebody can come and say, Gee, why your tax me when you have this money. I know where the benefit of attacks, but we ourselves don't tax. I'm just looking at the public relations way of expressing this, you know. Okay. All right. Well, if you think if you think that there is should be some kind of narrative about that can and your let me know, uh, I mean, way can't donate the money anywhere else. You know, it has to be for the use of the library. Somehow, our needs aren't such that we have to use it right now. Yeah. We've also talked about all the library, the system, and and our library have done a good job of saving money on, uh, on employee salaries and things. I mean, we did talk about subsidizing employees, pay if we had to through the cove. It, you know, Well, you know, I don't think that they would allow us to do that, because when you look at what we just looked at the system report, when you look at that, the health insurance costs is almost more than the wages. I mean, it's not quite, but it's almost, uh, as much as the wages. There's like a that has to be paid. There's, um, with disability. Carol. Uh, and, uh, if a person has to go, it has to be let go. There was unemployment. That's gonna have to be paid. Who's gonna pay that? Are we gonna pay that along with the wages? And if we do, what happens when the money runs out? Yeah. Yeah, I don't I don't think the idea was for us. Too important. It's for us, too. Donate to the county to support E understand that. But you're right. Those expenses, somebody has to pay them regardless, whether it's us or the county, but in money will run out. Yeah. Yeah. All right. Well, then we'll just call it accumulated cash for for future needs or something like that. Right? Okay. All right, then. But my question waas too. I mean, is this is this format you're looking at appropriate Or is there some other format that that they used well or should or do we need? Um they probably don't need 2018, 19 and 20 on any kind of a budget. It's really just for been for our

purposes that we should we include it. No, you don't need to know. I think there's too much explanation. Really? Yeah. Okay. Just leave it at that. Okay? Alright. That'll that'll simplify everything. So let me put together a regular balance sheet would look and let me send it to you guys. And you could tell me whether you'd rather if you prefer to see it that way or prefer to see it this way. I don't necessarily see a problem with this, but that's what I was asking for is, you know, some more professional for yeah s. So I would make sure that x X excess money we label accumulated their club. Don't call it cash. Don't call it extra That don't use any word that suggests you know that we shouldn't have it. You know what I mean? Did you say accumulated reserve? Yeah. Okay. Well, I will. Okay. Okay. Thank you, everybody. I think we're done with that. Okay. Okay. It just so you know, Greg. So, like I said, yes, he's got would he will donate to the library. Uh, care. I sent you his number. Okay. Thank you. Perfect idea. Thank you, Donna. And thank you, Bob. All right. Thanks to Greg, right? See how we can work together? Absolutely. Okay. All right. So and I have a a vote to approve this 2021 budget. So move can Ah, second all in favor. I thank you, everybody. Okay, Next on the agenda is Theo ethics policy that we have to vote on today. Um, there's a There's really Onley. One issue, and about about it to my way of thinking is, and that's just government all women's committee, which also shows up in the whistleblower policy. Uh, that governance, that's what That's what we have to figure out. Okay? I mean, a lot of times when we've we're supposed to have a committee, um, we just kind of all you know are discussed on Don't necessarily break down into a committee. Uh, can I ask you where you got the model for that ethics, Uh, from Was this one already? And yes, this is from the central library, and I just any place that you see Lancaster highlighted in yellow. That's me replacing our library name. And then the only other change that I made was on page two when it says board members who accept appointment, I put who are elected to the blood. See the term the Governance Committee several years ago. I don't know whether it's five or 10. They had a new for profit corporation law, not a law. They changed like 200 things in one bill, and one of the things was that they required not for profit corporations. They have ethics documents with the blower documents, some other things. So what this sounds like to me that downtown, you know, is incorporating that into this? I'm not saying it's wrong, but we're not really a not for profit corporation. Alright, we're government unit. So while it's not improper to have an ethics committee document, matter of fact, it's very proper. I don't know about governance committee. Uh, you know, in other words, our committee is our Boardman. You know, you could have a governance committee of of six people e o if it's necessary, but well, I think you have to consider that the, uh, this this is probably the same law that the conflict of interest stuff came out of. You know, Central, the Central board is 18 or 20 people, so they could easily have a separate governance committee with a grievance chairman for the other. You know the whistleblower. Uh um, but I mean, we've we've just not never really had to break down into, you know, into a smaller committee. You know, even when we do our nominating, we all just kind of sit around the table and the governance committees usually come up with with the candidates are for positions. I board of directors, officers, things like that. And they educate the directors. In other words, they make sure I know what the school board. That's how we you know, somebody monitored to make sure you you went to the different education, whatever. And other other groups I went through the same thing. I would just suggest if you felt we needed a governance committee and be all six. That's fine with me on den. Uh, yeah. I mean the only. Yeah. Okay. I

mean, if you needed some action on anything anyway, you need members to vote for it. Okay, so it's only two more people in the people. But then if the board member is also part of the grievance committee or the governance committee, how would that work out? The board member who would be accused of some ethics violations. Well, it's the other five have to determine it. Yeah. So do you want a government and not naming who they are? But a governance committee of five members off the board of directors? That way, you're eliminating whoever would be under suspicion. You could say the trustees less the accused. It's in here. Anyways. It, uh, missing it. Governments Committee will make a full report, will make a report to the full board. So that's why I'm asking whether or not you should have a Government committee of five and not really specify who the five are. I really don't know the need. They have a separate governments committee, so I'm saying, uh, we're small enough. I'm not saying not to take action when appropriate. Were small enough white due to actions. Why have a governance hearing and then a board hearing? If there is a problem, it would be presented to the full board. Well, if we were a large governments governance committee, Yeah, if we were a larger board, you still have to bring it to the government Governance Committee, then to the board. I mean, my question is, Kira was the governance committee mentioned in the law, and it's in the whistleblower. Did this come from this? Come from New York State law, or did it come from Central? Well, this policy came from Central. I don't know if that came from lie. I'd have to look it up. But I do know that we have to have. This policy is part of the minimum standard, just like the muscle bowl that are changed. So we are required by New York state toe. Have this policy? Well, I think e think that care if you could ask them, um, about the government's Committee Governance committee, whether it's a law or whether it's just a policy and Number two, I think that we could do. We could all be on the We could either all be on it or have five members on it. I think whether it's whistleblower governance, you confined that online. You know, a model for what the what it would be. And I'm sure downtown could assist you. Uh, right. If they have 18 people on their board. It's easy to have a small committee Bree Vince and then presented to the board. That makes sense. Why would the whole board want to sit there and listen to everything they don't have to. But what? I can't entirely different. Yeah, I did Look at other suburban libraries who have already adopted this policy and just just a zone FBI. They did keep in the wording of Governance Committee. I don't know how they worked it out. You don't know how they formed them, right? But they did keep the phrasing. And so this is other library similar to us, Like West Seneca are East Aurora. So here's Here's what's bothering me and I can't remember for sure. But I think in the trustee handbook, the governance committee is, uh is mentioned, but I don't remember. It's saying how many people are, what proportion of your board, whether it z subcommittee of the border, whether it's the whole why can't remember. Can I suggest some wording? Um, tell me what you think about this. If you put in that paragraph, uh, the six board trustees will be established as the government committee. Good a board member, be a subject of an investigation. He or she will not participate in deliberations or in determining a conclusion, right? Yeah, That sounds good. The law. Simple enough? Yeah, I believe so. Very good. All right. Uh, well, play with that paragraph to integrate that in in there. Um, yeah. Do you want Do you want to wait till next month to vote on this and see that paragraph the way it would look? Sure we can vote on two policies next. Next mean? It doesn't matter. Well, we may. We may need the same similar wording for the whistleblower to, so kind of keep that in mind as

