

Marilla Free Library – 11/23/21 Special Board Meeting Minutes

- 1. Call to order** - Meeting called to order at 6:38pm (via Zoom). In attendance: Rachelle Walker (President), Judy Farmer (Vice President), Kathy Winde (Treasurer), Joanne Goellner (Secretary), Shannon Thompson (Director) and Kathy Campbell. Missing: Deborah Mamon.
- 2. Minutes** - A motion was made by Judy Farmer to approve the November 16th meeting minutes as written. Second motion made by Kathy Winde. All in favor with none opposed.
- 3. Unfinished Business**
 - a. Banking** – A motion was made by Kathy Campbell to close the Marilla Free Library’s bank accounts at Bank of America and open new accounts at the Bank of Holland. A second was made by Joanne Goellner. All were in favor with none opposed. Rachelle, Shannon and Kathy Winde will coordinate a time on Friday (11/26) to visit the banks. Shannon shared that she emailed our charter and IRS documents to Kelly Bloom at the Bank of Holland.
 - b. Lift** – Elevator Maintenance of Buffalo came back to look at the lift again on Wednesday the 17th. They fixed the 2nd problem and it is working again. This time they determined the issue was a door timer. A motion was made by Judy Farmer to approve payment of the \$3052.50 and \$775.00 invoices. A second was made by Kathy Campbell. All were in favor with none opposed. Payment will come from the Capital Improvement account to the Operating Account for payment. Shannon will contact Matt Dolegowski regarding a voucher to submit for reimbursement for \$2000 from the town per our contract.
- 4. New Business**
 - a. Receipts** - A motion was made by Joanne Goellner with a second by Kathy Winde to reimburse payment for the following receipts from the Operating Account:
 1. \$6.29 in janitorial to Karen Thompson for Pledge wood cleaner.
 2. \$16.17 to Shannon Thompson for supplies for the Take and Makes.

All were in favor with none opposed.
- 5. Other Business**
 - a.** Shannon mentioned that Brian is still deciding on what type of ladder he needs so she’s holding off on purchasing for now.
- 6. Next Meeting: 01/18/22 at 6:30 pm**
- 7. Adjournment** - There being no further business to conduct, a motion to adjourn the meeting was made by Joanne Goellner at 6:50pm with a second by Judy Farmer. All were in favor with none opposed.

Meeting Minutes Respectfully submitted, November 23rd 2021, by Joanne Goellner, Secretary.