

Newstead Public Library DRAFT
Board of Trustees
Wednesday November 12, 2025 @ 7:00 pm

Board Members Present: Sue Sweitzer, Sue Brown, Michelle Cositore, Laura Place

Absent: Mary Mangan

At Large: Library Director Kristine Sutton, John Jendrowski

Call to Order: 7:00 pm, Motion to call to order-Sue S, Seconded Michelle

Approval of Minutes from October 8, 2025, Motion to approve-Sue S, Seconded Sue B

Approval of Agenda for November 12, 2025, Motion to approve- Michelle, Seconded Sue S

Public Comment: None

Directors Report: Reviewed monthly program report and library statistics. Library visits up 1%, circulation up 5%, WiFi up 14%, and no public computer sessions.

Finances: Bills were all reviewed and approved. Reviewed Monthly Financial Report, Abstract approved-Sue B, Seconded Laura

New Business: Welcomed Laura Place, our new board member. Approved 2026 Closed Holiday Schedule. Decision made to remain open on Friday, July 3, 2026. Light Up Akron will be held on December 13th with crafts, cookies, and cider available during festivities. Friends of the Library Book Sale member night will be on Wednesday, November 19th. All welcome to the bag sale held Friday November 21st and Saturday November 22nd.

Building: Our new Donor Board is up near the entrance and looks great. Additional shelving to be installed nearby for brochures. Future construction needs were discussed with possibility of addressing the other roof. New leak in roof to be evaluated.

Old Business: Aaron Swan, Head of Security from Central Library conducted a walk-through of the building to address any safety concerns. Staff appreciated the review of safety training procedures. Doyle Security will be conducting inspections twice a year.

Other Business: Hoopla streaming service will be discontinued the end of December due to rising costs and low demand.

Next meeting: December 10, 2025 @ 7 pm

Meeting Adjourned: 8:03 pm, Motion to adjourn-Sue S, Seconded Sue B