A regular meeting of the Board of Trustees of the Town of North Collins Public Library was held on January 18th, 2017 at the North Collins Library, 2095 School Street, North Collins, New York, following due notice to trustees, official public notice to the Eden-North Collins Pennysaver, and a posting in the North Collins Library.

The following members were present:
Jim Mardino       Jennifer Schiffman       Bonnie Noto
Sue Alessi       Sarah Friedrich          Patti Dole

Also attending:
Alice Yoder

Call to order:
Sue called the meeting to order at 5:30 pm.

Approval/Changes to Minutes: none, approved as read

Treasurer’s Report:

Money Market: $42,476.82
Public Funds: $54,042.39
Private Funds: $15,999.67

Communications:
ACTE workshop 2/11/17 reserve spots by 2/3/17. Agenda to include breakfast, tours, breakout sessions. Sue and Jen expressed interest in attending.

Lawyer, Robert Schofield, has not been in communication
Patti contacted Mary Jean who contacted lawyer. He said he would contact Patti this week but has not done so as of yet.
At standstill with merger & dissolution until further notice.
Patti recommends not paying any further bills from Lawyer.

Open discussion:
Advertisement: Sign at entrance to promote events, text messaging through town, town calendar, promotion flyers at Save-A-Lot, etc.
Handicap access door
Celebrate – continue on or try something different

Officers will remain the same for the upcoming year

Next meeting:
3/15 @ 5:30
Conflict of interest sheets to be signed

Adjournment: Jen seconded by Patti

**Director’s notes 2017**

**Correspondence:**
- Mary Jean nominated us for the Brownstone Book Fund, and we received a letter saying we were selected. We will be receiving 100 new children’s books.
- We received a thank you from Magician Cris Johnson who performed here on 12/20.

**Statistics:**
Circulation – December 2016 = 1785; compared to 2015 -18.8% (contracting libraries avg. -11.2 %)
Jan-Dec 2016 = 24,196; compared to 2015 – 4.2% (contracting libraries avg. -5.6 %)

Computer Use – December 2016 = 188; compared to 2015 -39.9% (member libraries avg -15.3%)* We had updates done to the computers that caused some of them to be down for several days, probably contributing to this low number

WiFi Use – December 2016 = 484; compared to 2015 +64.1% (member libraries avg 176.6%)

Library Visits – December 2016 = 1269; compared to 2015 -15.1% (member libraries avg -8.3%)

**Expenditures:**

**County Funds**

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>10/7</td>
<td>DJ Armbruster</td>
<td>30.00</td>
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<tr>
<td>10/11</td>
<td>Eden NC Pennysaver</td>
<td>162.00</td>
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<tr>
<td>10/14</td>
<td>Transfer of funds to PVT</td>
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<td>10/17</td>
<td>Kimberly Nobles- October travel</td>
<td>79.70</td>
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<td>10/24</td>
<td>DJ Armbruster</td>
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<tr>
<td>11/7</td>
<td>DJ Armbruster</td>
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<td>Eden NC Pennysaver</td>
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<td>11/22</td>
<td>DJ Armbruster</td>
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<tr>
<td>11/28</td>
<td>Whiteman, Osterman &amp; Hanna</td>
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<td>11/30</td>
<td>Kimberly Nobles November Travel</td>
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**Private Funds**

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<td>10/24</td>
<td>Kimberly Nobles- reimbursement for program</td>
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<td>11/1</td>
<td>Mountain Glacier</td>
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<td>11/28</td>
<td>Mountain Glacier</td>
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**News:**
- We were informed that the BECPL will be participating in NYS new Ready to Read program. This entails an extensive data collection, formation and running of focus groups, and compiling an Early Literacy Community Asset Analysis (this is all step 1).
- The Trustee workshop will be Saturday, February 11 at Central Library
- Kim will be out on maternity leave from 1/8-2/24 (roughly)

**Action items:**

**EVENTS:**

**Previous:**
• Sunday Skillshop- Learn to Knit/Knit Help Oct 23\textsuperscript{rd} @1pm
• Magical Creatures kids program Oct 24\textsuperscript{th} 6:30pm
• Card Making Workshop Nov 6\textsuperscript{th} 1pm

**Upcoming:**
• Jan 15 & 22: Healthy Eating and Exercise Sunday Skillshop with Kathy Clayton from Cornell Cooperative Extension (Cancelled due to lack of interest—will reschedule in the spring.)
• Jan 29: Tatting Sunday Skillshop (needs to be rescheduled due to conflict)
• Feb 5: Book Folding Sunday Skillshop

**Ongoing:** Friday story hour with Alice has started up again