

# North Collins Public Library Board of Trustees Meeting

3/2/2022 - Director's Report, submitted by Alice Yoder

## Programming in January and February

- Virtual and Take/Make crafts
- Chess Club
- ABC Story time
- Book Club (cancelled January, met in February)
- Love Your Library Scavenger Hunt
- Decorate Valentine cookies
- Coloring Creations

## Meetings

- Webinar: Transitioning to Libby on 2/2/2022
- Managers' Meeting via ZOOM on 2/9/2022
- Library Advocacy 2/11/22 (cancelled)
- Webinar: Unattended Children: How to talk to parents about their children's behavior on 2/11/22

## Correspondence

Senator Patrick Gallivan

## Personnel

### State Report:

I have completed the non-financial aspects of the State Report and anticipate beginning the financials early this month.

### Upcoming events:

- March 1-16 Find the Leprechaun
- March 15 Saint Patrick's Day story and craft
- April—all month Easter Eggs Scavenger Hunt
- April 11 Medicare Education Seminar
- April 25 Book A Tech Trainer
- Summer Reading 2022 Oceans of Possibilities: I've begun thinking!

## Miscellaneous

- We received 900 boxes of Covid rapid tests from Erie County and have been distributing them 2 per person. To date we have distributed approximately 500 boxes.
- I hope to meet with Tracy Palicki from the business office after State Reports are submitted to get a better handle on budget matters.

## January 2022 Statistics

Type	January			Year to Date		
	2022	2021	Change	2022	2021	Change
<b>Circulation</b>	705	875	-19.4%	705	875	-19.4%
<b>Library Visits</b>	703	719	-2.2%	703	719	-2.2%
<b>Computer Use</b>	60	152	-60.5	60	152	-60.5
<b>WIFI</b>	298	227	31.3%	298	227	31.3%
<b>Virtual Programming</b>	242	353	-31.4%	242	353	-31.4%
<b>Traditional Programming</b>	67	108	-37.9%	67	108	-37.9%

\*Note: In 2021 we have changed how we count Virtual numbers.

Traditional programs previously counted (like guessing jar) are not considered actual programming.

## February 2022 Statistics

Type	February			Year to Date		
	2022	2021	Change	2022	2021	Change
<b>Circulation</b>	852	985	-13.5%	1557	1860	-16.3%
<b>Library Visits</b>	821	765	7.3%	1524	1484	2.7%
<b>Computer Use</b>		146			298	
<b>WIFI</b>		195			422	
<b>Virtual Programming</b>	426	326	30.7	668	966	-30.8%
<b>Traditional Programming</b>	230	91	152.7%	297	310	-4.2%

\*Note: In 2021 we have changed how we count Virtual numbers.

Traditional programs previously counted (like guessing jar) are not considered actual programming.

**Financial Report January/February 2022**

<b>Community Bank – County Funds</b>					
<b>Date</b>	<b>Check #</b>	<b>Description</b>	<b>Deposit</b>	<b>Payment</b>	<b>Balance</b>
1/1/22		Beginning Balance			<b>53857.30</b>
1/21/22	2274-1	Pennysaver ad		93.00	53764.30
1/25/22		Deposit – county appropriation	5770.00		59534.30
1/31/22		Interest	.47		59534.77
2/4/22		Library revenue	132.94		59667.71
2/4/22	2275-2	DFT security		71.91	59595.80
2/4/22	2276-3	Pennysaver ad		87.00	59508.80
2/4/22	2277-4	Sewer tax		826.81	58681.99
2/7/22	2278-5	ACT dues		20.00	58661.99
*check not yet cleared bank			Balance as of 2/28/22 \$58,661.91		

<b>Community Bank – Private Funds</b>					
<b>Date</b>	<b>Check #</b>	<b>Description</b>	<b>Deposit</b>	<b>Payment</b>	<b>Balance</b>
1/1/22		Beginning Balance			68468.58
1/3/22		Deposit donation	50.00		68518.58
1/21/22	WEB-1	Shredder		300.56	68218.02
1/28/22	1954-2	Guns and Ammo magazine		21.97	68196.05
1/31/22		Interest	.58		68196.63
2/7/22	1955-3	Cookies for Program		21.00	68175.63
2/8/22	Bank-4	NYS Sales tax ST-100		81.38	68094.25
2/11/22	1956-5	North Collins Yearbook Ad		60.00	68,034.25
2/15/22	WEB-6	Amazon – program supplies		59.41	67,974.84
2/15/22	WEB-7	Amazon- program supplies		199.67	67,775.17
2/22/22	WEB-8	Amazon – program prizes		20.99	67,754.18
2/22/22	WEB-9	Amazon-office supplies		7.42	67,746.76
*ALA grant			Balance as of 2/28/2022: \$67,746.76		

**Foundation – \$27,824.06**

**Money Market Account - \$42,869.73**

**Petty Cash - \$38.67**