

# North Collins Public Library Board of Trustees Meeting Minutes

May 6, 2026 at 5:30pm

Location: North Collins Public Library

In attendance: Charlene Tretyak      Jim Mardino      Ellen Franz      Alice Yoder  
Patti Dole      Sarah Friedrich      Anne Maggio

- Approval of the Minutes of the Meeting for March 4, 2026

Motion: Jim Mardino    Second: Ellen Franz    All in favor.

- Director's Report
  - a. Regular programming
  - b. New programming
  - c. Manager's Meeting – 3/11/26 in person
  - d. Annual Training started – completion date 12/15/26
  - e. Upcoming New Programs –see attached
  - f. Miscellaneous
    - i. JCC Student Exam Proctoring

- Correspondence – none

- Building and Maintenance

- a. Roof – patched/replaced May
- b. Parking lot light to be fixed by town

- Old Business

- a. Library of Things
- b. Policies to update
- c. 5-year plan updates
  - i. Strategic Plan/Long Range Plan of Service combined
  - ii. Approval of draft with changes

Motion: Patti Dole      Second: Charlene Tretyak    All in favor.

- d. Trustee Education
  - i. ACT meeting follow up – Self assurance forms
  - ii. Anne (done), Jimmy done, Charlene

- New Business

- a. Approval of State Report  
Motion: Charlene Tretyak      Second: Sarah Friedrich      All in favor.
- b. NYS Comptroller Report Completed
- c. Renew Rochester Museum of Science
- d. Eagle Energy Day: May 11

- e. Disaster Plan
- f. WNY Rural Grant – kayak Project APPROVED!!!
  - i. Waiver to be created
    - 1. To be signed off by Town and BECPL lawyers
- g. 250 celebration

- Adjournment – 6:30pm  
Motion: Ellen Franz    Second: Jimmy Mardino    All in favor.
- Next meeting: July 8, 2026