you're reading. Um, this Aiken, I could just email you this paragraph reworked after the you know, between now and the next meeting. Okay. Okay. I have also a comment. This is not only for board members who appear to have a conflict, but also key employees. So then you would maybe want the whole board to meet a swell, maybe just the government's committee in Santa's. If there is no statute that we have to have a governance committee, I think if you just put in this can suggested just the board, you know, he or she will meet with the board to discuss the issue. The board will then make a recommendation based on findings key employees who appear to be in conflict will meet with the board of trustees. And that way, we don't have to have Well, okay, five or four board members. If there's a conflict of of a board member, they meet with the board of trustees. Well, I think that we do have to have a government governance committee, because I'm pretty sure I read about their in the trustee handbook, but I don't see why we just can't have the six members and yeah, Theun then Suse suse edition would be great. So, yeah, I agree with Suze Edition. Alright. I'll just I'll just rework that and email it to you. Okay. My home. All right. So we're gonna just table that till the next next meeting. And, uh, next, uh, we just wanted a nup date. Remember last month the book club that meets at the library had asked care about whether they could started again to meet. And I just asked you to give you an update on that so that you know what What occurred? Sure. So it was Bill. Let's who had asked. He's a member of the book club, and I'm not clear if the rest of the book club were aware that he asked or not. So I did give him the message after meeting that. You know, unfortunately, the board did not feel that we could provide the right safe, socially distance. Um, studying for them to me. So I did let him know. Well, you can't have. You still can't have meetings, right? No. So, Yeah, well, that answer is for anybody who asked way Do get phone calls regularly from people wanting to reserve our meeting room. I think people are having trouble finding a place to leave with groups. Well, I think the I think the word is now they shouldn't be meeting way. Can't encourage that. Yeah, um, the way already talked about Mary Terra Nova's request. Anybody have anything to add to that? No. Okay. The bank on buffalo checks. Um, yes, Yes. Okay. So I did go to the bank on Buffalo and ask about checks. They did give me 43 checks. Um, the slight issue. They start with number one on 101 but I think because they say bank on buffalo on them instead of bank of background, we should be able to use them. So we do have 43 checks. After that. If we wanted to purchase 40 chucks, it would be roughly \$25. If we wanted to purchase 80 checks, it would be roughly \$50. Eso This compares Thio Walmart where the checks were purchased last time before I was here, where 150 checks would be \$7.46 plus shipping. That's it? Yeah. I'm sorry. What was the price? Kara from Walmart. Walmart. A pack of 150 checks would be \$7.46 plus shipping, which would be around 6 to \$7. So almost double the price. Okay. Is that a current price, cara? Or is that the price back then? That's a current price. Wow. Are we looking for emotion? Because I'll make this quick. I like walmart take emotion that we allow care. I just spend whatever. 7 14 \$15 on checks at Walmart e Full checks. Hmm. Okay. So yeah, so much money and CDs at their bank. I can't believe they would even charge us anything. You know, I'm having an issue. I have to go down there tomorrow. I have a savings account and trust for my grandson. We took part of it out and started a CD for him. They told me I needed \$100 minimum in there to not get charged. They just charged me \$5 for the month. Is it as a service? E? And that brought the account to under \$100. So, yeah, they're not my favorite people right now, so I'm sorry. Motion to spend \$15 on checks from Walmart made by Gary. Do we have a second? I'm sorry. And all in favor.

High on the restroom construction Grant update just briefly. Care of the end of this. I did submit the final report on Monday after receiving some invoice information from Visa from the town. And I did hear back from the state they need a couple more photographs from me of the baby changing stations and the hand dryer. So I will take care of that. And I have also asked Lisa they want some information about the payment. Theo. Engineer. So I'll be following up with Lisa. Yeah, and then I believe we should be also okay for God, my home. All right, New business. Um, I also sent you last night a letter Thio Frank, who was our legislative legislative representative. Um, there is a letter that's available at the library for individual patrons to send to the legislators. Um, but I thought it would be a good idea if we as a board sent a letter to him. So that's the letter. Does anybody who haven't holds that letter suit hard? May you write that letter? Yeah, that was beautiful. Letter become, er, thank you. So is that I just wanted to know if it's okay if I send it in over your names. Certainly, please. Sure. Yes. All right. I'll get some letterhead from Europe era and do it. Sure, if you want, I can send it out. Since I have it here, I can put it on the letter. Okay. Yeah. I can put the report in, and yeah, Uh, OK, great. Thank you. Okay. Um, the micro cluster plan a new vocabulary word. Uh, so this Yeah, this is the central e. Have it memorized. Michael Cluster schools. Okay. What do we need to know? What was sure. So this is the plan from Central that Mary Jean is strongly advising all of the contract libraries to adopt, Um, due to the rising number of cases in our area s. So what I did was I took Central's plan and just plugged in our information. A summary Is that basically if the library is in a yellow zone, which we are right now, nothing really changes. Um, the only thing we could changes. We could modify our hours if we wanted Thio. But I think we're okay for now. Yeah, So we Oh, go ahead. No, I'm sorry. I mean, go ahead. Okay. If we go into an orange zone, we will go to curbside pick up on Lee. The building will close. Which question for Bob? Would that be okay with the town? We would use the back parking lot, so I don't think it would impact traffic. Ernie, say that again. I'm I'm a little confused. And by the way, we could back up for a second. Frank did. Daryl supports the budget that Poland cars came up with a library, so that's good. Yeah, Good news. Eso if if Lancaster is put into an orange zone in the micro cluster strategy, we would go to curbside pickup and the building would close. And so my question for you, Bob, is Would it be okay with the town? I don't foresee it impacting any traffic because we would use the back parking lot. All right. Yeah, it sounds fine to me. Why don't you send me an email and I'll run it by the other Tom? Board members? Just, you know. So they were aware of the plan? Yeah. And the chief of police to probably Yep. Absolutely. Yeah. That's why I don't want to use the front, because I think that would cause traffic issues. Um, And then if we go into the red zone, it's kind of like before everything shuts down. And we only have essential staff like myself and Josh coming into the building. But the difference The one difference that I would like to change here is that under red zone, it's number one d. They have Dropbox will be closed. I would like to keep our Dropbox open no matter what. We did close it last time, but I'm glad we did. But I would like to keep it open this time. I think it will just make things easier for us. I can. You know, Josh and I can rotate coming in and emptying it out and putting the items and quarantine. Okay, My only question to you about that is, um, last time because they were closed. People were forgiven their late fees. Is that something you would still keeping option in case they didn't want to come out? Yes. Yes. So that's right above there. This is from downtown because they're in charge of that. The due dates for materials checked out at the library in a red zone will be extended. So

