

# North Collins Public Library Board of Trustees Meeting

7/5/23 - Director's Report, submitted by Alice Yoder

## Programming in May and June

- Virtual and Take/Make crafts
- Chess Club
- ABC Story Time
- Dungeons and Dragons
- Freestyle LEGOs
- Teen Book Boxes
- Teen Writing Club
- Book Clubs (Teen/Adult)
- Mother's Day bath scrub
- Birdhouses (cancelled, no sign-ups)
- Eric Williams – story teller

## Meetings

- Managers Meeting 5/10 in person, 6/14 Zoom
- Collection Management group: 6/7/23
- Contracting Libraries 6/5/23

## Training

- Mental Health First-Aid 6/8/23 - cancelled

## Correspondence:

## Personnel

- Sean Torres (page): last day 6/30/23
- Zachary Beck (page): first day 7/1/23
- Volunteers for summer reading: Ava Arno, Tricia Friedrich, Marcia Hillock

## Upcoming New Programs:

- July 16 Story Book Cook
- August 29 Nickel City Reptiles
- Summer Reading: This year's theme "All Together Now" (kindness, friendship, unity)
  - Friday mornings in July for preschool
  - Tuesday evenings in August for School Age: STEAM related with Anne
- Writing club resuming in September

## Miscellaneous

- Vacation to Maine 6/19 – 6/30 for Owen's wedding and family vacation

In April 2022 we began to see an uptick in circulation because of autorenewals (library where item is checked out gets the circulation count for renewal).

**May 2023 Statistics:**

	May			Year to Date		
Type	2023	2022	Change	2023	2022	Change
<b>Circulation</b>	2023	1384	46.8%	9815	5715	71.7%
<b>Library Visits</b>	1214	938	29.4%	5427	4492	20.8%
<b>Computer Use</b>	80	87	-8%	453	458	-1.1%
<b>WIFI</b>	436	463	-6%	1886	1811	4.1%
<b>Virtual Programming</b>	520	279	86.3%	1697	1982	-14%
<b>Traditional Programming</b>	216	174	24.13%	1409	902	56.2%

First time check-outs: May 2023: 927

2022 Virtual Programming was counted for 2 weeks. 2023 is for 30 days so Hannah's virtual January craft #s will be counted in Feb.

**June 2023 Statistics: Not available at time of meeting**

	June			Year to Date		
Type	2023	2022	Change	2023	2022	Change
<b>Circulation</b>						
<b>Library Visits</b>						
<b>Computer Use</b>						
<b>WIFI</b>						
<b>Virtual Programming</b>						
<b>Traditional Programming</b>						

First time check-outs: June 2023: 735

Jan (910) Feb (989); Mar (1295); Apr (1061); May (927)

**Financial Report May/June 2023**

<b>Community Bank – County Funds (ending 1486)</b>					
<b>Date</b>	<b>Check #</b>	<b>Description</b>	<b>Deposit</b>	<b>Payment</b>	<b>Balance</b>
		Beginning Balance			<b>\$10,039.17</b>
5/1/23		fine revenue April	125.05		10,164.22
5/2/23	2135-18	Amherst Alarm		71.91	10,092.31
5/15/23	2136-19	Eden-North Collins pennysaver		366.00	9726.31
5/23/23	2137-20	Mileage reimb. Mgr mtg/ACT mtg		68.38	9657.93
5/31/23		interest	.08		9658.01
6/6/23	2138-21	Program		50.00	9608.01
6/6/23	2139-22	Village garbage		207.19	9400.82
6/6/23	2140-23	Village water		107.00	9293.82
6/6/23	2141-24	PO box yearly fee		178.00	9115.82
6/9/23		Fine revenue May	140.95		9256.77
6/30/23		interest	.08		9256.85
*check not yet cleared bank			Balance as of June 30, 2023 <b>\$9256.85</b>		

<b>Community Bank – Private Funds (ending 1585)</b>					
<b>Date</b>	<b>Check #</b>	<b>Description</b>	<b>Deposit</b>	<b>Payment</b>	<b>Balance</b>
					<b>\$40,452.08</b>
5/1/23	WEB-25.1	Amazon – teen writing books for circ.		44.56	40,407.52
5/1/23	WEB-25.2	Amazon – teen writing books for circ.		17.78	40,389.74
5/1/23	WEB-25.3	Amazon – teen writing books for circ.		20.21	40,369.53
5/3/23	1982-26	Teen snacks		47.08	40,322.45
5/8/23	1983-27	ACT meeting lunch for Sarah and Alice		30.00	40,292.45
5/15/23	1984-30	Nature’s Pride - landscaping		875.00	39,417.45
		Refund from amazon for wrong item	2.25		39,419.70
5/8/23	WEB-28	Colored labels		33.92	39,385.78
5/16/23	WEB-29	Summer Reading prizes		37.36	39,348.42
5/26/23	WEB-31	Amazon – summer prizes		129.65	39,218.77
5/26/23	WEB-32	Amazon – summer pillow covers		15.83	39,202.94
5/31/23		interest	.34		39,203.28
6/6/23	1985-33	Teen snacks		33.84	39,169.44
6/9/23	WEB-34/35	Craft supplies		42.41	39,127.03
6/16/23	1986-36	water		32.41	39,094.62
6/30/23		interest	.32		39,094.94
*check not yet cleared bank			Balance as of June 30, 2023: <b>\$39,094.94</b>		

Foundation – \$2908.01  
Local CD \$100,000 (matures 5/28/24)

Foundation CD: \$25,000 (matures 4/10/24)  
Money Market Account - \$43,053.67

Petty Cash - \$36.01