

## **Marilla Free Library – 09/20/17 Board Meeting Agenda**

1. Call to order
2. Minutes
3. Public Expression
4. Reports
  - a. Treasurer's
  - b. Librarian's
  - c. Friends'
  - d. Fundraising Committee
  - e. Town Report
5. Unfinished Business
  - a. Legislator Grant
  - b. Library/Parking Signs & Ramp
6. New Business
7. Other Business
8. Next Meeting: 10/18/17
9. Adjournment

## Marilla Free Library – 09/20/17 Board Meeting Minutes

1. **Call to order** – 6:32pm. *In attendance:* Kristen Matthews, Joanne Goellner, Marsha Wingate, Martha Mummery, Judy Farmer. *Absent:* Shannon Thompson, Lorraine Martzolf, Jay Walkowiak, Rachelle Walker. *Also Present:* Julie Lathrop, Cathy Urquhart
2. **Minutes** – Previous meeting minutes approved as written. *1<sup>st</sup> motion Martha Mummery, 2<sup>nd</sup> by Marsha Wingate: all in favor with none opposed.*
3. **Public Expression** – No public expression.
4. **Reports**

- a. **Treasurer's** – (*for full account details see the Treasurer's Report on file at the library*) The Memorial Checking had a deposit of \$1025 from Memorial Savings to cover the bills for summer programming including Nitro Magic and Gravitational Bull. The account started with \$159.51 and ended with a balance of \$183.61. Memorial Savings gained .41 in interest. The Fundraising Committee account had no change from last month, the CD has \$177,135.54 and the Town Account gained \$1.05 in interest.
- b. **Librarian's** - (*presented by Cathy; see Librarian Report on file at Library for complete details*) Everything down for the month of August except for laptop use and patron count. Some programs had to be cancelled but the remaining programs were well attended. The Passport to Reading program was successful and brought some new patrons to the library and even resulted in a positive review on Yelp. The library had a few personnel changes with a staff member leaving and new hire. Cathy sent a thank you to Buffalo State for the Eclipse glasses they sent to the library for patrons. Cathy also noted that an electrician had to be called to the library twice due to issues with ballasts. She asked if she could inquire about having the remainder of lights evaluated to avoid a service fee for each time an electrician came out.

**A motion was made to check with the electrician and see if they could check all ballasts and evaluate whether or not they need replacement. 1<sup>st</sup> motion made by Judy, 2<sup>nd</sup> by Joanne; all in favor and none opposed.**

- c. **Friends'** – the Friends had their scheduled meeting. The book sale was successful. It was reported that they had raised just over \$2300. Their next meeting is October 10<sup>th</sup> at 7pm.
  - d. **Fundraising Committee** – the committee is trying to schedule a meeting for the beginning of October. Cathy reported that all thank you cards for donated items to the Family Funfest have been sent.
  - e. **Town Report** – Julie spoke with Ron Unverdorben about the ramp and based on required dimensions for building, it seems a ramp would take up too much space in front of the library. She asked if we had considered a grant to assist us in the lift/ramp issue and mentioned she was researching grants. (we have not yet) She also asked that we let her know if we are planning a fundraiser for the holidays so she can share at the town meeting.
5. **Unfinished Business**

- a. **Legislator Grant** – Kristen emailed the woman who sent the grant to the library and is waiting for a response.
  - b. **Library/Parking Signs & Ramp** – This is still a work in progress. It was mentioned that there was a parking issue over the weekend with the church and also during the Marilla Primary school open house.
6. **New Business** – Lego Club was mentioned and if the library still would accept used donations. (yes!) The Library will put a sign up and it was mentioned that maybe we could post to social media again. There was also discussion about the Library participating in Christmas in Marilla. The conversation will continue at the next Fundraising Committee meeting.
7. **Other Business** – No other business.
8. **Next Meeting: 10/18/17**
9. **Adjournment** – the meeting adjourned at 7:05pm. 1<sup>st</sup> motion made by Marty, 2<sup>nd</sup> motion by Judy.

*Meeting minutes respectfully submitted, October 3rd, 2017 by Joanne Goellner, Secretary.*