

Newstead Public Library DRAFT

Board of Trustees

January 13, 2021

Board Members Present: Sue Brown, Sue Sweitzer, Tara Middaugh, Bob Tiedt, Mary Mangen(Zoom)

At Large: Library Director Kristine Sutton

Call to Order: 7:09 pm Motion to approve- Sue S, Seconded- Bob

Approval of Minutes Corrected Mary Mangen's name and approval date changed to December 9, 2000. 12/9/20: Motion to approve- Sue B, seconded Bob

Approval of the agenda for January 13, 2021: Motion to approve - Sue B, seconded Bob

Library Business

Finances: Reviewed Monthly Financial Report, Abstract approved – Sue S, seconded Sue B

Building: No new updates, the sidewalk is working great

Old Business: Reviewed the NYS plan for Micro-Cluster Strategy, which contains five key processes. Motion to approve Sue B, seconded Sue S

New Business: Review of monthly report and library statistics. Reviewed annual Open Meeting Policy, Claims Audit Policy, Procurement Policies & Procedures as well as the Newstead Budget. All were in favor.

Next meeting: February 10, 2021

Meeting Adjourned: 7:45 pm, Motion to adjourn - Sue S, Seconded- Bob