

# North Collins Public Library Board of Trustees Meeting

3/8/23 - Director's Report, submitted by Alice Yoder

## Programming in November and December

- Virtual and Take/Make crafts
- Chess Club
- Chess Tournament
- ABC Story Time
- Dungeons and Dragons
- Freestyle LEGOs
- Sock Coloring
- Teen Book Boxes
- Teen Writing Club
- Book Clubs (Teen Book Club 1<sup>st</sup> meeting in February)
- Valentine Cookie Decorating
- I Love Books Scavenger Hunt
- Winter Break Fun (hot cocoa bar, popcorn, games, crafts, photobooth etc.)

## Meetings

- Managers Meeting Zoom 2/8/2023, in person 3/8/23 (did not attend because of car trouble)
- Starting in April I will be attending Zoom meetings as part of a pilot group for Collection Development

**Training:** N/A

**Correspondence:** N/A

## Personnel

- Will need to hire at least one page in the spring.

## Upcoming New Programs:

- "There's a Leprechaun Hiding in the Library" Scavenger Hunt
- Evening St. Patrick's Day craft and story
- National Fragrance Day: Make your own Air Freshening Spray
- Paint Night with Hannah
- Easter cookie decorating
- Summer Reading: This year's theme "All Together Now" (kindness, friendship, unity)
  - Friday mornings in July for preschool
  - Monday or Tuesday evenings in August for School Age: STEAM related?
  - Pre and Post programmer ideas
    - Nickel City
    - Glenn Colton
    - The Story Book Cook
    - Explore and More
- April/May/June: Senior Services of N.America (Medicaid, Senior scams, Lowering Rx costs)

## Miscellaneous

- Pavilion roof was coming up. Bob Lantaff from Town Office fixed.
- Purchased cricut (\$95.88 annual subscription to Cricut Access. Is there benefit?)
- CPR kits

In April 2022 we began to see an uptick in circulation because of autorenewals (library where item is checked out gets the circulation count for renewal).

**January 2023 Statistics:**

Type	January			Year to Date		
	2023	2022	Change	2023	2022	Change
<b>Circulation</b>	1588	705	125.2%	1588	705	125.2%
<b>Library Visits</b>	906	703	28.9%	906	703	28.9%
<b>Computer Use</b>	105	60	75%	105	60	75%
<b>WIFI</b>	326	298	9.4%	326	298	9.4%
<b>Virtual Programming</b>	2	242	-99.1%	2	242	-99.1%
<b>Traditional Programming</b>	208	67	210.4%	208	67	210.4%

First time check-outs: January 2023: **910**

2022 Virtual Programming was counted for 2 weeks. 2023 is for 30 days so Hannah's virtual January craft #s will be counted in Feb.

**February 2023 Statistics:**

Type	February			Year to Date		
	2023	2022	Change	2023	2022	Change
<b>Circulation</b>	1739	852	104.1%	3327	1557	113.7%
<b>Library Visits</b>	993	821	21%	1899	1524	24.6%
<b>Computer Use</b>	79	96	-17.7%	184	156	17.9%
<b>WIFI</b>	336	280	20%	662	578	14.5%
<b>Virtual Programming</b>		426			668	
<b>Traditional Programming</b>		233			300	

First time check-outs: **989**

**Financial Report January/February 2023**

<b>Community Bank – County Funds</b>					
<b>Date</b>	<b>Check #</b>	<b>Description</b>	<b>Deposit</b>	<b>Payment</b>	<b>Balance</b>
		Beginning Balance			<b>\$53,259.37</b>
1/9/2023	2118-01	Amherst Alarm (training)		148.75	\$53,110.62
1/24/2023	2119-02	Sock coloring program		28.63	\$53,081.99
1/24/2023	2120-03	Mileage reimb. For ACT mtg		32.50	\$53,049.49
1/25/2023	2121-04*	ACTS dues		20.00	\$53,029.49
1/31/2023		interest	.45		\$53,029.94
2/3/2023		Fine Rev + County Check	5874.75		\$58,904.69
2/6/2023	2122-05	Amherst Alarm (contract)		71.91	\$58,832.78
2/6/2023	2123-06	Pennysaver ad		110.12	\$58,722.66
2/6/2023	2124-07*	Valentine Cookie decorating		24.00	\$58,698.66
2/6/2023	2125-08	US Chess Federation – 5 chess boards		57.18	58,641.48
2/13/2023	2123-09	Town Clerk - sewer		839.83	\$57,801.65
2/28/23		interest	.44		57,802.09
*check not yet cleared bank			Balance as of Feb 28, 2023 <b>\$57,802.09</b>		

<b>Community Bank – Private Funds</b>					
<b>Date</b>	<b>Check #</b>	<b>Description</b>	<b>Deposit</b>	<b>Payment</b>	<b>Balance</b>
					<b>\$82,225.89</b>
1/4/2023	WEB-01	cardstock		25.98	\$82,199.91
1/20/2023	WEB-02	Teen Book Box January		25.97	\$82,173.94
1/20/2023	WEB-03	Craft supplies		17.06	\$82,156.88
1/24/2023	1975-04	Teen programming snacks		71.13	\$82,085.75
1/31/2023		interest	.70		\$82,086.45
1/27/2023	WEB-05	Craft supplies		51.50	\$82,034.95
2/3/2023	WEB-06	Paper products (cups – hot choc. Bar)		25.59	\$82,009.36
2/3/2023	WEB-07	Teen Book Box March		47.47	\$81,961.89
2/7/2023	WEB-08	Amazon (new flag, spring pillow covers)		47.53	\$81,914.36
2/13/2023	WEB-09	Amazon – cricut, mats, tools		420.90	\$81,493.46
2/13/2023	WEB-10	Amazon – acrylic book stands		51.98	\$81,441.48
2/13/2023	WEB-11	Amazon – chocolate coins		19.99	\$81,421.49
2/28/2023		interest	.63		\$81,422.12
*check not yet cleared bank			Balance as of Feb. 28, 2023: <b>\$81,422.12</b>		

**Foundation – \$27,908.01**

**Money Market Account - \$42,960.49**

**Petty Cash - \$42.00**