

# North Collins Public Library Board of Trustees Meeting

01/03/24 - Director's Report, submitted by Alice Yoder

## Programming in November and December

- Virtual and Take/Make crafts
- Chess Club
- ABC Story Time
- Dungeons and Dragons
- Freestyle LEGOs
- Teen Book Boxes
- Book Clubs (Kids/Teen/Adult)
- Art Club
- Teen Writing Club
- Ornament Painting
- Gingerbread cookie decorating
- Taylor Swift Party

## Meetings

- Managers Meeting 11/15/23 in person; 12/13/23 in person
- Youth Services 11/16 at Lakeshore Library
- Collection Development 11/27 via Zoom

## Training

## Personnel

- No changes

## Upcoming New Programs:

- January 19: National Popcorn Day
- February: *The Daughters of Creative Sound* for Black History Month (free)
- February: Valentine's Day??
- March: Eclipse Program from the Buffalo Museum of Science (free)

## Miscellaneous

In April 2022 we began to see an uptick in circulation because of autorenewals (library where item is checked out gets the circulation count for renewal).

**November 2023 Statistics:**

Type	November			Year to Date		
	2023	2022	Change	2023	2022	Change
<b>Circulation</b>	1382	1510	-8.5%	20,033	15,833	26.5%
<b>Library Visits</b>	1045	939	11.3%	12,254	10,998	11.4%
<b>Computer Use</b>	95	78	21.8%	1027	1106	-7.1%
<b>WIFI</b>	378	333	13.5%	3975	3926	1.2%
<b>Virtual Programming</b>	308	375	-17.8%	3878	3747	3.5%
<b>Traditional Programming</b>	213	199	7.03%	2897	2544	13.8%

First time check-outs: November 2023: 729

**December 2023 Statistics: All statistics not available at meeting time**

Type	December			Year to Date		
	2023	2022	Change	2023	2022	Change
<b>Circulation</b>	1593	1389	14.7%	21,626	17,222	25.6%
<b>Library Visits</b>	903	873	3.4%	13,157	11,871	10.8%
<b>Computer Use</b>		73			1179	
<b>WIFI</b>		298			4224	
<b>Virtual Programming</b>	251	556	-54%	4129	4303	-4%
<b>Traditional Programming</b>	283	229	23.5%	3180	2773	14.6%

First time check-outs: December 2023: 762

Jan (910) Feb (989); Mar (1295); Apr (1061); May (927); June (735); July (991); August (1107); Sept (923); Oct (944);  
Nov (729); Dec (762)

**Financial Report Nov/Dec 2023**

<b>Community Bank – County Funds (ending 1486)</b>					
<b>Date</b>	<b>Check #</b>	<b>Description</b>	<b>Deposit</b>	<b>Payment</b>	<b>Balance</b>
		Beginning Balance			<b>8500.04</b>
11/2/23		October library revenue (print/fax/fine)	86.65		8586.69
11/7/23	2151-34	Amherst Alarm		81.00	8505.69
11/7/23	*2152-35	Eden-North Collins Pennysaver		120.00	8385.69
11/19/23	2153-36	Mileage reimbursement (3 meetings)		99.01	8286.68
11/30/23		Voided check 2124-07	24.00		8310.68
11/30/23		November library revenue (print/fax/fine)	51.25		8361.93
11/30/23		interest	.07		8362.00
12/4/23	2154-37	Water bill		107.00	8255.00
12/4/23	2155-38	Eden-North Collins Pennysaver		120.00	8135.00
12/13/23	2156-39	Alice Yoder mileage		39.35	8095.65
12/31/23		interest	.07		8095.72
*check not yet cleared bank			Balance as of Dec. 31, 2023 <b>\$8095.72</b>		

<b>Community Bank – Private Funds (ending 1585)</b>					
<b>Date</b>	<b>Check #</b>	<b>Description</b>	<b>Deposit</b>	<b>Payment</b>	<b>Balance</b>
		Beginning Balance			<b>\$39,624.74</b>
11/2/23	DEB-55	Paper products		23.98	39,600.69
11/13/23		Sue Alessi Memorial gift	300.00		39,900.69
11/14/23	WEB-56	Teen Book boxes		196.01	39,704.68
11/15/23	1993-57	Art Club Program (Nov)		50.00	39,654.68
11/17/23	DEB-58	Candy for chess prizes		15.23	39,639.45
11/17/23	DEB-59	Zoom for writing club		15.99	39,623.46
11/20/23	DEB-60	Piz-A-Italia (teen book club)		31.05	39,592.41
11/21/23	WEB-61	Amazon (charging brick and cable)		50.28	39,542.13
11/27/23	WEB-62	Taylor Swift Party		79.96	39,462.17
11/27/23	DEB-63	Empire Pass		80.00	39,382.17
11/30/23		Book sale	309.00		39,691.17
11/30/23		interest	.33		39,691.50
12/4/23		REIMB. WEB53.1 and WEB-56 from YEA	286.01		39,977.51
	1994/1996	VOIDED CHECKS			
12/4/23	1995-64	Teen snacks		58.77	39,918.74
12/4/23	1997-65	Art Club Program (Dec)		50.00	39,868.74
12/12/23	1998-66	Gingerbread men decorating program		24.00	39,844.74
12/13/23	1999-67	Cookie decorating supplies		27.98	39,816.76
12/18/23	DEB-68	Pizza for Teen book club		39.91	39,776.85
12/20/23	WEB-69	Chess Tournament prizes		121.04	39,655.81
12/31/23		interest	.34		39,656.15
*check not yet cleared bank			Balance as of Dec 31, 2023: <b>\$39,656.15</b>		

Foundation – \$3202.47

Foundation CD: \$25,000 (matures 4/10/24)

Petty Cash - \$36.01

Local CD \$102,727.52 (matures 5/28/24)

Money Market Account - \$43,217.41

