North Collins Public Library Board of Trustees Meeting Minutes

November 4, 2026 at 5:30pm

Location: North Collins Public Library

Attendance:

Jim Mardino, Alice Yoder, Patti Dole, Sarah Friedrich, Ellen Franz, Charlene Tretyak,

- Approval of the Minutes of the Meeting for September 9, 2026

  Motion to approve Ellen Franz seconded by Jim Mardino

- Director's Report

  -Programming – see attached Board Documents
  -No meetings in October
  -WNY Rural Grant Alice spoke on Kayak program via Zoom meeting
  -Alice attended ACT meeting
  -Alice away Nov 10 to Nov 14th

- Financial Report
  -Fire Alarm Service call
  - 4 more Kayaks purchased, 1 tandem kayak, 6 paddleboards, paddles, kayak rack all with grant funds

- Correspondence - none

- Building and Maintenance
  a. Parking lot light - fixed
  b. Replacement mat for entryway needed. Motion to approve if over $500 by Jim Mardino, Seconded by Sarah Friedrich
  c. Landscaping complete

- Old Business
  a. Library of Things – metal detector purchased. Pickle ball set to be purchased in Spring
  b. Policies to update
     i. Investment Policy and procedures Motion to approve: Sarah Friedrich, seconded Ellen Franz
     ii. Disaster Plan: Motion to approve Ellen Franz, seconded Charlene Tretyak
  c. Trustee Education – everyone has completed
  d. ACT Meeting report: ESL report.
  e. Kayak Grant: leftover money needing to be used for grant
     i. Junior kayaks (4) and paddles (6) - purchased
     ii. Tandem kayak and paddles - purchased
     iii. Paddle boards with paddles and hand pump (4) - purchased

iv. Waterproof phone cases (8) - purchased
v. Cup holders (8) - purchased
vi. Kayak rack – purchased
vii. Remainder to be used for Spring marketing

f. Landscaping
   i. Fall cleanup done
   ii. Landscaping for the spring: on schedule, consult in spring
g. Christmas gifts - approved

- New Business

a. Trustee term expiring: Ellen Franz, Will renew in January 2027
b. 2027 Proposed Board Meeting dates:

January 6, 2027	July 14, 2027
March 3, 2027	September 8, 2027
May 5, 2027	November 3, 2027

c. Proposed holiday closings in 2027

New Year's Day	Friday, 1/1/27
Martin Luther King, Jr.	Monday 1/18/27
Presidents Day	Monday 2/15/27
Good Friday	Friday 3/26/27 and Easter.Sun 3/28/27
Mother's Day	Sunday 5/9/27
Memorial Day	Sunday 5/30/27 and Monday 5/31/27
Father's Day	Sunday 6/21/27
Juneteenth	Friday 6/18/27
Independence Day	Sunday 7/4/27 and Monday 7/5/27
Labor Day	Sunday 9/5/27 and Monday 9/6/27
Veteran's Day	Thursday 11/11/27 *LIBRARY CLOSED ALREADY*
Thanksgiving Day	Thurs 11/25/27 *LIB CLSD* , and Fri, 11/26/27
Christmas Day	Friday 12/24/27
New Year's Day 2028	Friday 12/31/27

Board agreed to open on Sunday prior to MLK Day, President's Day, Friday before Juneteenth. Staff to determine about Thanksgiving Friday (Staff wants to be closed).

Meeting adjourned at 6:31pm

d. Next meeting: January 6, 2027