

Marilla Free Library – 3/15/22 Board Meeting Minutes

1. **Call to order** - Meeting called to order at 6:37pm. In attendance: Rachelle Walker (3)(President), Judy Farmer (3)(Vice President), Joanne Goellner (3) (Secretary), Shannon Thompson (Director), Deborah Mamon (3) and Kathy Campbell (3). Also present: Dennis Jakubowski (VP of Friends of the Marilla Free Library). Missing: Kathy Winde (2)(Treasurer), Tony Sebastiano (1)(Town Liaison).
2. **Minutes** - A motion was made by Kathy Campbell to approve the February 15th meeting minutes as written. Second motion made by Judy Farmer. All in favor with none opposed.
3. **Public Expression** – no public expression.
4. **Reports**
 - a. **Treasurer's** - (*for full finance details see the Treasurer's Report on file at the library*) Shannon updated the Board regarding February finances, transactions and account balances. Items of note: The January 25th deposit from the old BOA checking account cleared into the new Memorial Checking. The Operating Account paid out \$20 for ACT dues and made two payments towards water and water taxes to ECWA and Dawn Pearce/Town of Marilla. The Capital Improvement Account earned \$22.39 in interest. A motion was made by Joanne Goellner to approve the Treasurer's Reports as presented. A second motion was made by Deb Mamon. All were in favor with none opposed.
 - b. **Librarian's** - (*for full details, Librarian's Report attached below*) Circulation, Computer Use, Laptop Use, Wireless Use, were all down for the month and year. Patron Count was up for the month and year. Shannon shared that many adults and tutors with students were using the library to work. Lego Club had low turnout. The next meeting is March 17th. March Madness of Books continues. Voting ends 03/21. Shannon ordered summer incentives from Central. We will receive a bill later. She also ordered new chairs for the new kid's computer desks.
 - c. **Friends'** - Dennis Jakubowski shared that the Friends are planning their annual book sale. They are looking at October 14/15 as the dates. They are currently looking for a space to store books they collect. They will begin to accept books in June. They will once again sell soda during the Town's annual garage sale. Their Christmas raffle earned \$166.
 - ~~d. **Fundraising Committee** – (currently inactive)~~
 - e. **Town Report** – Tony did not attend the meeting.
5. **Unfinished Business**
 - a. **Marilla Town Secession**- Shannon presented to the Board information and facts she collected regarding the impact secession from Erie County would have on The Marilla Free Library. Currently, the MFL receives \$178,658 of its operating budget from Erie County. Materials, books, computers all belong to Erie County/Library system. If MFL leaves Erie County, to keep the library running the Town would have to take over at minimum \$181,125 plus computers and software. Shannon spoke with the Wyoming County Board of Supervisors and Ron Kirsop (Executive Director of the Pioneer Library System). The Pioneer Library System does not receive any county funding. The 42 member libraries receive funding through a combination of tax levy referendums and Town

appropriations. OWWL stands for the 4 counties in the system. Libraries in the system pay a cost share. If Marilla becomes part of Wyoming County, there is no guarantee the MFL can join the Pioneer system. Also, leaving Erie County jeopardizes the MFL Charter (from 1913). The library would probably have to file for a new charter which requires a lot of work and proof of funding. The Board decided that the information Shannon organized should be shared with the Town of Marilla Board. Since the Town liaison was not present to take info back, the Board will look at future Town meeting dates and see what works best for everyone.

b. Building

~~1. Roof (tabled until Spring)~~

~~2. Parking Lot (tabled until Spring)~~

6. New Business

- a. Terms/Oathes of Office** – due to error in tabulation, several board members had incorrect term dates on record. In order to make sure the Board is compliant with Trustee Bylaws, Rachelle Walker and Judy Farmer took a new oath of office. Current trustee term year end dates are as follows:

- **Rachelle Walker – 2026**
- **Judy Farmer - 2026**
- **Kathy Campbell – 2025**
- **Kathy Winde – 2025**
- **Joanne Goellner – 2024**
- **Deborah Mamon – 2023**

7. Other Business

- a. Payroll Report** – no new payroll

8. Next Meeting: 04/19/22 at 6:30 pm

- 9. Adjournment** - There being no further business to conduct, a motion to adjourn the meeting was made by Deb Mamon at 7:57pm with a second by Kathy Campbell. All were in favor with none opposed.

Meeting Minutes Respectfully submitted, March 16th, 2022, by Joanne Goellner, Secretary.

Librarians Report – March 15, 2022

Operating Budget

Receipts

February Receipts: \$83.60 (\$74.15 Fines / \$0.45 Copies / \$9.00 Print)

Receipts year to date: \$ 5,337.69 (includes \$4,655 System Appropriation and \$481.25 Elevator Maintenance (lift repairs) from Capital Improv.)

This represents fine/copy/print revenue. This year our revenue commitment is \$945.

Expenditures

February: \$20.00

Expenditures year to date: \$2,631.44 (includes \$481.25 Elevator Maintenance (lift repairs) from Capital Improv.)

This year our expenditure allotment is \$5,600.

Circulation

February was 1,961. This was **down by 412** or -17.4%

Year to date is 3,526. This is **down by 749** or -17.5%

Computer Use

February was 30. This was **down by 11** or -26.8%

Year to date is 59. This is **down by 49** or -45.4%

Laptop Use

February was 2. This was **down by 3**

Year to date is 9. This is **down by 17**

Wireless Usage

February was 77. This was **down by 12** or -13.5%

Year to date is 152. This is **down by 33** or -17.8%

Patron Count

February was 935. This was **up by 238** or 34.1%

Year to date is 1,666. This is **up by 377** or 29.2%

Spring Programs

- **Lego Club** – March 17, 2022 at 6:00 pm
 - February 24, 2022 at 6:00 pm **(3 Attended)**
 - Limited number of spots – registration will be required
 - Each child will have own box with supplies
- **March Madness Book Edition** – Down to Final 4 Contenders – Vote open 3/15 to 3/21

Book Club

- Fourth Tuesday at 2 pm
 - February 22nd – *This Tender Land* by William Kent Krueger **(3 attended)**
 - March 22nd – *No Time Like the Future* by Michael J. Fox

Other

- **New York State Report**
 - **Non-financials are complete**
 - **Financial Section due March 31st**
- **Virtual Advocacy Day** – March 2, 2022
- **Chairs for new kids computer desks**