

North Collins Public Library Board of Trustees Meeting

5/3/23 - Director's Report, submitted by Alice Yoder

Programming in March and April

- Virtual and Take/Make crafts
- Chess Club
- Chess Tournament
- ABC Story Time
- Dungeons and Dragons
- Freestyle LEGOs
- Teen Book Boxes
- Teen Writing Club (book published!!)
- Book Clubs (Teen/Adult)
- St. Patrick's Day Craft and Story
- Find the Leprechaun Scavenger Hunt
- National Fragrance Day – Make your own air freshener
- Easter Egg Cookie Decorating
- Freestyle Paint Night
- Introduction to Fly Tying
- **Cancelled: No in person trainer available** April/May/June: Senior Services of N.America (Medicaid, Senior scams, Lowering Rx costs)

Meetings

- Managers Meeting Zoom 3/8/23 (did not attend because of car trouble); 4/12/23
- Collection Management Pilot group: 4/5/23

Training

- Reluctant Leadership Workshop

Correspondence:

- 3/27 emailed John Tobia about parking lot drainage issues (north corners and SE corner)

Personnel

- Carol Propp, clerk typist summer hours and monthly Sundays during school year
- Will need to hire at least one page in July

Upcoming New Programs:

- May 9 Bath Scrub for Mom
- May 23 Make and Paint Birdhouses
- Father's Day?????
- June 26 Eric Williams – storyteller
- July 16 Story Book Cook
- August 29 Nickel City Reptiles
- Summer Reading: This year's theme "All Together Now" (kindness, friendship, unity)
 - Friday mornings in July for preschool
 - Monday or Tuesday evenings in August for School Age: STEAM related?

Miscellaneous

- Vacation to Maine 6/19 – 6/30 for Owen's wedding and family vacation
- Legislature Mills sending \$2000 to the library.

In April 2022 we began to see an uptick in circulation because of autorenewals (library where item is checked out gets the circulation count for renewal).

March 2023 Statistics:

Type	March			Year to Date		
	2023	2022	Change	2023	2022	Change
Circulation	2226	1186	87.7%	5553	2743	102.4%
Library Visits	1261	1022	23.4%	3160	2546	24.1%
Computer Use	97	104	-6.7%	281	260	8.1%
WIFI	457	368	24.2%	1119	946	18.3%
Virtual Programming	450	843	-46.6%	689	1511	-54%
Traditional Programming	389	183	112.5%	942	483	95%

First time check-outs: March 2023: **1295**

2022 Virtual Programming was counted for 2 weeks. 2023 is for 30 days so Hannah's virtual January craft #s will be counted in Feb.

April 2023 Statistics:

Type	April			Year to Date		
	2023	2022	Change	2023	2022	Change
Circulation		1588			4331	
Library Visits		1008			3554	
Computer Use		111			371	
WIFI		402			1348	
Virtual Programming		192			1703	
Traditional Programming		245			728	

First time check-outs: April 2023: **1061**

Financial Report March/April 2023

Community Bank – County Funds (ending 1486)					
Date	Check #	Description	Deposit	Payment	Balance
		Beginning Balance			\$57,802.09
3/3/23		Deposit fine revenue	52.30		57,854.39
3/6/23	2127-10	Water bill		107.00	57,747.39
3/6/23	2128-11	Pennysaver		141.00	57,606.39
3/6/23	2129-12	BECPL return to system		2137.64	55468.75
3/31/23		interest	.48		55,469.23
4/3/23		Deposit fine revenue	90.70		55,559.93
4/3/23	2130-13	Pennysaver		162.00	55,397.93
4/3/23	2131-14	Summer Reading incentives		138.90	55,259.03
4/3/23	2132-15	Easter Cookies		20.00	55,239.03
4/5/23		Tsf 3 incorrect town deposits to Private		45000.00	10,239.03
4/12/23	2133-16	CNA Surety insurance		100.00	10,139.03
4/19/23	2134-17	Nickel City Reptiles deposit		100.00	10,039.03
4/30/23		interest	.14		10,039.17
*check not yet cleared bank			Balance as of April 30, 2023 \$10,039.17		

Community Bank – Private Funds (ending 1585)					
Date	Check #	Description	Deposit	Payment	Balance
					\$81,422.12
2/27/23	WEB-12	programming		97.40	81,324.72
3/6/23	1976-13	water		26.00	81,298.72
3/6/23	1977-14	Teen programming snacks		61.90	81,236.82
3/6/23	1978-15	Toilet seat/command strips, flagpole		37.17	81,199.65
3/7/23	BANK-16	NYS sales tax		44.47	81,155.18
3/13/23	WEB-17	Teen book boxes		119.57	81,035.61
3/13/23	WEB-18	vacuum		199.99	80,835.62
3/31/23		interest	.68		80,836.30
4/3/23	1979-17	Teen programming snacks		35.78	80,800.52
4/3/23	1980-20	Prog (22.50) webinar (\$49)		71.50	80,729.02
4/3/23		Town deposit	15,000.		95,729.02
4/5/23		Tsf 3 incorrect town deposits from county	45000.		140,729.02
4/12/23	1981-21	TY flowers to Quality Binding (YA Writing)		31.52	140,697.50
4/18/23	WEB-22	Amazon Teen Boxes: June/July/August		126.24	140,571.26
4/24/23	WEB-23	Mother’s Day program		58.88	140,512.38
4/25/23	WEB-24	Amazon – cleaning supplies		61.32	140,451.06
4/28/2023		TSF to create CD		100,000	40,451.06
4/30/23		interest	1.02		40,452.08
*check not yet cleared bank			Balance as of April 30, 2023: \$		

Foundation – \$2908.01
Local CD \$100,000 (matures 5/28/24)

Foundation CD: \$25,000 (matures 4/10/24)
Money Market Account - \$43,003.87

Petty Cash - \$36.01