

Newstead Public Library

Board of Trustees

February 9, 2022

Board Members Present: Sue Brown, Sue Sweitzer, Tara Middaugh

At Large: Library Director Kristine Sutton, John Jendrowski

Call to Order: 7:12 pm Motion to approve- Sue B, Seconded – Sue S

Approval of Minutes from January 12, 2022, Motion to approve- Sue S, seconded-Sue B

Approval of the Agenda for February 9, 2022, Motion to approve – Sue B, seconded – Sue S

Library Business

Public Comment: None

Directors Report: Reviewed monthly Program Report, Library Statistics and Friends of the Library Report

Finances: Bills were all approved & Reviewed Monthly Financial Report, Abstract approved – Sue B, seconded – Sue S.

Building: Mike Basinello is looking into re-building a ramp, still waiting to see on the leaking roof

New Business: The mask mandate will be lifted by NYS on February 10, the sign will be down tonight prior to closing. Conflict of Interest Policy was reviewed and there are no changes, all signed disclosure statement. Personnel Policies & Procedures reviewed & all approved.

Old Business: There are still of lot of covid test kits left, still promoting

Executive Session: We began at 7:50 & ended at 7:59 to discuss a Personnel Issue

Next meeting: March 2, 2022

Meeting Adjourned: 7:59 pm, Motion to adjourn – Sue B, Seconded – Sue S