

North Collins Public Library Board of Trustees Meeting

9/6/23 - Director's Report, submitted by Alice Yoder

Programming in July and August

- Virtual and Take/Make crafts
- Chess Club
- SRP Story Time
- Story Book Cook
- STEAM Story Time - cancelled
- Dungeons and Dragons
- Freestyle LEGOs
- Teen Book Boxes
- Book Clubs (Teen/Adult)
- Nickel City Reptiles
- Hot dog Roast

Meetings

- Managers Meeting 7/12 in person; 8/9 via ZOOM

Training

- Kantola Compliance: Workplace Violence and Sexual Harrassment – all staff

Correspondence:

Personnel

- Zachary Beck (page): first day 7/1/23
- Carol Propp resigned, effective 7/10/23
- Volunteers for summer reading: Ava Arno, Tricia Friedrich, Marcia Hillock
- Looking for clerk to work 1 Sunday/month

Upcoming New Programs:

- Writing club resuming in September (17 teens, 3 preteens observing)
- ABC Story time resumes September 8.
- DVD sale/Book sale

Miscellaneous

- Purchased 4 pickle ball rackets and balls for Library of Things (pickle ball court at town park)
- Sue's Memorial tree is dead
- Button maker to be purchased with Year end appeal \$

In April 2022 we began to see an uptick in circulation because of autorenewals (library where item is checked out gets the circulation count for renewal).

July 2023 Statistics:

Type	July			Year to Date		
	2023	2022	Change	2023	2022	Change
Circulation	1898	1736	9.3%	13,068	9062	44.2%
Library Visits	1085	1062	2.16%	7438	6556	13.45
Computer Use	104	125	-16.8%	625	676	-7.5%
WIFI	273	319	-14.4	2481	2471	.4%
Virtual Programming	443	504	-12.1%	2530	2620	-3.4%
Traditional Programming	202	287	-29.6%	1768	1399	26.3%

First time check-outs: July 2023: 991

August 2023 Statistics: Not available at time of meeting

Type	August			Year to Date		
	2023	2022	Change	2023	2022	Change
Circulation						
Library Visits	1441	1312	9.8%			
Computer Use						
WIFI						
Virtual Programming						
Traditional Programming						

First time check-outs: August 2023: 1107

Jan (910) Feb (989); Mar (1295); Apr (1061); May (927); June (735); July (991)

Financial Report July/August 2023

Community Bank – County Funds (ending 1486)					
Date	Check #	Description	Deposit	Payment	Balance
		Beginning Balance			9256.85
7/3/23		Fine revenue (June)	42.95		
7/6/23	2142-25	pennysaver		258.00	
7/6/23	2143-26	Liz Bauld – storybook cook		175.00	
7/31/23		interest	.08		8866.88
8/2/23		Fine revenue (July)	76.40		
8/9/23	2144-27	Amherst Alarm		81.00	
8/9/23	2145-28	pennysaver		234.00	
8/9/23	2146-29	Mileage reimb		34.73	
8/31/23		interest	.07		8617.62
*check not yet cleared bank			Balance as of August 31, 2023 \$8617.62		

Community Bank – Private Funds (ending 1585)					
Date	Check #	Description	Deposit	Payment	Balance
		Beginning Balance			\$39,094.94
7/3/23		Leg Mills	2000.00		
7/6/23	1987-37	Teen snacks		33.94	
7/7/23	1988-38	Sarah Friedrich – srp snacks		53.75	
7/11/23	WEB-39	Amazon – teen book boxes		130.49	
7/11/23	WEB-40	Amazon – teen book		26.21	
7/19/23	WEB-40	Amazon – storage bins		59.94	
7/24/23	WEB-25.3	Price adj for book once delivered	3.91		
7/24/23	WEB-41	Amazon – pickle ball/tissue paper		41.98	
7/31/23		interest	.35		40,791.81
8/2/23	WEB-34	Amazon correction duplicate charge	14.83		
8/4/23	WEB-42	Teen Book Boxes		112.10	
8/7/23	WEB-43	YA WC (books in lieu of fee – R.Sepetys)		320.76	
8/9/23	1989-44	SRP prizes/supplies/pizza		108.57	
8/11/23	DEB-45	YA WC club (books in lieu of fee – A.Levine)		400.47	
8/28/23	1990-46	Nickel City Reptile (to be reimb from YEA		500.00	39,310.99
8/31/23		interest	.34		39,311.33
*check not yet cleared bank			Balance as of August 31, 2023: \$39,311.33		

Foundation – \$3202.47

Local CD \$100,000 (matures 5/28/24)

Foundation CD: \$25,000 (matures 4/10/24)

Money Market Account - \$43,107.59

Petty Cash - \$36.01