they would do the same thing as last time. Okay. So that fees wouldn't be a human. And just looking at the news right now in our numbers, I could see us going into orange or red very soon. Unfortunately, Yeah, the county executives, uh, press conference this afternoon was very dire. Yeah, Health commissioner as well. I can't remember the numbers, but last week they had the numbers by town in the paper and the number of cases and deep you was pretty upsetting. Really disturbing. That's just if you could use a little village or so do we have to approve this plan? Uh, it has to be approved, and then I would place it on our website. Okay. Alright. I'll make a motion to approve. Okay, a second. I'll second all in favor. Minute. Who was it? Yemen school. Jan and Sue got it all in favor, say Aye. Good. And then the Sunday hours, Carol. I mean Oh, I did want to mention one other thing that I had on your electronic packets. I also had the Kobe 19 micro cluster walk up in curbside service plan. Yeah, and I would need you to approve. This one is well, this one. I don't know if everyone had a chance to look at it. Just how we would handle everything in the Orange zone. Okay. Anybody have any questions about that of the curbside plan? Okay. Can I have a motion to that? I will make the motion our second I will. Christie Christie, I I all in favor. And I'm assuming if we did go to curbside that we would have to reduce staffing again and probably hours because I don't see people you think curbside at eight or nine at night. Things like that. I mean, we want one evening, at least, and I'd like to keep six days a week, but I think we would probably cut back hours and definitely staffing important. I'm hoping I didn't miss something here, but isn't curbside pickup for Greta? Orange, Orange, Orange? Okay. Yeah. You have to make sure you had enough stepping because, yeah, that's really a job. Yeah, yeah, yeah, and we haven't done it before. So it would be there would be a learning curve in terms of how much we need, One of the reasons we owe and had a really hard time. In the beginning, the website requests were going through. It was like a Google form or something, I think. And their phone was ringing nonstop off the hook. That's what I heard from other libraries that did offer it. They said the first couple days were very busy, but this was part of the reopening process to But then after that, it quieted down. But one difference this time is that people will be able to place holds. We weren't doing holds at first or so. There's a lot of unknowns about how busy it would be. Yeah, well, I hope you don't have to find out. Um, okay, the 2021 or Sunday hours? Sorry. See, Sunday hours. I mean, the way talked about that, that there there are not not happening. We're not doing it. Yeah. Anything else on Sunday hours? Cara? No. Okay, um, the 2021 open and closed dates. So we've got the calendar for 2020 uh, for 2021. I don't don't mean to have a I think how the year 2021. 14. Um, Does anybody have a, uh, is the problem with this one Christmas and New Year's? Yes. So the observed holiday for Christmas is on the 24th, which we normally close, anyway. Mm hmm. So we be closed three days in a row Friday, Saturday, Sunday, and same for the following weekend. Because New Year's Eve is he observed today for the holiday. Yeah, Yeah, I know we don't like to do that, but I don't know how you get, except for the fact that by then we would be we would have Sunday hours. Um, we're usually trying. Oh, yeah. We usually do do Sundays right up until the end. Yeah. Yeah, so that's true. So it only the Children's e don't see any way around it. And with the special circumstances this year, I don't see how we can tell. People wanted to come in during all of this that they can't have three days in a row off. Well, this is next year to this is hopefully next year. E you know, I'm sorry. I'm I'm looking at the wrong thing. I'm sorry. Never mind. E feel like Roseanna. Roseanna. Danna. Sorry. Never mind. Look, eso So we would, uh uh, We would

be closed on Friday and Saturday. And you mean like you said, you can't. There's no way around that. You really can't. Okay, but assuming that we would be open on Sunday, Um, okay, so do we want to approve this? As is with with them getting to two days off Friday and Saturday? Yes. And being opened on Sunday. I'm assuming that that's what would happen. Care is that what would happen way have Sundays back by the end of next year. Which bankers crossed way? Well, if we don't even close three days, there's no way you could get around there, right? Wait. Didn't do What? July 4th weekend this year? Yeah. Okay. Well, then I move that we, um, approve the schedule as listening for 2021. Uh, very second. Okay. All in favor. Uh, well, I, uh, Then you had the covitz safety plan modification. Cara. Yes. This is just a quick one. Um, there's just a slight change to it on page six. And the changes are because staff can now take their online or their do their employee screening that starts the day. They can now do it online. We have an online form, and we can take our temperature at home before coming in. So this we just had to update the screening process and the plan on page six. Location. You want an approval for their or it's just a point of interest. Okay, then can I have emotions, too? Approved the modification of a covert safety plan. I will. Arab on second Silk in June can all in favor high. And I'm sorry, Carrie, You said that was starting today. Um, actually, we were able to start it. I think about two weeks. Okay. Uh, I'm just gonna say staff may do online greening from home. Perfect got it. Thank you. Thank you. Okay. When you got your whistle blower policy committee we talked a little bit about I mean, you do anything about this today, but we talked a little bit about the governance issues being part of this one, too. So as you're looking at it, there's also a grievance chairman that's supposed to be part of this, uh, uh, government. I'm sorry, Compliance officer. It's supposed to be part of this governance committee. So kind of read with that in mind about how we wanna you need to change that. Okay. I just had one question for everyone to think about on this and that. Section 24 on page two. I have it highlighted in blue. Um, and that is the email reporting section. We don't have to include this section. Um, if we did want to include it, the emails would go to the downtown library. I debated whether thio change it. Thio are generic library account, but we have multiple people that access that account, so I don't know if that's a good idea. So my question is, do we want to include email reporting? We don't have to Oh. Then probably not. And it could be something you can think about. Weaken Decide next month. I thought what would happen if we established our own email address for that? Um, yeah, I could see. Like I could establish, like, a Gmail account or something that someone would. Someone on the board would have to check her. I could check it. Yeah, but I just We haven't I n c Buffalo Live account. That's our generic account. But like I said, we have multiple people checking. Yeah, right, but yeah. All right. We'll think about that, then. Okay. All right. Closing in on it. I said Josh can have anything He wants eyes requesting a wet, dry vacuum for \$119. Anybody gonna fight with him about that price? So I'm gonna pick it up and deliver it for him. E Look, uh, anything you want to add to that cara, Okay. Can I have a move? Can? 10 second. It's I'll second jam. Yeah. Hi. Hi. E. Have some comment on the wet drive back. We might want to include another filter e because really, if you use it on, then use a dry. You've got to really change the filters. So do I want a motion to a lot? What was \$200 toward the purchase of a wet, dry vac and an additional filters? Okay, Okay. \$20. 0, additional filter. Thank you. Okay. Okay. Stamps for the from the only thing you need to spend \$55 for stamps of from the MMT account. Can I have a motion? So move 12th. I'll second all in favor. Hi. Hi. Who seconded? I'm sorry. So thank you.

