

North Collins Public Library Board of Trustees Meeting

11/2/22 - Director's Report, submitted by Alice Yoder

Programming in September and October

- Virtual and Take/Make crafts
- Chess Club
- ABC Story Time
- Dungeons and Dragons
- Freestyle LEGOs
- Teen Book Boxes
- Teen Writing Club
- Pumpkin Painting
- Trick or Treat at the Library
- Book Sale (\$417.80)

Meetings

- Managers Meeting in person 9/14/22; virtual 10/12/22

Training

- Narcan training

Correspondence

- TY to David Kobie for Smithsonian Magazine subscription
- Ref for Sean: Fredonia and UB

Personnel

- Brenda Jagow – out indefinitely
- Sarah Kief cutting hours. Sean picking up slack. Potential new hire needed
- Propose promoting Hannah Broughton to Senior Library Clerk

Upcoming New Programs:

- 10 Warning Signs of Alzheimers
- Turkey cookie craft coinciding with National Apple Cider day
- Gingerbread man decorating (rather than houses?)

Miscellaneous

- In September I was asked to be a judge for the Homecoming parade.
- I've done a lot of weeding in prep for October book sale which has opened up space to do more displays and front facing of library materials. I'm pleased with how it looks.
- No heat in main library. Part is in, waiting for installation
- Programming budget?

In April we began to see an uptick in circulation because of autorenewals (library where item is checked out gets the circulation count for renewal).

September 2022 Statistics

Type	September			Year to Date		
	2022	2021	Change	2022	2021	Change
Circulation	1551	813	90.8%	12509	8719	43.5%
Library Visits	894	861	3.8%	8762	7751	13%
Computer Use	105	87	20.7%	943	1069	-11.8%
WIFI	374	313	19.5%	3176	2464	28.9%
Virtual Programming	143	70	104.2%	3097	2835	9.2%
Traditional Programming	155	62	150%	2085	750	178%

*Note: In 2021 we have changed how we count Virtual numbers.

Traditional programs previously counted (like guessing jar) are not considered actual programming.

October 2022 Statistics

Type	October			Year to Date		
	2022	2021	Change	2022	2021	Change
Circulation	1814	1192	52%	14323	9911	44.5%
Library Visits	1297	1061	22%	10059	8812	14%
Computer Use	85	124	-31.5%	1028	1193	-13.8%
WIFI	417	372	-19.7%	3593	2836	26.7%
Virtual Programming	275	464	-40%	3372	3299	2.2%
Traditional Programming	260	86	202%	2345	936	150%

*Note: In 2021 we have changed how we count Virtual numbers.

Traditional programs previously counted (like guessing jar) are not considered actual programming.

Financial Report September/November 2022

Community Bank – County Funds					
Date	Check #	Description	Deposit	Payment	Balance
		Beginning Balance			54,152.65
9/2/2022		Library revenue	104.10		54,256.75
9/2/22	2101-27	Eden North Collins Pennysaver		97.13	54,159.62
9/6/22	2102-28	Village of North Collins water bill		107.00	54,052.62
9/21/22	2103-29	Alice Yoder – mileage reimbursement		35.35	54,017.27
9/30/22		interest	.44		54,017.71
10/3/22		Library revenue	62.80		54,080.51
10/4/22	2104-30	Eden North Collins Pennysaver		123.00	53,957.51
10/12/22	2105-31	Pumpkins for program		40.00	53,917.51
10/31/22		interest	.46		53,917.97
*check not yet cleared bank			Balance as of October 31, 2022 \$53,917.97		

Community Bank – Private Funds					
Date	Check #	Description	Deposit	Payment	Balance
		Beginning Balance			\$83,895.58
9/2/22		Pat Romano memorial donation	150.00		84,045.58
9/2/22	1966-30	Jason (snacks for D and D)		101.02	83,944.56
9/21/22	1967-31	Jason (snacks		40.11	83,904.45
9/19/22	WEB-32	Amazon – CO2 detector		33.97	83,870.48
9/19/22	WEB-33	Amazon-new phone system		174.95	83,695.53
9/30/22		interest	.68		83,696.21
10/4/22	1968-34	Teen prog. snacks		33.25	83,662.96
10/12/22	1969-35	The Library Store (display stands)		285.04	83,377.92
10/12/22	WEB-36	Pillows and covers		70.95	83,306.97
10/24/22	WEB-37	Program paint supplies		22.58	83,284.39
	WEB-38	Teen boxes, craft supplies		120.59	83,163.80
10/24/22		Deposit final payment LED grant	546.00		83,709.80
10/24/22	1970-39	BECPL – reimb LED upfront payments		1855.00	81,854.80
10/24/22	1971-40	Halloween candy/water		42.43	81,812.37
10/25/22	WEB-41	rug		49.99	81,762.38
10/31/22		interest	.71		81,763.09
*check not yet cleared bank			Balance as of October 31, 2022: \$81,763.09		

Foundation – \$28,058.01

Money Market Account - \$42,892.70

Petty Cash - \$42.00