

# North Collins Public Library Board of Trustees Meeting

11/8/23 - Director's Report, submitted by Alice Yoder

## Programming in September and October

- Virtual and Take/Make crafts
- Chess Club
- ABC Story Time
- Dungeons and Dragons
- Freestyle LEGOs
- Teen Book Boxes
- Book Clubs (Kids/Teen/Adult)
- Art Club
- Teen Writing Club
- Emergency Kit Distribution (35 kits)
- Trick or Treat at the Library (52 Trick-or-Treaters accompanied by 24 adults)
- Costume raffle
- Pumpkin painting

## Meetings

- Managers Meeting 9/13 in person; 10/11 via ZOOM

## Training

- Webinar "30 Favorite Storytime Books and How to Use Them!"

## Correspondence:

## Personnel

- Billie Beck began in October, 1 Sunday/month

## Upcoming New Programs:

- Book Sale
- Wooden ornament painting
- Christmas break activity??

## Miscellaneous

- Button maker (purchased, expected in November)
- Evaluation of open hours and/or Alice changing her hours

In April 2022 we began to see an uptick in circulation because of autorenewals (library where item is checked out gets the circulation count for renewal).

**September 2023 Statistics:**

Type	September			Year to Date		
	2023	2022	Change	2023	2022	Change
<b>Circulation</b>	1881	1551	21.3%	16,858	12,509	34.8%
<b>Library Visits</b>	998	894	11.6%	9877	8762	12.7%
<b>Computer Use</b>	82	105	-21.9%	820	943	-13%
<b>WIFI</b>	394	374	5.3%	3191	3176	.5%
<b>Virtual Programming</b>	369	181	103.8%	3260	3097	5.26%
<b>Traditional Programming</b>	250	327	-23%	2359	2085	13.14%

First time check-outs: September 2023: 923

**October 2023 Statistics:**

Type	October			Year to Date		
	2023	2022	Change	2023	2022	Change
<b>Circulation</b>	1793	1814	-1.2%	18,651	14,323	30.2%
<b>Library Visits</b>	1332	1297	2.7%	11,209	10,059	11.4%
<b>Computer Use</b>	112	85	31.8%	932	1028	-9.3%
<b>WIFI</b>	406	417	-2.6%	3597	3596	0.1%
<b>Virtual Programming</b>	310	275	12.7%	3570	3372	5.9%
<b>Traditional Programming</b>	325	260	25%	2684	2345	14.5%

First time check-outs: October 2023: 945

Jan (910) Feb (989); Mar (1295); Apr (1061); May (927); June (735); July (991); August (1107); Sept (923)

**Financial Report July/August 2023**

<b>Community Bank – County Funds (ending 1486)</b>					
<b>Date</b>	<b>Check #</b>	<b>Description</b>	<b>Deposit</b>	<b>Payment</b>	<b>Balance</b>
		Beginning Balance			<b>8617.62</b>
9/7/23		Fine Revenue (August)	108.00		8701.62
9/11/23	2147-30	Village of NC – water bill		107.00	8594.62
9/11/23	2148-31	Pennysaver ad		99.00	8495.62
9/13/23	2149-32	mileage		34.73	8460.89
9/30/23		interest	.07		8460.96
10/02/23		Fine revenue September	72.55		8533.51
10/2/23		Copier revenue	86.45		8619.96
10/20/23	2150-33	pennysaver		120.00	8499.96
10/31/23		interest	.08		8500.04
*check not yet cleared bank			Balance as of Oct. 31, 2023 <b>\$8,500.04</b>		

<b>Community Bank – Private Funds (ending 1585)</b>					
<b>Date</b>	<b>Check #</b>	<b>Description</b>	<b>Deposit</b>	<b>Payment</b>	<b>Balance</b>
		Beginning Balance			<b>\$39,311.33</b>
9/7/23		Reimb Nickel city from YE appeals	500.00		39,811.33
9/18/23	DEB-47	Monthly Zoom charge for writing club		15.99	39,795.34
9/23/23	DEB-48	Pizza for Teen book club		16.58	39,778.76
9/23/23	DEB-49	Halloween candy/trash bags		39.75	39,739.01
9/25/23	1991-50	Pizza for D & D		35.62	39,703.39
9/30/23		interest	.33		39,703.72
10/2/23		Health Literacy Grant – extra funds	173.75		39,877.47
10/2/23		Donation jar	63.35		39,940.82
10/2/23	WEB-51	Amazon program supplies		149.87	39,790.95
10/16/23	WEB-51	Amazon credit (return)	23.99		39,814.94
10/17/23	DEB-52	Pizza for teen book club		23.65	39,791.29
10/20/23	1992-53	Beth Chambers – Art Club		50.00	39,741.29
10/20/23		Amazon adjustment	14.83		39,756.12
10/27/23	WEB-53.1	Amazon boxes for teen book boxes (200)		90.00	39,666.12
10/27/23	WEB-53.2*	Amazon – wood ornaments/bags/tape		31.70	39,634.42
10/31/23	DEB-54	Walmart - water		10.01	39,624.41
10/31/23		interest	.33		39,624.74
*check not yet cleared bank			Balance as of Oct 31, 2023: <b>\$39,624.74</b>		

Foundation – \$3202.47

Foundation CD: \$25,000 (matures 4/10/24)

Petty Cash - \$36.01

Local CD \$102,047.08 (matures 5/28/24)

Money Market Account - \$43,165.24