Thank you. Central. Uh, the survey, Gary, you put out a draft of a survey. Uh, anybody have any additions or comments or revisions? It did a nice job. You really covered a lot. Yeah. It wasn't just me. It was I had help from Janine Doyle. Oh, good, good. Okay. I just had one edition. Right. Well, I suggested, um, train, new trustee training. Really gotten that right yet? So. Well, I know what you want, and I was thinking it took a walk earlier, and I was thinking about how to phrase it, You know, I'll come up with something, it'll be fine. You have a good It was a good suggestion. It is because you know what we're missing. L I was the person that told me everything I needed to know. Yeah, he met with me. He gave me paperwork. He went through everything with me. So I actually got new trustee training just a long time ago when I was a new trustee. You are. Okay. So the way I formatted that was just a kind of an open ended question because, like, you know, I'd rather have people's ideas than have them choose from a list, you know. Okay, um, you have enough to work with Gary? Yes. Yes. Okay, good. Thanks again for serving on that committee. Um, okay. We had a question from al actually, earlier today about whether our contract with the system is on the website, and it isn't. And so the question was whether we would want it to be. And it's not on Central's either. So I don't know if that's if we is there any negative reason? I can't think of any, you know, I'm sure it's a I don't know. It's a public document. It's it. Yeah. Mhm e. I don't know why. Why? It couldn't. Yeah, Well, I would ask Central. Maybe there's a reason, although I really doubt that there is a reasonable well, that would be good to know why it's not on theirs, you know? Right? Because I'm very surprised. It's not on their E. Each one of them is individual based on, you know, things down. But a lot of it is generic. And then the, you know, the individual numbers air plugged in. But so, yeah, why don't we find out? Why don't we just if there's no reason that that that it's not on there, I don't have a problem with putting it on our website. Yeah, right. Well, that's a good suggestion Here. We will find out from Central, if there's a reason. Okay. Okay. There. Anything else for the good of the order? Yes. I make a motion that we adjourn. E have a question before we adjourn. Number is usually the volunteers party and stuff. Obviously, that's going to be canceled. We've taken care of. We've taken care of gifts for volunteers already. Well, that's an April. Okay. E thought you had a Christmas luncheon or something that's done. Get to that. Know what I mean? Doing something I don't Doesn't have to be lunch. And, well, most something for the staff. Yeah, just so that, you know, we're not allowed to share any food products. It's one of our rules from downtown way used to have a map table in the office, and it's gone. Could we could we dio I mean way usually spend a few \$100 on the food, You know, for the for the Christmas thing. Could we dio you have cards for the employees? Yeah, that's a great idea. I like that. Local restaurants? Yeah, local, definitely. You know, support local restaurants. That would be a great idea or a box lunch. You know, I'd rather see the gift card, and I'm gonna tell you why. We don't know where we'll be in December. We could be in yellow and everybody could go and get a box lunch. Or we could be in red and everybody's working from home. Mhm to war. Well, you know, does anybody have ah place And I mean, it could be Franks and we could give them the business again, but I don't know if that's a place that everybody likes to go. I don't know. There's I mean, there's strength right in the village. There's scoops is refunds. Yeah. Broadway deli, Lancaster, coffee and, uh on. Then pick as you're giving them out. Because everybody necessarily like the same thing Anyways, in this way, A little business to multiple places in the village. Uh huh. I'm not sure I understand. When do that say that again. So we just had a thing at

school, like a drawing. And when we went down to get our gift cards, we got to pick There was, like, options. So if we maybe, you know, got gift cards from a couple different places, we could support multiple businesses in Lancaster and give people an option because maybe, like they're not a coffee person or they're not, like, whatever it ISS. Yeah. Okay. Okay. Well, I like that. A fire. I mean, most of the places we're talking about, you have lots of options, but I like the option of being able to give more than just one business. Yeah, you know, some some of our money, So Yeah. Okay. Was there something we want to take care of this month? Well, I was just a way kind of need to know how many people were talking about and way want to spend. So the people that have been that are working, uh, how many we're talking about, Sarah? Yeah, just counting right now. Okay. Currently, we have 10 people working with me. Okay, Well, what we want to dio \$50 each? That would be 500. Is that too much? Do we wanna That sounds good. It sounds good to me. It definitely earned it. Yes, I think that's a great idea. What is it again? I think it's a good idea. Okay. All the way around eso Let's Let's, uh, way can does anybody want toe Christie? Yeah, I have another suggestion too. I don't know what you think of this, but what if instead of 50 toe one place, like we said, mixing it up? What if you get like a like a gift card flower like you could do 10 to different stores, Or, like, 15 increments to different stores and put them together. And then it's for a variety of complicated. All right. Christine. Christine, you're in charge. Uh, there you go. Yeah, so? So what? So what we're saying is we're going to allow Christie \$500 to spend on gift cards. Yeah, well, yeah, we can. It blows are disclose our miscellaneous budget for next year s Still this year. Okay, so we have emotions. It's delicious. We have a motion to spend \$500 on gift cards. Fourth, the staff e. I plan to make one. What? We don't mind whatever assortment I plan to Dio. Nope. Do whatever you want. You're in charge just in case we shut down. Yeah, right. Yeah. Alright. So we'll need We'll figure out how toe how to get the \$500 to you or whatever, shall we? Okay. I'll just spend it and give you everything. All right? Okay. All right. So we need a second. Did somebody else second Chan Jan all in favor. Hi. Okay. Thank you. That's very generous. Of all of you. Thank you. A yeoman's job. So that zoo Hey, we got some money, Kara. Okay. Do I have a motion to adjourn? E already have that. I thought Gary didn't and kept second. Yeah, that was a long time ago. Okay. Happy Thanksgiving, everybody. Hey, Healthy. Okay, Take care. Bye. Bye.

