

Newstead Public Library

Board of Trustees

December 8, 2021

Board Members Present: Sue Brown, Mary Mangan, Tara Middaugh

At Large: Library Director Kristine Sutton

Call to Order: 7:08 pm Motion to approve- Sue B, Seconded - Mary

Approval of Minutes from November 10, 2021 Motion to approve- Sue S, seconded-Bob

Approval of the Agenda for December 8, 2021: Motion to approve – Sue B, seconded - Mary

Library Business

Directors Report: Reviewed monthly Program Statistics, Library Statistics and Friends of the Library Report

Finances: Bills were all approved & Reviewed Monthly Financial Report, Abstract approved – Sue B, seconded - Mary

Building: Carpeting is being installed beginning Monday 12/3 - 12/17.

New Business: The Disaster Response Policy was reviewed and adopted - Sue B, seconded - Full time County employees will be receiving an additional \$5 per hour covid payment for hours worked between mid-March through mid-August 2020

Old Business: The sprinkler head testing was done, no results yet

Next meeting: January 12, 2022

Meeting Adjourned: 7:39 pm, Motion to adjourn - Mary, Seconded - Tara