

Marilla Free Library – 10/18/17 Board Meeting Agenda

1. Call to order
2. Minutes
3. Public Expression
4. Reports
 - a. Treasurer's
 - b. Librarian's
 - c. Friends'
 - d. Fundraising Committee
 - e. Town Report
5. Unfinished Business
6. New Business
 - a. Vote on Board Officer Positions
7. Other Business
8. Next Meeting: 11/15/17
9. Adjournment

Marilla Free Library – 10/18/17 Board Meeting Minutes

1. **Call to order** - 6:32pm. *In attendance:* Kristen Matthews, Joanne Goellner, Marsha Wingate, Martha Mummery, Rachelle Walker. *Absent:* Jay Walkowiak, Lorraine Martzolf, Judy Farmer. *Also Present:* Julie Lathrop
2. **Minutes** - Previous meeting minutes approved as written. *1st motion Rachelle Walker, 2nd by Marsha Wingate: all in favor with none opposed.*
3. **Public Expression** – no public expression
4. **Reports**
 - a. **Treasurer's** - (*for full account details including balances, see the Treasurer's Report on file at the library*) Memorial Checking had no activity for September. The Memorial Savings account earned .39 in interest. The Fundraising Account stands at \$18,338.65, Town Funds \$31,034.27, Operating \$1614.65 and CD has a balance of \$177,146.07.
 - b. **Librarian's** – (*see Librarian Report on file at Library for complete details*) Laptop and Patron count were both up for the month, while other areas (circulation, wireless use, etc) were down. There were no programs in September. Tuesday Book Club will meet October 24th. The Friends of the Marilla Free Library Book Sale made \$2,393.05 in sales. An additional \$18.50 was put into the donation jar for the expansion. Shannon presented an invoice from the electrician as well as an invoice for another Makerspace item (Bee-bot) that arrived.

A motion was made to approve payment of \$117.48 for the electrician bill. 1st motion made by Marty, 2nd by Joanne; all in favor and none opposed.

A motion was made to approve payment of \$130.90 of the Makerspace item. 1st motion made by Marsha, 2nd by Marty; all in favor and none opposed.

Several donations were made to the library:

\$200 from David Wyzykowski to be deposited to the Memorial Savings Account.
\$83 from the Seniors Pavilion concert.

We also received State Aid:

\$2500 from Senator Gallivan for technology to be deposited in the Memorial Savings Account.

- c. **Friends'** – the group is asking for a new Trustee Board liaison to attend their meetings and share information. The previous liaison from the Board resigned. Rachelle and Marty stepped up and will share the role. The Friends are considering hosting an open house/mingle event and are still working on their 501c3 and other duties related to changing officers. They are also still working on ordering Legos for the Lego Club they are sponsoring. The Friends of the Marilla Library has seen a fluctuation in members, gaining some and losing others. They

have started discussion about the idea of dues and the group seems receptive. Their next meeting will be November 14th@7pm at the Library.

- d. **Fundraising Committee** – Nothing to Report. The FC is trying to plan a meeting.
 - e. **Town Report** – Julie stated there was nothing new to report. She mentioned that the town budget was coming out and there was no change in regard to the library. She asked if we were collecting used Legos in addition to new and if the Lego Club would start before the expansion took place. (*yes and yes it will*) Julie also mentioned that there was room if the Trustees wanted to represent the library at Christmas in Marilla.
- 5. Unfinished Business**
- a. **Library signs** – Kristen reported that she needed someone to follow up with Ron Unverdorben regarding the green library signs and library parking signs. Marty volunteered to make calls if necessary and Shannon stated that she would be available at the library if Ron needed more information or details.
- 6. New Business**
- a. **Vote on Board Officer Positions** – The position of President, Treasurer and Secretary are running unopposed. Secretary Joanne cast one ballot for Kristen Matthews as President, Marsha Wingate as Treasurer and Joanne Goellner as Secretary. The election of the position of Vice President has to be delayed due to a conflict of interest.
- 7. Other Business** – the bolts for the other outdoor bench finally came in so the damaged wood can be replaced with the new composite material.

The board moved to executive session at 7:30pm to discuss personnel matters. Executive session was adjourned at 7:36pm. It should be noted that during session, the board was made aware of Jay Walkowiak's resignation as a trustee to the Marilla Free Library.

- 8. Next Meeting: 11/15/17**
- 9. Adjournment** - The meeting adjourned at 7:36pm. First motion made by Marsha Wingate followed by Joanne Goellner. All in favor with none opposed.

Meeting minutes respectfully submitted, November 2, 2017 by Joanne Goellner, secretary.