Lancaster Board Meeting Transcript 12-10-20

All right, well, we'll call it to order at 4:06 and Barb's got the roll call. Mhm. Does anybody have any changes to the agenda? Nothing. Hearing nothing. Can I have a motion to accept the agenda? We'll make a motion. Second jam jam. Okay, all in favor. Uh, okay. And the minutes of November 12th, you had a chance to look at those. And I am sorry they were late. I actually did them the next day. I thought I sent them and I sent them into my draft. Oh, so when I got that when I got the email from so I'm like, what do you mean, you didn't get them? Well, everybody got them the same day. Anybody have any day? I'll make a motion to approve the minutes. Okay. I'll second all in favor. Hi. Hi. Okay. Kara We haven't heard a thing from you. Okay, you're right. You can start now. Okay. Eso As you know, we entered the Orange Micro Cluster Zone November 20th. So we did close the building to the public and transition to curb side and walk up service. Um, e I didn't want to mention that Thursday, November 19th, our last day open. We circulated our highest number of items ever since I've been here. 1000. Everybody saw it coming, huh? 1265 items just to put it in perspective. Um, normally, our busiest day of the year is the day that we have Nickel City come in July. That's usually our first kickoff program. And that day we usually circulate around 900 items. So? So people were stocking up for sure, even though we kept telling them we can still get you items e. They wanted to make sure. Um, curbside has been going well, we It's been keeping us very busy. It's a lot more work for staff, but we're happy to do it. I have a question here when I get curbside. You brought me my book in a brown paper bag. Do that for everybody. Where do we get all the bags from? Central Library is supplying the paper bags. Yeah. So we do everything Are you going through? Tons of bags weigh R e only imagine, but they're they're providing them. So it's working out. Thank you. And we've gotten a lot of nice feedback. Multiple people have told me I could get used to this. I just call and then you bring it out to my car. This is great. Uh, we're also having a lot of fun. There are people calling and saying, you know, usually eyebrows your shelves What can I get? So you know, we can ask them. What kind of authors do you read? What subjects do you like? And we can make some recommendations, which is part of the fun part of the job. Yeah. Are we also have parents calling us and saying, I don't care what the books are, just give me 20 kids books. That's what you get to pick out to any picture books and put them in a pay. We are also because we've gotten so many calls like that. We're doing what we call book bundles for the Children's books, and we're doing different themes. So, for example, each bundle has five books. We have, like a snow theme Santa theme superheroes Princess Sita Cat. So we can just tell them the different themes, and then they can choose how many bundles they want on that's been working out really well for the for the families hair. Have you had any complaints about the building being closed here? Yes, not recently. But the first few days we did have several, which I think I had mentioned to you in an email. People just feeling that the main thing that I heard was that they didn't. They felt that as a taxpayer, the building should be open. It seems to have died down for now. I haven't heard anything recently. What is nice is we did have some notice that this was going to happen. So what we were doing, especially with the computer users, is telling them that libraries in the yellow zone were still open with computer use and giving them a heads up that they could go to Marie Illa to Alden to boost uh, you know, I advise them all to call before going to find out about computer availability. Eso it is nice that we have that option for the computer

users. Right? And one service we are still able to provide is printing. And we have had people call. And so they will email us the document that they need printed will print it for them and then bring it out to their car for them. Wow. But we can still do that. And we have had people taking advantage of that. Yeah, well, all good. Much better prepared this time than the last time. Yes, Yes. My favorite joke is the next pandemic. I will know exactly what to do e don't want another one. I have a question. Now that the building is closed, um, can patrons get the resource is from home? Like I'm looking at. I'm thinking of, like, ancestry. That kind of have to go to the library. So I was wondering about that. Yeah, that's a good question, because most of our databases you can access from home, but ancestry is one of the ones that you normally need to be in the library. Let me look. Because last time we were closed, they did allow at home access, and I don't know if they've done that again. So I'll look into that Donna and let you go, because that's a good question. But the majority of our other databases are available from home. And from what I understand, e book usage during this entire pandemic has just exploded. Yeah, when you find out about Ancestry, could you please let us all know? Sure, I'll make a note. Thank you. You're welcome. Okay. As far as programming in November, we did finish our online reading log contest for the fall, and we had we had 626 entries, which was wonderful, and you could see the pictures of the winners in your in my report there, we've got the winner of the portable rocket times the Lego kit. The Lego kit was by far the most popular because when they entered the contest, they could choose which prize they would wanna win if they weren't. So now we know Legos great way. Also have the books at the telescope, the snow tube and the snowball maker. And there was a lot of fun calling the families toe. Let them know they won. I think almost all of them came within an hour to pick up their private. They were so excited. That was a fun day, Meghan. Also, when we were open, she did another story. Walk inside the library using the book Pete the cat in the Super Pool Science Fair. Mhm. Uh huh. And then Meghan continued her Facebook story time. She did four of them during November. She also did three virtual crafternoons where, just like last month, even with curbside, what we did is they can call and let us know how many craft kits they need and we'll bring it. It will schedule time to bring it out to their car. So we're still handing out the crafts. A swell and I have some pictures in the packet of some of the people that shared the pictures of the crafts that they made. And we also continue the craft and carry program. And that is the one where the crafts are paid for by the friends of the Library and made available through the use bureau. And we handed out 51 of those Kips in November. I also want to mention that Meghan created a brief video for Depew K teacher. I thought this teacher was very creative, she said. Since she can't take the kids on any field trips right now, she's reaching out to different community organizations and asking them just to make brief intro videos that she can share with her class. So Meghan made a video for them. Yeah, on Ben. I also wanted to mention the restroom grant. I uploaded all the information I have on the online site. I'm just waiting for one more detail from the town, and that is how they paid the engineers for the project. Um, they did see them with a credit card, so I'm trying to figure out how we can enter that in the grant report. So I'm working with the town on that once I have that information, then that report will be fine lines and then moving on to statistics. I have our statistics for the month. We were doing really well. Visit circulation and everything with curbside. Those numbers do go down, um, just to put it in perspective. For example, when we were open in November, we were averaging 186 visitors a day and averaging 492 Circulations a

day with curbside were averaging 29 appointments a day and 1 35 circulation. So the numbers are lower, even though there's a lot of work in those 29 appointments. Mhm. But so we will see our numbers go down as we do curbside, and that's par for the course. With all the libraries. You can see the numbers going down, But even though the numbers are low, it z very labor intensive. But as I mentioned, we're happy to do it. We're very appreciative. Thank you. We're all getting our exercise running up and down the stairs way could work off all the Christmas cookies. And then I have the programming statistics, all virtual numbers. And after that, I have are statistical comparisons with other libraries throughout the system. So let me know if you have any questions on that. Uh huh. Anybody have any questions for care, you know? Thanks. All right. Okay. Donna, um, we had to cancel the friends meeting again because nothing was going on. Nothing. We're not anticipating anything for the future. So we're just kind of in limbo until excuse me until we can get back together. Okay? All right. The financial report, Um, you have the November report in front of you. Does anybody have any questions about that? In particular? I had a question. The in the M & T account, there's, ah, \$512 deposit. What's it from? That was our fine and print revenue. Okay, Okay. Which is which has gone down quite a bit since we started doing curbside, because Central decided to waive all hold fees. Mm. So whenever you request anything while we're at curbside, you don't have to pay any fees, and they are extending the due dates. So anything that's checked out right now is due January 4. So that, in turn, huts down on how much money we're taking in dramatically. I'm always amazed at how much more the fines and the printing, uh, more generate. Yeah. A big part of that is people paying for their hold fees, which they're not doing right now. Especially those DVDs. Yeah, and a lot of people have are taking advantage of it and record are requesting a lot of DVDs, like TV. Siri's. That was good. Yeah. Okay. Uh, if there aren't any other questions, can I have a motion to accept the November financial support? I will make the motion. No, very second all in favor way. Do have a CD coming due on January 24th. We'll be meeting before that so we can wait for them. Thio, you know, make a motion on how we wanna that just to let you know. I called the bank yesterday, and the interest rates are terrible. 12 month regas, 120.28 Mm. And that's for 12 months. For 24 months, it's 240.35 and 1st 36 months. It's 360.44. So, you know, I think we go with another 12 month again. Yeah. Yeah. Okay. Um, okay. Old business. Um, I don't care. I do. You feel so you gave the report on the hours changes. Do you have anything else? Yeah, Yeah, I could just mention we did decrease from 55 hours to 46 hours, cutting some of our evening hours just because with curbside, we were absolutely dead at night. We talked with curbside service. When we open at 10, the phone is ringing off the hook. And then as the day goes on, it starts to slow down on once it gets to about midafternoon. You know, it really does slow down. My feeling is that people wanna go out and pick up their items when it's daylight out. It just didn't seem right to be using our payroll budget toe have staff here and just sit helping home over which one eso We did have to reduce some of the part time hours, but everyone still here. Okay, a lot of the employees feel about that. Please seem okay? Well, yeah, And as I think I mentioned in an email to you everyone does feel more safe doing the curbside pickup. Especially with the numbers and Lancaster being so high. Yes, Right, Right, right. Okay. You've got a final copy of our, um, local plans. Thank you, Gary, for finalizing that. I appreciate it very much. Um, does anybody have any final questions before we vote on this one? Anything? Anything. Okay. All right. Can I have approved? Okay. Motion to approve. Um, second jams. Okay, All in favor.

