

Marilla Free Library – 6/21/22 Board Meeting Minutes

1. **Call to order** - Meeting called to order at 6:37pm. In attendance: Rachelle Walker (5)(President), Judy Farmer (Vice President)(5), Kathy Winde (5)(Treasurer), Joanne Goellner (6)(Secretary), Shannon Thompson (Director) and Deborah Mamon (5). Missing: Kathy Campbell (4). Also in attendance, Town Liaison, Tony Sebastiano (3).
2. **Minutes**
 - a. **April Minutes** - A motion was made by Deb Mamon to approve the April 19th meeting minutes as written. A second motion made by Kathy Winde. All in favor with none opposed.
 - b. **May Minutes** - A motion was made by Kathy Winde to approve the May 17th meeting minutes as written. A second motion made by Judy Farmer. All in favor with none opposed.
3. **Public Expression** - none
4. **Reports**
 - a. **Treasurer's** - (*for full finance details see the Treasurer's Report on file at the library*) Kathy W. and Shannon shared May's financial details with the board. The Memorial Checking had an expense of \$483.99 for Fun Express. Operating Account paid \$56.91 to the ECWA and a reimbursement check to Shannon Thompson. It received a deposit of \$416 for system appropriation. The Capital Improvement Account earned \$25.59 in interest. The Fundraiser Account had no activity. A motion was made by Joanne Goellner to approve the Treasurer's Reports as presented. A second motion was made by Judy Farmer. All were in favor with none opposed.
 - b. **Librarian's** - (*for full details, Librarian's Report attached below*) Circulation was up for the month and year. Computer Use, Laptop Use, and Patron Count were all down for the month and year. Wireless Usage was up for the month but down for the year. Lego Club will take place on June 23 with social distancing measures. Take and Make had 12 participants. Summer Reading Challenge is 1000 minutes of summer. The theme is Oceans of Possibilities. Shannon has a variety of in person programming for summer including Story Hour and Fun Club. She is tentatively going to try an Escape Room for ages 8-12 in August. The Discard Sale is continuing.

A motion was made by Deb Mamon to pay an invoice for \$10.49 to Central for a book ordered that was requested by a patron. A second was made by Joanne Goellner. All were in favor with none opposed. The patron donated money towards the purchase of the particular book. The donation covered more than the cost of the book so Shannon has asked if the patron would like to request any other books.
 - c. **Friends'** – The Friends last meeting minutes were forwarded to the Board prior to the meeting. They are planning on having their book sale Friday, October 21st from 9-7 and Saturday, October 22nd from 9-4. There will also be a baked good sale and basket raffle. They are looking for donations and some suggested basket themes are Fall, Thanksgiving, Halloween and Football.
 - ~~d. **Fundraising Committee**–(currently inactive)~~
 - e. **Town Report** – Tony reported that there was nothing new to share from the Town. Shannon asked if the Town could share with the library, a schedule and/or details regarding any town events as patrons often call the library to ask for information about them. She also asked if the library could receive the Town newsletter that gets mailed to residents. Tony said he would convey our concerns regarding better communication about events. After further discussion regarding Marilla seceding from Erie County and Town Board meetings, Tony stated that the topic of secession has been put to rest and is done. He said all the councilmen are in agreement.
5. **Unfinished Business**
 - a. **Marilla Town Secession** – discussed during agenda item 4e.
 - b. **Building**
 1. **Roof** - tabled as Shannon is still gathering info.

Librarians Report – May 17, 2022

Operating Budget

Receipts

April Receipts: \$29.20 (\$4.05 Copies / \$25.15 Print)

Receipts year to date: \$ 5,515.34 (includes \$4,655 System Appropriation and \$481.25 Elevator Maintenance (lift repairs) from Capital Improv.)

This represents fine/copy/print revenue. This year our revenue commitment is \$945.

Expenditures

April: \$0

Expenditures year to date: \$2,826.34 (includes \$481.25 Elevator Maintenance (lift repairs) from Capital Improv.)

This year our expenditure allotment is \$5,600.

Circulation

April was 2,805. This was **up by 496** or 21.5%

Year to date is 8,613. This is **down by 558** or -6.1%

Computer Use

April was 41. This was **down by 1** or -2.4%

Year to date is 143. This is **down by 56** or -29.5%

Laptop Use

April was 6. This was **down by 9**

Year to date is 17. This is **down by 35**

Wireless Usage

April was 91. This was **down by 3** or -3.2%

Year to date is 348. This is **down by 40** or -10.3%

Patron Count

April was 786. This was **down by 167** or -17.5%

Year to date is 3,346. This is **up by 38** or 1.1%

Spring Programs

- **Lego Club** – Resume in June after the Discard Sale

Book Club

- Fourth Tuesday at 2 pm
 - April 26th – *Mystery of Mrs. Christie* – Marie Benedict (**5 attended**)
 - May 24th – *Carnegie's Maid* – Marie Benedict

Summer 2022

- **Oceans of Possibilities**
- **Summer Reading Challenge** (formerly Independent Reading Program)
- **Take and Makes**

- **Scavenger Hunt**
- **In-Person Programs**
 - Programs for 6-11 year olds
 - All Ages Family Program – looking into possibility

Donations

- ***Kiwanis Club of Marilla - \$500 for Youth Summer Programs***

Other

- ***Discard Sale – May 14 through May 28***
- ***VOX and Wonderbooks – ordered***
- ***Book Drop***
- ***Vacuum***