

North Collins Public Library Board of Trustees Meeting Minutes

November 5, 2026 at 5:30pm

Location: North Collins Public Library

1. Attendance: Charlene Tretyak, Ellen Franz, Jim Mardino, Sarah Friedrich, Alice Yoder, Patti Dole, Anne Maggio

2. Approval of the Minutes of the Meetings for September 3, 2024

Motion: Sarah Friedrich Second: Charlene Tretyak All in favor.

3. Director's Report

- a. Programming - see attached
- b. Meetings – Attended 10/1/25 ACT meeting
- c. Training
 - i. Mandatory staff training completed
 - ii. Youth Services: Decodable
- d. Personnel
 - i. Alice vacation – 9/30/25-10/6/25, 11/17/25-11/28/25
- e. Upcoming Programming – see attached
- f. Miscellaneous
 - i. Equipment and Technology Grant Furniture ordered and to be delivered 11/7/25
 - ii. HOOPLA d/c 1/1/26
 - iii. Erie County Proposed Budget
 - 1. Library Operating Budget \$36,080,059
 - 2. Library Grants Budget \$639,881

4. Financial Report – see attached

5. Old Business

- a. Roof – bid awarded. Start date tbd but before winter.
- b. Pavilion - Ernie removed tarps
- c. Staff gift

6. New Business

- a. Trustee term expiring: Sarah Friedrich and Charlene Tretyak both agreed to serve another term
- b. Trustee Education Policy – Anne
- c. 2026 Proposed Board Meeting dates:

January 7, 2026	July 8, 2026
March 4, 2026	September 9, 2026
May 6, 2026	November 4, 2026
- d. Proposed holiday closings in 2026

New Year's Day	Thursday, 1/1/26
Martin Luther King, Jr.	Sunday 1/18/26 and Monday 1/19/26
Presidents Day	Sunday 2/15/26 and Monday 2/16/26
Good Friday	Friday 4/3/26 and Easter.Sun 4/5/26

Mother's Day	Sunday 5/10/26
Memorial Day	Sunday 5/24/26 and Monday 5/25/26
Father's Day	Sunday 6/21/26
Juneteenth	Friday 6/19/26
Independence Day	Friday 7/3/26; Sunday 7/5/26
Labor Day	Sunday 9/6/26 and Monday 9/7/26
Veteran's Day	Wednesday 11/11/26
Thanksgiving Day	Thurs 11/26/26, Fri 11/27/26
Christmas Day	Friday 12/25/26

7. Advocacy Day: Senator Gallivan - Tuesday, Dec 2 at 11 am, Lake Shore Branch Library (sign-up)

8. Adjournment 6:15pm

Motion: Jim Mardino Second Ellen Franz All in favor.

9. Next meeting: January 7, 2026