

Newstead Public Library

Board of Trustees

February 12, 2020

Board Members Present: Sue Brown, Sue Sweitzer, Tara Middaugh, Bob Tiedt, Mary Mangan

At Large: Library Director Kristine Sutton
Newstead Councilman John Jendrowski

Call to Order: 7:10 PM Motion to approve- Sue S. Seconded- Sue B

Approval of Minutes from January 8, 2020 meeting: Motion to approve- Sue S, seconded Mary

Approval of Agenda for February 12, 2020 meeting: Motion to approve- Sue S Seconded-Mary

Library Activities & Community Events

Adult Events: Mahjong (weekly 4-8), Tuesday Morning Book Club (monthly 4), Evening Book Club (monthly 5), Tai Chi Chih (4 sessions- 41), DSS (3 sessions- 5), Peace Love Yarn (5), Census Job Opportunity (8), Remedy Staffing (1), Winter Seed Sowing (20), Corrections Outreach (1)

Intergenerational Events: Jumpbunch- (2 sessions - 29 kids), Homeschool Hour (18)

Children's Events: Therapy Dogs (1 dog visit- 5 kids), Lego Club (8), Storytime (1 session-7 kids), Toddlertime (1 session-6 kids)

Teen Events: Escape Room (5)

Community Events – Outreach: Playgroup-26, Chinese New Year at Akron School Library

Library Business

Library Stats- Visits were up (2.7%), Computer Sessions were up (6.2%), Wi-Fi was down (-15.8%)

Friends of Newstead Public Library - Nothing to report for January

Finances- Audited vouchers, motion to approve by Sue S, seconded by Sue B

Building: Questions regarding building Fire Inspection, Kristine has decided to keep them quarterly

Old Business: Sidewalk heating system is in “idle mode”, the part to fix it came in & the weather is supposed to be warmer next week so planning on installing it then

New Business: Conflict of Interest Policy reviewed with no changes as adopted in 2016 & signed, Gift & Donor Recognition Policy reviewed (most donations are plants!)
Motion to Approve, all approved. Big system Workshop information should be coming in March

Next meeting: March 11, 2020 at 7 pm

Meeting Adjourned: 7:42 Motion to adjourn - Sue S, Seconded- Mary