High. Okay. So I will be posting this on our website. Okay. Alright. Be interesting to see if there any comments. I'm sure there are people out there who scrutinize stuff like that, but who knows? Maybe not. People got lots of time. Now, that's true. Okay. Um all right. Now, the ethics policy, the changes, we the change we made had to do with that governance committee on. And, um so you got in the documents? There's ah, uh, there are changed. Made the change in the documents themselves. So you got those looking for my copy? Does anybody have any questions? About what we What? You what you about the change under the compliance? We said the grievance. The Governance Committee comprised of the board president and one trustee and in consultation with the director. Um, And then so does anybody have any any concerns about that? No, not really. You know, I'd be surprised if in our lifetimes we have to use this, but, uh all right, so what's that? Um, you would want Thio vote on this final version off the commotion. Okay. Jan, This is on the ethics policy, Barb. Okay, I got it. To modified ethics policy. Jan made the motion. I will. Okay. Okay. Okay. Thank you. Can all in favor. Hi. Hi. All right. Now, the second one, we haven't voted on the whistleblower policy yet, but we made a similar change in that, um, in the section on oversight, the governance committee of the board, the board president and one trustee and consultation with the director. And then, um, in section 2.2, the compliance officer shall be the chair of the governance committee, and I just put forward president in there. Um, you know, it was just a hip. Somebody, something in there. Okay. Does anybody have any comments or questions about that? Okay, so we're gonna vote on the entire whistleblower policy. Can I have a motion to approve? Yeah. I'll make a motion. We approve the e way. Yeah. Okay. I will. Second. Okay. Car while in favor. I great. Oh, and then really, uh, new business e just put elections in here because for two reasons the general election we talked about last time, Barb and I have to do our letters. Uh, yes. I actually have my raft. Rough draft. All set. I'm tryingto tweak it so I can send it. Okay. Donna sent me. Uh, the address is because I didn't know I knew who the well. I wasn't sure about Terry anymore, but I needed some place to send the letters. Do you need those that gets his barb? Yes, I dio if you could email them to me, that would be great again. I'll just forward your email to Barb. Okay. Wait. You take place November 2021 November 2021. So you have to get ready a year ahead of time. Take the petitions. Have to go out in a February. So the local committees have to endorse in January. They have to have the names on the petitions, right? E didn't get on the Republican because they had already sent it in. It was too late. No, no one else ran, you know, But it was too late. So now you know, Barb, I ran the, you know, the distinction kind of made that the last thing Last meeting. I ran it by Al just to get his his, uh, And he agreed with what we said last time that just, you know, you you're desire to run even though you're unaffiliated and you know all right, well, and I started out my letter with that. I was a member of the board and all the things that have happened on the board since I have been a member and how proud I am off what the board has achieved. And then I went into looking for your endorsement is I am not affiliated with any party. I am hoping I can count on your support. Can't form. Sounds good. Okay, um, you're gonna put in there that your partner that your treasurer right now, Secretary. Our secretary. Right? Okay. I really I didn't Secretary got your claims auditor. I mean, you know. Oh, yes. Oh, and I am all caught up. Except for this month. I went in and got all caught up and thank you, Cara. And thank John for getting that received so that we're good to go. Oh, thank you, Barb. Barb, I think you should also put in there how many terms you've had already. Okay, Three. So this would be my fourth, right? Let them know there

is a history. You know, you've been on it. Done a great job. I don't think they're gonna have any problem with you, but doesn't hurt to be something like that. I'm certainly hoping they won't have a problem with me. I'm more concerned about the Republicans because they may have a personal issue with me, but we'll see what happens way. Hopefully, they will be kind enough to get in touch with me. Hates me, hates me worse than anything. He was willing to do it for me. Eso should never problem. All right. Good. I don't even have to ask who I know. Go ahead. All right. So we're just What am I putting under new business for elections that, um, viable send out their letters, and then yeah, and then the other The other piece was that, You know in January we would have board elections, but I think everybody started a new term last January, and it's three consecutive one year terms. Eso does anybody because everybody want to just stay where you are and keep the position where I am E So, yeah, just reelected sitting board. I think it's a good idea. I don't think we have to re elect because it's it states in the bylaws that you did it Well, I don't know if it's a one year term. Maybe we do have toe, I think a good way that we normally did. Even though Okay, you know, everybody would be eligible to continue, but well, so we'll vote on that in January as the by logged. And then speaking of the bylaws, um, I just made a minor change in the bylaws because in the section on the various committees, we need to add Governance Committee and that's really the only change. Is that Does anybody have a problem with that? No. Oh, no, that's appropriate. Okay, so can I, um, have a motion to amend the bylaws to include governance as a committee on the board. I'll make the motion. Okay. And the second I'll second. All right, all in favor. All right. Okay. No, I'm sorry. So just to clarify, I will add that under article four. Um, e don't know. I don't have it right in front of Yeah, that's where it's those committees. Yeah. Okay. Make me, um, okay. And the resolution to approve updated personnel policies. We need to vote on this, but sure. Can you please clarify what that is? Yes. Eso This is an annual review that we started doing last December. It was something that Janine Doyle recommended. Um, the every year the system board updates some of the personnel approves and updates some of the personnel policies that apply system wide. But Janine said it's good practice for contracting boards to do an annual review and just reaffirm anything that's new or change eso the ones that apply to us. There are two new policies that have already been approved by the system. We just have to reaffirm them. Um, one is the state of emergency quarantine leave policy, which I believe I had shared with you way back and marked. If anyone can remember that far back and then the other one was right before we reopened the protective measures to reduce the risk of an exposure to Cove in 19. So those are the two New Orleans. That's true. I'm sorry. Protective measures to Yeah, let me say that again. To reduce risk of exposure to call that 19 exposure. Got it. Thank you. And then I have, ah, resolution in your packet that I would keep on file here and also send one copy to HR. Um, it's good to have an an event of a lawsuit. According to Gina. Okay. Does anybody have any questions? This is personnel policies, okay? And I have a vote to reaffirm the to policies. As stated by Keira, which Barb has written e will make the motion. Now, did I have it written down a second? Thank you. All in favor. Hi, I that that's Oh, and okay, uh, paper in your packet on the celery. Savings for 2020 in kira. If you want to talk about that are these are salary savings as a pay period 22 which ended about a month ago, so this number will change a little bit, but so far due to reduced part time staff hours as a pay period. 22. We have saved \$60,821 in our budget, which it is very good. You can see the percentage column on the spreadsheet. Ken Stone said that the higher the percentage, the better

