

Marilla Free Library-01/16/2024 Board Meeting Minutes

1. Call to Order- the meeting was called to order at 6:34 pm. In attendance: Rachelle Walker (10) (President), Judy Farmer (10) (Vice-president), Kathy Winde (9) (Treasurer), Shannon Thompson (Director), Debbie Zimmerman (9), Kathy Campbell (9), Nancy Costello (6)

2. Minutes- *A motion was made by Debbie Zimmerman to approved the November 21, 2023 minutes. A second motion was made by Kathy Campell. All in favor with none-opposed.*

3. Public Expression and Guests- none

4. Town Report- none

5. Library Report-

a. Treasurer's- *(full financial reports/documents on file at the library)*
Kathy Winde and Shannon Thompson reported December's finances. **Items of Note:** Memorial checking (BOH) deposit of \$104.75 from used book sale. A check for \$2233.21 was deposited in The Capital Improvement Account. Three checks were written on the Operating Account: # 533 -\$16.99 for janitorial supplies, #534-\$59.59 to Shannon Thompson for mileage and janitorial, #535-\$63.87 to ECWA and #536- \$48.56 to Hawking Fire Extinguisher Services. The Town Account (ASB) had a balance of \$72, 430.79 *A motion was made by Nancy Costello to approve the Treasurer's report. Debbie Zimmerman seconded the motion. All were in favor with none-opposed.*

b. Librarian's – (full Librarian's report on file at the library-report emailed mailed prior to the meeting). Circulation was down for the month but up for the year. Computer Use was up for both the month and year, and Patron Count was up for the year. Wireless Use was up for the month but down for the year. Laptop Use was down for both the month and year. Several programs are planned for winter and spring.

c. Friends- no winter meeting

6. Unfinished Business

A motion to approve the purchases was made by Nancy Costello and seconded by Kathy Campbell. All were in favor with none-opposed.

c. Items requested to be purchased-

Bookends with cork bottoms.

Package of 50 -	\$9.30 each	total cost \$469.50
2 packages of cork-	\$27.19 each	total cost \$54.38
3- 10 packs of labels		total cost \$56.07
		All items \$579.95

A motion for Shannon Thompson to order all shelf items was made by Debbie Zimmerman and seconded by Kathy Campbell. All were in favor with none opposed.

9. Request for Town Funds- if a letter from the Town of Marilla has not been received by February, President Rachael Walker will call the office.

10. Adjournment- 7:32 pm.

Submitted by

Judith Farmer