

# North Collins Public Library

## Board of Trustees Meeting

### Minutes

May 8, 2024 at 5:30pm

**Location:** North Collins Public Library

Attendance: Jimardino, Charlene Tretyak, Sarah Friedrich, Ellen Franz, Patti Dole, Anne Maggio, Alice Yoder

1. Approval of the Minutes of the Meetings for March 6, 2024

Motion: Jimardino 2<sup>nd</sup>: Charlene Tretyak All in favor.

2. Director's Report

- a. Programming highlights
  - i. Eclipse
  - ii. Bookmark Painting
  - iii. Regular Weekly/Monthly programming
  - iv. Leprechauns in the Library scavenger hunt
  - v. Cooking with Carolyn
- b. Upcoming programming
  - i. Cooking with Carolyn
  - ii. Summer Reading-Adventures in Reading
  - iii. Hot Dog Roast/Nickel City Reptiles
  - iv. Puzzle contest
- c. Meetings
  - i. ACT Meeting
  - ii. Youth Services Meeting
  - iii. Webinars-summer reading
  - iv. Required training
- d. Personnel evaluation checklist created
- e. Purchased steam mop
- f. Hire someone to clean the carpets

3. Financial Report – see attached board documents

4. Old Business

- a. Trustee training Jimmy and Charlene to complete on their own
- b. Bathroom floors
  - i. Procurement policy – informal bids satisfies policy
  - ii. Bids

1. Reviewed bids provided
  - a. Alice to contact companies and ask for clarification on style and sizes of tiles
- iii. Tiles
- c. Parking lot
  - i. Drainage by pavilion– Mike Ortiz and Bob Lantaff in discussion
  - ii. Entry way -- large rocks placed
- d. Landscaping - done
- e. Summer Reading Plans

5. New Business

- a. Approval/Resolution for Annual Report/Comptrollers Report

Motion to approve resolution for Annual Report/Comptrollers Report made by Ellen Franz and seconded by Jim Mardino. All in favor.

- b. Sarah – Library Construction Grants

Motion to form a subcommittee to work on Construction Grant for the Library Pavilion with Sarah Freidrich to head by Patti Dole seconded by Ellen Franz. All in favor.

- c. Special requests

6. Adjournment

Motion to adjourn made by Patti Dole at 6:33 pm seconded by Charlene Tretyak. All in favor.

7. Next meeting: July 10, 2024 at 5:30pm