mhm and ours was one of the higher percentages. So we were definitely cooperating with trying to save money this year. My follow up question with the salary savings because I was thinking about this and we were open 11 Sundays before we close. So the number in our salary savings, um, could potentially be larger because our payroll budget does include those 11 Sundays that we paid, um, one library in overtime and a senior page. So my question for you today is, Should I ask Central to bill the friends for the 11 Sundays that we were open? Um, don't we normally ask the friends for the money and they give us the money and then we pay through the what you call it, but essentially request money for over rigid right? But we won't go over this year, so that's why I was thinking about it. I'm not sure how, If they'll remember Thio, build us if I should ask or just let it be. Well, see, I have ah, reservations about the friends paying central directly because they're assuming. I mean, I know in reality the the friends pay for it, but it's like, you know, it's like I agree with Gary. I think our lives the library should build the friends. Yeah, you should pay them directly, because that's really the friends had nothing to do with the library downtown. How you how you obtain your funding is something else. Well, how will that How will that be reflected in terms of savings? Our savings? What are projected savings would go up right? Right. Because the money's the money's coming. You're being reimbursed by the friends, right? The savings would go up. We're not expending the money out of your own budget. Mhm. I guess I'm still I'm still kind of, uh, interested in, um I understand if central build us and we paid central directly, what's the process or what's the pathway for the money? Money? If it goes from the friends who? The Lancaster Library, how does that get reflected as savings just in some kind of a statement that says how much money we have in our personnel? Um, budget. It would be added to that personnel budget. The cell. Right. Right. Okay. And then that gets reported downtown. Correct? Yeah. I would have to work with Tracy Maliki on that, but I didn't want to approach her about this until I talked to all of you. Okay, I see what you thought about this. All right, So But there is. Ah, there is consensus that the friends can pay for those 11 Sunday's. Not that that works for you. And, um, Carol, do you have a total on it yet? Or not yet? I don't I can give you an estimate. It would be around a little over \$3000 I believe. But that's what I would have to work out with Tracy. Okay. Downtown? Sure. And as soon as you have a total, then you can You can email me and then I could get out a vote for the from the friends. Okay. Okay. All good. Yep. And Sarah, is there time? Do we have to do that, like in the month of December? Or does it merely matter when you get the funds, e think j. I suspect January would be fine. Okay. I just want to know, You know, I just wanted to make sure that I get it in a timely fashion. Mhm. Usually they close out the year at some point in January. Okay, so all right. Isn't the fiscal year, though? December 31st? Yes. Yes. Way should probably get it. I really, I think to show the savings in 2020 the donation should be received in 2020. Okay, thanks. So we'll expect an email and be able to vote online when we get it from you. Right, Donna? Yes, E Think you got five votes here, so shouldn't be difficult. Oh, no, I'm sure it won't be. And we have the treasurer from the friends group too. So he's sitting right there? Yes, uh, in the dark in a car. That's much rooms. Yeah. Okay. All right. The next item on the agenda is the purchase of two new laptops. Um, go ahead, Kara. Okay, So we've been asked by all the contract directors have been asked by Mary, Jean and Janine to be prepared for remote work. If we do have to completely closed down again. And the expectation is that the directors will have enough work for their staffs to do at home, which are Meghan and I will not be a problem for John It zoom or difficulty because most of his

job is he relies on him being here and working with the public. For Josh, it's very difficult. But so I have been brainstorming ideas, and one idea is that we can use Google Voice Thio access our phone calls from a computer at home so we can answer the phone from home and, you know, answer any patron questions. But if we were to do that, we would need access to our circulation software because a lot of phone calls will be about their accounts. Yeah, what are my items do? What do I have checked out etcetera? Eso We need that software and I remembered that there were donations to the friends to purchase to staff computers that way haven't done yet. And so my thought was we could use that money to purchase two staff laptops that could be used to meet here in the building and at home or remote work. So any time we want to purchase computer equipment, we have to go through the I T department downtown. So I did contact them just to get some information. And the response I got was that laptops are scarce right now. Many of them won't even ship until March. Onda All the prices went up mhm. A quote they gave me for two laptops, which we wouldn't get for several months would be. And this is a This is an estimate. It's not an exact quote, but it would be about 1800 or two eso. They did give me an alternative. Meghan currently does have a laptop. It's old, it's slow. But they said if I can get it down to them, they can re image it and add a STD drive. It's kind of like giving it a free tuneup. Oh, so I could drop it off and then pick it up, and that could be used with one staff member, Um, and then they can also take any of our public laptops and re image them to be a staff laptop, which I didn't want to do at first. But now I'm thinking, maybe because we have to wait so long to purchase these on. Maybe I could take Megan's down and then one of our public ones to be re imaged. We could always have it put back into public mode after all of this. Um, I still would like to purchase two laptops with that money, but I think based on what I t told me, I think we can kind of put it on hold for now, on dykan. Just proceed this having, uh, you know, taking two trips downtown for a drop off and pick up of the laptops. Yeah, unless anyone feels like we should go ahead and purchase them now. Well, I have two opinions. Okay, Number one. If you have to wait until March, April May to get laptops, then you may as well get. He may as well take one of the staff ones and take magazines and have it tuned up because it xlii likely that if we're gonna go into Code Red, it's gonna happen before it's gonna happen before March, April or may. Right? Oh, I agree. Hopefully will be in and out of red by March. Way. My question is way. Need to be concerned that We need computers, and we may not be able to get them. Would be be smart toe order to even at this price just to know that we do eventually have them coming. Yeah, that's what it was. That was my second opinion that make by the computers any ways to do both. You know, and I you know, I've been thinking that that money has been sitting in the friend's account for quite a while. That was Letty ladies, father in law or somebody that donated E. I think we probably should use it. People will forget about it or that something else happened. Do you remember? How do you remember how much money it waas? I did Look it up, Gary. And from what I could tell and I could be wrong, but I think it was 1700. Okay? I don't know if there's a way to double check that. If not, I could look through all the old there has to be the money donated directly to the friends. Yes. Okay. That's the man I got from. I t is a little bit just slightly above that. But there might be more money than that. I can't remember if there was another donation, but I can I could look throughout the reports, other alternative places to buy the computers. Or do we have to go with that list? Well, he said, the head of I t. They either get them from HP or Dell, and he can't get them at all from HP right now, Um, in Dell is the one that says

