A regular meeting of the Board of Trustees of the Town of North Collins Public Library was held on February 7, 2018, at the North Collins Public Library, due notice to trustees, official public notice to the Eden-North Collins Pennysaver, and a posting in the North Collins Library.

The following members were present:
Jim Mardino, Anne Maggio, Bonnie Noto, Sue Alessi, Sarah Friedrich, Patti Dole, Tina Cosandier, Jennifer Schiffman. Also attending: Jacob Rachwal

Call to order:
Sue Alessi called the meeting to order at 5:30 pm.

Approval/Changes to Minutes from 1/11/18: none, approved as read

Election of Officers:
President: Sue Alessi
Vice President: Bonnie Noto
Secretary: Anne Maggio
Treasurer: Jim Mardino

Motion: Anne Maggio, 2nd: Jennifer Schiffman, PASSED

New Manager:
Jacob Rachwal was welcomed as the new Library Manager. He started on 2/4/18.

Bank Accounts:
Sue Alessi discussed the need to remove Kim Nobles from the bank accounts and add Jacob Rachwal. Sue proposed a resolution and it was adopted.

Motion: Sue Alessi, 2nd: Jim Mardino, PASSED

Open Hours:
Discussion of the current open hours of the library was brought up. The idea of having standard hours for the entire year instead of different hours for the summer was discussed. It was decided that Jacob would put together a questionnaire for the public and this would be distributed and discussed in the future. No further action was taken.

Meeting Room Rug:
We are still awaiting another quote for the rug. The idea of having laminate installed instead was also brought up. No further action was taken.

Library Charter:
Correspondence with our attorney was brought up. Patti will call him to clarify matters. No further action was taken.

Managers’ Report:
- I started as Library Manager on Sunday, 2/4. The staff and community has been very welcoming. I am settling in very well.
- I received a welcome email from Mary Jean Jakubowski on 2/5.
Statistics:

<table>
<thead>
<tr>
<th>Type</th>
<th>January 2018</th>
<th>January 2017</th>
<th>Change 2018</th>
<th>January 2017</th>
<th>Change 2018</th>
</tr>
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<tbody>
<tr>
<td>Circulation</td>
<td>1648</td>
<td>2100</td>
<td>-21.5%</td>
<td>1648</td>
<td>-21.5%</td>
</tr>
<tr>
<td>Library Visits</td>
<td>1,140</td>
<td>1,301</td>
<td>-12.4%</td>
<td>1,140</td>
<td>-12.4%</td>
</tr>
<tr>
<td>Computer Use</td>
<td>166</td>
<td>217</td>
<td>-23.5%</td>
<td>166</td>
<td>-23.5%</td>
</tr>
<tr>
<td>WIFI</td>
<td>241</td>
<td>368</td>
<td>-34.5%</td>
<td>241</td>
<td>-34.5%</td>
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Expenditures:

County Funds

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<tr>
<th>Date</th>
<th>Transaction</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>12/19/17</td>
<td>DJ Armbruster</td>
<td>30.00</td>
</tr>
<tr>
<td>1/4/18</td>
<td>DJ Armbruster</td>
<td>30.00</td>
</tr>
<tr>
<td>1/10/18</td>
<td>Gui’s Lumber</td>
<td>24.56</td>
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<tr>
<td>1/10/18</td>
<td>Eden /North Collins Pennysaver</td>
<td>57.50</td>
</tr>
<tr>
<td>1/16/18</td>
<td>DJ Armbruster</td>
<td>30.00</td>
</tr>
<tr>
<td>1/12/18</td>
<td>ACT</td>
<td>20.00</td>
</tr>
<tr>
<td>1/30/18</td>
<td>DJ Armbruster</td>
<td>30.00</td>
</tr>
</tbody>
</table>

Private Funds

<table>
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<th>Date</th>
<th>Transaction</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>1/7/18</td>
<td>Three Star Restaurant</td>
<td>160.00</td>
</tr>
<tr>
<td>1/10/18</td>
<td>Mountain Glacier</td>
<td>22.79</td>
</tr>
</tbody>
</table>

Upcoming Events:

- February 13th – Indoor Kids Winter Global Games (CEN)
- February 21st – Niagara Aquarium Touch Tank
- Friday’s (ongoing) – Story time with Miss Alice

Output Measures:

Discussion of ways to improve output measures ensued. Suggestions for future programs were discussed. More events are being planned for the future.

Motion to Close:

Motion: Patti Dole, 2nd: Bonnie Noto, PASSED

Next Meeting: Wednesday, April 4th at 5:30pm
North Collins Library
Board of Trustees Financial Authorization

The Board, by a vote of __7 - 0__, adopted the following resolution on the 11th day of January, 2018 at a meeting held by the Board of Trustees of the North Collins Library (Board).

WHEREAS, Jacob Rachwal was hired for the position of Library Manager as of February 6, 2018.

NOW THEREFORE BE IT RESOLVED THAT Jacob Rachwal should be assigned the authority to perform financial transactions on behalf of the North Collins Library.

NOW THEREFORE BE IT RESOLVED THAT Kimberly Nobles shall no longer have the authority to perform financial transactions on behalf of the North Collins Library.

The motion to approve this Resolution was made by Sue Alessi __________ . JAMES MARDINO seconded the motion to adopt the Resolution. The vote result as follows:

In Favor __________
Opposed ____ - 0 - __________
Abstentions __________

CERTIFIED BY:

[Signature]
Secretary of the North Collins Library Board of Trustees

Print Name: Anne Marie Maggio