

North Collins Public Library Board of Trustees Meeting

11/3/2021 - Director's Report, submitted by Alice Yoder

Programming

- We hosted a ConnectLife Blood Drive on Wednesday, September 22. 6 people came to donate.
- Virtual programming on our Facebook page has continued with a bi-weekly craft. We also continue to distribute Take and Make kits. All are well received.
- Chess Club has consistently had between 6 and 11 attendees per week.
- Friday's ABC Story Time has attendance of 3-6 children and 2-5 adults per week.
- Pumpkin Decorating with Stickers: 40 pumpkins
- Trick or Treating at the Library: 12

Facebook

I have given Hannah the informal title and responsibility of being our social media guru. We have developed a weekly schedule for facebook and Instagram posts and Hannah adds to it regularly. I am so pleased with her initiative and her creativity.

ALA Libraries Transforming Communities Grant

The grant proposal focused on engaging the teens in our community. Sarah and I both completed the 6 module e-course and hosted a meeting on October 25th. We had 11 teens and two adults in attendance. See attached summary. I am in discussion with Stephen Hovey about laptops and Barbara Jarosz about Nintendo Switch.

Meetings

I attended the ACT meeting held via zoom on 10/2 and the in-person Managers' Meeting on 10/13.

Volunteer

Gabby Pentaky, a senior at the high school, will be volunteering 2 hours/week to fulfill a community service requirement for BOCES. She will primarily do craft prep and materials cleaning (DVDs, picbks).

Caretaker

There has been no interest expressed in this position. We will continue to spread the word locally. In the meantime, the library staff has worked together to maintain order and cleanliness.

- Bathroom sink fell off wall and shattered. Replacement should arrive next week.

Library Manager

HR has received 3 applications, none of which are qualified. To quote Judy, "We can advertise again but I don't see that we will receive much more. In addition to this being a hard position to fill, it is very hard to fill positions anywhere in the current job market.

Upcoming events:

- **November:** turkey cookie craft
- **December:**
 - Santa
 - Graham Cracker Houses
 - Book Sale
 - Village Holiday Parade RSVP by Dec. 1
 - I've also been asked to read a holiday story (pre-recorded)

Miscellaneous

I would like to purchase storage shelf units for our back room and some organizational bins for the Sizzix cutouts. For what kinds of purchases do I need board approval?

October Statistics

October Measures

Type	October			Year to Date		
	2021	2020	Change	2021	2020	Change
Circulation	1192	1173	1.6%	9911	9102	8.9%
Library Visits	1061	1032	2.8%	8812	6896	27.8%
Computer Use	124	150	-17.3%	1193	880	35.6%
WIFI	372	240	55%	2836	1969	44%

Financial Report

Community Bank – County Funds					
Date	Check #	Description	Deposit	Payment	Balance
9/3/2021		Deposit (fine revenue)	118.40		
9/7/2021	2259-13	Village of North Collins (Water)		107	
9/30/2021		Bank Interest	.46		55,836.19
9/29/2021	2260-14	Springville Journal (advertising)		198	
10/6/2021	2261-15	Buffalo New (advertising)		685.64	
10/6/2021	2262-16	Eden Pennysaver (advertising)		174	
10/6/2021	2263-17	Gui's Lumber (maintenance)		8.99	
10/6/2021		Deposit (fine revenue)	192.40		
10/6/2021	2264-18	Springville Journal (advertising)		330	54,631.96
10/19/21	2265-19	Alice Yoder (pumpkins/candy)		145	54,486.96
10/19/21	2265-20	Alice Yoder (mileage/parking)		37.76	54,449.20
11/1/21		Deposit October library revenue	273.44		54,722.64
			Balance as of 11/3/2021: \$54,722.64		

Community Bank – Private Funds					
Date	Check #	Description	Deposit	Payment	Balance
9/7/2021	1951-25	Eden-North Collins Pennysaver (ads)		216	
9/30/2021		Interest	.54		65,897.23
10/6/2021		Deposit (Fowlers Candy)	80		65,977.23
10/8/21		Amazon		36.42	65,940.81
10/20/21		Deposit (NYS Const. Grant LED lights)	4909.00		70,849.81
			Balance as of 11/3/2021: \$70,849.11		

Foundation – \$27,824.06**Money Market Account - \$42,864.33****Petty Cash - \$57.67**