

North Collins Public Library Board of Trustees Meeting Minutes

July 8, 2026 at 5:30pm

Location: North Collins Public Library

In attendance: Charlene Tretyak, Jim Mardino, Ellen Franz, Alice Yoder, Patti Dole

Call to Order – Patti Dole. Board allowed Ellen Franz to assume secretarial role for this meeting

- Approval of the Minutes of the Meeting for May 6, 2026

Motion: Jim Mardino Second: Ellen Franz All in Favor

- Director's Report
 - a. Regular Programming: DOL job fair had a few in attendance, scavenger hunts, story hour in the woods, Explore and More. Book a trainer
 - b. New Programming – Adult book boxes, Summer programming, Hot dog roast, Birding for Beginners
 - c. Managers Meeting: 5/13/2026 in person 6/10/2026 zoom missed
 - d. Training: All staff nearing completion of Annual Compliance
 - e. Building and Maintenance: Roof Completed, tiles will be completed
 - f. Miscellaneous: Table finally received from grant, WNY Rural Library Grant: Hoping to have kayaks available in July, Shed ordered. Will evaluate additional Kayak.
- Financial Report – Rural grant money received.
- Correspondence – none
- Building and Maintenance
 - a. Roof - done
 - b. Parking lot light – not done.
 - c. Tiles to be completed
- Old Business
 - a. Library of Things
 - b. Policies to update
 - c. 5-year plan updates
 - d. Trustee Education – everyone has completed
 - e. Disaster Plan

- New Business
 - a. 2026 Contract approval
Motion to approve: James Mardino, Second: Charlene T, All in favor
 - b. Penworthy Kits: \$650 from private funds
Motion to approve Ellen Franz, Second: James M
- Adjournment to Foundation meeting
- Next meeting: September 9, 2026