

North Collins Public Library Board of Trustees Meeting

1/11/23 - Director's Report, submitted by Alice Yoder

Programming in November and December

- Virtual and Take/Make crafts
- Chess Club
- ABC Story Time
- Dungeons and Dragons
- Freestyle LEGOs
- Teen Book Boxes
- Teen Writing Club
- 10 Warning Signs of Alzheimers
- Apple Cider Day and Cookie decorating
- Ornament painting
- Rudolph Hot cocoa bag craft
- Gingerbread men

Meetings

- Managers Meeting in person 12/14/2022
- ACT meeting 1/21/23 West Seneca Library

Training

Correspondence

- TY Sally Green: \$300 memorial gift for Sue Alessi
- TY Jay and Jenny Alessi for donating Chuckie's magnifying reader to the library.

Personnel

- Brenda Jagow – update
- Promoted Hannah Broughton to Senior Library Clerk, effective 12/3/22

Upcoming New Programs:

- Chess Tournament
- Sock Coloring
- Duct Tape Creations
- Valentine's Day cookie decorating
- Coloring

Miscellaneous

- Recommend getting rid of 1 patron computer to make room for Chuckie's reader.
- YA budget

In April we began to see an uptick in circulation because of autorenewals (library where item is checked out gets the circulation count for renewal).

November 2022 Statistics: Closed due to weather Friday 11/18

Type	November			Year to Date		
	2022	2021	Change	2022	2021	Change
Circulation	1510	1008	49.8%	15833	10919	45%
Library Visits	939	922	1.8%	10998	9734	13%
Computer Use	78	116	-32.7%	1106	1309	-15.5%
WIFI	333	297	12.1%	3926	3133	25.3%
Virtual Programming	375	672	-44%	3747	3971	5.6%
Traditional Programming	199	143	39.1%	2544	1079	135.7%

*Note: In 2021 we have changed how we count Virtual numbers.

Traditional programs previously counted (like guessing jar) are not considered actual programming.

December 2022 Statistics: We were closed due to weather Friday, 12/23

Type	December			Year to Date		
	2022	2021	Change	2022	2021	Change
Circulation	1386	618	124.8%	17,222	11,537	49.3%
Library Visits	873	781	11.8%	1,1871	10,515	12.9%
Computer Use	73	87	-16.1%	1179	1396	-15.5%
WIFI	298	344	-13.4%	4224	3477	21.5%
Virtual Programming						
Traditional Programming						

*Note: In 2021 we have changed how we count Virtual numbers.

FIRST TIME CHECK-OUTS

2022: 10,413 **2021:** 9,867 = 5.53% increase

Financial Report November/December 2022

Community Bank – County Funds					
Date	Check #	Description	Deposit	Payment	Balance
		Beginning Balance			53,917.97
11/2/22	2106-32	Amherst Alarm		71.91	53,846.06
11/4/22		Library revenue	117.65		53,963.71
11/8/22	2107-33	Pennysaver		210.00	53,753.71
11/8/22	2108-34	Pumpkin cookies		24.00	53,729.71
11/30/22		interest	.44		53,730.15
12/2/22		Library revenue	238.00		53,968.15
12/2/22	2109-35	Teen Writing Club speaker Jennifer Nielsen		89.70	53,878.45
12/6/22	2110-36	Pennysaver		102.00	53,776.45
12/6/22	2111-37	Village of North Collins water		107.00	53,669.45
12/13/22	2112-38	Gui's		132.98	53,536.47
12/13/22	2113-39	programming		32.19	53,504.28
12/13/22	2114-40*	NC Yearbook ad		60.00	53,444.28
12/14/22	2115-41	Mileage/parking		35.35	53,408.93
	2116	VOID			
12/16/22	2117-42	pennysaver		197.12	53,211.81
12/30/22		Library rev	47.10		53,258.91
12/31/22		interest	.46		53,259.37
*check not yet cleared bank (bank bal \$53,329.37)			Balance as of Dec 31, 2022 \$53,259.37		

Community Bank – Private Funds					
Date	Check #	Description	Deposit	Payment	Balance
		Beginning Balance			\$81,763.09
11/4/22		Deposit booksale	417.30		82,180.39
11/7/22		Deposit donation box	62.60		82,242.99
11/14/22		Deposit Sue Alessi memorial	300.00		82,542.99
11/18/22	WEB-42	Amazon prog supplies		57.14	82,485.85
11/30/22		interest	.68		82,486.53
12/2/22	1972-43	Program snacks		29.57	82,456.96
12/13/22	1973-44	program		28.27	82,428.69
11/28/22	WEB-48	Amazon prog supplies		88.86	82,339.83
12/14/22		Dep. (reimb local funds from YE Appeals)	88.86		82,517.55
12/14/22	1974-45	Gingerbread cookies		24.00	82,404.69
12/14/22	WEB-46	Chess trophies		35.23	82,369.46
12/14/22	WEB-47	Chess prizes/teen boxes		144.27	82,225.19
12/31/22		interest	.70		82,225.89
*check not yet cleared bank			Balance as of Dec. 31, 2022: \$82,225.89		

Foundation – \$27,908.01
Petty Cash - \$42.00

Money Market Account - \$42,926.79