ships March 2021. But those were the best deals because they're buying it directly, right? You're and I agree. I don't know that I would trust a NAWF brand or something. That's, you know, that's why they're doing yeah, and with everything on network, I think they like the computers to be a similar as possible. I think we should buy the two for the long term and go with the short term plan of re imaging or whatever. I agree. Well, if it's not, it's not our place to vote on it. This is a friend's vote. So, Donna, you could maybe add that to your email. Sure. Yeah, well, if we're buying two and they only have enough for one, somebody's gonna pay for the second one, which is probably us. Oh, if there's if there's a Nova Ridge, there's no you know? No, But if it's 18 for two and we have 17 in there is minimal. I misunderstood. Then I thought it was 18 h, so Oh! Oh, that Zaveri Reasonable. Alright, I e. Right. I have a question. Cara is down Pound charging us for the upgrade of the of the laptops. No, no, they said that they're considering it. A free tuneup. E Just have to go down. I just have to make two trips down there. E o put in for mileage. E O S o. Now, do we want Donna Look into this and then e mean we could actually do the same kind of thing, is the friends and get an email and vote via email. If we need toe approve extra money being spent towards the computers? Well, yeah, I mean, we can We can give our approval now to cover anything over the \$1800. Okay. Uh, no, I don't We don't know how much is in that account yet. So you are. You would think you would be supplying over and above what's in the friend's account. from ladies, father or father in law? Was it? Yes. That that amount, right? Whatever that is. Yeah, We got to figure that out. Donna, do you remember when that donation was made? No, it was It was leased a couple years ago. Maybe three. Okay. And I'm sure Carol probably noted you know who it was from. Oh, yeah. Yeah, she had all those. You know, when we looked through things, Gary, she had everything kind of separate. You know, this is this money, and this is that money. And yeah, I'd like to move that the board cover any additional cost to the two laptops that are going to be purchased by the friends. Well, second. Okay. Any questions? Do you have to put a limit on that? I'm just I'm not going thio because I just Well, if you want to, If you want, I just We don't know how much it's gonna be, and you know, it might The order might happen before we meet again, but, um, I don't know if we have to put in a monetary monuments up to \$1000 that would actually cover any extra. That could possibly happen. Well, I was gonna say 500 but Sure. Okay. Uh, up to \$1000. Okay. 123 Okay. Got it. Okay. Ah. I who seconded I'll second to Okay, Thank you. And I'll wait. I'll wait for the friends to vote on this before e. I asked. Yeah, I'm kind of Carrot and Gary to get back to me to tell me how much money we have for that. Well, okay, I only I think that I only have this year's man I have toe. Look, I've got him a few. I'll look through my stuff too. Yeah, I can't I can't go into the library to look so e did find one report from Carol where she made a special notation and it did say 1700. Okay, I just couldn't remember if there was another donation after that, but I'll try to look there and see double check. Okay. Can you the same one that gave them a gift Certificates for the bikes. Was your father in law or something like that? I think actually, he just gave us. It will be in the December financial report, but he just mailed us a \$1 donation to the library. Uh, nice. But we did send him a thank you. Yeah, right. Great. Oh, um, okay. And then the last big item is the furnace filters. Yes, Ernest Filter saga. Uh, my God, uh, eso to back up. Normally, we order our furnace filters through the central library, and they pay for them as a system service and with the pandemic, you know, there's been a lot of talk about filters and getting better filters. And we have talked about it a couple meetings ago, and then I followed up with Bob leery to see

if the town would buy us better filters. Thea answer was no to check with the county. Meanwhile, the county can't get us the filters they normally purchase for us because they're out of stock. So they are trying to get other filters for us, but they're on back order. And right now we're at the four months mark, and Josh changes the filters every four months. So I mentioned to sue. I asked you if the board would consider buying us some filters just to get us through this tricky period until we can get some more from Central and we did find Clark air systems there. East Aurora. They have done filters for other libraries in the area. They can get us a six month supply of Merv 11 filters and two weeks in a two week lead time. They actually came here to look at our system for free, and Josh met with them. He was very impressed. He said he learned a lot about filters, as I have as well. Um uh, he s o this gentleman. These filters are one whole piece. Normally, the ones we use are a bunch of separate ones. And because it's one whole piece, there are no gaps. So they're actually as good as merged 13, which is the gold standard right now. Um, but Merv thirteen's are on 6 to 8 months back order, but they could get us number of 11th, which is what the clearance library is currently using. Many of the schools are using the town buildings are using How much the price would be for six month supply would be \$194.40. I move that way. Appropriate that for that purpose. Um, are they? Oh, when you say a six month supply, and they're changed every four months. Does that mean? What does that mean? I think the current recommendation with the pandemic is to change them every three months now, So I think we would move to that schedule. Okay, so that's why it would be a six month supply. So how? Maney. So you get, like, two filters to, actually, the quantity is eight. Oh, so it might be the way. You know, I wasn't here with Josh when he went over everything, but I know that that's a large furnace down there. So even though they're full sheets, that might be different areas. True? Yeah, like one. Okay, all in favor. All right, I Cara, did that include tax and installation and everything? Actually, they do accept our tax exempt status so we don't have to worry about tax. Yes, that includes everything. Uh huh. That's okay. Reference. I just have one other question Thio did because it's Christie's not here. Did the staff get the gift? Yes. Yes. I wanted to mention that before we ended. Eso Christie came here yesterday and dropped off the gift cards. I started handing them out. We cannot thank you enough. What a generous gift from all of you. Thank you so much. I can't thank you enough. Thank you for everything this year, but what a crazy thank you. You've been really up in a steady leader of Yeah, yeah, e hope it gets easier. E think the end is in sight, e everybody get vaccinated, right? We're still looking at six months e e least making project e no healthier you are, the longer it's gonna be before you get your shot. E don't know, though, because I think things like, do the elderly, not first, but the elderly. Maybe some of us are elderly. So even though we're in denial, right, e that term with me. And I was very offended. He said it's just a medical term. Anybody over seventies. Oh, well, do we want I want to feel good? My daughter is a geriatric patient and in geriatric pregnancy patients. So how old is she? 32. 0, for crying out loud. 33. 33. Geriatric. Yeah. Wow. Oh, Cara, I have a question. Did you ever get any of them? Would that we asked Bob Larry Park? Yeah. So Josh spoke with I believe his name is Greg. Yeah, And he said he will get up to us within the next couple of weeks, which is fine, because the building is not open right now. Yeah. And this is Greg Psycho. Who's the Republican chairperson? Oh, okay, s So he's got that tied to the library. E o library. Okay, well, listen. Happy. Happy Christmas, Holiday and Hanukkah and all of these. Why's everybody

on everybody? Stay healthy. Yes. Good idea. Take care, everybody Okay? Take care. Thank you, everyone. Thank you. How do I get out of here?